

**VILLAGE OF NEW MARYLAND
COUNCIL**

January 16, 2013

Present: Mayor Judy Wilson-Shee
Deputy Mayor Gisèle McCaie-Burke
Councillor Frank Dunn
Councillor Paul LeBlanc
Councillor Scott Sparks
Councillor Peter Wiggins

Also Present: Cynthia Geldart, Chief Administrative Officer/Clerk
Karen Duncan, Assistant Clerk
Harry Farrell, Fire Chief
Joan Chandra, Treasurer

1. **CALL TO ORDER**
Mayor Wilson-Shee called the meeting to order at 7:30 pm.

2. **APPROVAL OF THE AGENDA**
MOVED BY Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke to approve the agenda as distributed. **MOTION CARRIED.**

3. **APPROVAL OF THE MINUTES**
MOVED BY Councillor Sparks and **seconded by** Councillor Wiggins to approve the minutes of the November 21, 2012 regular session of Council as distributed. **MOTION CARRIED.**

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc to approve the minutes of the December 31, 2012 special session of Council as distributed. **MOTION CARRIED.**

4. **DISCLOSURE OF INTEREST**
No disclosures of interest were declared.

5. **PRESENTATIONS**
 - 1) Heather Hallett, Principal of NMES –
Mrs. Hallett informed Council that New Maryland Elementary School has been named the first Microsoft “World Tour School” in Canada. They have also been designated as a mentor school. They first became involved in the Microsoft initiative “Partners in Learning” because technology is everywhere and it would be a disservice to the students not to bring them the skills, knowledge and connection associated with new technology. She stated that it has also been a great opportunity to raise the skill level of the teachers at the school. Mrs. Hallett gave a summary of the activities that the children have participated in and the experiences and skills they have gained by becoming involved with the “Partners in Learning” initiative. She concluded her presentation by stating that this program has been enriching to the teachers as well as the students. She invited Council to visit the school whenever it is convenient.

On behalf of Council, Mayor Wilson-Shee thanked Mrs. Hallett for taking the time to come to the meeting and inform Council of this significant designation. She added that we are all very proud of the school

and the teachers who instruct the students.

- 2) Dave Durepos, gold medal recipient at the 2012 Paralympic Games -
Mr. Durepos was not able to attend this evening's meeting due to poor weather conditions.

6. PROCLAMATIONS

Mayor Wilson-Shee proclaimed January 27, 2013 as Family Literacy Day in New Maryland. She also proclaimed February 18th as National Heritage Day and February 11 – 18, 2013 as National Heritage Week.

7. CORRESPONDENCE

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Wilson-Shee:

- a memorandum from the Dept. of Environment and Local Government regarding the Regional Service Commission general regulation under the *Regional Service Delivery Act*, which has been released for public comment;
- two memorandums from the Dept. of Environment and Local Government - one concerning improvements to local governance models and the other relating to the provincial government Bill entitled 'An Act Respecting Property Tax Reform'; a letter from the Department of Culture, Tourism, and Healthy Living advising that February 11 - 18, 2013 is National Heritage Week;
- a letter from the Department of Environment and Local Government concerning an amendment to the Hanwell Local Service District Rural Plan Regulation – *Community Planning Act*;
- a letter from the Department of Public Safety detailing changes to the cost-sharing model for all communities receiving provincial RCMP policing services;
- an email from Elections NB containing information about the next municipal and rural community by-elections to be held on May 13, 2013;
- an email from a resident thanking Village staff members for the timely service received and a job well done in resolving a snow removal issue at the end of his driveway; and
- a letter from the Minister of Canadian Heritage and Official Languages concerning the 48th anniversary of our national flag.

8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- Nov. 22nd – the Enterprise Fredericton meeting, which was attended by Deputy Mayor McCaie-Burke on Mayor Wilson-Shee's behalf;
- Nov. 27th – the 2nd Premier's Provincial Prayer Breakfast, which was attended by Deputy Mayor McCaie-Burke on the mayor's behalf;
- Nov. 27th - the opening session of the 57th Legislative Assembly, as well as the Regional Service Commission meeting;
- Nov. 27th – a presentation of cheques to three local boys, Noah Clements, Owen Kierstead, and Craig Clark which will help them with their expenses as they travel to Russia to play hockey;
- Nov. 29th – the Christmas Open House hosted by the Village with all members of Council except Councillor Sparks who was ill;
- Nov. 29th – a reception hosted by the RCMP, along with Deputy Mayor McCaie-Burke;
- Dec. 1st – the wreath making seminar at the New Maryland Centre;
- Dec. 6th – the Annual Christmas Tree Lighting ceremony along with her family. Deputy Mayor McCaie-Burke and Councillor Dunn attended as well;
- Dec. 10th – a meeting with Dana Demmings;

- Dec. 11th – the Christmas dinner at NMES where the mayor helped serve dinner;
- Dec. 12th - a meeting with our CAO, Cynthia Geldart and Jennifer Barrett, representing The Plumbing and Heating Shop;
- Dec. 14th – a presentation to the grade 2 students at NMES about the community of New Maryland, followed by lunch with the students;
- Dec. 17th – a gingerbread house-making party with the Kindergarten class at NMES;
- Dec. 18th – a meeting with Rob Kelly, Dept. of Local Government, MLA Jack Carr, Cynthia Geldart, CAO, and Joan Chandra, Treasurer to review the new equalization fund;
- Dec. 20th – the Regional Service Commission meeting;
- Dec. 21st – the NMES Christmas concert along with Councillor Dunn;
- Dec. 27th – the Family Skate held at the Grant Harvey Centre;
- Jan. 1st – the New Year’s Levee at Old Government House along with Councillors LeBlanc, Sparks and Wiggins;
- Jan. 8th – the Regional Service Commission meeting;
- Jan. 10th – visitation with Mike MacIntosh at DECH;
- Jan. 10th – the Community Council Policing Committee meeting along with Deputy Mayor McCaie-Burke and Karen Duncan, Assistant Clerk;
- Jan. 14th – the New Maryland Community Support Group meeting along with Councillor Dunn; and
- Jan. 15th – the Regional Service Commission meeting.

9. COMMITTEE REPORTS / UPDATES

Planning Advisory Committee

Councillor Wiggins reported that the Planning Advisory Committee met on January 7, 2013.

- The committee reviewed letters of response to the applicants who had applied for variances. Before a variance is granted, the committee considers the land-use history, the site layout, the overall area of the property and comments from the owners of neighbouring properties who could be affected by the variance.
- The Building Permit Report for the year 2012 was presented to the committee. The total number of permits issued in 2012 decreased slightly from 2011, but the total estimated value of construction and the total permit fees collected in 2012 increased significantly over the numbers recorded in 2011.
- The committee reviewed a notice from Canada Post which stated that new fees will be imposed for new subdivision developments in all municipalities in NB. The fees will be payable to Canada Post by the developer relating to the installation of community mailboxes at a rate of \$200 per civic address.
- The committee has been reviewing the Village’s website for improvements that can be made to enhance links to various application forms and the presentation of detailed information pertaining to the application and approval process for matters within the committee’s mandate.

MOVED BY Councillor Wiggins and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

Discussion:

- Mayor Wilson-Shee felt that it should be noted that although the total number of permits issued in 2012 was down, the Village actually collected more permit fees than in 2011.

MOTION CARRIED.

Human Resources & Administration Committee

Councillor Frank Dunn reported that the Human Resources and Administration Committee met on January 9, 2013 with one committee member absent. The Treasurer also attended the meeting.

- Following the Call to Order and Approval of the Agenda, one committee member brought forward a concern regarding street signage. Our CAO will discuss this issue with staff.
- Under “review of previous session notes”, it was noted that all Action Items from the previous meeting had been completed or are currently in progress.
- Updates were provided under “Old Business” for 3 topics - our Website, the current “social media” project, and the status of interviews for two vacant staff positions.
- The first item under New Business was a review of a draft “Working Alone” policy prepared by Rob Pero. An inspection by WorkSafe NB resulted in the requirement for the policy. Council will review the draft document at the next C-I-C meeting.
- Our Treasurer brought to our attention the need for a policy on how to deal with staff members who are on disability. A draft policy for this topic will also be sent to Council for review.
- As per a request from Council, the committee approved the change in one part-time position to full-time. The position of the part-time Recreation Programmer will become a full-time position in the near future.
- The Treasurer reviewed the Revenue and Expense report and found everything to be in order.
- The final item of business was a detailed review of the Strategic Plan. The committee was pleased to report that we have completed the majority of the goals and projects under our mandate. Council has recently approved 13 amendments to the Human Resources Policy Manual to address concerns; the Building Expansion is completed; we continue to promote training and development opportunities; and we continuously work to improve teamwork between staff and council.
- Our next meeting is scheduled for Wednesday, February 13th at 9:00 a.m.

MOVED BY Councillor Frank Dunn and **seconded by** Councillor Wiggins the adoption of this report.
MOTION CARRIED.

Recreation and Leisure Services Committee

Councillor Wiggins reported that the Recreation and Leisure Services Committee met on November 26th with four members absent.

- As one of its ongoing priorities, the committee reviewed the Village’s website. Some suggestions made for improvements included posting testimonials of participants who attended our summer events such as the Strawberry Social or the Summer Day Camp programs. This would allow for a more accurate representation of how successful residents feel these programs are. It was also recommended that more photos of Village events should be added to the website.
- The committee is currently reviewing the Program/Event Evaluation Matrix, which includes an outline of programs and events offered, participation, costs, and trends. The committee is struggling to find new ways to increase the number of seniors that are attending events. The committee will review the matter again in the spring when the weather improves. The committee is also examining the possibility of developing more high-interest events for the teen programs that will be more engaging for them.
- A community skate event will be held on March 5th.
- Our Recreation Coordinator has received confirmation that our application for the Community Infrastructure Improvement Grant has been received. Councillor Wiggins encouraged Mayor Wilson-Shee to speak with Minister Ashfield in order to determine the status of the application.
- In order to proceed with the implementation of the Trails and Bikeways Plan, our Recreation Coordinator will obtain quotes which will help determine which sections of the trail should be developed first and the costs involved.
- The next meeting will be held on January 28th.

MOVED BY Councillor Wiggins and **seconded by** Councillor LeBlanc the adoption of this report.

Discussion:

- Deputy Mayor McCaie-Burke commented on the low turnout at the Wellness Program. Councillor Wiggins stated that the committee is investigating other methods to increase interest and participation such as posting videos on the Village website or hosting webinars. The committee has been asked to review the Program/Event Evaluation Matrix and provide recommendations and suggestions to our Recreation Coordinator which will be discussed at the next meeting. He added that the committee would appreciate the feedback of Council regarding the matrix and any programs or events that Council feels should be maintained and/or changed.
- Councillor Wiggins informed Council that about one week ago flooding of the rinks had begun, but with the warm weather that was experienced recently the rinks have had a setback.
- Councillor LeBlanc suggested that the dates and times of public skating at the Grant Harvey Centre should be posted on the Village's website and on our Twitter account. Councillor Wiggins stated he would bring it to the attention of the Recreation Committee.

MOTION CARRIED.

Transportation and Protective Services Committee

Deputy Mayor McCaie-Burke reported that the Transportation and Protective Services Committee met December 11, 2012 with two members absent and two guests present.

December 11, 2012 meeting:

- The first half of the meeting was devoted to a strategic planning session. The purpose of the planning session is to develop a master plan that will guide the decision making process for the next 15 years to year 2028. The intent is to review existing services provided, address residents' issues and future community growth. The Transportation and Protective Services Master Plan will address all modes of transportation and protective services that are under the jurisdiction of the Village of New Maryland namely: roadway network & upkeep, cycling & pedestrian infrastructure, solid waste & recycling collection, police protection, fire protection, emergency preparedness, and animal control. It will also be aligned with the Village's 2006 Municipal Plan, the 2009-2014 Village of New Maryland Strategic Plan, 2010 Five-Year Emergency Response Plan Committee Master Plan, the 2010 Recreation Master Plan, and the 2012 Trails and Bikeways Master Plan. The need to develop a master plan is part of good governance and was prompted by a number of needs, concerns, and issues that were identified recently by residents. The issues that residents would like addressed include: speeding, highway 101 congestion especially at peak hours, street crossings, ditches, sidewalks, transportation services, and trails, while remaining fiscally responsible. One of our committee members acted as moderator for this portion of the meeting. As information is received for the plan, the draft version will change and specifics will be shared with Council at a later point in the process. Over the next few months, the committee will continue to do strategic planning and then in the spring consult with key stakeholders such as other Village committees, Council and the public.
- The committee reviewed the Statement of Expenditures. The budget figures to the end of October 2012 were circulated. No budget items of concern were noted in the statement.
- Under Old Business, all of the action items have either been completed or are ongoing. The committee was briefed on the history of the drainage issue on Cortland Street. Two recommendations made by the engineering consultant were reviewed. Until a permanent solution can be found, Council agreed that an inlet grate should be installed and this was completed in December.
- Under New Business, our Fire Chief reviewed the November Fire Dept. Report with the committee. No concerns were noted.
- The Transportation Report for the month of November was reviewed. Preliminary results of speed sentry data taken from six different streets in New Maryland were examined. The average speed runs from 23.7 to 41.7 km/hour and the maximum speed recorded runs as high as 113 km/hour.
- The November Animal Control Report was reviewed. No items of concern were noted.

- Under Miscellaneous items, the committee was informed by Trius that there is a change of date for garbage/recycling pick up over the holidays.
- During the review of the Village website, the committee made a few suggestions for improvements.

January 8, 2013 meeting:

- The Transportation and Protective Services Committee met January 8, 2013 with 3 members absent and one guest present. Our Animal Control Officer was also present for part of the meeting.
- The meeting started off with the Animal Control Report. Our animal control officer attended to answer any questions that the committee had regarding the December 2012 report. The committee did have some questions for him, but no major items of concern were noted.
- Following the Animal Control Report, one hour was devoted to the continuation of strategic planning for the development of the committee's long-term plan. The session went well and we are moving along as planned. Deputy Mayor McCaie-Burke stated that she is looking forward to the continuation of this decision making process at our monthly committee meeting in February.
- The committee reviewed the Statement of Expenditures to the end of November 2012. No items of concern were noted in the statement.
- Under New Business, the Fire Chief presented his monthly and year-end report. No concerns were noted.
- The December Transportation Report for December 2012 was reviewed. The committee received an updated Speed Sentry report. More data will be added to the report with the intention that Council will discuss the data included in the report at the next Council-in-Committee meeting.
- The Public Works Supervisor informed the committee members that he is in the process of working on a tender for the purchase of a sidewalk machine with a closing date of January 31, 2013. The tender call is for the purchase of a tractor that will have a snow blower attachment plus a 1.2 cubic yard salt & sand spreader trailer. The sidewalk machine can be new or a used 2012 unit as long it is has less than 20 to 25 hours of usage.
- One of our members informed the committee that he must resign due to personal commitments. He has been a valued member of the committee for a few years. The Deputy Mayor thanked him on behalf of the committee and Council for his time and dedication to this committee. The committee and Council will plan for a token of our appreciation to be presented to him. The committee is recommending that Ron Naugler be appointed as a new member since he has expressed an interest in sitting on the committee.
- Because of the last two recent snow storms, the committee discussed a couple of observations and would like to issue a couple of important reminders to residents. The first one is to parents and is in regard to the dangers of children sliding near streets and playing in snow-forts. The second reminder is that there is currently an overnight parking ban on Village streets, which is in effect until April. Parking on the streets impedes snow removal operations and vehicles parking on the street could be towed.
- The Deputy Mayor thanked the committee members and staff that sit on the committee as well as Council's support for all of the dedication and hard work in 2012. Although she has only been chair of this committee since June, Deputy Mayor McCaie-Burke stated she felt very privileged to work with this group. It's been a busy year with lots of new projects and challenges. She stated that she is looking forward to the work the committee has in store for 2013.
- The next meeting will be held Tuesday, February 12th at 7:00pm.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Sparks the adoption of this report.

Discussion:

- Councillor Sparks elaborated on the dangers of snow forts and children playing on snow banks near the street. He asked parents to be vigilant and ensure that children are playing in back yards where it is safer.
- Councillor Dunn questioned if the committee is still working on addressing the safety issue for children

crossing the street at the intersection of Crown Avenue and Oliver Crescent. Deputy Mayor McCaie-Burke confirmed that that matter will be addressed as the long-term plan is being developed.

MOTION CARRIED.

► **MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Sparks the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland proceed with the Bismark Street Storm Sewer Upgrade Project, Phase One – Outfall Upgrade, 1800 mm Outfall for a 100-Year plus 20% Return design, with an Opinion of Probable Cost estimated at \$260,000; and that the work commences as soon as possible.

Discussion:

- Deputy Mayor McCaie-Burke clarified that this is the first phase of the project which will continue over a number of years in order to improve the storm sewer system in the Bismark Street area. Further upgrades will be done as financial circumstances permit. This phase of work will include the removal of the 900mm diameter outfall and the installation of a much larger piping system.

MOTION CARRIED.

► **MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Dunn the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland appoints Ron Naugler to the Transportation and Protective Services Committee, for a period of two-years, commencing immediately.

Discussion:

- Deputy Mayor McCaie-Burke explained that Mr. Naugler is well known to Council as he previously sat on the Finance Committee for a number of years. He currently chairs the New Maryland Community Support Group and he is also a member of the Transportation and Protective Services ad-hoc committee. The committee feels that he would be a strong asset as a permanent member of the committee.
- The mayor confirmed that Mr. Naugler's appointment will conclude two years from today's date.

MOTION CARRIED.

Fire Department Annual Report

Chief Farrell presented the Fire Department Annual report for 2012. This was the busiest year yet for the fire department since it began in 2002. A total of 87 calls for service were received in 2012. Of these calls, 39 were in the New Maryland, 3 were in Beaverdam, 21 were in Nasonworth, 7 were in Charters Settlement and 17 were mutual aid calls. A total of 825 man hours were spent fighting fires. The three most common types of calls were for fire alarms, motor vehicle accidents, and structure fires/pole fires.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Sparks the adoption of the fire chief's report. **MOTION CARRIED.**

Emergency Response Plan Committee

Councillor McCaie-Burke reported that the Emergency Response Plan Committee met on January 15, 2013 with 12 committee members and 3 staff members present. Three guests were also in attendance: Robin O'Hara, Regional Manager in the west region of the province for Ambulance NB accompanied by Kevin McGraw, Operations Manager, Fredericton district for Ambulance NB, who is also a former committee

member. Also present was Pius Organ, member of the New Maryland Lions Club.

- The meeting started off with an informative presentation by our guest speaker, Robin O'Hara. His 30-minute presentation focused on the operations of Ambulance NB.
- The committee was informed that two of our committee members were invited and met recently with the master exercise planner for NB Power at Point Lepreau. This individual is very keen to help organize an emergency exercise for the Village which would include laying out the training plan and designing and monitoring its execution. The committee is extremely pleased to receive this kind of offer from experts in emergency preparedness. The committee is aiming to hold the field exercise in the fall.
- Also under New Business, the Sentinel update was provided by our lead staff on the project. The committee was informed that we now have 345 registrants.
- The lead public information officer presented to the committee the Public Information Sub-Committee Report. She stated that she was pleased to report that the Daily Gleaner had a great feature of Pastor Larry Matthews in the "Balance" section just before the Christmas holidays. We are grateful for the work of Lori Gallagher.
- The committee members were also informed that the public information officers will be meeting with Council at the next C-I-C meeting in February. The purpose of meeting with Council will be to discuss roles and responsibilities for media relations.
- Under Old Business, Pius Organ, a member of the New Maryland Lions Club, informed the committee that the club members have had ongoing discussions about how they can best assist the committee. A motion for Council to appoint Pius Organ as a new member of the Emergency Response Plan Committee will be made following this report.
- Also under Old Business, the committee received an update from the Parish of New Maryland Zoomers' representative. She informed the committee that nine of the Zoomers were trained by the Red Cross organization this past Monday at the NM Centre. In the event of a disaster in New Maryland, these newly trained individuals would assist the Red Cross organization.
- A meeting had previously been scheduled for Monday, December 10th to meet Dennis Doherty, Chief Emergency Management Officer with Horizon Health Network in order to discuss the possibility of Horizon Health membership on our committee. This meeting had to be canceled and has been rescheduled for January 30th at 3:00 pm. Deputy Mayor McCaie-Burke will attend this meeting along with another committee member. She also extended the meeting invitation to the mayor and our chief administrative officer.
- Our next committee meeting will be held Tuesday, February 19th at 3:00 pm. Next month's meeting will be devoted solely to a practice emergency scenario. Any member of Council who would like to attend is most welcome to do so.
- As chair of the Emergency Response Plan Committee, the Deputy Mayor acknowledged the commitment and dedication of the members of the committee as well the support from Council. The committee consists of staff and a number of individuals representing organizations which will be key "first responders" in the event of any emergency situation affecting New Maryland and its residents. The New Maryland Zoomers and the New Maryland Lions Club are the latest organizations to have representation on the committee.
- The Emergency Response Plan Committee was extremely active during 2012. The committee met 10 times in 2012 in an effort to ensure our Village is well prepared should a natural or man-made disaster occur in our community. A number of significant projects and/or activities were accomplished. Particularly noteworthy is the implementation of the Sentinel Alert program. Residents should feel confident and secure in the knowledge that these dedicated individuals are contributing to the preservation, safety, and well-being of our community and because of this these individuals deserve our recognition and gratitude. Deputy Mayor McCaie-Burke stated that it was an honour to chair the Emergency Response Plan Committee in 2012 and that she looks forward to continued progress and challenges in 2013.

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor Dunn the adoption of this report.
MOTION CARRIED.

► **MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Dunn the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland appoints Pius Organ to the Emergency Response Plan Committee, for a period of two-years, commencing immediately.

MOTION CARRIED.

Water and Wastewater Committee

Councillor LeBlanc reported that the Water and Wastewater Committee has not met since the last Council meeting and the next meeting will be held on January 23, 2013.

- Councillor LeBlanc noted that although the committee has not met for a while, public works staff members have been diligently working to get well 3A online. Some of the test results have been received and more are expected. The committee is looking forward to the resolution of these problems in the near future.
- Councillor LeBlanc informed Council that the tallest Christmas tree in New Maryland belonged to the Water and Wastewater Committee and was located on the top of the water tower.

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.
MOTION CARRIED.

Finance Committee

Councillor Sparks reported that the Finance Committee met on December 13, 2012 with two members absent.

- The committee reviewed the preliminary information concerning the 2013 budget which included discussion of the following items: 1) the Well 3A project; 2) the Bismark Street project; 3) capital requests from the fire department; 4) fire department reserves; 5) upcoming changes to the unconditional grant; and 6) recreation capital and the costs associated with a new soccer field.
- The committee also reviewed a request to budget funds for a full-time Recreation Programmer position. Those costs will be partially offset by a reduction in overtime and balanced through other reduction of costs within the recreation budget.
- A recommendation was made by the committee for Council to adopt the 2013 budget in January 2013.

MOVED BY Councillor Sparks and **seconded by** Councillor LeBlanc the adoption of this report.
MOTION CARRIED.

10. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke to approve the Treasurer's Report as follows:

- (1) Cheques and direct payments from the General Operating account for November 1 through November 30, 2012 in the amount of \$431,528.20;
- 2) Payments from the Water and Sewer Operating account for November 1 through November 30, 2012 in the amount of \$26,843.02;
- (3) Payments from the General Capital account for November 1 through November 30, 2012 in the amount of \$23,076.78; and

(4) Payments from the Water and Sewer Capital account for November 1 through November 30, 2012 in the amount of \$64,858.90. **MOTION CARRIED.**

MOVED BY Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke to approve the Treasurer's Report as follows:

(1) Cheques and direct payments from the General Operating account for December 1 through December 31, 2012 in the amount of \$259,269.13;

2) Payments from the Water and Sewer Operating account for December 1 through December 31, 2012 in the amount of \$150,249.61;

(3) Payments from the General Capital account for December 1 through December 31, 2012 in the amount of \$531,155.73; and

(4) Payments from the Water and Sewer Capital account for December 1 through December 31, 2012 in the amount of \$76,247.14. **MOTION CARRIED.**

11. PUBLIC INPUT / INQUIRIES

Two members of the media were present at the meeting. In response to a question posed by a resident at the November 21, 2012 Council meeting as to why the Girl Guides have to pay a rental fee to use the New Maryland Centre but the Scouts do not, Mayor Wilson-Shee stated that she was advised by a staff member that when using the New Maryland Centre for overnight activities, both groups are charged \$80 plus tax. Mayor Wilson-Shee added that she has contacted the resident who made the inquiry and the resident seemed satisfied with the answer.

12. NEW BUSINESS

PRESENTATION OF THE 2013 BUDGETS (ATTACHED)

As chair of the Finance Committee, Councillor Sparks presented the 2013 General Operating, Utility, and Capital budgets for the Village of New Maryland. He acknowledged our Treasurer, Joan Chandra, for her competent work and patience while finalizing the numbers on Council's behalf. He also thanked the chief administrative officer, Cynthia Geldart, for her continued dedication to the Village of New Maryland. Gratitude was also expressed by Councillor Sparks to the department heads, staff, the mayor and council, as well as all of the volunteers who serve on the different committees for their commitment in helping to prepare this budget. He concluded by stating that he was pleased to submit the Village of New Maryland's 2013 Operating and Utility budgets for Council's consideration and approval.

► **MOVED BY** Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke the following resolution of Council:

Be It Resolved That the sum of \$4,355,475 be the total budget of the Village of New Maryland, that the sum of \$3,936,775 be the Warrant of the Municipality for the ensuing year, and that the tax rate for the Municipality be \$1.1758. The Council orders and directs the levying by the Minister of Local Government of said amount on real property liable to taxation under the *Assessment Act* within the Municipality of The Village of New Maryland.

Discussion:

- Mayor Wilson-Shee and Councillor LeBlanc expressed their pleasure that the rate has remained the same. Mayor Wilson-Shee remarked that in response to Council's request to keep the tax rate the same again this year, the treasurer carefully reworked the figures to ensure that this goal would be

accomplished.

- Councillor Dunn stated that this is the 4th year in a row that the tax rate has remained the same, which shows the skill and commitment of our finance committee, Council and staff members. In particular he recognized the chair of the committee, Councillor Sparks, our treasurer, Joan Chandra, and the chief administrative officer, Cynthia Geldart, and thanked them for a job well done.

MOTION CARRIED.

► **MOVED BY** Councillor Sparks and **seconded by** Councillor LeBlanc the following resolution of Council:
Be It Resolved That pursuant to paragraph 189(4) of the *Municipalities Act*, the total budget for the water and sewer utility for the ensuing year would consist of total revenues of \$1,099,486 and total expenditures of \$1,099,486.

Discussion:

- Mayor Wilson-Shee clarified that the rate has never been included in the motion..
- Councillor LeBlanc mentioned that this is the 4th year in a row that the water and sewer rates have remained the same.

MOTION CARRIED.

13. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, February 20, 2013 at 7:30 pm in Council Chamber.

14. MOTION FOR ADJOURNMENT

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to adjourn the meeting.
MOTION CARRIED.

The meeting adjourned at 9:01 pm.

Respectfully submitted,

Karen Duncan
Assistant Clerk

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor