

**VILLAGE OF NEW MARYLAND  
COUNCIL**

**20 September 2017**

**Present:** Mayor Judy Wilson-Shee  
Deputy Mayor Alex Scholten  
Councillor Paul LeBlanc  
Councillor Gisèle McCaie-Burke  
Councillor Mike Pope  
Councillor Tim Scammell

**Also Present:** Karen Taylor, Assistant Clerk

**Regrets:** Cynthia Geldart, Chief Administrative Officer/Clerk

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**1. CALL TO ORDER**

Mayor Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.

**2. APPROVAL OF THE AGENDA**

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell to approve the agenda as distributed. **MOTION CARRIED.**

**3. APPROVAL OF THE MINUTES**

**MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Mike Pope to approve the minutes of the 16 August 2017 regular session of Council as circulated. **MOTION CARRIED.**

**4. DISCLOSURE OF INTEREST**

No disclosures of interest were declared.

**5. PRESENTATIONS**

No presentations were made.

**6. PROCLAMATIONS**

Mayor Wilson-Shee read proclamations for National Coaches Week, New Brunswick Wellness Week, and Meals on Wheels Awareness Week.

**7. CORRESPONDENCE**

The following correspondence was read into the record by the Assistant Clerk, Karen Taylor, as per the request of Mayor Wilson-Shee;

- a letter from the New Brunswick Municipal Finance Corporation concerning new financing and re-financing requirement for municipalities;
- the August 2017 newsletter from WorkSafe NB;
- information from the New Brunswick Association for Community Living concerning their call for nominations for the National Inclusive Education Achievement Awards which will be held in February 2018;
- an email from the Fredericton Chamber of Commerce announcing the Business Excellence Awards 2017 will be held on October 26, 2017 at the Delta Fredericton;
- the September 2017 newsletter from Ignite Fredericton; and
- an invitation from New Brunswick Community College to attend the live launch event of their new 2017 – 2022 Strategic Plan on Tuesday September 26<sup>th</sup> at 12:15 pm.

## 8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

August 17<sup>th</sup> - the Graduation Parade at Argonaut Cadet Training Centre (Mayor Wilson-Shee noted that her great niece Cheyanne Lucas from Nova Scotia graduated from the program);

August 21<sup>st</sup> - a tour of the Village of Hope accompanied MLA Jeff Carr and Jack Carr, and were guests for lunch;

August 22<sup>nd</sup> - a ride-along with Meals on Wheels;

August 22<sup>nd</sup> - the Capital Region BBQ hosted by MLA Jeff Carr (Councillor McCaie-Burke also attended);

August 23<sup>rd</sup> – the proposed terminal expansion and renovation project at the Fredericton International Airport;

August 24<sup>th</sup> – a meeting with Don Fitzgerald, ED, RSC 11;

August 24<sup>th</sup> – a portion of the Age-Friendly Community Ad hoc Committee meeting (Deputy Mayor Scholten and Councillor McCaie-Burke also attended);

August 24<sup>th</sup> – a meeting with Reece Cain;

August 24<sup>th</sup> – the RSC 11 Finance meeting;

August 24<sup>th</sup> – the Mayor’s Awards held at Killarney Lake Lodge (Councillor Mike Pope also attended with his family; his daughters Alex and Taylor earned gold);

August 25<sup>th</sup> - a ride-along with Meals on Wheels;

August 26<sup>th</sup> – Tour150 hosted by NB Trails and held on the grounds of Government House in Fredericton;

August 29<sup>th</sup> – the annual Corn Boil (Deputy Mayor Scholten and Councillor LeBlanc, Pope and Scammell attended);

September 4<sup>th</sup> – official opening of the 2017 NB Provincial Exhibition;

September 5<sup>th</sup> – RSC 11 Board meeting;

September 6<sup>th</sup> – a meeting with Yves Gagnon along with all members of Council and CAO/Clerk Cynthia Geldart;

September 7<sup>th</sup> – RSC 11 Special Board meeting to discuss the draft budget;

September 9<sup>th</sup> – 15<sup>th</sup> Annual New Maryland Golf Tournament at which Councillor McCaie-Burke volunteered (Mayor Wilson-Shee gave a tournament update after the Public Works report);

September 10<sup>th</sup> – the ‘Walk A Mile In Her Shoes’ event (Deputy Mayor Scholten, Councillor Pope and Treasurer Sparks participated);

September 12<sup>th</sup> – a meeting with Betty Daniels, Executive Director, and Kelsey Rusk, 50<sup>th</sup> Anniversary Chairperson with Meals on Wheels;

September 14<sup>th</sup> – a meeting with RSC 11, Miramichi RSC, and Premier Gallant in Minto;  
September 14<sup>th</sup> – a meeting with Mayor Melvin, Fire Chiefs Farrell and Crouse, MLA Jeff Carr, MLA Brian Macdonald, and LSD rep Gaetan Bullock;  
September 14<sup>th</sup> – a reception hosted by MLA Brian Macdonald held at Officer’s Square in Fredericton;  
September 17<sup>th</sup> – the grand opening of Dunn Learning Academy (day care centre) along with Councillor Mike Pope;  
September 18<sup>th</sup> – the PNM Zoomers’ monthly meeting (Councillor McCaie-Burke also attended);  
September 19<sup>th</sup> – a meeting with Don Fitzgerald, ED, RSC 11;  
September 19<sup>th</sup> – lunch with a staff member whose last day with the Village will be September 22<sup>nd</sup>;  
September 19<sup>th</sup> – the Lions Club monthly meeting;  
September 20<sup>th</sup> – the opening of the French focus group by invitation of the AFC Committee Chair Councillor McCaie-Burke; and  
September 20<sup>th</sup> – a pot-luck hosted by the PNM Zoomers at which the topic of ‘Downsizing’ was presented by Shelley Swift, Certified Relocation and Transition Specialist (Deputy Mayor Scholten and Councillors McCaie-Burke and Scammell also attended).

**9. PLANNING ADVISORY COMMITTEE**

Councillor Tim Scammell reported that the Planning Advisory Committee met on August 14<sup>th</sup> and provided the following update from that meeting. He noted that the committee did not meet in September.

- In addition to the committee members and staff members, four applicants attended for a portion of the meeting.
- The topic of a renaming option for the Kimberly Street Cul-de-sac in Centennial Gardens Phase 2 was discussed by the committee. The renaming was suggested due to an expressed concern that persons attempting to reach the address via the Highland Acres Subdivision would arrive to the currently dead-end section of Kimberley Street. The developer is unable to confirm a date of completion for the remaining portion of Kimberly Street. The committee was in agreement with the suggested new street names submitted by the developer, and the committee has made a recommendation to Council.
- The July 2017 Building Permit report was reviewed. The number of permits issued to date have increased and the fees collected have almost doubled compared to July 2016.
- Applicants appeared before the committee with respect to a proposed subdivision of their property which would create a new serviced residential building lot. The anticipated purchasers of the lot were also at the meeting to provide clarification of their intended development concept. Staff clarified that the tentative plan provided and the proposed new lot and remnant parcel must conform with the standards specified in the Village’s Zoning By-law. The municipal service lateral for the proposed new lot has already been installed. Staff could find no evidence that Land for Public Purposes had ever been dedicated in relation to previous subdivision or development of the lot in question and recommended that Council accept payment representing 8% of the disposed sale price for the lot as cash-in-lieu as a condition of approval of the final subdivision plan.
- The committee was also in receipt of an application from the anticipated purchasers of the proposed lot seeking variances to the Zoning By-law relating to the size of a proposed attached garage. The applicants explained that the increased size of the garage is proposed due to the length of their personal vehicle and that the garage will also be used for the storage of a boat. The loft area will be used for general storage of personal possessions. Staff clarified that letters of notification have been sent to the owners of 11 properties in the vicinity of the subject site to advise the date and time that the PAC will be reviewing the application. To date no comments had been received by staff. The committee approved the requested building height variance, and the requested accessory building

floor area variance in relation to the proposed construction of a detached storage garage at the future lot.

- The committee reviewed a motion to renew for an additional year a Temporary Use Approval to permit the applicants to continue to keep hens in the rear yard of their residential property. The Temporary Use renewal was subject to terms and conditions of the original 2016 Planning Advisory Committee approval.

**MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

*Be It Resolved That* the Council for the Village of New Maryland approve the street name of Jasmine Court to be assigned to the section of municipal street abutting Future Lot 7, and Lots 8, 9, and 10 in Centennial Gardens Subdivision Phase 1A, which lots are depicted on Plan Number 34602012 as filed with the Service New Brunswick Land Registry Office.

**MOTION CARRIED.**

#### 10. EMERGENCY RESPONSE PLAN COMMITTEE

Deputy Mayor Alex Scholten provided the following report from the Emergency Response Plan Committee.

- The committee met on September 20<sup>th</sup> with 13 committee members in attendance.
- The committee received a Powerpoint presentation from Daniel Petrie, Public Inspector with NB Health, regarding HARS (Heat Alert and Response System) which has been a fully functional pilot program in Fredericton since 2010 and has been implemented by each public health region since 2016. He explained that HARS has 3 levels of alert which are based on the humidex value. Heat Alert Level 1 is issued when the humidex value is between 35 and 39 degrees Celsius and persists for 3 - 6 hours per day. Those generally impacted by a Level 1 alert are vulnerable people with pre-existing respiratory or cardiovascular diseases. Heat Alert Level 2 (High Alert) is issued when the humidex is between 40 and 44 degrees. At this level, most people are at an increased risk of heat stress and heat stroke. When a Heat Alert Level 3 (Extreme Alert) is issued, the humidex is at 45 degrees or higher for a period of one day or more. At this temperature, everyone is at a high risk of heat-related illnesses and heat stroke, and outdoor sports and recreational activities should be rescheduled. Mr. Petrie reviewed with the committee the list of medications that can increase a person's susceptibility to heat-related illnesses, and provided tips on staying cool during a heat wave. The committee was also provided with a link to the Government of New Brunswick's website for the Office of the Chief Medical Officer of Health (Public Health) where more information can be found regarding HARS as well as publications that can help prevent heat-related illness during the summer months.
- Following the presentation, the committee discussed ideas for an exercise that is tentatively planned for October and would involve the use of reception centres. Members from the committee will be meeting over the next couple of weeks to prepare a plan for the exercise and contact the organizations that will be asked to participate in the practice drill.
- The committee was reminded of the need to appoint an Emergency Operations Centre Director for another 1-year period. Committee member James McAnany has put his name forward for the position. The committee agreed unanimously to recommend that Council proceed with the

appointment of James McAnany to the role of EOC Director for a period of one year.

- The next ERP committee meeting is scheduled for Tuesday, November 21, 2017 at 2:00 pm.

**MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland approve the appointment of James McAnany to the role of Emergency Operations Centre Director for a period of one year, as per the recommendation of the Emergency Response Plan Committee.

*Discussion:*

Deputy Mayor Scholten stated that James McAnany has been a member of the Emergency Response Plan Committee since February 2001 when he joined as a Public Relations Representative. Over the 16-year span that Jim has served on the committee he has been indispensable in the establishment and ongoing maintenance of our Emergency Response Plan. In 2006, Jim also became a member of the Pandemic Preparedness sub-committee that was formed to develop a Pandemic Influenza Plan which went on to be adopted by Council in 2007. Since then, he has been instrumental in reviewing the plan and making contributions to the revisions that have been necessary in order to keep the plan current. Jim also participated in training courses through NB EMO including Basic Emergency Preparedness in November 2003, Emergency Operations Centre in December 2004, and Emergency Public Information in February 2005. In his professional life, Jim has had over 35 years of service in the RCMP serving in various capacities all across the Province including J Division's Liaison with the NB Ground Search and Rescue Association and J Division's Operational Readiness and Response Unit. During his time with J Division's Operational Readiness and Response Unit he was responsible for emergency planning, including their Business Continuity Planning as well as Division Emergency Operations Plans, the Division EOC, development and management of their Division EOC Plan, and Pandemic Response Planning just to name a few. Over the years, Jim has also had the experience of dealing with a number of outside agencies including NB EMO and many provincial and federal government departments such as Health, Transportation, Education, Natural Resources, Policing Services, Environment, Public Safety and others. He also oversaw projects relating to traffic planning for major disasters and evacuation planning. With a list of such notable achievements, it is easy to see why he is an excellent candidate for this role and why the committee unanimously recommended his appointment.

Mayor Wilson-Shee agreed that Mr. McAnany is a good fit for the position. Councillor McCaie-Burke stated that she had the opportunity to work with Mr. McAnany for a number of years when she chaired the Emergency Response Plan Committee and acknowledged that he is a great asset to the committee. **MOTION CARRIED.**

## 11. PROJECT REPORTS AND UPDATES

### (i) **Recreation Department:**

Councillor Paul LeBlanc presented the following update from the Recreation Department:

Day Camp

This year's registrations totaled 296 which is just shy of last year's high of 298 with several repeat campers that registered later in the summer. On the last day of camp, each CIT was recognized with a certificate, watched a slide show prepared by Nash highlighting each of the Day Camp weeks, celebrated with cake, and the counsellors revealed their "true" names and participated in a question and answer session with the campers.

This year the camps embraced the ParticipACTION 150 Playlist throughout the summer and at final count 60 activities were checked off the playlist. Some new activities were introduced that were on the playlist as well as many camp staples. Some extra activities tried this year included beach volleyball, archery, tug of war, hacky sack, and potato sack races.

All Day Camp staff concluded their employment on the last day of camp (August 25<sup>th</sup>). Everything has been inventoried and packed up and the Day Camp report has been submitted. Kudos to all Day Camp staff on a job very well done. This past week, parents received an e-mail with a survey link (via Survey Monkey) to provide feedback on the camps. The survey will remain open until the end of the month.

#### Corn Boil

The final social for the summer was the corn boil which was held on Tuesday, August 26<sup>th</sup> and it was another perfect evening of weather. Approximately 28 dozen cobs of peaches and cream corn was served and staff estimates between 150 and 175 people were in attendance. Mayor and Council recognized members of the Canada Games Team/équipe NB from New Maryland that were in attendance with certificates. The band 8 Track Mind was excellent and many people stayed for their performance.

#### Fall / Winter Recreation Program & Event Guide

Work has begun on the Fall/Winter Recreation Program & Event Guide and the intent is to finalize and send it to the printer by Friday, September 22<sup>nd</sup> with distribution at the end of the month.

#### NMES

Late August/early September was very busy with fall programming. The fall user groups started this past week (September 11<sup>th</sup>) including Reds Volleyball, Karate, and ROCA Cyr Danse. Currently, the gym is booked every night with user groups however, there is availability on Wednesday evenings after 7:00 pm until mid-November when the Model Aircraft Club starts.

Open Gym began September 15<sup>th</sup>. This fall there is a new time for Open Gym on Sunday afternoons. The scheduled times are now as follows: Friday 6:30 – 8:30 pm; Saturday, 12:00 – 2:00 pm and Sunday 1:00 – 4:00 pm. Pickleball will commence on Saturday, September 16<sup>th</sup> and will be offered between 10:00 am – 12:00 pm each Saturday morning. Adult Co-ed Volleyball begins September 17<sup>th</sup> and runs from 7:00 – 9:30 each Sunday evening. The cost of Open Gym and Volleyball is \$2/person per visit or a pass may be purchased on-site for \$25.

All Village programs at NMES are promoted weekly on our Facebook & Twitter pages, and weekly updates are also provided on our Recreation Hotline on Thursdays.

#### PNM Zoomers

The Zoomers held their first meeting for the fall on Monday, September 18<sup>th</sup>. The Zoomers

hosted a pot-luck on Wednesday evening, September 20<sup>th</sup>. Regular activities will commence this month including stretch and strengthening classes, quilting, and book club. There are also plans to host some additional luncheons due to the popularity of the first one that was held last spring.

#### Parks & Playgrounds

Summer students finished their employment on Thursday, August 30<sup>th</sup>. All students did an excellent job this summer and it was the busiest summer yet, especially given the increase in ball field usage with the addition of extra teams. Baseball enjoyed significant growth this summer and all fields were used each weeknight from Monday to Thursday.

This fall the NMES Soccer Field has been booked on Wednesday evenings for a Run Club which is being coordinated by local resident Ryan O'Shea. The club is for kids from Kindergarten – Grade 2 and meets from 5:30 – 6:15 pm. The group started this past week and there are approximately 20 kids participating. This is a great new initiative for young runners!

The New Maryland Soccer and Minor Baseball groups were both invoiced for 2017 participation fees. Soccer had 236 participants this year and Baseball had 164 participants this year. The total revenue received was \$6,900 including HST (up from \$6,141 in 2016).

#### NMC Trails

Staff has indicated that a 16-foot stretch of the boardwalk will need to be replaced due to ongoing deterioration. The repairs began the week of September 18<sup>th</sup>.

#### Beautification/Canada 150 Project

The five new planters arrived at the end of August and were placed along the highway by staff and then filled with fall mums and decorative grass. The existing seven planters were replaced with fall plantings to match. The addition of the five extra pots has made quite a difference in the visibility of the planters. As noted in the CIC meeting, we will be installing 13 decorative light poles and two additional benches along the highway this fall as part of the Canada 150 project.

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten the adoption of this report.

#### *Discussion:*

Councillor Scammell congratulated the minor baseball groups on their significant growth this year. Mayor Wilson-Shee stated that she was glad to hear that the baseball group is doing so well.

Mayor Wilson-Shee also commented that the PNM Zoomers' soup luncheon will be held on Tuesday October 24<sup>th</sup> at 11:30 am at the NM Centre.

Mayor Wilson-Shee advised that the decorative poles for the Canada 150 Beautification project are scheduled to arrive late November.

Mayor Wilson Shee commented about the Mayor's Awards ceremony. She stated that she would like to see this promoted during summer camps and noted that there was a small turnout of participants from New Maryland. She asked that this topic be added to the next Council-In-Committee agenda to be discussed by Council. Councillor Mike Pope agreed that this is a very good initiative that encourages children and parents to both participate in healthy activities.

**MOTION CARRIED.**

**(ii) Public Works Department:**

Councillor Mike Pope presented the following update from the Public Works Department.

Public Works Reports

Village staff investigated 9 Public Works Reports for the month of August. The reports were inquiries to culvert inspections, brush removal, traffic control relating to the highway project and discoloured water.

Fall Leaf Pick-Up

The Fall Leaf Pick-up has been scheduled for November 15<sup>th</sup> and 16<sup>th</sup>. Residents whose garbage is collected on Mondays will have their leaves picked up on Wednesday, November 15<sup>th</sup> and for those whose garbage is collected on Tuesdays, they will have their leaves picked up on Thursday, November 16<sup>th</sup>. As a reminder, only compostable paper bags of leaves will be accepted and no other yard debris will be collected. Please have your bags to the curb by 7:00 am the morning of pick-up. For more information, please visit the Village website at [www.vonm.ca](http://www.vonm.ca).

Snow and Ice Control 2017-2020

The Village received three (3) bids for the Snow and Ice Control 2017-2020 tender. The bidders had the option to bid on Appendix A, Appendix B, and/or Appendix C.

Perfection Lawn & Yard Maintenance placed a bid for Appendix C (Driveways and Parking Lots) only with a bid of \$32,775.00 including HST.

Charters Construction Ltd. placed a bid for Appendix B (Streets) only with a bid of \$341,897.26 including HST.

MW Price & Sons Ltd. placed a bid for Appendix A (Streets) with a bid of \$338,696.40 including HST and a bid for Appendix C (Driveways and Parking Lots) with a bid of \$50,023.32 including HST.

Garbage and Recycling Collection

The Village received two (2) bids for the Garbage and Recycling Collection and Disposal on Village streets tender. A bid was received from Fero Waste & Recycling Inc. in the amount of \$502,600.56. The second bid was received from GFL (Green for Life Environmental) in the amount of \$914,388.00.

**MOVED BY** Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the adoption of this report.

*Discussion:*

Councillor LeBlanc explained that the figures mentioned for the Snow and Ice Control and the Garbage and Recycling Collection contracts are for a period of 3 years.

Mayor Wilson-Shee provided an update from the New Maryland Golf Tournament which was held September 9<sup>th</sup>. She advised that the weather in Oromocto was excellent for the tournament that day. Revenue from the event totaled \$8,628 which included 12 teams (\$3,600), 3 meals (\$75), donations (\$175), 47 hole sponsors (\$4,700) and a 50/50 draw (\$78). Expenses total \$2,019.25 and included green fees (\$1,552.50), 7 sign posts (\$92), and steaks and food (\$374.75). The net profit from the tournament is \$6,608.75. She acknowledged the following businesses who donated and/or sponsored: Sobeys, Fredericton Co-op, Victory Meat Market,



and Circle K. She expressed her gratitude to the companies who sponsored a hole and/or donated prizes as well as all of the volunteers who helped with the event. She thanked Lion Chris and Lion Ann who bartended at the New Maryland Centre, as well as Councillor McCaie-Burke for her involvement and Deputy Mayor Scholten for registering a team. Mayor Wilson-Shee noted that the cost for 2 solar-powered speed radar units is \$7,104.66 (before HST) and staff was requested to place the order for the radar units last Monday. After the proceeds from the tournament are applied to the cost, there is still \$495 left owing to pay for the radar units. She stated that the New Maryland Community Support Group has agreed to cover the outstanding cost.

Councillor McCaie-Burke commented that the coordinator of the event, Mayor Wilson-Shee, deserves applause for the extraordinary amount of time and effort that she has put into the golf tournament over the years. Mayor Wilson-Shee thanked her for her comment and acknowledged that without the volunteers the event would not be the success that it has been. She added that she has very much enjoyed working with everyone involved.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Gisele McCaie-Burke the following resolution of Council:

*Be It Resolved That* the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, accept the tendered bid as submitted by MW Price & Sons Ltd. on September 7, 2017 for the Snow and Ice Control 2017-2020 Appendix A (Streets) in the amount of \$294,518.60 (*two hundred and ninety-four thousand, five hundred and eighteen dollars and sixty cents*) plus \$44,177.80 (*forty-four thousand, one hundred and seventy-seven dollars and eighty cents*) HST for a total tendered bid of \$338,696.40 (*three hundred thirty-eight thousand, six hundred and ninety-six dollars and forty cents*); and that the Mayor and Clerk are authorized to execute said contract. The service involves the Snow and Ice Control of Village streets as listed in Appendix A for a period of 3 years.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

*Be It Resolved That* the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, accept the tendered bid as submitted by Charters Construction Ltd. on September 7, 2017 for the Snow and Ice Control 2017-2020 Appendix B (Streets) in the amount of \$297,301.96 (*two hundred and ninety-seven thousand, three hundred and one dollar and ninety-six cents*) plus \$44,595.30 (*forty-four thousand, five hundred and ninety-five dollars and thirty cents*) HST for a total tendered bid of \$341,897.26 (*three hundred forty-one thousand, eight hundred and ninety-seven dollars and twenty-six cents*); and that the Mayor and Clerk are authorized to execute said contract. The service involves the Snow and Ice Control of Village streets as listed in Appendix B for a period of 3 years.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

*Be It Resolved That* the Council for the Village of New Maryland, as per the

recommendation of the Public Works Supervisor, accept the tendered bid as submitted by 678505 NB Inc. and Perfection Lawn & Yard Maintenance on September 7, 2017 for the Snow and Ice Control 2017-2020 Appendix C (Driveways and Parking Lots) in the amount of \$28,500.00 (*twenty-eight thousand, five hundred dollars*) plus \$4,275.00 (*four thousand, two hundred and seventy-five dollars*) HST for a total tendered bid of \$32,775.00 (*thirty-two thousand, seven hundred and seventy-five dollars*); and that the Mayor and Clerk are authorized to execute said contract. The service involves the Snow and Ice Control of Village driveways and parking lots as listed in Appendix C for a period of 3 years.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Gisele McCaie-Burke the following resolution of Council:

*Be It Resolved That* the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, accept the tendered bid as submitted by Fero Waste & Recycling Inc. on September 7, 2017 for the Garbage and Recycling Collection in the amount of \$437,043.97 (*four hundred and thirty-seven thousand, forty-three dollars and ninety-seven cents*) plus \$65,556.59 (*sixty-five thousand, five hundred and fifty-six dollars and fifty-nine cents*) HST for a total tendered bid of \$502,600.56 (*five hundred and two thousand, six hundred dollars and fifty-six cents*); and that the Mayor and Clerk are authorized to execute said contract. The service involves garbage and recycling collection on Village streets for a three-year (3) period. **MOTION CARRIED.**

(iii) **Finance Department:**

Councillor Paul LeBlanc presented the following update from the Finance Department:

Staffing

On September 5<sup>th</sup>, 2017, our new Finance Clerk for Accounts Payable/Receivable started working and training with our retiring Finance Clerk whose last day here will be Friday September 22<sup>nd</sup>, 2017.

2018 Budget

The worksheets for the 2018 Budget have been distributed to Department Heads with budget figures verses actuals for 2015 and 2016, as well as the 2017 budget versus year-to-date numbers (as of August 31, 2017).

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor McCaie-Burke the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Tim Scammell the following resolution of Council:

*Be It Resolved That* the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of New Maryland debenture in the principal amount of \$101,000.00 (*one hundred and one thousand dollars*) on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation; and

**Be It Resolved That** the Municipality of New Maryland agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

*Discussion:*

Councillor LeBlanc explained that the remanufactured trackless and 51” ribbon snow blower was approved by Council as part of the 2017 Capital Projects. Application was made in 2017 to the Municipal Capital Borrowing Board to borrow \$101,000 for a term of 10 years and on July 4, 2017 the Village received Ministerial approval to proceed with the project. As previously discussed and agreed at the August 23, 2017 Council-In-Committee meeting, this resolution is required by the Municipal Capital Borrowing Board to issue debentures for the loan application previously approved for the remanufactured trackless and 51” ribbon snow blower.

**MOTION CARRIED.**

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Gisele McCaie-Burke the following resolution of Council:

**Be It Resolved That** the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of New Maryland debenture in the principal amount of \$275,000.00 (*two hundred and seventy-five thousand dollars*) on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation; and

**Be It Resolved That** the Municipality of New Maryland agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

*Discussion:*

Councillor LeBlanc clarified that the Sidewalk Expansion project was approved by Council as part of the 2017 Capital Projects. Application was made in 2017 to the Municipal Capital Borrowing Board to borrow \$275,000 for a term of 10 years and on March 30, 2017 the Village received Ministerial approval to proceed with the project. This project has reached substantial completion in August 2017. As previously discussed and agreed at the August 23, 2017 Council-In-Committee meeting, this resolution is required by the Municipal Capital Borrowing Board to issue debentures for the loan application previously approved for the Sidewalk Expansion project. **MOTION CARRIED.**

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct # 1015-021) to the General Capital Fund (Acct # 1020-875) the sum of \$2,892 (*two thousand, eight hundred, ninety-two dollars*) being the amount for the preliminary route and preparation of an opinion of probable cost for trail access between the New Maryland Elementary School and the New Maryland Centre.

*Discussion:*

Councillor LeBlanc explained that all allocations to or from reserve funds require motions of Council as per the New Brunswick *Municipalities Act*. As previously discussed and agreed at the September 13, 2017 Council-In-Committee meeting, this motion deals with a request from Council for the preliminary route and preparation of an opinion of probable cost for trail access between the New Maryland Elementary School and the New Maryland Centre.

**MOTION CARRIED.**

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Tim Scammell the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Operating Fund (Acct # 0626 1013-181) to the General Capital Reserve Fund (Acct #0626 1015-021) the sum of \$322,833 (*three hundred twenty-two thousand, eight hundred thirty-three dollars*) being the amount in the 2017 budget for the following:

- \$142,833 (*one thousand forty-two thousand, eight hundred thirty-three dollars*) for the infrastructure replacement reserve
- \$100,000 (*one hundred thousand dollars*) for fire truck replacement
- \$30,000 (*thirty thousand dollars*) for equipment (Bunker Gear & Breathing Apparatus) replacement
- \$50,000 (*fifty thousand dollars*) for the Public Works Garage reserve.

*Discussion:*

Councillor LeBlanc stated that all allocations to or from reserve funds require motions of Council as per the New Brunswick *Municipalities Act*. As previously discussed and agreed at the September 13, 2017 Council-In-Committee meeting, this motion deals with General Operating funds allocated in the 2017 budget for General Capital Reserves.

**MOTION CARRIED.**

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Operating Fund (Acct # 0626 1013-181) to the General Operating Reserve Fund (Acct #0626 1015-013) the sum of \$6,000 (*six thousand dollars*) being the amount in the 2017 budget for a Municipal Plan Reserve.

*Discussion:*

Councillor LeBlanc clarified that all allocations to or from reserve funds require motions of Council as per the New Brunswick *Municipalities Act*. As previously discussed and agreed at the September 13, 2017 Council-In-Committee meeting, this motion deals with General Operating funds allocated in the 2017 budget for General Operating Reserve.

**MOTION CARRIED.**

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the Utility Operating Fund (Acct #0626 1014-176) to the Utility Capital Reserve Fund (Acct #0626 1018-839) the sum of \$83,420 (*eighty-three thousand, four hundred and twenty dollars*) being the amount in the 2017 budget for the following:

- \$50,000 (*fifty thousand dollars*) for the Wastewater Treatment Plant
- \$20,000 (*twenty thousand dollars*) for the Water Tower
- \$13,420 (*thirteen thousand, four hundred and twenty dollars*) for Water Meter Replacement.

*Discussion:*

Councillor LeBlanc stated that all allocations to or from reserve funds require motions of Council as per the New Brunswick *Municipalities Act*. As previously discussed and agreed at the September 13, 2017 Council-In-Committee meeting, this motion deals with Utility Operating funds allocated in the 2017 budget for Utility Capital Reserves.

**MOTION CARRIED.**

**(iv) Age-Friendly Community Ad hoc Committee:**

Councillor Gisele McCaie-Burke presented an update from the Age-Friendly Community Ad hoc Committee.

- The committee met on August 24<sup>th</sup> with 11 committee members present.
- There was only enough time to receive and discuss an update from the 'Identification of Needs of Seniors' sub-committee.
- The focus of the meeting was reviewing the Age-Friendly Community survey questionnaire. A survey tool was initiated by the Senior Goodwill Ambassadors from the Capital region. The New Maryland Ad hoc committee decided that since the Capital region's survey tool was comprehensive, will be available in both official languages, and available for any community to use, it would be to the committee's advantage to use it as well. The survey tool was scheduled to be available by the end of June but because of extenuating circumstances it was only received the week before the August 24<sup>th</sup> meeting. The committee spent some time reviewing the survey tool page-by-page. Some committee members and staff members who could not attend the meeting sent their comments and suggestions for changes by email which were reviewed by the committee at the meeting. After much discussion, the committee agreed to remove any questions that are not relevant to New Maryland, change the wording for some questions, and add a few questions that would be applicable to New Maryland. A revised survey tool will be brought to the next committee meeting for further review.
- The next committee meeting is scheduled for September 21<sup>st</sup> at 10 am.

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell the adoption of this report.

*Discussion:*

Councillor McCaie-Burke advised that since the last committee meeting a French focus group was held on September 20<sup>th</sup>. Eleven residents were in attendance and a lot of good information resulted from the meeting. The first focus group was held in June and the next one is scheduled for October 11<sup>th</sup> from 7 – 9 pm.

Councillor McCaie-Burke also mentioned that the committee anticipates that the Age-Friendly survey will be ready for November if all goes well. The survey will be available to be completed online or through a one-on-one interview. The survey will be promoted and advertised well once it is ready. The survey will contain questions that will help complete the committee's action plan and that will respond to the needs identified by older adults in the community. She explained that the aim is to make New Maryland better for the older generation as well as all residents. **MOTION CARRIED.**

**12. APPROVAL OF THE TREASURER'S REPORT**

**MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Mike Pope to approve the Treasurer's Report for the month of August 2017 as follows:

- from the General Operating account by cheques and direct payments **\$471,496.17** (*four hundred seventy-one thousand, four hundred ninety-six dollars and seventeen cents*);
  - from the Water & Sewer Operating account **\$22,383.55** (*twenty-two thousand, three hundred eighty-three dollars and fifty-five cents*);
  - from the General Capital account **\$243,525.96** (*two hundred forty-three thousand, five hundred twenty-five dollars and ninety-six cents*);
- and
- from the Water & Sewer Capital account **\$0.00** (*zero dollars*)

*Discussion:*

Deputy Mayor Scholten stated that the adoption of the monthly Treasurer's report fulfills a municipal requirement under provincial legislation. **MOTION CARRIED.**

**13. PUBLIC INPUT / INQUIRIES**

There were no members of the public present at the meeting to provide input or make inquiries.

**14. NEW BUSINESS**

No new business items were brought forward.

**15. DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, 18 October 2017 at 7:30 pm in Council Chamber.

**16. MOTION FOR ADJOURNMENT**

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Paul LeBlanc to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:22 pm.

Respectfully submitted,

Karen Taylor  
Assistant Clerk

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Karen Taylor  
Assistant Clerk

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Judy Wilson-Shee  
Mayor