

**VILLAGE OF NEW MARYLAND
COUNCIL**

December 17, 2014

Present: Mayor Judy Wilson-Shee
Deputy Mayor Gisèle McCaie-Burke
Councillor Paul LeBlanc
Councillor Mike Pope

Also Present: Cynthia Geldart, Chief Administrative Officer/Clerk
Karen Duncan, Assistant Clerk

Regrets: Councillor Peter Wiggins

Guest: MLA Brian MacDonald, Fredericton West-Hanwell

1. **CALL TO ORDER**
Mayor Wilson-Shee called the meeting to order at 7:30 pm.

2. **APPROVAL OF THE AGENDA**
MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope to approve the agenda as distributed. **MOTION CARRIED.**

3. **APPROVAL OF THE MINUTES**
MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope to approve the minutes of the November 19, 2014 regular session of Council as distributed. **MOTION CARRIED.**

4. **DISCLOSURE OF INTEREST**
No disclosures of interest were declared.

5. **PRESENTATIONS**
Brian MacDonald, Fredericton West-Hanwell MLA, made a presentation to Council regarding the LAV (Light Armoured Vehicle) Memorial campaign. He informed Council that as a result of an upgrade to the LAV fleet, the hulls are being replaced and 250 replaced hulls are being made available for memorials across Canada. In order to raise the profile of the memorial campaign, a competition is being held to determine which community will be the first to receive a LAV. The MakeFrederictonFirst campaign is a regional cooperative bid supported by the capital region municipalities of Fredericton, New Maryland and Oromocto. Our regional bid will be to have the first LAV allocated to the Fredericton region, but it will be placed in Oromocto. After the first LAV is allocated there will be the possibility to acquire more LAVs and he stated that if New Maryland wants to submit a bid to acquire its own LAV, he would be pleased to offer his assistance. The competition closes January 31, 2015. He encouraged the Village to help support this project and promote the campaign on the Village's social media sites in January. Activities and events being considered to promote this campaign include a red-carpet screening of the video, photography sessions, and a video terminal for residents to make and upload their videos to the website. More information about the bid and the campaign can be found at

www.makefrederictonfirst.com. He thanked the Mayor and Council for the opportunity to make his presentation and for the Village's early buy-in for this campaign. Mayor Wilson-Shee stated that she and Councillor Pope have already voted and she has passed this information on to the Regional Service Commission board members. She stated that he has the Village's support and thanked him for his efforts in promoting the LAV memorial campaign.

6. PROCLAMATIONS

No proclamations were read.

7. CORRESPONDENCE

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Wilson-Shee:

- a newsletter from Women Femmes NB;
- an announcement from the Fredericton Chamber of Commerce that the State of the Province Address will be held on January 28, 2015 at the Fredericton Convention Centre;
- an announcement from the Dept. of Environment and Local Government advising that the list of community funding and equalization grants for municipalities and rural communities along with the 2015 tax base information has been released;
- an email from the Union of Municipalities of NB concerning information about the New Building Canada Plan;
- an email from the Fredericton Chamber of Commerce relating to their Executive Education Winter Business Seminars;
- information from the Financial and Administrative Service Branch of the Dept. of Transportation regarding the municipal summer and winter maintenance rates; and
- emails from various residents offering feedback and input regarding the Water Master Plan.

8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- Nov. 22nd – a kitchen party at the New Maryland Centre hosted by Brian Price. Proceeds raised went to a scholarship fund in memory of the late Dougie Hiscock;
- Nov. 24th – a meeting of the Holy Trinity Anglican Church's Decommission Committee;
- Nov. 25th – a teleconference regarding the application process for Celebrate Canada 2015;
- Nov. 26th – a meeting with Jack Carr;
- Nov. 27th – the Christmas Open House at the New Maryland Centre along with Deputy Mayor McCaie-Burke, Councillor Pope and several members of staff;
- Nov. 29th – instructed the wreath making seminar hosted by the Village;
- Dec. 1st – a PNM Zoomers meeting;
- Dec. 2nd – the RSC 11 meeting;
- Dec. 3rd – the opening of the first session of the 58th Legislature;
- Dec. 3rd – a reception at CFB Gagetown;
- Dec. 4th – the Gemtec reception;
- Dec. 4th – the Town of Oromocto reception along with Deputy Mayor McCaie-Burke;

- Dec. 4th – the Village’s Tree Lighting event along with Deputy Mayor McCaie-Burke, Councillor LeBlanc, and MLA Jeff Carr;
- Dec. 4th – the RCMP “J” Division annual reception;
- Dec. 7th – a breakfast sponsored by the New Maryland Lions Club;
- Dec. 7th – the Village’s first Christmas House Tour, which was a huge success;
- Dec. 8th – the New Maryland Lions Club Food & Toy Drive;
- Dec. 9th – served Christmas Dinner at the New Maryland Elementary School;
- Dec. 9th – the New Maryland Lions Club Food & Toy Drive;
- Dec. 10th – a reception sponsored by Kelly’s Mobile Homes;
- Dec. 11th - the New Maryland Lions Club Food & Toy Drive;
- Dec. 12th – the Village’s Christmas Banquet at the New Maryland Centre;
- Dec. 15th – a meeting with MLA Jeff Carr;
- Dec. 15th - a meeting with the Holy Trinity Anglican Church’s Decommission Committee;
- Dec. 17th – the Christmas concert at the New Maryland Elementary School along with Councillor Pope; and
- Dec. 17th – the exp. Services Inc. reception.

9. **PLANNING ADVISORY COMMITTEE**

Councillor Pope reported that the Planning Advisory Committee met on December 1st with all members present.

- The committee reviewed and approved the session notes from the November 10th meeting.
- The committee discussed a recommendation made by the selection committee for the Municipal Plan and Development Related By-laws Review Project. The committee concurred with the recommendation that was made by the selection committee and that recommendation was provided to Council. A motion regarding the award of this contract for the Municipal Plan and Development Related By-laws Review Project will be made this evening.
- The Building Permit Report was reviewed. The report indicated that a total of 11 permits were issued in November which totals 177 permits for the year-to-date. The number of permits is similar to last year but the value of the projects has been much higher.
- The committee reviewed and approved the draft schedule which outlines the proposed PAC meeting schedule and application deadlines for 2015.
- The next meeting is scheduled for January 12, 2015.

MOVED BY Councillor Pope and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.
MOTION CARRIED.

► **MOVED BY** Councillor Pope and seconded by Councillor LeBlanc the following resolution of Council:

Be It Resolved That, the Council for the Village of New Maryland accept the recommendation of the Planning Advisory Committee and engage the planning consultation services of exp. Services Inc. for the Preparation of a Municipal Plan and Development Related By-laws as per the submitted proposal at a cost of \$53,060.00 plus \$6,897.80 HST for a total submitted bid of \$59,957.80 and that the Mayor and Clerk are authorized to execute said contract.

MOTION CARRIED.

► **MOVED BY** Councillor Pope and seconded by Deputy Mayor McCaie-Burke the following resolution of Council:

Be It Resolved That, as recommended by the Building Inspector for the Village of New Maryland in the submitted Administrative Memorandum: *Demolition of the Vacant, Dilapidated, and Structurally Unsound Building at 500 New Maryland Highway (PID 75062869)*, the Council for the Village of New Maryland hereby directs the Building Inspector, duly appointed by Council for the enforcement of By-law 57-2009 – A By-law Respecting Dangerous and Unsightly Premises, to arrange for the demolition of the building at 500 New Maryland Highway (PID 75062869).

Discussion:

Councillor LeBlanc commented that he assumed that this was done as a last resort after other options ran out. Councillor Pope confirmed that this was done as a last resort.

MOTION CARRIED.

10. EMERGENCY RESPONSE PLAN COMMITTEE

Deputy Mayor McCaie-Burke reported that the committee has not met since the last Council meeting and the next meeting will be held on February 17, 2015.

► **MOVED BY** Deputy Mayor McCaie-Burke and seconded by Councillor Pope the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland adopt the Policy on Procedure for the Village of New Maryland's Emergency Response Plan Committee as attached hereto.

MOTION CARRIED.

11. PROJECT REPORTS / UPDATES

(i) **Recreation Department Update:**

Councillor LeBlanc gave the following update from the Recreation Department.

- The Acting Recreation Coordinator, Michelle Sawler, has completed the PHCD (Principles of Healthy Child Development) and completed the online module "Healthy Minds for Healthy Children". This completes her High Five certification requirements.
- The Recreation Foreman, Kirk Billings, completed the CPSI (Canadian Playground Safety Institute) Exam Prep Course and wrote his online recertification exam on November 21st. Kirk is now recertified until November 24, 2017.
- The 2015 Recreation Capital and Operating Budgets were prepared and submitted.
- The memorandum of understanding with the PNM Zoomers has been reviewed and completed.
- Open Gym times are being actively promoted on the Village's social media sites.
- The Remembrance Day service was very well attended and was well received by all.
- There were 15 participants in the Babysitter's course that was held on November 10th. The next course will be held on January 5th.
- The 'Christmas in the Village' newsletter was sent out and a wreath-making seminar was held on November 29th at the New Maryland Centre. All sessions were full, and there were a few who registered but did not attend. Overall, 46 wreaths were made and almost 60

people attended the seminar over three sessions. Many thanks to Mayor Wilson-Shee for facilitating the seminar.

- The Christmas Tree Lighting event that was held on December 4th was very well attended. Santa Claus also made an appearance at the event.

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

Discussion: Mayor Wilson-Shee announced that there will be a free community skate on December 30th from 2:00 to 4:00 pm at the Grant Harvey Centre.

MOTION CARRIED.

(ii) Transportation Department Update:

Deputy Mayor McCaie-Burke gave the following update from the Transportation Department.

- The culvert replacement on Cortland Street has been completed except for some minor work such as landscaping which will be completed next spring. The culvert was upgraded to a 1-in-100 year plus 20% storm event.
- The Garbage and Recycling will be collected by Fero Waste & Recycling Inc. starting January 1, 2015. There is a change in collection days for Baker Brook Court and Peterson Trailer Park. Collection for these two areas will change from Tuesday to Monday. The contractor will be notifying the affected residents. The rest of the collection will remain the same. The Village looks forward to working with Fero Waste & Recycling Inc.
- A new 8.5 foot snow plow has been ordered for the Kubota tractor that was purchased earlier this year. The plow will greatly assist Public Works staff in clearing access roads and ditches when required.
- A swale was installed on the south side of Springwater Lane at the entrance from Highway 101. The swale will collect water run-off from the highway and divert it into the stormwater collection system.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope the adoption of this report.

Discussion: Deputy Mayor McCaie-Burke thanked committee volunteers and staff for their work on Transportation projects throughout the years, as well as other committee projects. She also thanked Council for their support and wished everyone a Merry Christmas, a happy and safe holiday season, and the best for 2015.

MOTION CARRIED.

(iii) Water & Wastewater Department Update:

Councillor LeBlanc gave the following update from the Water & Wastewater Department.

- As a result of some problems with the water meeting Canadian drinking water standards, wells 3 and 3A were recently video inspected and it was determined that there were some fractures in the well casing. The recommendation was made to have the cracks sealed which was done. Well 3A was then pumped and water samples collected were sent away for analysis which should help to determine the next steps with the well.
- The Wet Weather Event Project site visits requested by residents has been completed. Staff is preparing the data collected to send to Opus for their review.

- Two Public Works staff members are currently taking courses through NBCC Saint John to prepare them to write their certifications. Rockland Miller is studying Water Treatment and Aaron McFadyen is studying Water Distribution. The courses are on-line and will take approximately six months to complete.
- As it was mentioned at the Council meeting last month, the draft Water Development Master Plan was posted on our website for residents to review and offer their input. Those comments will be taken into consideration as we determine our next steps in that process. A total of eight responses have been received from residents to date. Councillor LeBlanc encouraged more residents to submit their feedback by January 1st.

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

Discussion: Councillor Pope asked if responses have been sent to residents who asked questions or inquiries. Councillor LeBlanc stated that he was unsure if responses from the Village have been issued yet. **MOTION CARRIED.**

12. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Pope and **seconded by** Deputy Mayor McCaie-Burke to approve the Treasurer's Report as follows:

- (1) Cheques and direct payments from the General Operating account for November 1 through November 30, 2014 in the amount of \$632,818.81;
- (2) Payments from the Water and Sewer Operating account for November 1 through November 30, 2014 in the amount of \$349,989.30;
- (3) Payments from the General Capital account for November 1 through November 30, 2014 in the amount of \$427,305.82; and
- (4) Payments from the Water and Sewer Capital account for November 1 through November 30, 2014 in the amount of \$1,695.00. **MOTION CARRIED.**

12. PUBLIC INPUT / INQUIRIES

No members of the public were present to provide input or make inquiries.

Mayor Wilson-Shee announced that the New Year's Levee will be held on January 1st at Victoria Hall from 12 noon to 1:30 pm. Light refreshments will be served. Mayor Wilson-Shee encouraged residents attend.

On behalf of her colleagues on Council and staff, Mayor Wilson-Shee wished residents a very Merry Christmas, a Happy New Year, and a safe holiday season.

13. NEW BUSINESS

► **MOVED BY** Councillor Pope and seconded by Councillor LeBlanc the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland transfer the sum of \$110,000 from the General Operating Fund (Acct # 0626 1013-181) to the General Capital Reserve Fund (Acct

#0626 1015-021) for the Storm Water Upgrade/Study, as budgeted for this purpose.

MOTION CARRIED.

► **MOVED BY** Councillor Pope and seconded by Councillor LeBlanc the following resolution of Council:

Be It Resolved That That the Council for the Village of New Maryland, transfer from the General Operating Fund (Account # 0626 1013-181) to the General Capital Fund (Account # 0626 1020-875) any surplus amount created at year-end from the General Operating Fund.

MOTION CARRIED.

► **MOVED BY** Councillor Pope and seconded by Deputy Mayor McCaie-Burke the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, transfer from the Water and Sewer Operating Fund (Account# 0626 1014-176) to the Water and Sewer Capital Fund (Account # 0626 1020-867) any surplus amount created at year-end from the Water and Sewer Operating Fund.

MOTION CARRIED.

► **MOVED BY** Councillor Pope and seconded by Councillor LeBlanc the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland transfer the sum of \$23,000 from the General Operating Fund (Acct # 0626 1013-181) to the General Operating Reserve Fund (Acct # 0626 1015-013) as follows:

\$20,000 for engineering services

\$3,000 for cracksealing

And that these amounts were budgeted for these purposes.

MOTION CARRIED.

► **MOVED BY** Councillor Pope and seconded by Deputy Mayor McCaie-Burke the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland transfer the sum of \$48,000 from the General Operating Fund (Acct # 0626 1013-181) to the General Capital Reserve Fund (Acct # 0626 1015-021) for the Recreation Trail Development for Centennial Gardens, as budgeted for this purpose.

MOTION CARRIED.

14. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, January 21, 2015 at 7:30 pm in Council Chamber.

15. MOTION FOR ADJOURNMENT

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:00 pm.

Respectfully submitted,

Karen Duncan
Assistant Clerk

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor