

VILLAGE OF NEW MARYLAND  
COUNCIL

July 16, 2014

**Present:** Mayor Judy Wilson-Shee  
Deputy Mayor Gisèle McCaie-Burke  
Councillor Frank Dunn  
Councillor Paul LeBlanc  
Councillor Mike Pope  
Councillor Peter Wiggins

**Also Present:** Cynthia Geldart, Chief Administrative Officer/Clerk  
Karen Duncan, Assistant Clerk  
Scott Sparks, Treasurer  
Harry Farrell, Fire Chief

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1. **CALL TO ORDER**  
Mayor Wilson-Shee called the meeting to order at 6:00 pm.
  
2. **APPROVAL OF THE AGENDA**  
**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Wiggins to approve the agenda as distributed. **MOTION CARRIED.**
  
3. **APPROVAL OF THE MINUTES**  
**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope to approve the minutes of the June 18, 2014 regular session of Council as distributed. **MOTION CARRIED.**
  
4. **DISCLOSURE OF INTEREST**  
No disclosures of interest were declared.
  
5. **PRESENTATIONS**  
No presentations were made.
  
6. **PROCLAMATIONS**  
No proclamations were read.
  
7. **CORRESPONDENCE**  
The CAO/Clerk, Cynthia Geldart, read the following correspondence at the request of the mayor:
  - a request for information regarding the regulations for day care operations;
  - an expression of concern regarding the baseball field at Athletic Park;
  - a thank you note from a resident expressing appreciation for the meal that was provided in conjunction with the Strawberry Social and gratitude to staff and Council for hosting the event;
  - a note from a resident thanking staff for the outstanding work during hurricane Arthur and subsequent clean up; and

- a letter to New Maryland United Church expressing Council's support of their expansion project and their goal to provide inclusive accessibility.

## 8. **MEETINGS AND/OR SPECIAL EVENTS**

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

June 19<sup>th</sup> – the RSC 11 Landfill Operations presentation;

June 22<sup>nd</sup> – the Walk for Muscular Dystrophy;

June 24<sup>th</sup> – the Government of New Brunswick's announcement regarding the finalizing of three labour market agreements;

July 1<sup>st</sup> - the Canada Day celebration along with Deputy Mayor McCaie-Burke and Councillors LeBlanc and Pope;

July 3<sup>rd</sup> – a retirement party for MLA Jack Carr;

July 3<sup>rd</sup> – attended a portion of the outdoor movie night;

July 8<sup>th</sup> – the Strawberry Social along with Deputy Mayor McCaie-Burke and Councillor LeBlanc;

July 10<sup>th</sup> – the Shale Gas presentation along with Deputy Mayor McCaie-Burke and Councillors LeBlanc and Pope;

July 15<sup>th</sup> – the meet and greet hosted by NDP candidate Aimée Foreman; and

July 16<sup>th</sup> – the 5<sup>th</sup> Canadian Division Support Group Change of Command ceremony.

## 9. **COMMITTEE REPORTS / UPDATES**

### **Planning Advisory Committee**

Councillor Pope reported that the Planning Advisory Committee met on July 14<sup>th</sup> with all committee members present.

- The committee meeting had been scheduled for July 7<sup>th</sup> but it was rescheduled to July 14<sup>th</sup> due to the storm and power outages in the Village.
- Under Business Arising from the Minutes, the committee recognized the reappointment of the Chair Brad Marshall, the appointment of the Vice-Chair Councillor Pope, and the reappointment of committee member Phil Hersey, which were approved by Council.
- The Building Permit reports for the months of May and June were presented. A total of 17 permits were issued in May and a total of 46 permits were issued in June.
- Under New Business, the committee approved an application for a home occupation. The committee also discussed the initial planning for the review of the Municipal Plan and Zoning By-law.
- The next meeting is scheduled for August 11<sup>th</sup>.

**MOVED BY** Councillor Pope and **seconded by** Councillor Wiggins the adoption of this report.

**MOTION CARRIED.**

### **Human Resources & Administration Committee**

Councillor Dunn confirmed that the Human Resources and Administration Committee has not met since the last Council meeting.

### **Recreation and Leisure Services Committee**

Councillor Wiggins reported that the Recreation and Leisure Services Committee met on June 23<sup>rd</sup> with two members absent.

- The committee discussed the annual cost to repair the batter's cage and alternative methods for repair are being sought to help reduce that expenditure.
- The committee was informed that ramps will be installed for the skateboard park on June 23<sup>rd</sup>.

- Vandalism is an ongoing concern in Athletic Park. Residents are asked to please call the RCMP if they see vandalism occurring.
- New Maryland Day was a huge success. Feedback from the community is encouraged. Councillor Wiggins thanked everyone for attending, and thanked the Recreation Coordinator, Recreation Programmer and staff for their work in making New Maryland Day successful.
- New volleyball court nets and new tennis court posts have been installed at Athletic Park.
- A trailer has been purchased for the Recreation Department to provide a better and safer means of transporting equipment.
- The website has been reviewed and updated.

**MOVED BY** Councillor Wiggins and **seconded by** Councillor LeBlanc the adoption of this report.  
**MOTION CARRIED.**

### **Transportation and Protective Services Committee**

Deputy Mayor McCaie-Burke reported that the Transportation and Protective Services Committee has not met since the last Council meeting.

- The scheduled July 8<sup>th</sup> meeting was canceled because our Public Works staff members were busy with the Village clean up and maintenance as the result of tropical storm Arthur. The next meeting is scheduled for September 9<sup>th</sup>.
- Deputy Mayor McCaie-Burke advised that the tree mulching company that has been hired to pick up branches and debris in the Village should arrive within the next few days if all goes well. Once here, the contractor will spend a couple of days taking down some trees as requested by our Public Works Supervisor, then the mulching will begin. This process could last up to 4 weeks and the patience of the public is appreciated.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Wiggins the adoption of this report.  
Discussion:

Councillor LeBlanc asked where the resulting mulch will be taken since there will be a significant amount. Councillor Wiggins commented that he knows a former Village resident that owns a composting business and may be interested in collecting the mulch on our behalf free of charge. He agreed to pass on the contact information to the Public Works Supervisor.

**MOTION CARRIED.**

### **Fire Department Quarterly Report**

Chief Farrell reported that during the second quarter of the year, the fire department responded to 19 calls for service, which puts the year-to-date total at 35. The three most common types of calls that the department responded to were fire alarms (8), structure fires (6), and vehicle accidents (4). The department has spent a total of 466 man hours responding to calls. Saturdays and Sundays have been the busiest days with each day receiving 7 calls to date.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc the adoption of this report.  
Discussion:

Mayor Wilson-Shee thanked Chief Farrell and the volunteers for the extra hours they spent providing water to residents in the Village and surrounding areas.

**MOTION CARRIED.**

### **Emergency Response Plan Committee**

Deputy Mayor McCaie-Burke reported that the Emergency Response Plan Committee has not met since the last Council meeting. The next meeting is scheduled for September 16<sup>th</sup>.

- Deputy Mayor McCaie-Burke explained that committee members were on standby in the event that the EOC needed to be opened due to the tropical storm that hit the area last week. She added that it was nice to see the community come together and provide support and assistance to each other.
- The Village fire hall was open days and evenings last week to provide water as well as a place for

residents to charge their electronic devices. The Village office and New Maryland Centre were also open during the day to provide the same service.

- Deputy Mayor McCaie-Burke reminded Council and the public that planning is still underway for the upcoming fall fair which will be held in conjunction with Fire Prevention Week. The event will take place on Saturday October 18<sup>th</sup> from 10 am to 3 pm at the fire hall. The theme of the event will be "Are you ready for the next ice storm?" and the focus will be on alternative heating methods during a winter power outage. Further updates about the event will be issued as they become available.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope the adoption of this report.  
**Discussion:**

Mayor Wilson-Shee thanked everyone who helped during the power outage resulting from the storm. She also expressed her thanks to all the crews that worked under the direction of NB Power.

**MOTION CARRIED.**

### **Water and Wastewater Committee**

Councillor LeBlanc reported that the Water and Wastewater Committee has not met since the last Council meeting. The next scheduled meeting will be held on July 23<sup>rd</sup>. Mayor Wilson-Shee asked that it be noted that she will not be available to attend the meeting that evening.

### **Finance Committee**

Councillor Dunn reported that the Finance Committee has not met since the last Council meeting.

#### **10. APPROVAL OF THE TREASURER'S REPORT**

**MOVED BY** Councillor Dunn and **seconded by** Councillor Wiggins to approve the Treasurer's Report as follows:

- (1) Cheques and direct payments from the General Operating account for June 1 through June 30, 2014 in the amount of \$304,870.27;
- (2) Payments from the Water and Sewer Operating account for June 1 through June 30, 2014 in the amount of \$17,409.67;
- (3) Payments from the General Capital account for June 1 through June 30, 2014 in the amount of \$33,900.00; and
- (4) Payments from the Water and Sewer Capital account for June 1 through June 30, 2014 in the amount of \$33,969.62. **MOTION CARRIED.**

#### **11. PUBLIC INPUT / INQUIRIES**

No members of the public were present to provide input or make inquiries.

#### **12. NEW BUSINESS**

No new business items were brought forward.

#### **13. DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, August 20, 2014 at 7:30 pm in Council Chamber.

#### **14. MOTION FOR ADJOURNMENT**

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to adjourn the meeting.

**MOTION CARRIED.**

The meeting adjourned at 6:15 pm.

Respectfully submitted,

Karen Duncan  
Assistant Clerk

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Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor