

**VILLAGE OF NEW MARYLAND
COUNCIL**

October 17, 2012

Present: Mayor Judy Wilson-Shee
Deputy Mayor Gisèle McCaie-Burke
Councillor Frank Dunn
Councillor Paul LeBlanc
Councillor Scott Sparks
Councillor Peter Wiggins

Also Present: Cynthia Geldart, Chief Administrative Officer/Clerk
Karen Duncan, Assistant Clerk
Harry Farrell, Fire Chief

1. **CALL TO ORDER**
Mayor Wilson-Shee called the meeting to order at 7:30 pm.

2. **APPROVAL OF THE AGENDA**
MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to approve the agenda with the addition of a motion to appoint a committee member under the Water and Wastewater Committee report. **MOTION CARRIED.**

3. **APPROVAL OF THE MINUTES**
MOVED BY Councillor Sparks and **seconded by** Councillor Wiggins to approve the minutes of the September 19, 2012 regular session of Council as distributed. **MOTION CARRIED.**

4. **DISCLOSURE OF INTEREST**
No disclosures of interest were declared.

5. **PRESENTATIONS**
On behalf of Council, Mayor Wilson-Shee recognized and congratulated Fire Chief Harry Farrell for receiving the prestigious Volunteer Fire Chief of the Year award.

6. **PROCLAMATIONS**
No proclamations were made.

7. **CORRESPONDENCE**
The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Wilson-Shee:
 - a letter to the Capital Planning and Property Development department of UNB requesting permission to use their 10-metre easement to access a land-locked piece of property;
 - a letter from the Dept. of Environment and Local Government regarding the upcoming 2012 Community Recognition Award;
 - a letter from the Dept. of Environment and Local Government relating to Planning Consideration for

Schools;

- a letter from the Minister of Public Safety and Solicitor General, Hon. Robert Trevors, congratulating our Fire Chief for being named Volunteer Fire Chief of the Year by the Canadian Association of Fire Chiefs; and
- an email from a resident congratulating Public Works staff members for the quick and efficient manner in which they handled the water main breakage/boil order advisory on Woodlawn Lane.

8. **MEETINGS AND/OR SPECIAL EVENTS**

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

September 20th – a meeting with Mr. and Mrs. Cyr;

September 22nd – a ‘Stuff-a-bus’ event at Sobey’s with MLA Jack Carr. Julie’s Jewels, Bus #49 from New Maryland Elementary School was a participant and has been for the last 8 years. All donations went to the Food Bank;

September 23rd – a Mess Dinner at the Fredericton Legion;

September 25th – the Interim Board of Directors’ meeting;

September 26th – a meeting with Kerry Hayes;

September 27th – a meeting with Doug Motty and Allison McCarthy representing Fredericton Enterprise. Our CAO also attended;

September 28th – the ribbon-cutting ceremony for the Grant Harvey Centre, along with Councillor Sparks. In the Mayor’s place, Councillor Dunn attended the 30th anniversary celebration of the Premier’s Council on the Status of Disabled Persons;

September 29th – a reception at the Grant Harvey Centre along with Councillors Sparks and Wiggins;

October 1st – the Change of Command ceremony for the Sea Cadets at New Maryland Elementary School;

October 2nd – a turkey dinner event at NMES where Mayor Wilson-Shee helped serve;

October 3rd - on behalf of the Mayor, Deputy Mayor attended a reception held at the Officers’ Mess for 2012 Army Reserve Recognition Day;

October 4th – the New Maryland Community Block Party. Councillors LeBlanc and Wiggins also attended;

October 5th – a meeting with MLA Jack Carr; a meeting with our CAO and Inspector Chapman, Sgt. Saule, and Cpl. Hansen, District 2 RCMP; and a meeting with Rev. McKenna;

October 10th – a meeting with Colonel Dalton and three of his associates;

October 15th – a meeting with Kevin Price;

October 16th – a meeting with our CAO and our Public Works Supervisor; and

October 16th – the Interim Board of Directors’ meeting.

9. **COMMITTEE REPORTS / UPDATES**

Planning Advisory Committee

Councillor Wiggins reported that the Planning Advisory Committee met on October 1st with two members absent.

- The committee reviewed the proposed fee revisions for planning and development applications and other administrative services. The committee discussed standardizing rates per estimated square foot of each project, or by unit. The reason for the revisions is due to the department often incurring a number of costs associated with subdivision planning. The committee is in the process of reviewing fee structures from other municipalities in order to establish a structure that will be fair and work well for our community.
- The Building Permit report was presented to the committee. The number of permits issued this year has increased slightly over last year’s numbers. Fees collected to date totaled \$10,865.00.
- The committee discussed the topic of subdivision plans and felt that street names of proposed

extensions to existing streets should remain the same as opposed to having the street name changed half-way down the street.

- The Building Inspector informed the committee about the Hanwell Rural Plan Rezoning Application for lands which are in close proximity to the Village's existing and proposed new wellfield protection zones. Concerns that the Village has regarding protecting the aquifers from the risks associated with industrial developments have been sent to the Rural Planning Commission and the Department of Environment. Because of the great job that our Building Inspection/Development Officers did in bringing these concerns to the attention of the Rural Planning Commission, the commission has advised us that the decision has been made not to rezone that entire section of land and development has moved away from the area that was near to one of our wells.
- The next meeting will be held on November 5th.

MOVED BY Councillor Wiggins and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.
MOTION CARRIED.

Human Resources & Administration Committee

Councillor Frank Dunn reported that the Human Resources and Administration Committee met on October 10th with all members present. The Treasurer was also in attendance.

- Following the Call to Order and Approval of the Agenda, it was noted that all action items from the previous meeting's session notes had been completed or the topics were included for discussion at this committee meeting.
- Under Old Business, the committee reviewed the remaining amendments that are required for the Human Resources Policy Manual. Those last 3 amendments were clarified and will be presented to Council in November.
- Our CAO provided an update on the Social Media project. That project is well under way and a sub-committee has been formed to work on that project.
- Under New Business, the committee discussed upcoming Christmas events. The 3rd Annual Christmas Open House will be held on Thursday, November 29th at the New Maryland Centre from 5:00 pm until 7:00 pm. We encourage residents and business owners to attend to kick-off the holiday season with colleagues and friends.
- The committee examined the Revenue and Expense report, and it was confirmed that everything is on track within the budget.
- The majority of the meeting time was spent on the 2013 Budget. The Treasurer provided a preliminary 2013 General Government budget and explained the figures in great detail. A recommendation will be made to Council to accept this portion of the overall budget.
- The next meeting is scheduled for Wednesday, November 14th at 9:00 a.m.

MOVED BY Councillor Frank Dunn and **seconded by** Councillor Sparks the adoption of this report.
MOTION CARRIED.

Recreation and Leisure Services Committee

Councillor Wiggins reported that the Recreation and Leisure Services Committee met on September 24th with two members absent.

- The Community Infrastructure Improvement Fund was discussed by the committee. The committee has submitted several options to Council for their consideration and Council has agreed to approve option #1 which will create a new soccer field on the plateau at Athletic Park. Our Recreation Coordinator and Recreation Programmer are in the process of preparing the final documents to apply for the funding. The total cost of the project will be in the vicinity of \$665,000. If our funding application is approved, the Village will receive \$332,000 for the project.

- The Fall and Winter Recreation "In Motion" Guide is now available and lots of positive comments have been received from the community about the guide. Congratulations to Natalie and Brittany for doing such a great job putting it together.
- Councillor Wiggins attended the "In Motion" Community Block Party on October 4th which was held at New Maryland Elementary School. He complimented Natalie and Brittany for the wonderful job they did organizing the event and he thanked Mayor Wilson-Shee and Councillor LeBlanc for attending.
- The committee was informed by Councillor Wiggins that work on repairing the Springwater subdivision sign is now complete and he will require the assistance of the Public Works Department to transport the sign so it can be installed.
- The next committee meeting will be held on October 29th.

MOVED BY Councillor Wiggins and **seconded by** Councillor LeBlanc the adoption of this report.

Discussion:

- Mayor Wilson-Shee commented that she enjoys receiving the "In Motion" guide and keeps it handy as a reference for future Village events.
- Mayor Wilson-Shee inquired about the status of the sign for Sunrise Estates subdivision. Councillor Wiggins informed Council that the new location is marked on a map. He spoke with the New Maryland Scouts and Cubs Leaders regarding this as a project that the Scouts and Cubs can do to obtain their badge. Mayor Wilson-Shee mentioned that she spoke with the Lieutenant in charge of the New Maryland Sea Cadets and the Cadets have also offered their assistance with community projects.

MOTION CARRIED.

Transportation and Protective Services Committee

Deputy Mayor McCaie-Burke reported that the Transportation and Protective Services Committee met October 9th with two members absent.

- The committee reviewed the Statement of Expenditures to the end of August 2012. Our Public Works Supervisor informed the committee that the budget for the culvert replacement program will probably be over budget and a transfer of funds will need to be done to cover the overage. Also, there were a few discrepancies noted in some amounts and these will be forwarded to our Treasurer for examination.
- Our Public Works Supervisor informed the committee that he had previously sent a number of emails with suggestions for projects to the Sgt. in charge for 1 Engineer Squadron. The Sgt. has requested to meet with our Public Works Supervisor and our Recreation Coordinator to discuss potential projects for next year.
- The Transportation and Protective Services ad-hoc committee has been mandated to suggest a template for the committee to use in developing a long-term plan. The ad-hoc committee met twice since the last committee meeting. The template that the Water and Wastewater Committee is using for their master plan is a good one and the ad-hoc committee plans to use the same template for our long-term plan. The ad-hoc committee had hoped to present the template this month but because of the amount of research and reading of various documents that is involved, the template will be ready to present at the next committee meeting so that strategic planning can begin in December.
- At the last Council meeting, Council was informed that the committee had received concerns from three residents regarding speeding issues in their respective neighbourhoods. The first concern was in regard to Atkinson Lane, the second was in regard to the intersection at Oliver Crescent and Crown Avenue, and the third was relating to Woodlawn Lane. As mentioned previously, speeding issues will be addressed in the development of the committee's long-term plan and the three residents who voiced their concerns have been advised of the plan. In the meantime, Public Works staff will do further research to see what other options are available to slow traffic down on Oliver Crescent and Crown Avenue because of the blind corner. Our Public Works staff will continue to monitor the speed sentry results on Woodlawn Lane.

- Concerns from two residents regarding community curb appeal and curbing were reviewed by the committee again. These concerns will be taken into consideration during the development of the committee's long-term plan.
- Our Fire Chief reviewed the September Fire Department report with the committee. No concerns were noted. There were a total of 7 calls for the month of September. Out of these calls, 2 calls were for trees that had fallen on power lines, 2 calls were for assisting in vehicle accidents, 2 calls were for residential fire alarms that had been activated, and 1 call was for a house on fire. Our Fire Chief also reported on flow testing of fire hydrants that has been done to ensure that the water pressure for each hydrant corresponds with the correct colour code. Also, the committee was made aware that Chief Farrell has received the national "Volunteer Fire Chief of the Year" award at the Canadian Association of Fire Chiefs' convention last month. After being congratulated by the committee, he gave some highlights of his trip to Newfoundland to attend the conference.
- Our Public Works Transportation Technician reviewed the September Transportation Report with the committee. During the tendering of the new 2-tonne truck, staff had originally requested a 8 foot two-way plow but the committee would like to propose to Council that the plow be upgraded to a 8 ½ or 9 ½ foot V-plow which will assist staff in clearing snow faster and cleaner. The cost to upgrade will be \$800.00 for the 8 ½ foot plow and \$1000.00 for the 9 ½ foot plow. The 9 ½ foot plow comes with a 5 year warranty where the 8 ½ foot plow only has a 3 year warranty. Our Public Works staff members feel confident that money will be found in the operating budget by year-end to pay for the upgrade. Deputy Mayor McCaie-Burke stated that she would like to have Council's approval of this request.
- The committee was informed that Council has accepted the recommendation to add a stop sign at the intersection of Pine Ridge Avenue and Doherty Street. This amendment has already been made to Schedule 'B' of By-law No. 63.
- The 2012 culvert maintenance program has been completed with 3 culverts replaced, 3 culverts reset and one driveway hump removed. Insulation had been added to 4 culverts due to shallow ditches. The invoices totaled approximately \$14,500. This, along with some minor landscaping earlier in the year, has put the culvert maintenance and repairs account over-budget by approximately \$1,100.00.
- Public Works staff members have received two requests from residents to fill in the ditch in front of their homes and one request to remove the driveway culvert. After a lengthy discussion of these requests, the committee made the following recommendations: 1) culvert on Sunrise Estates Drive: the committee agreed with the Public Works staff recommendation not to fill in the ditch. If the ditch was filled in, the Village would have no way to maintain the culvert; 2) culvert on Sprucewood Drive: the committee agreed with the Public Works staff recommendation to leave the culvert and temporarily plug it for the winter. Public Works staff voiced concerns about snow removal and where the water will go when the snow melts if the ditch is filled in. If water on the street does not have a place to drain and stays on the street, this creates a problem for the Village. It was noted that the resident has a small swale so it is easy to maintain. Public Works staff suggested temporarily plugging the end of the culvert for the winter to see if there is a water issue; and 3) culvert on Woodlawn Lane: the committee agreed with the Public Works staff recommendation to pack the shoulder with asphalt and run a sluice way (trench) into the ditch which will help with the erosion problem. Public Works also suggested that the culvert could be extended on one side and sloped so that the headwall can be eliminated altogether. This would also prevent the need for a sluice way.
- The committee agreed to hold the Fall Leaf Pick-Up on November 17th.
- The September 2012 Animal Control report was reviewed and no items of concern were noted.
- Answers to questions that were posed by Council to the RCMP, and the highlights of a meeting that the Mayor and CAO had with the RCMP recently, were shared with the committee. In response to Council's and RCMP's comments, the committee expressed concerns over some of the decisions made and these concerns will be brought forward at the next C-I-C meeting.
- Our Public Works Supervisor and Fire Chief each reviewed with the committee the proposed figures for their respective 2013 budgets and capital requests. They highlighted some accounts which have been

increased over this year's budget. The committee was in agreement with the proposed budget figures and the capital budget requests.

- All committee members representing the public that were present at the meeting each signed a confidentiality agreement.
- The next committee meeting will be held on November 13th.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Sparks the adoption of this report.

Discussion:

- Councillor Wiggins inquired if in the past the Village has allowed residents to fill in their ditches if they agreed to follow the hydraulic grade line and take responsibility for all of the associated costs. Deputy Mayor McCaie-Burke stated that she believed that the only time in the past this was permitted was prior to incorporation. She added that the Public Works staff members have explained on numerous occasions that if ditches are filled in there is nowhere for water to drain and if a problem arises with the filled in ditch, the ditch would have to be excavated which can be costly. Councillor Sparks explained that the Village has had to install swales and catch basins in some of the residential ditches that were filled in prior to incorporation in order to prevent water from crossing the road and creating black ice in the winter. Councillor Wiggins stated that he is aware of at least one municipality that permits residents to fill in their ditch with the understanding that they are responsible for the cost. They are also responsible to assume the cost if a problem arises with their filled-in ditch and it must be dug up. Councillor LeBlanc remarked that he understands the difficulty some residents may have with mowing their ditch if it is deep but explained that the purpose of the ditches is to control surface water and keep the subgrade of the roadway clear. Councillor Wiggins stated many residents spend a lot of money on their homes and properties and would like them to look aesthetically pleasing. Therefore it would be nice if residents could be told that Council is open to the discussion of filling in ditches but there are specific guidelines that must be followed if the decision is made to proceed. Deputy Mayor McCaie-Burke clarified that the issue of filling in ditches will be addressed during the development of the Transportation Committee's long-term plan.

MOTION CARRIED.

Fire Department Quarterly Report

Chief Farrell presented the Fire Department reports for the months of July, August and September 2012. A total of 23 calls for service have been received for the third quarter of the year. For the same period last year a total of 19 calls were received. The most common calls received were for downed power lines and pole fires (6), fire alarms activated (4), and structure fires (3). The top three types of calls received for the year to date have been fire alarms activated (15), vehicle accidents (11), and structure fires (11).

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Sparks the adoption of the Fire Chief's report. **MOTION CARRIED.**

Emergency Response Plan Committee

Councillor McCaie-Burke reported that the Emergency Response Plan Committee met on October 16th with 10 committee members and 4 staff members present.

- Our Fire Chief was congratulated for receiving the national "Volunteer Fire Chief of the Year" award.
- All committee members representing the public that were present at the meeting each signed a confidentiality agreement.
- A summary report on the World Disaster Management Conference which was held June 25th to 27th in Toronto was briefly reviewed. The conference was attended by one of our volunteer committee members who acknowledged that the conference was very informative. Industry experts presented

educational workshops in plenary and concurrent sessions covering the following topics: 1) innovations in the crisis field; 2) dealing with future threats; and 3) the search for resiliency and growth for the professional. At a future meeting the committee will spend time examining how some of these concepts can be applied for New Maryland.

- The committee discussed ways to improve the meeting format. After some discussion, the committee decided that more time should be spent doing practice scenarios. Starting in January, the committee will dedicate a practice of scenario for the whole meeting every second month. The other month will be dedicated for business only.
- Our Fire Chief reminded the committee members about the upcoming flu shot clinic at New Maryland Fire Hall on Tuesday, October 23rd between 4:30 and 5:30 pm.
- The committee practiced a disaster scenario which was led by our Alternate EOC Director, Sterling Carpenter. The scenario described the following disaster situation: a propane truck spilling propane while trying to fill a fuel tank at a residence on Sprucewood Drive at approximately 4:00 pm. The residence has exploded, the home next door is on fire, the propane truck is damaged and on fire, the road is blocked by debris, about 25 homes nearby have minor structural damages and some injuries, windows at the elementary school have been shattered, and some injuries have been sustained. At the end of the practice the committee felt that it was an excellent scenario and in real life this type of situation would have been a lot to handle because of the fact that the incident took place in a residential area near the school and near the Village's water tower. Lessons learned from this scenario are plan, plan, plan, and communicate, communicate, communicate and that these concepts are extremely important. As a result of the practice, the committee concluded that there are a couple of priorities that require immediate attention: 1) Public Information officers need to meet briefly with Council to determine role and responsibilities for media relations and it was suggested that if possible this discussion could occur at the next C-I-C meeting in November; 2) small plastic ID symbols need to be purchased for the vehicles of committee members, Council and staff which will identify them as EOC personnel and will permit them to enter blockaded areas in a disaster situation; and 3) ID security passes for Council, staff and committee members need to be updated or new ones need to be issued as required.
- The committee discussed quickly the second draft of the 2013 EMO budget.
- The committee was updated on a meeting that was held last month with the President of Sentinel Systems. The Town of Oromocto Fire Department organized the meeting and invited New Maryland to join in. The Fire Chief and Deputy Mayor McCaie-Burke attended the meeting. The purpose of the meeting was to receive feedback and support from Sentinel on certain questions regarding the Sentinel System. The meeting was very beneficial for those who attended since learning how to use the system is an ongoing challenge. A key outcome of the meeting is that the company will be producing an operating manual. Video and web conferencing will also be made available to Sentinel customers in the near future.
- The lead Public Information officer was pleased to report that the sub-committee worked on two important communication documents to promote Sentinel Emergency Alerts. A flyer was inserted in the Village's water and sewer billing statements this month and a notice was given to the New Maryland Elementary School children by our Fire Chief Farrell during Fire Prevention Week.
- Judy Ingram, President of the Parish of New Maryland Zoomers, reported that she has to date recruited 8 volunteer Zoomers to assist the Village in a disaster situation. The Red Cross organization is in the process of organizing the necessary training for these volunteers.
- The committee was informed that two guest speakers are confirmed for future meetings. At the November meeting, Amanda Welsh, Chief Flight Instructor at the Fredericton campus of the Moncton Flight College, will speak to the committee. Robin O'Hara, Regional Manager, Western Region for Ambulance New Brunswick will address the committee in January.
- The next committee meeting will be Tuesday, November 20th at 3:00pm.

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor Sparks the adoption of this report.

MOTION CARRIED.

Water and Wastewater Committee

Councillor LeBlanc reported that the Water and Wastewater Committee met on September 26th with one committee member and one staff member absent. He added that since he was not in attendance at that meeting he has requested that the Vice-Chair, Deputy Mayor McCaie-Burke, present the report.

- An update on land acquisition for the Well 3A project was presented to the committee. The Village has received a letter from the land owner to notify us that they will be claiming for injurious affection and loss of business profits as a result of the expropriation. The land in question is approximately 5 acres plus the roadway. Our Treasurer provided the committee with an update of costs incurred to date for the Well 3A project. The committee asked for more detailed information on final cost estimates for this project.
- The tender for the access road has been awarded to Monteith's Underground Services for \$15,435.80.
- Our Public Works Supervisor explained that the pump test for Well 3A began on September 7th. It was supposed to be a 72-hour pump test, however, the well-driller was experiencing problems and had to replace the pump. Once the testing resumed, it was successful in removing the unwanted minerals. Well 3A is producing what all other 3 wells are presently producing. Public Works staff members are pleased with the 'draw down' amount from the pump test.
- The revenue and expenditure reports were presented by our Treasurer and were reviewed by the committee. There were no items of great concern noted as expenditures and revenues appear to be on track.
- Our Treasurer reported that work has begun on the budget for 2013.
- Our Public Works Supervisor discussed the new 'Iperl' water meter with the committee. The meter is guaranteed for 20 years and should be 100% accurate and the cost is slightly higher than the current meters. After much discussion, the committee agreed for Public Works to allocate funds for the purchase of the meters in the 2013 budget. The meters will be installed in all new homes in new developments.
- The Water Conservation By-law was originally enacted in 2000 and the committee felt that revisions to the by-law are in order because the water system has changed substantially since that time. The committee reviewed and discussed the draft version of the amendments to the Water Conservation By-law presented by our Assistant Building Inspector/Development Officer. After some discussion, the committee felt it needed more time to review the proposed changes.
- At our last Council meeting, Council was informed that a land owner in New Maryland has expressed an interest in developing his property and advised that he would be willing to have the Village carry-out well exploration on his property. The committee discussed and agreed that since funds are currently being used for the development of Well 3A, well exploration cannot take place until that project has been completed. Well 3A is the priority at this time.
- The committee reviewed and discussed a letter sent by the Village to the Rural Planning District Commission regarding the Hanwell Rural Plan rezoning application. The letter documents the Village's concern regarding the proximity of the development to two of the Village's wells. The letter ensures that the Commission is aware of the concerns and location of the wellfield for both wells.
- Deputy Mayor McCaie-Burke reported that the sub-committee that is working on a framework for the Water System Development Master Plan met once since the last committee meeting. Another planning session was scheduled for this month however, since October and November are busy months for staff the committee will reschedule the planning session for January.
- Our Public Works Supervisor has drafted a flyer that will be sent out to all residents advising of the items that cannot be put down a toilet or drain. The flyer explains that non-biodegradable garbage being collected in the water treatment system could result in a rate increase. These products cause unnecessary blockages and damage to equipment. The committee reviewed the flyer and provided

comments. The committee also agreed to have the flyer sent out with the next water and sewer billing statements in early October.

- Under New Business, the committee was advised that a landowner on Lark Street in Sunrise Estates subdivision would like to subdivide his property to create a building lot next to him. The property is in an area that can be hooked up to the municipal sanitary system. Prior to subdividing the property he requires review and approval from the Water and Wastewater Committee for a sanitary sewer lateral connection to the existing main lines located on Lark Street. Approval is also required by the committee and Council to install a private well on the proposed lot. After some discussion, the committee approved the request and is recommending that Council approve the sewer lateral connection and private well on the proposed lot. Deputy Mayor McCaie-Burke noted that in the past Council has approved two other wells in that area. If approved, the committee recommends that it should be on the condition that when a municipal water connection is possible, the resident will be required to connect to the system.
- The monthly Water and Wastewater report was reviewed by the committee. No great concerns were noted.
- Our Public Work Supervisor explained that he has not been able to carry out sampling on Baker Brook due to the lack of staff. The presence of total coliform reported for one location was most likely due to a contaminated bottle as the results from the second sample came back fine.
- The next meeting will be held on October 24th.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc the adoption of this report.
MOTION CARRIED.

► **MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of the Water and Wastewater Committee, approve the request to drill a private well and authorize an additional lateral connection to the municipal Wastewater Treatment System, subject to the terms and conditions as set out by the Department of Environment, Planning Advisory Committee, Transportation Committee, and in compliance with the Specifications for Developers and Developers Agreement. The approval is for a new lot being created adjacent to 12 Lark Street in the Sunrise Estates Subdivision.

MOTION CARRIED.

► **MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland appoints Allen Seaman to the Water and Wastewater Committee, for a period of two-years, commencing immediately.

MOTION CARRIED.

Finance Committee

Councillor Sparks reported that the Finance Committee met on October 3rd with all members present.

- Following the Approval of the Agenda and the Approval of the Session Notes from the previous meeting, the committee reviewed the proposed preliminary budget and recommended that it be used as a guide for the 2013 budget. Department heads have been advised to provide details with their capital requests.
- The August Financial Operating statements were reviewed. The committee agreed that rather than a line by line discussion of the statements at the meeting, the provision of footnotes and a summary page explanation will be sufficient. Questions or concerns regarding the statements should be brought to

- the Treasurer's attention and the response will be brought to the next meeting.
- The Collections report was reviewed. Due to vacations and training, collection letters were not sent out in September but will be sent out in October.
 - The committee received an update on the progress with PSAB. Final touches are being applied to the inventory lists.
 - An update was provided to the committee regarding the Auditors' Deficiency List. Several recommendations were made for changes to some procedures.
 - The next committee meeting will be held on November 14th.

MOVED BY Councillor Sparks and **seconded by** Councillor Dunn the adoption of this report.
MOTION CARRIED.

► **MOVED BY** Councillor Sparks and **seconded by** Councillor Dunn the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland transfer the sum of \$17,664.00 from the General Capital Reserve to the General Capital Fund for the following purposes and amounts:

\$ 14,077 remaining from the purchase of a truck for the Transportation Dept.;

\$ 3,587 a portion of the reserve for traffic calming devices for the Transportation Dept.;

These amounts are to assist in the funding of the 2012 budget, as planned.

MOTION CARRIED.

► **MOVED BY** Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland transfer the sum of \$41,374.00 to the General Operating Fund from the General Operating Reserve as follows:

\$ 2,000 reserved for the Benefits review;

\$ 20,395 reserved for the additional accounting fees for the audit of the changes needed for PSAB 3150;

And that these amounts were reserved for these purposes; and

\$ 18,979 interest earned on reserve for emergency snow removal

to be used for the 2012 budget, as planned.

MOTION CARRIED.

10. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke to approve the Treasurer's Report as follows:

(1) Cheques and direct payments from the General Operating account for September 1 through September 30, 2012 in the amount of \$172,942.36;

2) Payments from the Water and Sewer Operating account September 1 through September 30, 2012 in the amount of \$15,104.26 ;

(3) Payments from the General Capital account for September 1 through September 30, 2012 in the amount of \$12,389.74 ; and

(4) Payments from the Water and Sewer Capital account for September 1 through September 30, 2012 in the amount of \$0. **MOTION CARRIED.**

11. PUBLIC INPUT / INQUIRIES

A resident voiced concern about the comment that was made by Deputy Mayor McCaie-Burke regarding the Water and Wastewater Committee's decision to further examine proposed changes to the Water

Conservation By-law. He stated that as a member of the Water and Wastewater Committee, he attended that meeting and his recollection of what was discussed is that the committee put the matter to a vote and the majority of members voted to make the recommendation to Council to repeal the by-law altogether. Deputy Mayor McCaie-Burke explained that because Council has already made the decision to keep and amend the existing by-law, the committee has been tasked with making recommendations for amendments to the by-law. The committee's discussion at the last meeting surrounded what other municipalities have in place in terms of by-laws similar to ours, and what further research should be done with respect to the changes that should be made. Councillor LeBlanc stated that he was not present at the meeting and therefore could not comment on the discussion that took place. Again, Mr. Landine expressed his concern that this was not how he remembered the committee's conversation and iterated that the consensus of the committee was to recommend to Council to revoke the by-law in its entirety. Mayor Wilson-Shee stated that the Water and Wastewater Committee previously brought a recommendation to Council to revoke the by-law and Council decided that the by-law will remain in place but felt that it should be amended. Cynthia Geldart, CAO, advised Mr. Landine that the session notes from that meeting have not yet been read or approved by the Water and Wastewater Committee. She recommended that at the next committee meeting on October 24th, he take the opportunity to address his concerns with the committee about the content of the session notes.

12. **NEW BUSINESS**

Motion to purchase 608 New Maryland Highway

MOVED BY Councillor Dunn and **seconded by** Councillor Wiggins the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland ratify the decision of Council of October 12, 2012 to approve the purchase of the property located at 608 New Maryland Highway, being PID number 75062802, for the purchase price of \$150,000; and that the Mayor and Clerk are authorized to execute the necessary legal documentation to facilitate these transactions.

MOTION CARRIED.

13. **DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, November 21, 2012 at 7:30 pm in Council Chamber.

14. **MOTION FOR ADJOURNMENT**

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 9:10 pm.

Respectfully submitted,

Karen Duncan
Assistant Clerk

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor