

**VILLAGE OF NEW MARYLAND  
COUNCIL**

**15 November 2017**

**Present:** Mayor Judy Wilson-Shee  
Deputy Mayor Alex Scholten  
Councillor Gisèle McCaie-Burke  
Councillor Mike Pope  
Councillor Tim Scammell

**Also Present:** Cynthia Geldart, Chief Administrative Officer/Clerk  
Karen Taylor, Assistant Clerk

**Regrets:** Councillor Paul LeBlanc

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1. **CALL TO ORDER**  
Mayor Judy Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.
  
2. **APPROVAL OF THE AGENDA**  
**MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Mike Pope to approve the agenda as distributed. **MOTION CARRIED.**
  
3. **APPROVAL OF THE MINUTES**  
**MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Mike Pope to approve the minutes of the 18 October 2017 regular session of Council as circulated. **MOTION CARRIED.**
  
4. **DISCLOSURE OF INTEREST**  
No disclosures of interest were declared.
  
5. **PRESENTATIONS**  
No presentations were made.
  
6. **PROCLAMATIONS**  
No proclamations were read.
  
7. **CORRESPONDENCE**  
The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Judy Wilson-Shee:
  - information from Ignite Fredericton and its Natural Resources Task Force concerning their aggressive campaign in support of Forest NB's fight against spruce budworm;

- an update from the Fredericton Chamber of Commerce about the proposed Federal Tax Planning Changes;
- the Fall 2017 Economic Update from Grant Thornton;
- a request from ageless NB to consider their proposal of a cost-shared tourism publication;
- a donation request from BullyingCanada;
- information from Fredericton Police UBC Local 911 concerning their 24<sup>th</sup> Annual Benefit Hockey Game that will be held on December 6<sup>th</sup> and will support community organizations including the Dr. Everett Chalmers Regional Hospital's Pediatric Unit;
- a letter of thanks from Junior Achievement for support of their Bowl for Youth event;
- correspondence from the Dept. of Justice and Public Safety regarding the billing rate for the 2018 provincial RCMP policing service; and
- the Fredericton Chamber Connections newsletter.

## 8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Judy Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- Oct. 19<sup>th</sup> – Age-Friendly Community Ad hoc Committee meeting along with Deputy Mayor Alex Scholten, Councillor Gisèle McCaie-Burke and Assistant Clerk Karen Taylor;
- Oct. 19<sup>th</sup> – meeting with developers and land owners, along with all members of Council and senior staff;
- Oct. 20<sup>th</sup> – Fall Frolic at NMES, which was also attended by Deputy Mayor Alex Scholten and Councillor Mike Pope;
- Oct. 21<sup>st</sup> – Tree Canada Project Photo Op which was also attended by Deputy Mayor Alex Scholten, Councillors LeBlanc, Pope and Scammell and Public Works Supervisor Rockland Miller;
- Oct. 21<sup>st</sup> – 200<sup>th</sup> Anniversary Baha'ullah;
- Oct. 22<sup>nd</sup> – Swim meet at UNB, which was also attended by Councillor Mike Pope and his daughter, who was a participant;
- Oct. 24<sup>th</sup> – Parish of New Maryland Zoomers' soup luncheon, sponsored by Dana Demmings, and attended by Deputy Mayor Alex Scholten, Councillor Gisèle McCaie-Burke, who volunteered, and 8 school-age children from Explore Your World Day Care who mingled with the seniors;
- Oct. 26<sup>th</sup> – meeting with senior staff to review the Age-Friendly Assessment Checklist, which was also attended by Deputy Mayor Alex Scholten and Councillor Gisèle McCaie-Burke;
- Oct. 26<sup>th</sup> – RSC 11 Special Budget meeting;
- Oct. 27<sup>th</sup> – NB Association for Community Living which celebrated 60 years;
- Oct. 28<sup>th</sup> – at the Mayor's request, Councillor Gisèle McCaie-Burke attended the NB Association for Community Living workshop;
- Oct. 28<sup>th</sup> to 29<sup>th</sup> – NB Trails' Annual General meeting and Board meeting held in Bathurst;
- Oct. 31<sup>st</sup> – meeting with our CAO Cynthia Geldart;
- Oct. 31<sup>st</sup> – meeting with Rev. Snelgrove;
- Nov. 6<sup>th</sup> – meeting with CAO Cynthia Geldart;
- Nov. 6<sup>th</sup> – Parish of New Maryland Zoomers' meeting, which was also attended by Councillor Gisèle McCaie-Burke;
- Nov. 6<sup>th</sup> – Church Decommissioning Committee meeting;
- Nov. 7<sup>th</sup> – meeting with Patrick Foran;
- Nov. 7<sup>th</sup> – RSC 11 Board meeting;
- Nov. 9<sup>th</sup> – Remembrance Day service at NMES, which was also attended by Deputy Mayor Alex Scholten and Councillors McCaie-Burke and Pope;
- Nov. 9<sup>th</sup> – Fergusson Foundation Award ceremony held at Government House;

- Nov. 9<sup>th</sup> – Jeff Alpaugh’s Dangerous Shirts Dragon’s Den viewing party;
- Nov. 11<sup>th</sup> – Remembrance Day service along with all members of Council and members of staff who had assigned duties, (*Mayor Wilson-Shee thank every who helped make this a successful event*);
- Nov. 13<sup>th</sup> – meeting with a resident;
- Nov. 14<sup>th</sup> – meeting with Karen McGrath, President and CEO, Horizon Health Network, and 5 other mayors; and
- Nov. 15<sup>th</sup> – stopped in at the PNM Zoomers’ pot luck, which was also attended by Deputy Mayor Alex Scholten.

**9. PLANNING ADVISORY COMMITTEE**

Councillor Tim Scammell reported that the Planning Advisory Committee did not meet this month. The next meeting is scheduled for December 11<sup>th</sup>. He shared the following information from the Building Permit Report for October.

- A total of 11 permits were issued with an estimated value of \$243,825. Fees collected totaled \$1,862.

**MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Gisele McCaie-Burke the adoption of this report.

*Discussion:*

Deputy Mayor Alex Scholten expressed his pleasure at seeing that New Maryland Elementary School has joined the green energy initiative with the installation of a 33-solar panel array on the roof of the school. It was noted that this is part of a pilot project to test the viability of solar panel use of schools and Fredericton High School is also involved in the project.

**MOTION CARRIED.**

**10. EMERGENCY RESPONSE PLAN COMMITTEE**

No report was presented.

**11. PROJECT REPORTS AND UPDATES**

**(i) Recreation Department:**

Councillor Mike Pope presented the following update from the Recreation Department.

Pumpkin Carving

This year’s Pumpkin Carving event had an excellent turnout with approximately 205 people in attendance. Councillor Gisèle McCaie-Burke dropped in and Mike Pope attended with his daughters. The Recreation Coordinator was contacted by students in the Journalism class at St. Thomas the Friday prior to the event. The students attended the event that morning to write a “news story” and conduct interviews for their class project.

Remembrance Day

The Remembrance Day Service held on Saturday, November 11<sup>th</sup> went very well. The service was held at Victoria Hall Park Cenotaph followed by a reception at the New Maryland Centre. Staff estimate there were well over 500 people in attendance for the event. Councillor Tim Scammell did an excellent job as Master of Ceremonies, and the service was very well received. Many thanks to all the service groups and individuals that helped make the event a success. All members of Council as well as four community pastors/clergy participated in the service. A

large crowd attended the reception at the New Maryland Centre. Many thanks to everyone who helped in the kitchen and to the Public Works, Recreation, and Development Services crews who looked after the set-up and tear down of the event.

### Christmas Events

The Wreath Making seminar on Saturday, November 25<sup>th</sup> is almost full. The 9:00 am and 10:15 am sessions are booked and there are only 8 spots remaining in the 11:30 am session. There are a lot of new participants signed up this year, which is always nice to see. This event is the perfect way to kick off the holiday season by making your own fresh wreath. Participants are encouraged to bring a donation for the Food & Toy Drive.

Unfortunately, the Christmas House Tour tentatively scheduled for Sunday, November 26<sup>th</sup> has been cancelled.

This year marks the 22<sup>nd</sup> annual New Maryland Lions Club and Fire Department Toy & Food Drive. This is the signature event for the New Maryland Lions Club and residents love the nightly parade through the subdivisions. Here are the important dates:

- Saturday, December 2<sup>nd</sup> (Turkey Drive)
- Sunday, December 3<sup>rd</sup> (Fundraiser breakfast at Wetmore Street Pub (9:00 am – noon))
- Food Drive dates - December 4<sup>th</sup> (Springwater Place & Castle Acres); December 5<sup>th</sup> (Applewood Acres & Forbes) and December 6<sup>th</sup> (Highland Acres, Pine Ridge Estates, Centennial Heights, Cedar Acres Court & Sunrise Estates).

Last year, over 180 families received boxes thanks to the generous donations of residents.

The Village's Annual Christmas Tree Lighting is scheduled for Thursday, December 7<sup>th</sup> at Victoria Hall Park at 7:00 pm. The tradition of having Santa in the gazebo after the tree lighting will continue and refreshments will be served inside Victoria Hall.

Our Community Skate is booked for December 28<sup>th</sup> at the Grant Harvey Centre from 2:00 – 4:00 pm.

Council is hosting a New Year's Levée on January 1<sup>st</sup> at Victoria Hall from 12:00 – 1:30 pm.

### PNM Zoomers

The PNM Zoomers held their monthly meeting on November 6<sup>th</sup>. Here is an update on their activities:

- The next monthly meeting will be held on December 4<sup>th</sup> at 10:00 am in the boardroom where they will have the Election of Officers for 2018.
- Stretch and strengthening classes take place every Tuesday and Thursday morning from 10:00 – 11:00 am.
- The Potluck Social was held this evening at 5:30 pm.
- Book club meets every 4th Thursday at 11:00 am with the next meeting scheduled for November 23<sup>rd</sup>. The December meeting is cancelled.
- The PNM Zoomers are hosting their next soup luncheon on December 12<sup>th</sup> upstairs at the New Maryland Centre at 11:30 am. The theme is Christmas. The event is free and all are welcome.

### Parks & Playgrounds

The portable washrooms were removed on October 30<sup>th</sup>. The Recreation Foreman and one of our summer students helped clean up the NMES property the afternoon of November 1<sup>st</sup> along with the principal and several teachers. There were several piles of sticks and debris that had to be cleaned up and the school appreciated the help with clean-up and hauling the material away.

The skateboard ramps have been dismantled and moved and the tennis court nets were taken down. It was an exceptionally long season for both activities.

A lot of time was spent on Victoria Hall Park in the week preceding Remembrance Day to have the grounds looking their best for the service. The next priority will be getting ready for the Christmas Tree lighting and Christmas decorating.

The Run Club organized by Ryan O'Shea concluded on Wednesday, November 1<sup>st</sup>. The club was so popular that Ryan has already booked the NMES Gym on Wednesday evenings for 10 weeks starting in January. It's great that we can support this new group both outdoors and indoors.

### Beautification

The Remembrance Day banner was removed on Tuesday, November 14<sup>th</sup> and the "Fall" banner put back up until the end of the month. Installation of the Christmas tree lights at Victoria Hall has been booked. The Merry Christmas banner will be installed on the highway on December 1<sup>st</sup>.

### NMES

To address over-crowding at Open Gym on Friday nights, staff introduced a Facebook survey to seek feedback for a new Open Gym time on Saturdays. Currently open gym time offered is from 12-2 pm. To date thirty-one responses have been received with twenty-four indicating a preference for a later time. Beginning on Saturday, November 18<sup>th</sup> open gym will be offered on Saturdays from 6:00 – 8:00 pm until the end of the year to determine if participation numbers have increased. This will also allow the pickleball club to extend its time by an additional hour (until 1:00 pm) and additional one-time bookings can be accommodated in the afternoon, such as birthdays or special events.

**MOVED BY** Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

**(ii) Public Works Department:**

Deputy Mayor Alex Scholten presented the following update from the Public Works Department.

### Public Works Reports

Village staff investigated eight Public Works Reports for the month of October. The reports were inquiries to culvert repair, illegal dumping, tree maintenance, trespassing, stormwater run-off, water line repair, and garbage collection.

### Fall Leaf Pick-Up

The Fall Leaf Pick-up is being conducted this week. Residents whose garbage is collected on Mondays had their leaves picked up today, November 15th, and those whose garbage is collected

on Tuesdays, will have their leaves picked up tomorrow, November 16<sup>th</sup>. A leaf pick-up will be scheduled for early next spring to collect any remaining leaves.

#### Public Works

Public Works staff have finished preparing fire hydrants for the winter months. Inspections of streets and sidewalks with any required maintenance have been completed. Snow removal equipment has been inspected and prepared for winter service. Inspection of the storm and sanitary sewer systems are nearing completion with some minor cleaning scheduled for the end of the month.

With the fall comes the issue of leaves clogging catch basins and storm sewer inlets. Staff have been inspecting these structures and clearing them of any leaves and debris. Any help from Village residents in clearing catch basins near their homes is greatly appreciated.

#### Speed Radars for September/October

Permanent Radar on **Bradshaw Drive** captured 34,961 vehicles over 40 days with 85% of motorists travelling 45km/h and under.

Permanent Radar on **Crown Avenue** captured 71,513 vehicles over 40 days with 85% of motorists travelling 48km/h and under.

Permanent Radar on **Atkinson Lane** captured 37,768 vehicles over 40 days with 85% of motorists travelling 46km/h and under.

Permanent Radar on **Sprucewood Drive (east)** captured 29,925 vehicles over 40 days with 85% of motorists travelling 33km/h and under. School Zone speed limit is 30km/h.

Permanent Radar on **Sprucewood Drive (west)** captured 12,437 vehicles over 40 days with 85% of motorists travelling 39km/h and under. School Zone speed limit is 30km/h.

Permanent Radar on **MacIntosh Drive** captured 55,248 vehicles over 40 days with 85% of motorists travelling 47km/h and under.

Permanent Radar on **Sunrise Estates Drive** captured 33,125 vehicles over 40 days with 85% of motorists travelling 49km/h and under.

The speeds captured are similar to the last report. Motorists are reminded to adhere to the posted speed limit of 40km/hr and be watchful for children going to and from school.

**MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Gisele McCaie-Burke the adoption of this report.

#### *Discussion:*

Councillor Scammell commented that residents should be reminded that the ban on overnight parking on Village streets has now come into effect.

**MOTION CARRIED.**

#### **(iii) Finance Department:**

Councillor Mike Pope presented the following update from the Finance Department.

#### 2018 Budget

Department heads have presented both their Capital and Operating budgets along with potential additional revenue sources for the review and consideration of Mayor and Council. The next budget meeting is scheduled for November 22<sup>nd</sup>.

2017 Audit

The auditors completed their preliminary 2017 audit work reviewing expenditures, bank accounts, invoices and financial statements. They are scheduled to return February 26<sup>th</sup> to March 9<sup>th</sup>, 2018 to conduct their complete audit.

Asset Management

Members of staff and Council have been attending information workshops on asset management. The Village is working with an engineering firm to develop an asset management plan which is legislated to be in place for all municipalities by July 31, 2018. This plan will provide the blueprint for ensuring the sustainability of the Village's services and assets, as well as the various levels at which those services are provided.

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

***Be It Resolved That*** that the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct # 1015-021) to the General Capital Fund (Acct # 1020-875) the sum of \$27,500 (*twenty-seven thousand five hundred dollars*) being the amount necessary to finance the installation of crossing lights on Highway 101.

*Discussion:*

Councillor Pope explained that all allocations to or from reserve funds require motions of Council as per the *New Brunswick Municipalities Act*.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Gisele McCaie-Burke the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct # 1015-021) to the General Capital Fund (Acct # 1020-875) the sum of \$69,548 (*sixty-nine thousand, five hundred and forty-eight dollars*) being the amount necessary to finance the installation of culverts in Sunrise Estates to date.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct # 1015-021) to the General Capital Fund (Acct # 1020-875) the sum of \$13,000 (*thirteen thousand dollars*) being the amount necessary to finance the costs for the Daniel Drive Storm-water project to date.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the

following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct # 1015-021) to the General Capital Fund (Acct # 1020-875) the sum of \$30,000 (*thirty thousand dollars*) being the amount necessary to finance the unborrowed portion of the MacIntosh Drive Sidewalk program to date.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Gisele McCaie-Burke the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Operating Fund (Acct # 0626 1013-181) to the General Capital Reserve Fund (Acct #0626 1015-021) the sum of \$5,120 (*five thousand one hundred and twenty dollars*) being the amount collected to date for Land Dedications.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Operating Fund (Acct # 0626 1013-181) to the General Operating Reserve Fund (Acct #0626 1015-013) the sum of \$8,000 (*eight thousand dollars*) being the amount in the 2017 budget for a Salary Review.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the Utility Operating Fund (Acct #0626 1014-176) to the Utility Capital Reserve Fund (Acct #0626 1018-839) the sum of \$189,475.00 (*one hundred eighty-nine thousand, four hundred seventy-five dollars*) being the amount in the 2017 budget for well development.

**MOTION CARRIED.**

**(iv) Age-Friendly Community Ad hoc Committee:**

Councillor Gisèle McCaie-Burke presented an update from the Age-Friendly Community Ad hoc Committee.

- The Age-Friendly Community Ad hoc Committee held its monthly meeting on Thursday, October 19, 2017 with 10 committee members present. The meeting focused on receiving updates for the on-going activities presented by the chairs of the 3 sub-committees.
- The chair of the Identification of Needs of Seniors sub-committee reported that a final focus group was held on October 11<sup>th</sup>. Many constructive comments have been received from these focus groups.
- As was previously discussed at many Council meetings, a community survey tool was initiated by the Senior Goodwill Ambassadors from the capital region. The Capital Region committee held one last meeting on October 16<sup>th</sup> to review the survey tool. Councillor McCaie-Burke noted that she attended that meeting. It was agreed at that meeting that all



municipalities are welcome to use the questionnaire and add/or remove any questions. However, it was highly recommended that in order for the purpose of municipal comparisons, questions should not be changed for the sake of changing a word. Councillor McCaie-Burke stated that New Maryland's Age-Friendly Community Ad hoc Committee is very thankful to have permission to use and adapt the survey tool and remarked that there are only a few questions from the original questionnaire that are not applicable to New Maryland.

- The ad hoc committee spent a fair amount of time at the meeting reviewing some of the questions and answers in the questionnaire, and also discussed promotion of the survey. It was decided that the promotional methods suggested will be similar to those used for the forum that was held in May of this year. A suggestion was also made to offer prizes for participants, which will encourage completion of the survey. It is important to note that the survey is aimed at Village residents age 50 and older, and every person in each household age 50 and older will be encouraged to complete the survey. The more people that complete the questionnaire, the better the feedback will be, and this will assist in making important decisions to help seniors in our community. The survey can be administered one-on-one with the assistance of some committee members. Residents can also complete the survey online, or in paper format.
- The inventory of programs and services report from the Community Inventory sub-committee is almost complete.
- The Data Analysis and Preparation of Report sub-committee members have been busy analyzing findings stemming from the community inventory of programs and services, the forum and the focus groups. Although the initial plan was to have a full report with recommendations to present to Council for November, the sub-committee is on target to have at least a partial report ready. The results from the upcoming survey will be added once they are available. The committee feels it is important to ensure that the report is done correctly rather than rushing the process. A draft version of part of the final report was distributed and reviewed by the AFC committee. The next step is to have a report ready for the November 16<sup>th</sup> AFC Committee meeting which will then be presented to Council at the November 22<sup>nd</sup> Council-in-Committee meeting.
- The committee is proud of the work that has been accomplished to date. Many hours and lots of hard work has been completed by many volunteers and staff to put the whole age-friendly project together and make it operational. One committee member and his wife generously gave their time to review the French translation of the survey material to ensure that the context was accurate. The participation of New Maryland residents in completing the survey will be crucial in capturing the needs of our aging population in this community.
- The next committee meeting is scheduled for tomorrow, November 16<sup>th</sup> from 10:00 to 11:30 am.

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the adoption of this report.

*Discussion:*

Mayor Wilson-Shee read the media release "Village Continues on Path to Age-Friendly Status - Tell us what we need to know". She announced that between November 20<sup>th</sup> and December 8<sup>th</sup>, the Village will be offering New Maryland's older residents an opportunity to make their views known through an age-friendly survey. The Age-Friendly Community Ad hoc Committee will use the information from the survey, as well as feedback from a forum, focus groups and an assessment of the community's programs and services held earlier this year, as it

prepares recommendations to present to the Village Council in the near future. She noted that the survey is an important information gathering tool that residents age 50 plus can complete at their convenience. The latest census indicates that 39% of the Village residents are age 50 or older, so the time is certainly right to prepare for an aging population. She added that the information gathered will go a long way towards helping develop both short and long-range plans to improve the quality of life for all residents. The survey will be available in paper version, on-line on the Village website and, if preferred, can be completed during a visit from a member of the committee. The survey should only take about 20 minutes to complete and all information will remain confidential.

**MOTION CARRIED.**

**12. APPROVAL OF THE TREASURER'S REPORT**

**MOVED BY** Councillor Gisele McCaie-Burke and **seconded by** Councillor Tim Scammell to approve the Treasurer's Report for the month of October 2017 as follows:

- from the General Operating account by cheques and direct payments \$152,544.22 (*One Hundred and Fifty-Two Thousand Five Hundred and Forty-Four Dollars and Twenty-Two Cents*);
- from the Water & Sewer Operating account \$24,316.40 (*Twenty-Four Thousand Three Hundred and Sixteen Dollars and Forty Cents*);
- from the General Capital account \$110,860.00 (*One Hundred and Ten Thousand Eight Hundred and Sixty Dollars*); and
- from the Water & Sewer Capital account \$0.00 (*Zero Dollars*).

*Discussion:*

Councillor McCaie-Burke explained that the adoption of the Treasurer's monthly report fulfills a municipal requirement under provincial legislation.

**MOTION CARRIED.**

**13. PUBLIC INPUT / INQUIRIES**

There were no members of the public present at the meeting to provide input or make inquiries.

Mayor Wilson-Shee announced that there will be a public meeting to discuss the restoration and auction for re-use of St. Mary the Virgin Church on November 28<sup>th</sup> at the New Maryland Centre.

Mayor Wilson-Shee commented that Fonda French created a painted rock in memory of Vimy Ridge and presented it at the Remembrance Day reception on November 11<sup>th</sup> to a soldier who had been at Vimy Ridge. Mayor Wilson-Shee also mentioned an act of kindness that was performed by Julie Charters. Julie painted rocks in recognition of Remembrance Day and placed them on several graves in the community. Mayor Wilson-Shee acknowledged these ladies for their kind gestures.

**14. NEW BUSINESS**

No new business items were brought forward.

**15. DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, 20 December 2017 at 7:30 pm in Council Chamber.

**16. MOTION FOR ADJOURNMENT**

**MOVED BY** Councillor Gisele McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:04 pm.

Respectfully submitted,

Karen Taylor  
Assistant Clerk

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Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor