

**VILLAGE OF NEW MARYLAND
COUNCIL**

June 19, 2013

Present: Mayor Judy Wilson-Shee
Deputy Mayor Gisèle McCaie-Burke
Councillor Frank Dunn
Councillor Paul LeBlanc
Councillor Scott Sparks
Councillor Peter Wiggins

Also Present: Karen Duncan, Assistant Clerk

Regrets: Cynthia Geldart, Chief Administrative Officer/Clerk

1. **CALL TO ORDER**
Mayor Wilson-Shee called the meeting to order at 7:45 pm.

2. **APPROVAL OF THE AGENDA**
MOVED BY Councillor Sparks and **seconded by** Councillor LeBlanc to approve the agenda as distributed.
MOTION CARRIED.

3. **APPROVAL OF THE MINUTES**
MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Wiggins to approve the minutes of the May 15, 2013 regular session of Council as distributed. **MOTION CARRIED.**

4. **DISCLOSURE OF INTEREST**
No disclosures of interest were declared.

5. **PRESENTATIONS**
No presentations were made.

6. **PROCLAMATIONS**
No proclamations were read.

7. **CORRESPONDENCE**
The following correspondence was read into the record by the Assistant Clerk, Karen Duncan, as per the request of Mayor Wilson-Shee:
 - a letter to the President of Fredericton's 2016 Jeux de l'Acadie Bid Committee in support of their candidacy to host the games in 2016;
 - a letter to the Hon. Peter MacKay, Minister of National Defence, requesting assistance in obtaining a suitable piece of military equipment for permanent display at Victoria Park;
 - a letter to Master Warrant Officer Hunter, CFB Gagetown, recognizing the distinguished career of Master Warrant Officer Hulme and offering best wishes upon his retirement;
 - a letter from the Union of Municipalities of New Brunswick concerning the 2013 Conference which will

- be held in Fredericton October 4th – 6th; and
- a letter from the Dept. of Environment concerning the Environmental Trust Fund Awards for the 2013/2014 fiscal year.

8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- May 16th – the Regional Service Commission 11 Finance meeting;
- May 22nd – a meeting with residents of Sprucewood Drive to look at the proposed buffer for the new soccer field, along with Natalie Reid, Recreation Coordinator;
- May 23rd – a meeting with Jack Carr, MLA;
- May 23rd – a meeting with Cole concerning the 2014 calendar project;
- May 24th – the Fredericton Intercultural Event;
- May 28th – a meeting with Cst. Black, our Asst. Clerk, Karen Duncan, and our Recreation Coordinator, Natalie Reid;
- May 28th – Social media training session along with Deputy Mayor McCaie-Burke and Councillor LeBlanc;
- June 1st – New Maryland Day along with all members of Council, with the exception of Councillor Wiggins. Several members of staff worked that day;
- June 2nd – a birthday party for Mrs. Foss;
- June 3rd – the opening ceremony for the Epsilon Games along with Deputy Mayor McCaie-Burke;
- June 4th – the Regional Service Commission 11 Board meeting;
- June 5th – the EXPO presentation at New Maryland Elementary School along with Deputy Mayor McCaie-Burke;
- June 5th – the Epsilon Games banquet;
- June 7th – a salmon release event along with two grade 5 classes at NMES;
- June 8th – the 11th New Maryland Open Golf Tournament at which Deputy Mayor McCaie-Burke, Council Sparks and Joan Chandra volunteered. A special thank you goes to Councillors Dunn, LeBlanc and several staff members for their involvement;
- June 12th – the Volunteer breakfast hosted by NMES;
- June 16th – a Father’s Day barbecue hosted by MLA Jack Carr. Deputy Mayor McCaie-Burke also attended;
- June 17th – the New Maryland Community Support Group meeting along with Councillor Dunn;
- June 18th – the grand opening of the Stan Cassidy Kiwanis House;
- June 18th – a meeting with MLA Jack Carr;
- June 18th – a meeting with Cst. Black; and
- June 19th – the grade 5 NMES graduation followed by a family picnic. Councillor Dunn also attended.

9. COMMITTEE REPORTS / UPDATES

Planning Advisory Committee

Councillor Wiggins reported that the Planning Advisory Committee met on June 3rd with one committee member and one staff member absent.

- Under Business Arising from the minutes from the May 6, 2013 meeting, under 6.14 subsection 2 and 3, the committee agreed to amend that section and remove the requirement that the homeowner or contractor will provide a cash deposit prior to a building permit being issued for a pool. It was found that the deposit was administratively not necessary.
- Under Old Business, the committee received an update regarding the public hearing for the rezoning application for 320 New Maryland Highway that was held on May 15, 2013. The third and final readings of the by-law amendments will take place at this evening’s meeting.
- The Building Permit report for the month of May 2013 indicated an increase in the number of permits

issued. Permit fees collected for the month totaled \$2,985.00.

- The committee reviewed the Centennial Heights Development Phase 1 Plan as presented by our Building Inspector/Development Officer, with particular attention being paid to the land for public purposes and the multi-use trail.
- The committee discussed the reappointment of committee members and noted that Brad Marshall has been a member for 20 years and Sam McEwan has been a member for 17 years.
- The next committee meeting will be held on July 8th at 7:00 pm, and Deputy Mayor McCaie-Burke will attend the meeting in Councillor Wiggins' absence.

MOVED BY Councillor Wiggins and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.
MOTION CARRIED.

► **MOVED BY** Councillor Wiggins and **seconded by** Councillor Sparks the following resolution of Council:

Be it Resolved That in accordance with the provisions of Section 4 of the Village of New Maryland Noise By-Law No.55-2010, Village Council hereby approves the applicant's request for an exemption to the Noise By-Law, relating to a backyard wedding ceremony proposed to be held at 37 Pine Ridge Avenue, from the hours of 3:30pm-12:00am on July 13th, 2013, subject to the following conditions:

- (a) The gathering is to come to an end no later than the specified time of midnight;
- (b) The noise level of the gathering is not to reach a higher level than speech/conversation;
- (c) The parking for guests is to be dealt with in an orderly manner so as to not interrupt the safe flow of traffic in the neighbourhood; and
- (d) RCMP will be advised, by Village staff, of the exemption approval for the specified date.

Discussion:

Councillor LeBlanc stated that he agreed with the motion to exempt the ceremony from the Noise By-law until 12:00 am, however, he felt that conditions (a), (b), (c), and (d) should be removed. Council discussed the conditions and felt that we should not be interfering any further than the exemption until midnight. Council agreed to amend the motion and remove the conditions.

MOTION CARRIED AS AMENDED.

► **MOVED BY** Councillor Wiggins and **seconded by** Deputy Mayor McCaie-Burke the following resolution of Council:

Be it Resolved That the Council for the Village of New Maryland reappoints Brad Marshall as the Chairperson of the Planning Advisory Committee for a period of one year, as per Section 12 of the *New Brunswick Community Planning Act*.

MOTION CARRIED.

► **MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Sparks the following resolution of Council:

Be it Resolved That the Council for the Village of New Maryland reappoints Councillor Peter Wiggins as the Vice-Chairperson of the Planning Advisory Committee for a period of one year, as per Section 12 of the *New Brunswick Community Planning Act*.

MOTION CARRIED.

► **MOVED BY** Councillor Wiggins and **seconded by** Councillor Dunn the following resolution of Council:

Be it Resolved That the Council for the Village of New Maryland reappoints Sam McEwan as a member of the Planning Advisory Committee for a period of three years, as per Section 12 of the *New Brunswick Community Planning Act*.

Discussion:

Councillor LeBlanc felt that the process of these reappointments needs to be reviewed, in terms of the same people being reappointed over and over. He stated that there are many other well educated people who have approached the Village to serve on the committee. He felt that we should be taking the approach of other municipalities and place an ad in the newspaper in the fall for all of the committees,

which will help ensure that we get a good mix of volunteers, and keep the waiting list updated. PAC is set up on a 3-year rotation, but all Council is doing is reappointing.

Mayor Wilson-Shee thanked Councillor LeBlanc for his comments and added that his point was well taken. **MOTION CARRIED.**

Human Resources & Administration Committee

Councillor Frank Dunn reported that the Human Resources and Administration Committee met on June 5th with one committee member absent. The Treasurer was also in attendance at that meeting.

- The agenda for the meeting included only two items for discussion. The first item was a clarification to the Human Resources Policy Manual concerning the "Hours of Work" section of the policy. The committee agreed on a proposed change to bring forward to Council for discussion at the July Council-in-Committee meeting.
- The second item was regarding new employees and the Health Benefit coverage. This also required clarification and did not involve any changes to the benefits program.
- The committee agreed to take a 'summer break' in July, and scheduled the next regular meeting for Wednesday, August 14th at 9:00 am. If anything urgent comes up in July, the committee will call a meeting as necessary.

MOVED BY Councillor Dunn and **seconded by** Councillor Wiggins the adoption of this report.

MOTION CARRIED.

► **MOVED BY** Councillor Dunn and **seconded by** Councillor Sparks the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland adopt the 'Video Recording of Council Meetings & Village Events' Policy, as attached hereto.

MOTION CARRIED.

Recreation and Leisure Services Committee

Councillor Wiggins reported that the Recreation and Leisure Services Committee met on May 27th.

- The committee discussed the New Maryland Sea Cadets' agreement. The Cadets have indicated that they may be interested in continuing to use the NMES in the fall.
- A group of affected residents have met a couple of times with the Village engineer, some members of Council and staff to discuss their concerns about the Athletic Park soccer field project. Attempts have been made to increase buffer zones for residents who will be directly affected. The residents seemed very pleased that their voices were heard, and that the buffer zones will be increased. Councillor Wiggins encouraged residents to read the monthly Council minutes and attend Formal Council meetings in order to receive updates regarding ongoing and future projects in the Village. Councillor Wiggins added that this year there are 300 registered soccer users in the community and once the field is operational, he hoped that the numbers will increase.
- The deadline for nominations for the Community Recognition Awards was June 7th. At the next committee meeting, the committee will review the nominations and make recommendations to Council.
- During discussions regarding the Community Garden, the committee was disappointed to learn that the New Maryland Community Support Group withdrew its donation of \$2,434.00 for fencing, that was donated in 2010 and reallocated toward the New Maryland Welcome sign. Councillor Wiggins stated that a letter from one of the committee members was delivered to the Chair's home and read at Pre-Council before this evening's meeting. The letter questioned how donations from a charitable organization could be redirected to other projects and if that is legal. The letter also questioned if this action does not violate the Village's values and principles that guide decisions which can be found on page 6 of the New Maryland Strategic Plan.
- Under New Business, the committee received an update regarding the Centennial Gardens Development. The developer has requested to make changes to the land for public purpose. The

change in lot size could possibly affect the number of parking spaces needed to accommodate spectators and visitors at the new soccer field once it has been completed.

- In the Staff Report it was noted that only 130 of the 360 available spaces in summer camp have been filled. The numbers will probably increase once the waiting period to register for additional weeks has expired.
- The committee requested better headings in the budget report in order to facilitate easier reading.
- The next committee meeting will be held on June 24th.

MOVED BY Councillor Wiggins and **seconded by Councillor LeBlanc** the adoption of this report.

Mayor Wilson-Shee commented that she was pleased to hear that the Sea Cadets may stay in the Village. She stated that when they began, they started with only a few cadets and they are trying to build and increase their numbers. Councillor Wiggins commented that Heather Hallett, Principal at NMES, and the committee members, have been very supportive of the Cadets.

Mayor Wilson-Shee has been approached by several parents whose children were not allowed to attend summer camp because they would be turning 12 at the end of the summer or in the fall. She felt that the committee may want to consider changing that policy and extending the age group. Councillor Wiggins agreed to bring this to the committee for discussion at the next meeting.

In regard to the Community Garden fence, Mayor Wilson-Shee said she felt it would have been proper for the committee to request a meeting with the president of the New Maryland Community Support Group in order to obtain an accurate explanation of what happened to the funds for the fence. Council agreed. In response to an insinuation that Mayor Wilson-Shee was in a conflict of interest by being a member of Council as well as a member of the New Maryland Community Support Group, the majority of Council felt that she was not in a conflict of interest by their understanding of the definition. The majority of Council also insisted that it would be up to the Mayor, and no one else, to determine if she was in a conflict of interest. After further discussion about when it would be appropriate for a member of Council to declare a conflict of interest, Council agreed to continue the debate at a more appropriate time.

MOTION CARRIED.

Transportation and Protective Services Committee

Deputy Mayor McCaie-Burke reported that the Transportation and Protective Services Committee met on May 14th with two members absent and five guests present.

- Aaron McFadyen was introduced to the committee as the new Transportation Technician.
- Two thirds of the meeting was devoted to the continuation of the strategic planning session. This has been the committee's 6th planning session since December 2012. The focus of that session was brainstorming all potential options to address the issues identified in earlier sessions.
- For the third half of the meeting, we moved on to the business portion of the meeting. For the first business item, the committee heard a presentation from two residents who attended the meeting to speak to the committee about the damage that was done to their home during the major rain event that occurred on March 13th. In advance of the meeting, the committee had received a copy of the letter sent to the Village which explained in detail the damage that was done, what was done to fix the damage, and the details of the circumstances of the incident, as well as a copy of the response letter from our CAO which stated Council's decision regarding the request.
- At council request, our Public Works Supervisor informed the committee that Public Works staff and our engineering firm is reviewing the 2013 sidewalk tender.
- The Public Works Supervisor informed the committee that at the request of Council, all four main streets in Springwater subdivision will be included in a stormwater study and a review of culverts will be done. Once the engineering company has concluded their investigation, their recommendations will be brought to the committee for discussion. This study is being done as a result of the March 13th rain event that caused many ditches to overflow.
- The Public Works Supervisor distributed a draft copy of a stormwater management plan policy for the committee's review. Discussion will take place at the next meeting. Our Public Works Supervisor

informed the committee that the recommended levels of service included in the draft plan are similar to what other municipalities are doing. Many municipalities are going to a 1 in 100 years' rain event, and our policy will do the same. In addition to this policy, the Village will need to develop stormwater management guidelines.

- Street sweeping began on April 15th and cost approximately \$9,700.00 plus tax, which is under the \$14,000.00 that was budgeted.
- The mulching program began on April 29th. All subdivisions have been done once, and the contractor will do one more pass to pick up stragglers before concluding the program. The contractor noted that there was a lot more brush this year than in previous years. It appears that some people have cleared entire lots.
- The committee addressed the Transportation and the Animal Control reports for the month of April 2013. No items of concerns were noted.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc the adoption of this report.

Councillor LeBlanc stated that it was not mentioned in the session notes, but he was there for the discussion of the water damage claim.

Regarding removal of snow from the ditches and the stormwater study that will be performed by Opus, Councillor LeBlanc remarked that in addition to finding the funds, a timeframe will need to be established so that some of the work may be able to be done this year, and the project will not drag on. He felt this is something that the Chair should discuss with the committee.

Councillor LeBlanc commented that the spring mulching program is one of the best programs in the Village, however, in some instances residents are abusing the program by using it as an opportunity to dispose of entire lots of brush. This is not the purpose of the program and he felt that the committee should look for ways to address this issue.

MOTION CARRIED.

In the Deputy Mayor's absence, Councillor Sparks chaired the June 11th Transportation and Protective Services Committee meeting. Several guests attended the meeting as well.

- Several residents from Atkinson Lane attended the meeting to present their speeding concerns to the committee. The residents explained to the committee their reasons why they felt speed bumps should be installed on the street to slow down speeding drivers. After a lengthy conversation, the committee felt that a pilot project for Springwater subdivision should be considered. The project would include the installation of speed humps and the speed sentry unit, among other things. The committee agreed to make the recommendation to Council.
- The committee reviewed the statement of expenditures to the end of April 2013 and no items of concern were noted.
- The committee was informed that some concerns expressed by Council about the location of some of the sidewalks had delayed the sidewalk tender being issued. These issues have since been resolved and the tender should be ready soon.
- There were no updates regarding the issue of snow removal from ditches in order to prevent them from overflowing. Updates will be given as they become available.
- Regarding the drainage issue on New Maryland Highway that has affected a few properties, we are still waiting for a major rain event to occur so that the investigation can continue.
- The speed sentry report was presented to the committee and the data collected indicated significant speeds in the Springwater subdivision.
- The Transportation Report was presented to the committee and it was noted that only 4 - 8 ditches and 4 culverts will be repaired or replaced this year. This number has decreased significantly from past years.
- The committee briefly reviewed the RCMP Report and the Animal Control Report.
- The committee reviewed and discussed a letter from a resident on Bismark Street with concerns about water drainage issues at Orchard Park.
- The committee felt that if Council agrees to move forward with the proposed pilot project in

Springwater subdivision, a press release should be issued to inform the public when zero tolerance for speeding will be put in place in the Village.

MOVED BY Councillor Sparks and **seconded by** Councillor LeBlanc the adoption of this report.

Mayor Wilson-Shee noted that she was also present at that meeting as a guest.

In regard to the speeding concerns in Springwater subdivision, Councillor Sparks asked Council if they are in agreement with moving forward with the pamphlets. With the exception of Councillor Wiggins, the rest of Council was in favour of moving forward with the pamphlets.

Councillor LeBlanc stated that in the early 1990s, a report was compiled by Fiander Good & Associates that detailed ways to reduce and control speeding in the Village. Councillor LeBlanc agreed to locate his copy and forward it to the Chair of the Transportation Committee. He also commented that the minutes from the same time period should show that the stop sign that was installed on Atkinson Lane was only supposed to be temporary, not permanent.

MOTION CARRIED.

► **MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Sparks the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland appoints Kurt Ferworn to the Transportation and Protective Services Committee, for a period of two-years, commencing immediately.

Discussion:

Deputy Mayor McCaie-Burke stated that Mr. Ferworn is a long-time resident of New Maryland and sat as a member of the Transportation Committee for many years in the past. She added that various individuals have indicated to her that Mr. Ferworn will be an asset to the committee, and he has expressed his willingness to serve on the committee.

MOTION CARRIED.

Emergency Response Plan Committee

Deputy Mayor McCaie-Burke reported that the Emergency Response Plan Committee met May 21st and June 18th.

May 21st meeting:

- At the May 21st meeting, nine committee members, four staff and two guests were present. Our guests included our Mayor and Inspector Cameron Dunn, Fredericton Fire department.
- Cst. Dave Penny has joined the committee representing the RCMP, and replacing Cst. Gerry Lawless.
- A refresher course for Sentinel is being organized. Since the May 21st meeting, the date of June 26th has been confirmed for the training.
- A thorough review of the Emergency Response Plan manual will be reviewed over the summer months.
- A number of action items from the February 19th meeting were reviewed. The committee agreed with the recommendation to have 8 phone lines available in the EOC. Four of the phone lines activated with our current telephone service provider (*Rogers*) and the other 4 lines will be with another telephone provider. These 4 lines will be dormant until they need to be activated. Our Public Information officer and her team will be working on a press release template as part of a media tool kit. The committee is still doing research on ways to hang white boards in a way that it blends with Council Chamber décor.
- The committee made some recommendations to bring to Council regarding the section of the Procedural By-law that pertains to the ERP Committee.
- Updates to the current Pandemic Plan have been approved by the committee. Deputy Mayor McCaie-Burke will be bringing this updated document to Council for approval in the fall.
- The committee had a lengthy discussion of action items that stemmed from our disaster scenario the committee had in April: 1) to determine how evacuees will be transported in an emergency situation (*in a large scale disaster the RCMP can enlist the help of CFB Gagetown to assist with evacuation*); 2) to determine where they will be transported if the reception centre is not open yet (*the committee agreed*

that Faith Baptist church would be a good start-up site until personnel can arrive to open the NM Centre); 3) to designate a person to coordinate the transportation of evacuees (*the RCMP would take care of coordinating evacuations*); 4) the radio system needs to be set-up in the office (library) as soon as possible; 5) Public Works staff members need to discuss the impact of a power outage on sanitary lift stations and the isolation and shut down protocols for the water distribution system. Our development officer reported on how this would be addressed; and 6) the committee needs to discuss and designate an appropriate room/area in the Village office where press conferences can be held (*the committee agreed that the small meeting room will be used to hold the media*).

- Our CAO advised the committee that: 1) staff and Council are receiving training how to appropriately use social media sites such as Facebook and Twitter in order to better keep our residents informed; 2) a social media policy is being drafted and should be finalized in the next few weeks; and 3) staff will be designated to do updates on the Village's social media sites on behalf of the Village, and Council will be responsible to make their own updates.
- Since social media is a popular topic these days, there was an interest from the members to have the topic on the agenda.
- A guest speaker, Inspector Cameron Dunn, with the Fredericton Fire Department, attended the meeting to speak to the committee about "Public education and awareness through social media". Inspector Dunn spoke about the benefits that the fire department has received from the use of social media. The idea to have Inspector Dunn as a guest speaker came about when two committee members and Deputy Mayor McCaie-Burke heard him speak at a recent Fredericton EMO Meeting. Insp. Dunn said he would be quite willing to come to New Maryland and speak to our committee.

June 18th meeting:

- At the June 18th meeting, nine committee members and two staff members were present.
- This meeting was devoted solely to the practice of an emergency scenario. The 1 ½ hour fictitious exercise focused the discussion on the post disaster recovery of a class 1E Tornado with maximum wind speed up to 210 km/hr that touched down southwest of the Village.
- Since the committee does not meet during the summer months, our next committee meeting will be held Tuesday, September 17, 2013, at 3:00 pm.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Dunn the adoption of these reports.

Mayor Wilson-Shee inquired about the new emergency phone lines in Council Chamber and where the additional cost of \$80.00 per month/\$960.00 per year will come from to cover the cost. Deputy Mayor McCaie-Burke explained that it was not a foreseen expense when the budget was done last year however it is a necessary expense. If for some reason, Rogers cannot provide us service in an emergency situation, Aliant will be the back-up service provider. Mayor Wilson-Shee questioned if Council has to approve any non-budgeted items. Councillor Sparks responded that he believed the Chair has the authority to approve up to \$1,000 for non-budgeted items. Deputy Mayor McCaie-Burke added that there are usually funds left over in the budget. **MOTION CARRIED.**

Water and Wastewater Committee

Councillor LeBlanc reported that the Water and Wastewater Committee met on May 22nd.

- A few corrections were noted during the approval of the session notes.
- The committee received an update regarding the Well 3A project. Opus has yet to receive the testing results from their counter parts in BC. The committee questioned the costs incurred to date and it appears that clarification in this regard will be required. In the beginning, Council initially approved \$100,000 for the EIA process and an additional \$50,000 at a later date. The Treasurer has been asked to prepare a report with more details, which will be reviewed at the next meeting.
- Discussions are ongoing concerning wellfield exploration with NB Power. Councillor LeBlanc expressed his concern that the process seems to be taking longer than anticipated. He stressed the importance that staff members and Opus be aware that they are to move forward with obtaining permission to drill.

- The Revenue and Expense reports were reviewed by the committee. Some confusion was noted relating to the account for 'Operation Building Power'. The Public Works Supervisor stated that the power consumption at the treatment plant is higher than expected and this may be due to the fact that he was forecasting the budget with 7 months of data, but thought it was 8 months of data. This may mean a shortfall on this budget item. Councillor LeBlanc has asked that at the next meeting the committee be supplied with budget numbers and actuals from 2012 in order to do a comparison to the current budget. The Public Works Supervisor was congratulated for receiving approval for funding through the Environmental Trust Fund.
- During the review of the Water Development Master Plan, the committee gave their input and provided comments for suggested changes.

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.
MOTION CARRIED.

Finance Committee

Councillor Sparks reported that the Finance Committee met on June 5th and June 12th.

- At the June 5th meeting, all committee members were present with the exception of Councillor Wiggins.
 - During the review of Business Arising from the previous meeting, it was noted that the list of remaining culverts to be done is no longer needed by the committee. The committee also discussed the possibility of having the Cash Flow statement designed, which is not currently part of ACCPAC. An internal review of different software applications will be reviewed before a quote is requested.
 - The committee reviewed the draft financial statements from February 2013, as well as the Collections Report.
 - The Donations Policy was reviewed by the committee and some minor adjustments were made.
 - At the June 12th meeting, all committee members were present with the exception of Councillor Wiggins.
 - Representatives from Nesbitt Burns attended the meeting to give the committee an update on the Village's investments.
- The auditors also attended the meeting to present the draft audited financial statements for the committee's review.

MOVED BY Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.
Discussion:

Councillor LeBlanc commented on the presentation given by Nesbitt Burns. He commented that he did not see much benefit in the presentation and felt that the committee would have been better served if a history of how the investments have fared and how long the funds have been invested had been included. Councillor Sparks responded that he believed that information will be provided, but added that there is so much information involved that it would be better to see the grand totals. He added that receiving an update of what has happened over the past year and being able to have a face-to-face conversation with Mr. Howey, was the most significant part of the presentation. Mayor Wilson-Shee remarked that Mr. Howey has been very keen to introduce himself and meet with Council. **MOTION CARRIED.**

10. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke to approve the Treasurer's Report as follows:

- (1) Cheques and direct payments from the General Operating account for May 1 through May 31, 2013 in the amount of \$308,525.00;
- 2) Payments from the Water and Sewer Operating account for May 1 through May 31, 2013 in the amount of \$36,773.45;
- (3) Payments from the General Capital account for May 1 through May 31, 2013 in the amount of \$0; and

(4) Payments from the Water and Sewer Capital account for May 1 through May 31, 2013 in the amount of \$5,593.50. **MOTION CARRIED.**

11. PUBLIC INPUT / INQUIRIES

No members of the public were present.

12. NEW BUSINESS

Third and Final readings of By-law Amendment No. 03-01-2013

MOVED BY Councillor Wiggins and **seconded by** Councillor LeBlanc to read By-Law Amendment No. 03-01-2013, an amendment to the Municipal Plan By-Law No. 3, for the third time, this reading in its entirety. **MOTION CARRIED.**

Councillor Wiggins read By-law Amendment No. 03-01-2013 for the third time, this reading in its entirety.

MOVED BY Councillor Wiggins and **seconded by** Councillor Sparks to read By-Law Amendment No. 03-01-2013, an amendment to the Municipal Plan By-Law No. 3, for the final time, this reading by title only, there by enacting the by-law amendment. **MOTION CARRIED.**

Councillor Wiggins read By-law Amendment No. 03-01-2013 for the final time, this reading by title only, thereby enacting the by-law amendment.

First and second reading of By-law Amendment No. 04-01-2013

MOVED BY Councillor Wiggins and **seconded by** Councillor Sparks to read By-Law Amendment No. 04-01-2013, an amendment to the Zoning By-Law No.4, for the third time, this reading in its entirety. **MOTION CARRIED.**

Councillor Wiggins read By-law Amendment No. 04-01-2013 for the third time, this reading in its entirety.

MOVED BY Councillor Wiggins and **seconded by** Councillor Sparks to read By-Law Amendment No. 04-01-2013, an amendment to the Zoning By-Law No.4, for the final time, this reading by title only, thereby enacting the by-law amendment. **MOTION CARRIED.**

Councillor Wiggins read By-law Amendment No. 04-01-2013 for the final time, this reading by title only, thereby enacting the by-law amendment.

13. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, July 17, 2013 at 7:30 pm in Council Chamber.

14. MOTION FOR ADJOURNMENT

MOVED BY Councillor LeBlanc and **seconded by** Councillor Sparks to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 9:07pm.

Village of New Maryland Council
June 19, 2013

Respectfully submitted,

Karen Duncan
Assistant Clerk

Judy Wilson-Shee
Mayor