

**VILLAGE OF NEW MARYLAND  
COUNCIL**

**October 16, 2013**

**Present:** Mayor Judy Wilson-Shee  
Deputy Mayor Gisèle McCaie-Burke  
Councillor Frank Dunn  
Councillor Paul LeBlanc  
Councillor Scott Sparks

**Also Present:** Cynthia Geldart, Chief Administrative Officer/Clerk  
Karen Duncan, Assistant Clerk  
Harry Farrell, Fire Chief

**Regrets:** Councillor Peter Wiggins

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1. **CALL TO ORDER**  
Mayor Wilson-Shee called the meeting to order at 7:30 pm.
  
2. **APPROVAL OF THE AGENDA**  
**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to approve the agenda as distributed. **MOTION CARRIED.**
  
3. **APPROVAL OF THE MINUTES**  
**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Dunn to approve the minutes of the August 21, 2013 regular session of Council as distributed. **MOTION CARRIED.**  
  
**MOVED BY** Councillor Dunn and **seconded by** Councillor Sparks to approve the minutes of the August 28, 2013 special session of Council as distributed. **MOTION CARRIED.**
  
4. **DISCLOSURE OF INTEREST**  
No disclosures of interest were declared.
  
5. **PRESENTATIONS**  
A presentation was made to Council by Isabelle Melançon, Senior Program Advisor, NB Public Health Nutrition Network and Donna Brown, RN at DECH regarding the importance and promotion of breastfeeding.
  
6. **PROCLAMATIONS**  
Mayor Wilson-Shee read the proclamation for Breastfeeding Awareness Week.
  
7. **CORRESPONDENCE**  
The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Wilson-Shee:
  - a letter from the Legislative Assembly of the Province of New Brunswick regarding a select committee on flood damage control;
  - a letter from the Minister of National Defence concerning our request for the donation of a gun for

- permanent display at Victoria Park;
- information from the New Maryland Fire Department regarding the launch of Fire Prevention Week 2013;
- an email from UMNb concerning a resolution being brought forward at the AGM;
- a letter from the PNM Zoomers regarding their memorandum of understanding with the Village; and
- a request for financial sponsorship from the Reds Volleyball Team for the upcoming season.

**8. MEETINGS AND/OR SPECIAL EVENTS**

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- August 22 – a tour of the Fredericton Regional Solid Waste Commission landfill with Gordon Wilson;
- August 22 – the Blueberry Social along with Deputy Mayor McCaie-Burke and Councillors LeBlanc and Wiggins;
- August 22 – the RSC 11 Finance meeting;
- August 23 – a meeting with Rev. McKenna;
- August 23 – a meeting with Cst. Black;
- August 27 – the Mayor’s Activities Award at Willie O’Ree Place;
- August 28 – the RSC 11 Finance meeting;
- August 29 – a meet and greet with the Hon. Greg Rickford, PC, MP, Minister (of State) for Science & Technology;
- September 3 – the RSC 11 Board meeting;
- September 5 - a meeting with Kevin Price;
- September 5 – the corn husking and Community Corn Boil along with Deputy Mayor McCaie-Burke and Councillor Wiggins;
- September 9 – a meeting with Cst. Black and Deputy Mayor McCaie-Burke;
- September 10 – the Lions Club meeting;
- September 12 – a meeting with Dana Demmings;
- September 12 – the Community Policing Committee meeting along the Deputy Mayor McCaie-Burke;
- September 16 – a meeting with Don Gardiner;
- September 17 – a meeting with John McKinney (Opus International), Rockland Miller, staff and Deputy Mayor McCaie-Burke;
- September 18 – a volunteer recognition tea at the Lieutenant Governor’s house;
- September 19 – the RSC 11 Finance meeting;
- September 23 & 24 – the door-to-door distribution of “Team Up to Slow Down” pamphlets to residents in Springwater subdivision along with members of the RCMP, Deputy Mayor McCaie-Burke, Councillors Dunn and Sparks, Fire Chief Farrell and several residents;
- September 26 – the RSC 11 Finance meeting;
- October 1 – a meeting with Principal Heather Hallett, NMES along with Deputy Mayor McCaie-Burke;
- October 1 – the RCMP Change of Command ceremony;
- October 1 – the RSC Board meeting;
- October 3 – a meeting with MLA Jack Carr;
- October 4 – 6 – the UMNb Conference along with Deputy Mayor McCaie-Burke and Councillors Dunn and Sparks. Congratulations to Councillor Sparks who received his 12 year service award and to Councillor Dunn who received the Louise Breau Memorial Award;
- October 5 – the launch of Fire Prevention week, which was held at the New Maryland Centre;
- October 7 – the Thanksgiving dinner at NMES, where the mayor helped serve; and
- October 9 – a meeting with Rev. McKenna and vestry.

## 9. COMMITTEE REPORTS / UPDATES

### Planning Advisory Committee

Councillor Wiggins was not in attendance to present the report from the September 9<sup>th</sup> committee meeting. Councillor Dunn reported that the Planning Advisory Committee met on October 7<sup>th</sup> with two members absent. He attended the meeting in Councillor Wiggins' absence.

- The first item of business was an update provided to the committee on the status of the review of the conceptual subdivision plan for SanAnge Estate Phase 1A. To date, the committees of Council have noted some aspects that require further consideration by the applicant. Based on those comments, the developer has since proposed a few minor revisions to the plan which will be subject to further review by the various committees over the course of the regular meeting schedules in October and early November. Subject to approval, the developer wishes to construct a section of street in the spring of 2014.
- The Building Permit Report for September 2013 was reviewed. Due partly to new home construction on Sprucewood Drive, the year-to-date totals are slightly ahead of the 2012 results.
- The committee considered an application for a variance at 184 Phillips Drive regarding a home occupation (hair salon). The Zoning By-law states, unless approved by the Planning Advisory Committee, only one home occupation is permitted per dwelling unit. An application for a variance was therefore submitted to permit a hair salon home occupation, as a small bedroom is currently in use as a home-based office relating to the property owner's electrical business. The applicants provided sufficient information to the committee to demonstrate that the home based hair salon would have little impact to the quiet residential aspect of the street and neighborhood. The committee therefore approved the request.
- The committee concluded the meeting with a review of draft information bulletins to be posted on the website that will serve as reference materials for residents with enquiries relating to: swimming pool regulations; cold weather concrete placement; bedroom egress window requirements; smoke/carbon monoxide detector requirements; and building permit requirements.

**MOVED BY** Councillor Dunn and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.  
**MOTION CARRIED.**

### Human Resources & Administration Committee

Councillor Frank Dunn reported that the Human Resources and Administration Committee met on September 11<sup>th</sup> and on October 9<sup>th</sup>.

#### September 11<sup>th</sup> meeting:

- The September meeting was a brief meeting with all members present.
- Following approval of the agenda and review of the previous month's session notes, the committee discussed the new welcome sign. Once all of the invoices have been received and a cost summary prepared, the committee will move forward with a press release.
- The bulk of the meeting was spent reviewing the status of a number of staff positions.
- The committee agreed to spend the majority of the next meeting reviewing the general government budget.

#### October 9<sup>th</sup> meeting:

- The October meeting began with approval of the agenda and review of the previous month's session notes.
- The CAO provided a brief update of the status of various staff positions, and then reported on a number of administrative tools that she will be using to improve the hiring and retention processes.
- The bulk of the meeting was then spent on a review of the proposed General Government 2014 budget. The draft budget was reviewed line-by-line and in detail. The Treasurer was in attendance to provide her comments. She will revise the budget based on the committee's discussions.

**MOVED BY** Councillor Dunn and **seconded by** Councillor Sparks the adoption of this report.  
**MOTION CARRIED.**

► **MOVED BY** Councillor Dunn and **seconded by** Deputy Mayor McCaie-Burke the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Human Resources and Administration Committee, adopt the Joint Health and Safety Committee's Terms of Reference as attached hereto, effective immediately.

**MOTION CARRIED.**

### **Recreation and Leisure Services Committee**

Councillor Wiggins was not in attendance to present the committee reports from August and September.

### **Transportation and Protective Services Committee**

Deputy Mayor McCaie-Burke reported that the Transportation and Protective Services Committee met on September 10<sup>th</sup> with all committee members, and two guests present for part of the meeting. The committee also met on October 8<sup>th</sup> with two members absent.

#### **September 10<sup>th</sup> meeting:**

- Two hours of the meeting was devoted to the continuation of the strategic planning process. This was the committee's eight planning session with the committee since December 2012. The focus of the latest session was brainstorming the pros and cons of potential options to address issues identified in earlier planning sessions.
- The first business item was the review of the statement of expenditures. No items of concerns were noted.
- The Speed Sentry Report update for the month of July and August was presented by the Public Works Transportation Technician. The report showed that the speeds in Springwater subdivision have improved since the unit was installed. The speed sentry does have an impact on the speed of drivers. The committee was also informed that the Village has received a new speed sentry unit that was recently purchased. The unit is much thinner than the older unit but similar, and the lighting is brighter. Both of these units will remain in Springwater place until the pilot project has been completed. The aim of the pilot project being implemented in Springwater subdivision is to increase awareness of the need to stop speeding in the Village. Due to concerns voiced by several residents about the number of speeders in the Village, the Village and RCMP were prompted to do something about it. After much discussion and research, the committee recommended that education and an awareness campaign would be the starting point. The pilot project included the development of a pamphlet in both English and French which were handed out door-to-door during the week of September 23<sup>rd</sup>. The three participating teams each consisted of a member of the RCMP, Village representative, and a resident. Following that campaign, media and social media coverage will be done. The pamphlets will be posted on the website after the campaign is completed. A school presentation is being planned as well. In order to know how successful the project will be, speeding data was collected before the campaign began and will be compared with data collected after the campaign in order to determine effectiveness. The number of speeding tickets issued and complaints received will also be taken into consideration.
- The August Transportation Report was presented.
- The committee was informed that the 2013 sidewalk construction project was approved by Council for Berkley Drive and Cortland Street.
- The July and August reports from the RCMP and the Animal control officer were circulated prior to the meeting. No items of concerns were noted.
- The committee had a discussion regarding capital equipment purchases and capital projects for 2014. It was noted that preventative maintenance for ditches should be part of the operating budget. The

committee felt that the requests for capital equipment were reasonable and felt confident that the Public Works staff members know what they need for equipment. Also, at the committee's request, Public Works will compile a list of current equipment that the Village owns noting when each piece will reach its 10-year point, so that funds can be allocated ahead of time for their replacement.

- The committee reviewed a summary for the installation of sidewalks for 2014 up to 2019, which included a breakdown of streets that will be done each year and the associated costs. The sidewalk installation plan began in 2011 and depends on the availability of capital funds each year. The decision was made to build the sidewalk infrastructure starting at the elementary school and spreading outward. The school district has reduced the amount of bussing; therefore we have more students walking to school. The most economical way to install sidewalks is to look at areas where little prep work will need to be completed. For costs comparison purposes, Public Works staff also provided the committee with the cost if the sidewalks were made with asphalt as compared to concrete. The cost is \$272.30 per linear meter for the asphalt sidewalks compared to \$327.89 per linear meter for the concrete sidewalks. The difference in cost is not huge, but durability of the sidewalk, esthetics, and curb appeal needs to be considered.
- As part of a stormwater study for Springwater subdivision, the committee was provided with a list of prioritized culverts replacement for 2014. The committee agreed with the seven priorities noted. The culverts that will be replaced will be done to the 1-in-100 year +20% design. Council had suggested a few months ago that if possible and if funds are available, the project should be started this year. Our Public Works Supervisor also informed the committee that the Water & Wastewater Committee has requested that the engineering firm also provide a cost estimate to do a sanitary system study, in response to recent concerns regarding combined sewers. The recommendation will be to separate sanitary sewers, and the Transportation Committee should be aware of this because funds may need to be allocated for that purpose. The study will be fairly extensive, and will include all problem areas in the Village not just Springwater subdivision.
- The committee reviewed a conceptual subdivision plan request. In an administrative memo to the committee, the Village's Building Inspector/Development Officer requested input from the committee into future collector streets and street design proposal as well as land for public purpose. Overall, the committee agreed with the general layout. The committee provided a few suggestions for consideration.

#### October 8<sup>th</sup> meeting:

- At the October 8<sup>th</sup> meeting, two members were absent and one guest was present for part of the meeting. The meeting started off with the review of Statement of Expenditures to the end of August 2013. No items of concern were noted by the committee.
- The Public Works Supervisor informed the committee that some ditching work has been completed at the entrance of Springwater Lane to allow more runoff to enter the ditch instead of crossing the street. This work was completed as result of concerns received from a few homeowners living around that area. They have had concerns for some time with drainage issues on their properties particularly during heavy rain events.
- The Public Works Transportation Technician provided the committee with a Speed Sentry update for Springwater subdivision. The numbers are starting to show improvement from last month's figures. Depending on the weather, the units will only be able to be used for another month or so.
- An update on the pilot project in Springwater subdivision was provided to the committee. The door-to-door distribution of the pamphlets went ahead as planned during the week of September 23<sup>rd</sup> and was well received by residents. This project would have not been possible without the help of Council, the Transportation & Protective Services committee members, staff, the RCMP, and residents. The 'Slow Your Speed' pamphlet is now posted on the Village website in English and French. Also as part of the project, an RCMP officer will be doing a presentation at the New Maryland Elementary School informing the students about street safety.

- The Public Works Supervisor circulated to the committee a 10-year replacement schedule for public works equipment. This included the life cycles, replacement year, and replacement cost calculated at a rate of 2% per year. It was recommended that approximately \$41,000 should be set aside each year to be put toward the replacement of equipment, as each piece becomes due. The committee would like Council to consider this amount during its budget discussions.
- The committee was informed that Council has agreed to replace seven priority culverts in Springwater subdivision this year rather than waiting to do the work in 2014. Our Public Works Supervisor informed the committee that he was in the process of acquiring the culverts and hiring the contractors.
- The September Transportation Report was presented to the committee.
- Public Works staff made the recommendation that the full 370 metres of sidewalk on Cortland Street from Melrose Street to Carlough Street should be done in 2014 at a cost of \$122,000. This amount is more than the \$50,000 that was budgeted in the 8-year sidewalk construction plan. The sidewalk project proposal drafted in 2011 was estimating a \$50,000 per year average cost. If Council wants to go ahead with the 2014 proposed sidewalk project, it will cost an extra \$65,000. If Council does not approve the extra \$65,000 then the scope of the work will need to be scaled down significantly.
- The RCMP and Animal Control reports for the month of September were distributed to the committee.
- The Public Works Supervisor reviewed the budget figures with the committee for the 2014 budget and highlighted some account changes over last year's projected budget. The numbers are based on forecasting and what has been done so far this year. The committee was in agreement with the proposed budget figures.
- The committee reviewed proposed changes to the 3-year term animal control contract. After some discussion, the committee felt that the proposed changes were reasonable and recommended that the contract be approved. The contract is up for renewal at the end of November 2013. This item will be discussed further by Council at the next Committee-In-Council meeting.
- The committee was advised that the date for the Fall Leaf Pick Up has been set for Saturday, November 16<sup>th</sup>, which is the same weekend as last year. The event will be published on the Village's website, Facebook and Twitter accounts and a sign will go out on the community bulletin board.
- The Village has received a request to relocate the stop line at the NMES school crosswalk to its former location, a few feet back. The change had been made in 2012 at the request of an RCMP. After some discussion the committee agreed with Public Works staff's recommendation to keep it at its current location. This is the ideal location according to standards listed in the Transportation Association of Canada manual. The stop sign and line need to be at the intersection so that drivers can see down the road. The committee also agreed that the former stop line needs to be painted black to avoid confusion.
- A request to connect a residential driveway with the water tower access road was brought to the committee for discussion. A resident who recently purchased a piece of land on Sprucewood Drive attended the meeting to personally discuss her request with the committee. The resident explained that the lot was purchased with the intention that the garage would be located behind the house, therefore the driveway would need to come out onto the access road instead of Sprucewood Drive. After some discussion, the committee agreed with the recommendation of the Building Inspector/Development Officer and the Public Works Supervisor not to grant access to the unpaved access water tower road. The access road is not currently completed to Village standards for a municipal street and will not be maintained to regular street standards. Garbage pick-up must also be a consideration as Trius will not pick up garbage on the access road. There is also no guarantee if or when the access road will become an actual street. Any approval would certainly translate into cost implications to the Transportation operating budget in terms of additional human and physical resources required to maintain the access road, ditches and for snow removal.
- The next schedule meeting will be held on November 12<sup>th</sup> at 7:00 pm.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Sparks the adoption of this report.  
**MOTION CARRIED.**

► **MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Sparks the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland appoints Matthew Sonier to the Transportation and Protective Services Committee, for a period of two-years, commencing immediately.  
**MOTION CARRIED.**

► *Fire Chief's Quarterly Report*

Chief Farrell reported that for the third quarter of the year, 12 calls for service were received. This brings the year-to-date total to 52 calls, in comparison to 53 calls received last year for the same period of time. Of the 12 calls received, 5 were for fire alarms, 3 were for structure fires, 2 were for vehicle accidents, 1 was for a garbage fire and 1 was for medical assistance. A total of 24 fire alarm calls have been received to date this year.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Sparks the adoption of this report.  
**MOTION CARRIED.**

**Emergency Response Plan Committee**

Deputy Mayor McCaie-Burke reported that the Emergency Response Plan Committee met on October 15<sup>th</sup> with ten members, two staff and one guest present.

- The meeting began with a discussion pertaining to the new Regional Emergency Management Coordinator for Regions 10 and 11, Jason Cooling.
- The committee also reviewed the change in Basic Emergency Management training for municipalities which will be discussed with Council at the next Committee-In-Council meeting.
- The committee reviewed the 5-year Emergency Response Master Plan, including 6 major objectives. The intention of the review was to assess the status of each objective and identify any areas that need attention this year and next. As a result of the discussion, the committee made a recommendation for Council to consider, which will be brought to Council at the next Committee-In-Council meeting.
- The committee did a quick review of the 2014 annual projected Emergency Response Plan budget, led by Chief Farrell. Some account changes for the projected budget were highlighted and the committee agreed with the proposed budget figures.
- A Sentinel update from the Assistant Clerk was provided to the committee. As of September 13<sup>th</sup>, 358 registrations have been received. The committee suggested that aiming for a higher number of registrants should be a high priority in this year's work plan.
- The action items from the May 21<sup>st</sup> and June 18<sup>th</sup> meetings were reviewed. Most of the items are either completed or are near completion.
- The ERP section of the proposed Transportation & Protective Services 2013-2028 Master Plan was briefly reviewed. Further discussion will continue at the next business committee meeting.
- The next meeting is scheduled for November 19<sup>th</sup> at 3:00 pm which will be a disaster practice. Jason Cooling from NB EMO has agreed to attend our next meeting.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Dunn the adoption of this report.  
**MOTION CARRIED.**

**Water and Wastewater Committee**

Councillor LeBlanc did not attend the August 28<sup>th</sup> Water and Wastewater committee meeting. Deputy Mayor McCaie-Burke gave the following report.

- At the August 28<sup>th</sup> meeting one member was absent and three guests were present. The meeting began with three residents from the Highland Acres area addressing the committee with their concerns regarding several years of flooding that occurred in their basements which related to sewer back-ups.

These residents along with a few other homeowners in the same area had sent letters of concern prior to the meeting. After much discussion, the committee asked the Public Works Supervisor to approach our engineering firm and have them compile some preliminary information for the committee regarding what a study would entail and how to proceed to begin fixing the problem. Once the information is received, the committee will be in a better position to make recommendations to Council.

- The committee was advised that a developer has submitted a conceptual subdivision plan for the Village to review and has informed the Village that he will allow his property to be accessed for the purposes of well exploration. If the Village discovers quality water, the developer has expressed an interest in a cost-sharing agreement.
- The Revenue & Expense report ending July 31<sup>st</sup> and year-to-date comparisons were reviewed. No items of concerns were noted.
- The committee was informed that a property owner on Birchwood Crescent was experiencing problems with his sanitary lateral. After much discussion, the committee felt that this issue should be further discussed by Council.
- The Water & Wastewater Report was presented to the committee. The Village has received and accepted a proposal to perform an environmental risk assessment for both wastewater treatment facilities. The cost of the proposal is \$13,950 plus HST and is a one-year project. The first round of toxicity testing has been completed for both facilities. The cost for each test is \$4,140. The Village has been experiencing issues with grease mats forming in the lift stations and staff has needed to use chemicals to break down the mat. Public Works has been demonstrating a portable digester at one of the pump stations to remove fats, oil and grease. The cost of the 1 horsepower model is approximately \$4,000 and can be a more environmentally friendly solution.
- The second part of the meeting was devoted to the continuation of the strategic planning process. This has been the committee's third planning session. The focus of this session was brainstorming possible options for source water development, protection and water treatment services.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc the adoption of this report.  
**MOTION CARRIED.**

Councillor LeBlanc reported that the Water and Wastewater Committee met on September 25<sup>th</sup>.

- The highlight of the meeting was dealing with the Highland Acres issue and the presentation that was made by the residents at the August meeting. Opus has been asked to provide preliminary information about the cost required to perform a study throughout the Village in order to address this issue. Stephen Pyke from Opus attended the meeting and explained to the committee that studies have identified that most subdivisions within the Village are prone to inflow and infiltration of the sanitary sewage system. He proceeded to present a draft outline of a plan of action which will include public consultation with residents on a subdivision by subdivision basis. The timeframe has not yet been identified. Mr. Pyke estimated that the planning will cost in the vicinity of \$15,000 to \$20,000. The Treasurer is in the process of determining from where the cost will come to pay for this expense. A spreadsheet relating to the sanitary video inspections of trouble spots was prepared by the Public Works Supervisor and reviewed by the committee.
- The meeting concluded with more work on the Water Development Master Plan. Councillor LeBlanc stated that he felt it would be wise to have mutual aid with other municipalities in regard to water system operations, and the committee will be looking into that possibility further.

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.  
**MOTION CARRIED.**

### **Finance Committee**

Councillor Sparks reported that the Finance Committee met on September 4<sup>th</sup> and October 2<sup>nd</sup>.

#### **September 4th meeting:**

- The revised 2014 preliminary budget was presented to Council.



- The committee reviewed the cost for allowing the public to use credit cards for payment of services within the Village. A recommendation was made for the Treasurer to explore alternative payment methods due to the significant cost that would be associated with accepting credit card payments.

October 2<sup>nd</sup> meeting:

- The alternative options for payment including debit card, pre-authorized debit and online payments were reviewed. It was determined that online payments would be the best option for registering for recreation activities or programs.
- The August financial statements and the collections reports were reviewed. A detailed list of reserves was made available for Council and it will continue to be updated.
- The committee discussed the long-term strategy for the replacement of major assets. Councillor Sparks stated that Council has been made aware of some major liabilities that exist and it would be in the best interest of the entire Village for Council to take them into serious consideration.

**MOVED BY** Councillor Sparks and **seconded by** Councillor Dunn the adoption of this report.

**MOTION CARRIED.**

► **MOVED BY** Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke the following resolution of Council:

*Be It Resolved That* the Council for the Village of New Maryland, re-appoint the accounting firm of Grant Thornton LLP to provide external audit services to the Village of New Maryland for a one-year period. **MOTION CARRIED.**

**10. APPROVAL OF THE TREASURER'S REPORTS**

**MOVED BY** Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke to approve the Treasurer's Report as follows:

- (1) Cheques and direct payments from the General Operating account for August 1 through August 31, 2013 in the amount of \$249,578.34;
- 2) Payments from the Water and Sewer Operating account for August 1 through August 31, 2013 in the amount of \$14,968.75;
- (3) Payments from the General Capital account for August 1 through August 31, 2013 in the amount of \$596,672.22; and
- (4) Payments from the Water and Sewer Capital account for August 1 through August 31, 2013 in the amount of \$31,689.72. **MOTION CARRIED.**

**MOVED BY** Councillor Sparks and **seconded by** Deputy Mayor McCaie-Burke to approve the Treasurer's Report as follows:

- (1) Cheques and direct payments from the General Operating account for September 1 through September 30, 2013 in the amount of \$613,935.87;
- 2) Payments from the Water and Sewer Operating account for September 1 through September 30, 2013 in the amount of \$257,621.86;
- (3) Payments from the General Capital account for September 1 through September 30, 2013 in the amount of \$89,339.52; and
- (4) Payments from the Water and Sewer Capital account for September 1 through September 30, 2013 in the amount of \$43,142.90. **MOTION CARRIED.**

**11. PUBLIC INPUT / INQUIRIES**

No members of the public were present.

**12. NEW BUSINESS**

No new business items were brought forward.

**13. DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, November 20, 2013 at 7:30 pm in Council Chamber.

**14. MOTION FOR ADJOURNMENT**

**MOVED BY** Councillor LeBlanc and **seconded by** Councillor Sparks to adjourn the meeting.

**MOTION CARRIED.**

The meeting adjourned at 8:39 pm.

Respectfully submitted,

Karen Duncan  
Assistant Clerk

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Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor