

*Village of New Maryland*  
*Council*  
**16 August 2017**

**Present:** Mayor Judy Wilson-Shee  
Councillor Paul LeBlanc  
Councillor Mike Pope  
Cynthia Geldart, CAO/Clerk

Deputy Mayor Alex Scholten  
Councillor Gisèle McCaie-Burke  
Councillor Tim Scammell

**Absent:** Karen Taylor, Assistant Clerk



**1. Call to Order**

Mayor Wilson-Shee called the meeting to order at 7:30 p.m. and shared a reminder that the Council meeting is recorded for broadcasting.

**2. Approval of the Agenda**

**MOVED BY** Councillor Scammell and **seconded by** Councillor Pope that the agenda be approved as circulated, with the following addition: Agenda Item 11(v) Administration Department Motion – a motion to appoint members of Council to the New Maryland Community Support Group.  
**MOTION CARRIED.**

**3. Approval of the Minutes**

**MOVED BY** Councillor McCaie-Burke and **seconded by** Deputy Mayor Scholten that the minutes of the 19 July 2017 regular session of Council be approved as circulated. **MOTION CARRIED.**

**4. Disclosure of Interest**

No *Disclosures of Interest* were declared.

**5. Presentations: Moment of Silence in Memory of Raymond Murphy, Executive Director, UMN**

Mayor Wilson-Shee explained that Raymond Murphy, UMN Executive Director passed away on 09 August 2017. She shared Raymond's background and commented on his extensive contribution to local governance in New Brunswick, and offered condolences to his family.

**6. Proclamations**

No proclamations were announced.

**7. Correspondence**

The following correspondence was read into the record by Cynthia Geldart, CAO/Clerk, as per the request of Mayor Wilson-Shee:

- an invitation to participate in promotional material for the Moncton Day for the Ages event, tentatively scheduled for 30 September 2017;

- the Chamber of Commerce newsletter, with specific welcome to Kier Clark who was elected President at the June AGM;
- a request for nominations from WorkSafeNB for their Safety Star Awards;
- a request from Fire Chief Mike Walton, President of the NB Association of Fire Chiefs, directed to Mayor Wilson-Shee, asking for a seat at the table when the Regional Service Commission discusses regionalization of fire services;
- confirmation from the Department of Local Government that the Asset Management reporting deadline has been extended to July 31<sup>st</sup>, 2018; and
- a list of participants of the 2017 Canada Games, highlighting the 5 athletes from New Maryland.

### **8. Meetings and/or Special Events Attended by Mayor Wilson-Shee**

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- ❖ July 24 – meeting with Fire Chief Harry Farrell;
- ❖ July 25 – Ice Cream Social (*all members of Council also attended*);
- ❖ July 26 – conference call with Yves Gagnon;
- ❖ July 26 – meeting with Bob Doon, Taylor Printing;
- ❖ July 27 – visited a staff member who was out on sick leave, along with Councillor McCaie-Burke;
- ❖ July 28 – meeting with Don Fitzgerald, Executive Director, RSC 11;
- ❖ July 28 – attended a reception for the Highland Games;
- ❖ July 29 – attended the Highland Games Festival;
- ❖ August 04 – meeting with Bob Doon, Taylor Printing;
- ❖ August 04 – discussed a concern with a resident;
- ❖ August 04 – meeting with Dennis Atchison to do a short video for *A Day for the Ages*;
- ❖ August 08 – attended the 17<sup>th</sup> annual Monkey Games held at the Dunn residence;
- ❖ August 09 – meeting with John Ball;
- ❖ August 09 – tender opening for the Route 101 Upgrading Phase One project;
- ❖ August 10 – meeting with Yves Gagnon and Cynthia Geldart, CAO;
- ❖ August 15 – raising of the Acadian Flag;
- ❖ August 15 – meeting with Robb Baird, Executive Assistant to MP Matt DeCoursey;
- ❖ August 15 – attended the Blueberry Social (*Councillors McCaie-Burke and Scammell also attended*); and
- ❖ August 16 – attended the Regional Age-Friendly Community Workshop held in Grand-Bay Westfield at which Councillor McCaie-Burke gave a presentation.

### **9. Planning Advisory Committee**

Councillor Tim Scammell did not provide a PAC report however he did introduce a motion of Council.

Councillor Scammell explained that the property owners at 50 MacIntosh Drive propose to subdivide from their existing property, a new serviced residential building lot to accommodate the construction of a single-family dwelling and a detached garage. As per the Village Municipal Plan and Subdivision By-Laws, it is a policy of Council that developers of all residential subdivisions shall dedicate to the municipality land for public use in the amount of eight percent of the land to be subdivided. Where land dedication is not practical, or where land is not needed for recreational purposes, Council may

collect in lieu of land, cash equal to eight percent of the market value of the parcel to be created. Therefore, in relation to the matter of Land for Public Purposes for the proposed Lot 17-1 to be subdivided from the property at 50 MacIntosh Drive a motion of Council is presented.

**MOVED BY** Councillor Scammell and **seconded by** Councillor LeBlanc the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland accept \$5,120.00 (*five thousand, one hundred and twenty dollars*) as cash-in-lieu of Land for Public Purposes in relation to the requested subdivision plan approval to create Lot 17-1, a serviced building lot to be subdivided from portions of PIDs 75075390 and 75301432 at 50 MacIntosh Drive. **MOTION CARRIED.**

#### **10. Emergency Response Plan Committee**

The Emergency Response Plan Committee has not met since the last Council meeting.

#### **11. Project Reports / Updates**

##### **11(i) Recreation Department Updates**

Councillor Gisèle McCaie-Burke reported that it has been a busy summer for the Recreation and Leisure Services Department with a large number of great programs, however those programs are now winding down. She provided updates on seven of the summer programs, as provided by Michelle Sawler, Recreation Coordinator.

**(1) Day Camp/Little Fingers:** The final two weeks of Day Camp and the last week of Little Fingers will take place at the New Maryland Centre. It has been a very busy and fun summer for our counsellors and campers. An end-of-summer party will be held the week of August 21st with special activities, games, and the end-of-year slide show and final camper awards. The Day Camp counsellors will be leaving the camp program on August 25th and the camp supervisor, Alexandra Jewett, will remain for a few days after camp to finalize our inventory and complete the end of summer report. In September, our Recreation Coordinator will once again be sending out a survey to the parents of Day Camp and Little Fingers participants to get their feedback on the programs. Over the past two weeks, there has been a flurry of late registrations, with many campers signing up for additional weeks and three new campers as well. Councillor McCaie-Burke commented that it was gratifying to see campers return for additional weeks because they are having such a wonderful time. Staff have had many positive comments from parents and our Recreation Coordinator thinks this may be our best summer yet with a dedicated, enthusiastic staff and an excellent variety of fun and active programming. The final numbers for Day Camp registrations have been excellent and they are operating at full capacity or very close to full capacity. There was only one week of Day Camp where the number of participants was 30, and it was similar with excellent registration numbers for the Little Fingers program.

**(2) Babysitters Course:** The Babysitter Course was held on 14 August 2017 at Victoria Hall with a full capacity of 20 participants. The next course will be scheduled for the fall, possibly in late November to coincide with the teachers' professional development day.

**(3) Summer Socials/Concerts:** Two socials and concerts have been hosted since the last Council meeting, beginning with the Ice Cream social on 25 July 2017. Councillor McCaie-Burke reported that this was a tremendously successful event with approximately 50 litres of ice cream being served. Over 300 sundaes were served in comparison to just under 200 last year. The crowd for the band *Scotty &*

*the Stars* was estimated as the largest our Recreation Coordinator had ever seen. It was an energetic, fun, and engaging performance enjoyed by the families and children in attendance. Participants arrived prior to the 6:30 p.m. start time and ice cream was served until 8:00 p.m., with many people arriving following soccer and baseball games. Our Recreation Coordinator expressed her gratitude to all members of Council for their willingness to help that evening. The Ice Cream Social is a very busy event that could not take place without Council's support. We also appreciated the attendance of our MLA Jeff Carr and our Senior Goodwill Ambassador Himu Mukherjee.

Councillor McCaie-Burke further reported that the second social event hosted was the Blueberry Social, which was held last night at 6:30pm. The performance by a local group, *The Clifford Kelly Band*, began at 7:00pm. It was a great turnout for an excellent evening.

The final summer social will be the Corn Boil, scheduled for 29 August 2017, with crowd favorite 8 *Track Mind* performing. There is usually a great turnout for this event.

**(4) New Maryland Elementary School (NMES) Activities:** Councillor McCaie-Burke continued her report by explaining that with summer winding down, staff will be contacting the user groups later this month to book the NMES after hours programs, in anticipation of another busy fall and winter season. The school will be closed for maintenance and cleaning from August 11<sup>th</sup> until school begins again in September. The intent is to resume programs the week of September 11<sup>th</sup> with Open Gym and Adult Volleyball, and Open Play Pickleball will start that weekend as well. Just this past week, our Recreation Coordinator received three booking requests for the school in September. One of our newer gym supervisors, Mikayla Goodine, submitted her resignation this week due to conflicting work and school priorities. Adam Tracey has been hired to fill the vacant position. Councillor McCaie-Burke explained that Adam has worked with the Transportation summer crew for the past two years and welcomed him to his new position.

**(5) Parks & Playgrounds:** The New Maryland Soccer program is winding down over the next week with their jamborees scheduled over the next few evenings at the NMES field. Baseball will continue until the end of the month and the lights at the Peewee field will most likely be used later in the month. The new playground structures at NMES have been completed and are now open. Our Day Camp participants really enjoyed the new facilities and there is steady traffic from residents as word quickly spread once the playgrounds were opened. The new structures are a wonderful community resource as they have a variety of play events and are fully accessible with sensory play also included in some of the stations.

**(6) Canada 150 Beautification Project:** Residents will soon be seeing a few more benches, planters and new light poles on the New Maryland Highway. This is thanks to the Canada 150 funding program.

**(7) Social Media:** Councillor McCaie-Burke reported that in general, any Facebook or Twitter posts with photos or video are now easily reaching 2,000 plus, which is great promotion for our programs and events. Fredkid.com did a very nice write-up of Orchard Park on July 18<sup>th</sup> which staff shared on the Village's Facebook page. They compared the park to an "English country garden" with many positive comments and several photos.

**MOVED BY** Councillor McCaie-Burke and **seconded by** Deputy Mayor Scholten the adoption of the Recreation Department report as presented.

*Discussion:* Mayor Wilson-Shee recognized and congratulated the girls' volleyball team who beat the Ontario team to win a bronze medal for the first time at the Canada Games. One of the players, Nicole Jamieson, is a resident of New Maryland. Councillor McCaie-Burke commented that she felt the new structure of our community events has encouraged more families to attend to enjoy the combination of food and music. She further explained that she noticed more intergenerational attendance at the events with many grandparents and grandchildren enjoying the events together. Many of the parks and playgrounds are also being used by grandparents with their grandchildren. Mayor Wilson-Shee remarked on the excellent weather that we've had for all three of our community events and shared her hopes that it would continue for the final community event at the end of this month.

**MOTION CARRIED.**

### **11(ii) Public Works Department Updates**

Councillor Mike Pope provided updates from the Public Works Department as follows:

**Public Works Reports:** Village staff investigated eight Public Works Reports for the month of July. The reports were inquiries to culvert inspections, ditch maintenance, tree removal, and discolored water from the water main flushing program.

**Sunrise Estates Drive Culvert Replacement (2017) Tender:** The tender closed for this project on July 31, 2017. The low bidder was CT Charters Ltd. with a bid of \$50,533.30 including HST. The project consists of replacing the existing 750mm culvert near the entrance to Sunrise Estates Drive with two 900mm diameter concrete culverts and related site restoration. This culvert replacement requirement was identified during the Village's recent Stormwater Study. The new twin culverts were upgraded to meet the Village's Stormwater Management Policy for a 1-in-100 year plus 20% storm event.

**Route 101 Upgrading – Phase 1 (2017) Tender:** The tender closed for this project on August 9, 2017. The low bidder was Hogan Paving Ltd. with a bid of \$199,815.78 including HST. The project is co-funded by the Province of New Brunswick and the Village of New Maryland. The proposed work involves the replacement of curb sections, installation of a short section of concrete sidewalk, short sections of road excavation, asphalt milling and asphalt surface paving between Baker Brook Court and MacIntosh Drive.

### **Speed Radars for July:**

Permanent Radar on **Bradshaw Drive** captured 12,739 vehicles over 42 days with 85% of motorists travelling 42 km/h and under.

Permanent Radar on **Crown Avenue** captured 48,113 vehicles over 42 days with 85% of motorists travelling 48 km/h and under.

Permanent Radar on **Atkinson Lane** captured 17,675 vehicles over 42 days with 85% of motorists travelling 48km/h and under.

Permanent Radar on **Sprucewood Drive (east)** captured 17,065 vehicles over 42 days with 85% of motorists travelling 34 km/h and under. School Zone speed limit is 30 km/h.

Permanent Radar on **Sprucewood Drive (west)** captured 11,026 vehicles over 42 days with 85% of motorists travelling 40 km/h and under.

A temporary speed radar was set up Sunrise Estates Drive for 6 days capturing 2134 vehicles with 85% of motorists travelling 43 km/hr and under. The speeds captured are comparable to speeds from

previous readings at all the locations except Atkinson Lane which saw an increase from 42 km/hr to 48 km/hr.

**MOVED BY** Councillor Pope and **seconded by** Councillor McCaie-Burke the adoption of the Public Works Department report as presented.

*Discussion:* Deputy Mayor Scholten commented that with the school year starting soon, we should encourage the posting of the speed limit signs and remind motorists to be cautious of their speed and the presence of children walking to school. **MOTION CARRIED.**

**MOVED BY** Councillor Pope and **seconded by** Deputy Mayor Scholten the following resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Village Engineer, accept the tendered bid as submitted by CT Charters Ltd. on July 31, 2017 in the amount of \$43,942.00 (*forty-three thousand, nine hundred and forty-two dollars*) plus \$6,591.30 (*six thousand, five hundred and ninety-one dollars and thirty cents*) HST for a total tendered bid of \$50,533.30 (*fifty thousand, five hundred and thirty-three dollars and thirty cents*) for the Sunrise Estates Drive Culvert Replacement (2017) Project; and that the Mayor and Clerk are authorized to execute said contract. **MOTION CARRIED.**

**MOVED BY** Councillor Pope and **seconded by** Deputy Mayor Scholten the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Village Engineer, accept the tendered bid as submitted by Hogan Paving Ltd. on August 9, 2017 in the amount of \$173,752.85 (*one hundred and seventy-three thousand, seven hundred and fifty-two dollars and eighty-five cents*) plus \$26,062.93 (*twenty-six thousand, sixty-two dollars and ninety- three cents*) HST for a total tendered bid of \$199,815.78 (*one hundred and ninety-nine thousand, eight hundred and fifteen dollars and seventy-eight cents*) for the Route 101 Upgrading – Phase 1 (2017) Project; and that the Mayor and Clerk are authorized to execute said contract. **MOTION CARRIED.**

### **11(iii) Finance Department Update**

Deputy Mayor Alex Scholten provided the update from the Finance Department, as prepared by our Treasurer, Scott Sparks.

He reported on the following two items:

**Staffing:** On July 26<sup>th</sup>, 2017, we received notification that our Finance Clerk, Debbie Rosborough, will be leaving us on September 22<sup>nd</sup> to move back to Cape Breton to join her husband in retirement. She will be missed by all and we wish her all the best in this new chapter of her life. Subsequently, the position had been posted and potential candidates have been identified with interviews taking place during the week of August 14<sup>th</sup> to 18<sup>th</sup>.

**Asset Management:** On July 24<sup>th</sup>, 2017, the Treasurer received confirmation from the Federation of Canadian Municipalities (FCM) of receipt of our application to FCM's Municipal Asset Management Program (MAMP). Subsequently, on July 25<sup>th</sup>, 2017, FCM notified the Treasurer that our project meets MAMP's eligibility criteria and is ready to proceed to the second step of review. Deputy Mayor Scholten clarified that being eligible does not guarantee funding and our application will be reviewed by an independent peer reviewer. Projects must pass the Peer Review phase in order to be

recommended for funding. FCM's funding recommendation is expected within the next six weeks of receipt of this last notification.

**MOVED BY** Deputy Mayor Scholten and **seconded by** Councillor McCaie-Burke the adoption of the Finance Department report as presented.

*Discussion:* Deputy Mayor Scholten clarified that the provincial government requires that all municipalities prepare and implement an Asset Management Plan before July 31<sup>st</sup>, 2018. The purpose of the plan is to provide for better management of assets and ensure continued use and maintenance for the future. FCM has set up a funding program to support the costs of the plan preparations, and we are looking forward to a positive response to our funding application. **MOTION CARRIED**

#### **11(iv) Administration Department Motion**

Deputy Mayor Alex Scholten reported that Council has been discussing the appointments of members of Council to the New Maryland Community Support Group (NMCSG) over the past several months. Concerns had been expressed regarding the need to ensure the by-laws of the NMCSG are being met properly in order for the group to retain their charitable status. During the July 12<sup>th</sup>, 2017 Council-In-Committee meeting, the Mayor confirmed that she spoke with Curt Wilson of the NMCSG and no changes are necessary to their by-laws, so we are able to move forward with the appointments.

**MOVED BY** Deputy Mayor Scholten and **seconded by** Councillor McCaie-Burke the following resolution of Council: ***Be It Resolved that*** the Council for the Village of New Maryland appoints Mayor Judy Wilson-Shee and Councillor Tim Scammell to the New Maryland Community Support Group for a one-year term, effective immediately.

*Discussion:* Deputy Mayor Scholten remarked that the NMCSG has done great work for the Village over the past several years with their support and fundraising efforts for various projects. He thanked the group for their hard work and dedication to the community. Deputy Mayor Scholten commended the Mayor on her service to the NMCSG for the past several years and noted that her energy and enthusiasm have resulted in very successful projects, including the annual golf tournament. Mayor Wilson-Shee thanked Deputy Mayor Scholten for his comments and indicated that she would share them with the other members of the NMCSG. **MOTION CARRIED.**

#### **12. Approval of the Treasurer's Report**

**MOVED BY** Councillor LeBlanc and **seconded by** Councillor Pope the adoption of the Treasurer's Report as follows: Payments made in the month of July 2017 from the General Operating account by cheques and direct payments in the amount of \$366,196.49 (*three hundred and sixty-six thousand, one hundred and ninety-six dollars and forty-nine cents*), from the Water & Sewer Operating account in the amount of \$11,073.08 (*eleven thousand, seventy-three dollars and eight cents*) from the General Capital account in the amount of \$132,085.83 (*one hundred and thirty-two thousand, and eighty-five dollars and eighty-three cents*), and from the Water & Sewer Capital account in the amount of \$12,256.13 (*twelve thousand, two hundred and fifty-six dollars and thirteen cents*).

**MOTION CARRIED.**

**13. Public Input/Inquiries**

Mayor Wilson-Shee shared a reminder of the annual golf tournament scheduled for September 09<sup>th</sup> and noted that registration forms are available at the reception desk and could be downloaded from the Village's website.

**14. DATE, TIME AND LOCATION OF NEXT MEETING**

Cynthia Geldart, CAO/Clerk announced that the next Council meeting is scheduled for Wednesday, 20 September 2017 at 7:30 pm in Council Chamber.

**15. ADJOURNMENT**

**MOVED BY** Deputy Mayor Scholten and **seconded by** Councillor Pope to adjourn the meeting.  
**MOTION CARRIED.**

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Cynthia Geldart  
CAO/Clerk

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Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor