

VILLAGE OF NEW MARYLAND
COUNCIL

August 20, 2014

Present: Mayor Judy Wilson-Shee
Deputy Mayor Gisèle McCaie-Burke
Councillor Frank Dunn
Councillor Paul LeBlanc
Councillor Mike Pope
Councillor Peter Wiggins

Also Present: Cynthia Geldart, Chief Administrative Officer/Clerk
Karen Duncan, Assistant Clerk

1. **CALL TO ORDER**
Mayor Wilson-Shee called the meeting to order at 7:31 pm.

2. **APPROVAL OF THE AGENDA**
MOVED BY Councillor Wiggins and **seconded by** Councillor LeBlanc to approve the agenda as distributed.
MOTION CARRIED.

3. **APPROVAL OF THE MINUTES**
MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Wiggins to approve the minutes of the July 16, 2014 regular session of Council as distributed.
Discussion:
Mayor Wilson-Shee asked that it be noted that under the Mayor's Meetings/Special Events, Councillor Pope has been added as being in attendance at the July 1st Canada Day event. She offered her sincerest apologies to Councillor Pope for previously neglecting to mention his name.
MOTION CARRIED.

MOVED BY Councillor Wiggins and **seconded by** Councillor Pope to approve the minutes of the July 17, 2014 Special Emergency Session of Council as distributed. **MOTION CARRIED.**

4. **DISCLOSURE OF INTEREST**
No disclosures of interest were declared.

5. **PRESENTATIONS**
No presentations were given.

6. **PROCLAMATIONS**
No proclamations were made.

7. **CORRESPONDENCE**
The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Wilson-Shee:

- a thank-you from a resident addressed to our Fire Chief, Public Works Supervisor, CAO, and Mayor expressing gratitude for the supply of water, the clean-up of vegetation, and other services provided by Village staff during the weeks that followed tropical storm Arthur;
- information from the Dept. of Environment and Local Government concerning a workshop entitled “Sustainable Rainwater Management: Solutions and Tools for Adapting to a Changing Climate” being held in Halifax on November 3rd;
- an invitation from the Fredericton Chamber of Commerce to attend the Capital Region Candidates Forum which will be held at the Fredericton Convention Centre on September 3rd;
- a request of support from a student who will be playing with the Under 15 Volleyball NB Elite team;
- notification from WorkSafe NB that they are looking for feedback from their stakeholders for their Quarterly Accountability Report;
- a reminder from the Union of Municipalities of NB that the deadline for early registrations for the annual conference is August 22nd;
- notification from Tourism NB reminding that the deadline for submissions to the 2015 Touring Guide is September 5, 2014;
- an announcement from the Fredericton Chamber of Commerce advising the location of their new office; and
- a notice from Tourism, Heritage and Culture advising that the New Brunswick Cultural Facilities Inventory website has been launched.

8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- July 16th – all members of Council attended the public hearing for the Greenfield rezoning;
- July 17th – RSC 11 Board meeting, conducted by phone;
- July 22nd – at the Mayor’s request Deputy Mayor McCaie-Burke attended the Summer Concert series;
- July 25th – the Highland Games reception;
- July 28th – the New Maryland Community Support Group meeting along with Councillor Dunn;
- July 30th – a meeting with MLA Jack Carr;
- July 31st – the launch of ExploreEcoNB;
- July 31st – RSC 11 Budget meeting;
- August 5th – the Blueberry Social along with Deputy Mayor McCaie-Burke;
- August 7th – a meeting with Larry Shaw and Heather McLean of Ignite Fredericton along with Cynthia Geldart, CAO;
- August 7th – MLA Jack Carr’s barbecue;
- August 11th – a reception hosted by Michael Pearson;
- August 13th – at the Mayor’s request Deputy Mayor McCaie-Burke attended the soccer jamboree;
- August 14th – the Argonaut ACSTC graduation;
- August 14th – briefly attended movie night at the New Maryland Centre;
- August 15th – the raising of the Acadian flag;
- August 16th – assisted with the Nackawic breakfast hosted by the Millville Fire Department;
- August 16th – the open house for SeriousFun Daycare;
- August 16th – the 50th wedding anniversary reception for Mr. and Mrs. Jones;
- August 18th – the soccer jamboree; and
- August 19th – assisted the summer students with husking corn, and attended the Corn Boil along with Deputy Mayor McCaie-Burke and Councillors Dunn and LeBlanc.

9. COMMITTEE REPORTS / UPDATES

Planning Advisory Committee

Councillor Pope reported that the Planning Advisory Committee met on August 11th with all members in attendance.

- The Building Permit report of the month of July was reviewed. A total of 22 permits were issued for the month and the total number of permits issued for the year-to-date is 95.
- The committee reviewed and approved an application for a variance.
- The next meeting is scheduled for September 8th at 7:00 pm.

MOVED BY Councillor Pope and **seconded by** Councillor Wiggins the adoption of this report.

MOTION CARRIED.

Human Resources & Administration Committee

Councillor Frank Dunn reported that the Human Resources and Administration Committee has not met since the last Council meeting.

Recreation and Leisure Services Committee

Councillor Wiggins reported that the Recreation and Leisure Services Committee has not met since the last Council meeting.

- Councillor Wiggins expressed thanks to Michelle Sawler for stepping into the position of Acting Recreation Coordinator. He also thanked the day camp staff for a job well done this summer. Many positive comments have been received from the community.
- Councillor Wiggins commented that the effect of tropical storm Arthur caused many residents to come out of their homes and 'meet and greet' each other. This was particularly well demonstrated with the 300+ plus people who attended the Strawberry Social.
- A new inclusive swing has been installed in the park behind the New Maryland Centre and another inclusive swing will be installed at Shaw Park due to the generous donations of residents.

MOVED BY Councillor Wiggins and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

Discussion:

Councillor Pope took a moment to make some acknowledgements. He congratulated Village resident Ryan O'Shea who recently won the 'Marathon by the Sea' in Saint John. Ryan finished the race in 2 hours and 51 minutes. Councillor Pope also congratulated the New Maryland Boys Under 16/18 Division 1 Soccer team for their win of the Western Cup and West playoffs. The team will be representing the region at the provincials this coming weekend in Oromocto. Mayor Wilson-Shee offered her congratulations to Ryan O'Shea and to the Boys' soccer team.

Mayor Wilson-Shee stated that quite a few comments were received at the corn boil Thursday evening about the number of dead branches that are left in the swale. The Mayor stated that she brought this to the attention of the Acting Recreation Coordinator who has promised that this will be cleaned up in the very near future.

MOTION CARRIED.

Transportation and Protective Services Committee

Deputy Mayor McCaie-Burke reported that the Transportation and Protective Services Committee has not met since the last Council meeting. She shared an update on the following projects:

- Staff worked for several weeks after tropical storm Arthur to clean-up the downed trees and branches. Contractors were hired to remove the brush that residents placed at roadside and to take it to a disposal site. Thanks to residents for their participation and patience during the clean-up process.
- A number of street culverts in Springwater Place were upgraded to a 1 in 100-year + 20% rain event. Also a number of driveway culverts have been repaired or replaced as part of ongoing maintenance.

- Public Works staff continue to monitor speeds throughout the Village. A great deal of emphasis was placed in Springwater Place and the results have shown that most vehicle traffic is obeying the speed limit. The speed sentry units are also being placed in other locations throughout the Village.
- Four summer students were hired for the Public Works department to assist with general maintenance throughout the summer. The students are now ending their work term and preparing to go back to school. They have proven to be a great asset and they are wished well in their continued education.
- The next meeting is scheduled for September 9, 2014 at 7:00 pm.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope the adoption of this report.
MOTION CARRIED.

► **MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of the Village Engineer, award the “Cortland Street Culvert Replacement 2014” project to Philson Ltd., as per their tendered bid submitted on August 18, 2014 in the amount of \$296,540.00 plus \$38,550.20 HST, for a total tendered bid of \$335,090.20; awarding of the tender is contingent on the anticipated successful completion of negotiations with the impacted property owners; and that the Mayor and Clerk are authorized to execute said contract.

Discussion:

Deputy Mayor McCaie-Burke clarified that this project is being undertaken to repair the Cortland Street culvert. The repair work is necessary at this time and Council has taken advantage of this opportunity to upgrade the culvert to a 1-in-100 year +20% design. The upgrade includes the installation of twin 1200 mm concrete culverts.

MOTION CARRIED.

Emergency Response Plan Committee

Councillor McCaie-Burke reported that the Emergency Response Plan Committee has not met since the last Council meeting. The next meeting is scheduled for September 16th.

Water and Wastewater Committee

Councillor LeBlanc reported that the Water and Wastewater Committee has not met since the last Council meeting but gave the following project updates:

- Of the four well sites identified for exploration, we have received approval from Department of Environment & Local Government to proceed with test drilling on 2 of the sites, identified as test sites 3 and 4. The proposed access route has been flagged by the OPUS survey crews and Rockland will acquire quotes from 2 contractors for the construction costs of the temporary access route. A *Bird Nesting Survey* was carried out on August 1, 2014 and it was determined that there was the “probability” of birds nesting in the area and this report had delayed the construction of the access road until after September 1st. John McKinney will be contacting Sullivan’s Well Drilling to see if they can be on site on September 8th to start the test drilling.
- Thibault & Associates have submitted their report regarding the proposed treatment for Well 3A. The report has recommended that we proceed with a pilot project immediately. There are significant costs associated with the pilot project that need to be reviewed and considered by Council.
- The Wet Weather Flooding survey that was distributed to all residents had made the offer for staff to engage in site visits if requested. The number of residents who requested a site visit by staff is significantly higher than anticipated and is taking more time than expected. Now that the clean-up from tropical storm Arthur is complete, our Public Works staff will refocus on this project.

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

MOTION CARRIED.

Finance Committee

Councillor Dunn reported that the Finance Committee held a meeting on Thursday, July 17th with special guest the Village auditor, Jane Gregg, from Grant Thornton.

- The auditor presented the Financial Statements for 2013 to the committee for detailed review and questions. The auditor noted that this was a clean report and a very good year, and shared the following comments:
 - The statements show a surplus but it was almost entirely due to the ACOA grant for the soccer field and the additional assets from the Sprucewood Drive development.
 - The Village is operating within its borrowing limits.
 - Revenues and expenditures are in-line with the budgeted amounts.
- Councillor Dunn noted that the statements show a surplus of \$1 million which includes \$700,000 for Sprucewood Drive and \$200,000 for the ACOA grant for the soccer field. Without these figures the surplus would be comparable to last year. Interest is considerably over budget due to investments receiving higher interest rates. Expenditures are consistent other than the decommissioning of Pine Ridge Reservoir (\$150,000 asset). The net debt position improved over last year by approximately \$1 million. The pension obligation has improved considerably over the prior year. Operating borrowing is limited to 4% of the municipality's operating budget as per the Municipalities Act, and the Village is within the required borrowing limit.
- In conclusion, the auditor noted that the Village of New Maryland is in a good financial position.
- The next meeting will be held on September 3rd at 6:30pm.

MOVED BY Councillor Dunn and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

MOTION CARRIED.

► **MOVED BY** Councillor Dunn and **seconded by** Councillor Wiggins the following resolution of Council.

Be It Resolved That the Council for the Village of New Maryland adopt the 2013 Village of New Maryland audited financial statements as prepared by the chartered accounting firm of Grant Thornton LLP and as reviewed by the Finance Committee on July 17, 2014.

MOTION CARRIED.

10. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Dunn and **seconded by** Councillor Pope to approve the Treasurer's Report as follows:

- (1) Cheques and direct payments from the General Operating account for July 1 through July 31, 2014 in the amount of \$297,795.50;
 - (2) Payments from the Water and Sewer Operating account for July 1 through July 31, 2014 in the amount of \$21,069.03;
 - (3) Payments from the General Capital account for July 1 through July 31, 2014 in the amount of \$23,257.61; and
 - (4) Payments from the Water and Sewer Capital account for July 1 through July 31, 2014 in the amount of \$1,367.25.
- MOTION CARRIED.**

11. PUBLIC INPUT / INQUIRIES

There were no members of the public present to offer input or make inquiries. Mayor Wilson-Shee announced that a Canada Post postal outlet will be opening at the Irving Circle K convenience in New Maryland on August 26th.

12. NEW BUSINESS

No items of new business were brought forward.

13. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, September 17, 2014 at 7:30 pm in Council Chamber.

14. MOTION FOR ADJOURNMENT

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to adjourn the meeting.
MOTION CARRIED.

The meeting adjourned at 7:54 pm.

Respectfully submitted,

Karen Duncan
Assistant Clerk

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor