

**VILLAGE OF NEW MARYLAND  
COUNCIL**

**February 18, 2015**

**Present:** Mayor Judy Wilson-Shee  
Deputy Mayor Gisèle McCaie-Burke  
Councillor Paul LeBlanc

**Also Present:** Cynthia Geldart, Chief Administrative Officer/Clerk  
Karen Duncan, Assistant Clerk

**Regrets:** Councillor Peter Wiggins, Councillor Mike Pope

**Guest:** Mark Mahoney

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1. **CALL TO ORDER**  
Mayor Wilson-Shee called the meeting to order at 7:34 pm.
  
2. **APPROVAL OF THE AGENDA**  
**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc to approve the agenda as distributed. **MOTION CARRIED.**
  
3. **APPROVAL OF THE MINUTES**  
**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc to approve the minutes of the January 22, 2015 regular session of Council as distributed. **MOTION CARRIED.**
  
4. **DISCLOSURE OF INTEREST**  
No disclosures of interest were declared.
  
5. **PRESENTATIONS**  
Mark Mahoney presented a wrap-up report to Council for the 2015 Provincial Curling Championships that were held at the Tri County Complex in Fredericton Junction January 28<sup>th</sup> to February 1<sup>st</sup>. He stated that overall the event went well and he thanked Council for their support. He added that the final numbers from the championship will be published in approximately one month.
  
6. **PROCLAMATIONS**  
Mayor Wilson-Shee declared February 9 – 16, 2015 as Heritage Week, and February 16, 2015 as Heritage Day in the Village of New Maryland.
  
7. **CORRESPONDENCE**  
The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Wilson-Shee:  
– a newsletter from the Federation of Canadian Municipalities;

- an update from MLA Brian Macdonald regarding the ‘Make Fredericton First’ campaign;
- information from the New Brunswick Human Rights Commission concerning Black History Month;
- a letter from Fredericton Mayor Brad Woodside relating to financial support for Ignite Fredericton;
- a newsletter from WorkSafeNB;
- an invitation to attend a presentation on February 20<sup>th</sup> regarding Smart Grid Initiatives hosted by Siemens Canada and the Fredericton Chamber of Commerce;
- information about the 2015 Distinguished Citizen Awards from the Fredericton Chamber of Commerce;
- details regarding upcoming workshops hosted by Statistics Canada scheduled for March 17<sup>th</sup>, 18<sup>th</sup>, and 19<sup>th</sup> in Moncton;
- an invitation to attend the Business After Hours event on March 12<sup>th</sup> hosted by Massive Graphics and the Fredericton Chamber of Commerce;
- information regarding the Fredericton Chamber of Commerce Curling Funspiel that will be held on March 27<sup>th</sup>; and
- an invitation to attend a training session entitled Building Strong Teams hosted by the Fredericton Chamber of Commerce on March 18<sup>th</sup>.

#### **MEETINGS AND/OR SPECIAL EVENTS**

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- Jan. 26<sup>th</sup> – the YMCA along with Mayor Woodside to do a short video for the ‘Beat the Peak’ campaign;
- Jan. 26<sup>th</sup> – signed the condolence book for the late Constable David Wynn at the RCMP headquarters;
- Jan. 28<sup>th</sup> – the State of the Province Address which had excellent representation from Council and staff;
- Jan. 28<sup>th</sup> – at the Mayor’s request, Chief Farrell attended the opening ceremonies for the Provincial Curling Championships that were held in Fredericton Junction;
- Jan. 29<sup>th</sup> - a meeting with Cynthia Geldart, Chief Administrative Officer/Clerk;
- Jan. 29<sup>th</sup> – a meeting with Andrew Holloway to discuss Introduction and Active Transportation;
- Jan. 29<sup>th</sup> – the Red Carpet Premiere “Make Fredericton First” to bring the first LAV memorial to Fredericton. The deadline to vote has been extended to February 28<sup>th</sup>;
- Feb. 2<sup>nd</sup> – the PNM Zoomers meeting;
- Feb. 10<sup>th</sup> – volunteered at NMES for their Valentine’s dinner;
- Feb. 10<sup>th</sup> – the RSC 11 Board meeting;
- Feb. 12<sup>th</sup> – the ‘Have a Heart for Hospice’ fundraising event along with Deputy Mayor McCaie-Burke; and
- Feb. 17<sup>th</sup> – a meeting with Councillor LeBlanc, Chief Administrative Officer/Clerk Cynthia Geldart, Public Works Supervisor Rockland Miller, and Opus Consultant Stephen Pyke.

#### **8. PLANNING ADVISORY COMMITTEE**

In Councillor Pope’s absence, Councillor LeBlanc reported that the Planning Advisory Committee met on February 3<sup>rd</sup>.

- **2015 Municipal Plan and Development Related By-law Review:** Frank Flanagan from exp. Services Inc. attended the February 3<sup>rd</sup> meeting of the Planning Advisory Committee to provide a brief discussion and consultation with the committee to introduce the proposed work plan and gather impressions on key areas of focus that may need to be explored in the course of the project. The committee members shared some observations as noted in the February meeting minutes. On February 5<sup>th</sup>, a meeting was held with key staff, the Village Engineer, and members of the exp. team

to discuss the future collector street locations presently identified on the Municipal Plan Future Land Use Map. Further review will be conducted to determine to what extent revisions may be desirable. The exp. team is in the process of conducting their review of supporting documents and preparing a household questionnaire for public distribution in late March 2015.

- **Building Inspection:** The Province has adopted the 2010 National Building Code. Staff has completed, and posted on the Village website, new technical bulletins to provide guidance to building permit applicants, and other building professionals, in their understanding of the new building code changes that relate to the effective thermal resistance requirements for various insulated building assemblies.
- **Building Permit Report - January 2015:** For the month of January 2015, a total of 6 permits were issued with an estimated value of construction totaling \$88,230.

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report. **MOTION CARRIED.**

## 9. EMERGENCY RESPONSE PLAN COMMITTEE

Deputy Mayor McCaie-Burke reported that the committee met on February 17, 2015.

- The Chair, Cynthia Geldart, welcomed James McAnany back to the committee in his new role as the EOC Director.
- The committee performed a brief table-top exercise led by Chief Farrell that employed the use of our Sentinel software program. Plans are being arranged to do more in-depth exercises with the Sentinel program at future meetings.
- Chief Farrell presented a final report from the “Are You Ready for the Next Extreme Weather Event?” Fall Fair that was held last October at the fire hall. The event was well attended and a lot of positive feedback has been received. The committee agreed that another, even better, fair should be organized for this fall. Suggestions and ideas will be brought forward as the planning process gets underway.
- With the flooding season approaching in the next few months the committee members would like to attend the Oromocto Emergency Operations Centre if it is activated. This will allow our committee members the opportunity to receive first-hand experience of how an EOC operates and better understand the processes and procedures that comprise an EOC activation, which is part of the committee’s ongoing commitment to emergency preparedness.
- The next committee meeting is scheduled for Tuesday May 19<sup>th</sup>.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc the adoption of this report. **MOTION CARRIED.**

## 10. PROJECT REPORTS / UPDATES

### (i) **Recreation Department Update:**

Councillor LeBlanc gave the following update from the Recreation Department.

- **Outdoor Rinks:** The outdoor rinks are getting lots of use by residents and staff continues to maintain the rinks and add fresh layers of ice. A bit of downtime was experienced with three recent back-to-back storms but the rinks are once again in excellent shape. A reminder to

residents that dusk to dawn lighting is available for night-time skating and bleachers are available for seating.

- **WinterActive / ParticipACTION events:** Leading into March Break, the Recreation & Leisure Services Department is very excited to offer the following activities. On Friday, February 27<sup>th</sup> the Village will host its first annual “Glow Skate” at the Athletic Park rinks. This event will run from 6:30 to 9:00 pm. Glow necklaces and bracelets will be handed out and there will also be hot chocolate and a bonfire. Celebrate the beginning of March Break with your family and friends! During March Break week, residents are invited to build their own snow masterpieces in their yards. Get the kids outside and build a “Winter Wonderland” creation. Once residents have finished their creation they will need to post a picture on the Village Facebook page or e-mail recreation@vonm.ca. On Friday, March 6<sup>th</sup> the judges will announce the winners. Prizes will be awarded for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place. Get creative and have fun outside playing in the snow.
- **March Break Activities and Events:** Starting on Monday March 2<sup>nd</sup> Day Camp will be held at the New Maryland Centre for ages 6 to 12. The theme is “The Great Outdoors” and will be run by day camp counsellors Glitz, Pip & Scout. Registration is required and spaces are limited. Several kids have already registered and are looking forward to a great day. On Tuesday, March 3<sup>rd</sup> the Village will host a free skate at the Grant Harvey Centre from 2:00 to 4:00 pm. This event is free and all are welcome to attend. On Wednesday, March 4<sup>th</sup> there will be a movie “drop-in” at the New Maryland Centre from 1:30 to 4:30 pm. Big Hero 6 will be shown and admission is \$2 for kids aged 6 to 14 and includes popcorn. On Thursday, March 5<sup>th</sup> two family sleigh rides will be held at Oakland Farms – the first at 11:00 am and the second at 2:00 pm. The cost is \$4 per adult and \$2 per child. Registration is required and spaces are filling quickly. Finally, on Friday, March 6<sup>th</sup> a babysitter course will be given at the New Maryland Centre from 9:00 am to 4:00 pm. The cost is \$45 and is open to kids age 11 and up. Spaces are filling quickly.

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

Discussion:

Councillor LeBlanc commented that some great activities have been planned for March Break and he encouraged residents to take advantage of them. Mayor Wilson-Shee also remarked that a lot of thought was put into the planning of these events and hopefully there will be a good turnout.

**MOTION CARRIED.**

► **MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, adopt the revised NMES Booking Procedures and Regulations RD-7, as attached hereto.

Discussion:

Councillor LeBlanc explained that the only change to the policy is in regard to the tournament bookings. Since food is not permitted in the gym, access to the cafeteria has been included for food sales, a canteen, and/or a rest area for players and attendees. Two on-site staff are also provided for tournaments. Due to these inclusions, the hourly rate has been increased from \$35 to \$45 per hour including HST. **MOTION CARRIED.**

(ii) **Transportation Department Update:**

Deputy Mayor McCaie-Burke gave the following update from the Transportation Department.

- **Garbage and Recycling Collection:** Fero Waste & Recycling Inc. have established a routine with collection of garbage and recycling and it appears to be working well.
- **By-Law Amendment No. 63-01-2015:** This amendment will give authority to the RCMP and Village By-law Enforcement Officers to move or tow vehicles when they are in violation of Traffic and Parking By-law No. 63, and when it is deemed necessary. Currently, snowplow operators are having to plow around vehicles that are left on Village streets during periods of snowfall and the current penalties of written warnings or \$25 fines may not be enough to deter this practice.
- **Idling Policy for Municipal Vehicles:** The purpose of this policy is to establish a consistent policy that limits engine idling in order to reduce air and noise pollution, greenhouse emissions, wear and tear on vehicle engines and fuel costs, and to promote energy conservation, a healthier work environment, and the efficient use of municipal resources.
- **Animal Control:** For the month of January 2015, the Animal Control By-Law Enforcement Officer responded to 3 calls - 2 were for dogs running at large and 1 was for a cat running at large. Residents are reminded that Village of New Maryland dog licences are required for each calendar year and are due by January 1st. If you have not purchased your 2015 dog licence yet, please do so as soon as possible. Dog licences can be purchased at the Village office Monday to Friday 8:30 am to 4:30 pm (with the exception of holidays). The cost for a licence for a neutered or spayed dog is \$15.00 and \$30.00 for dogs that are not neutered or spayed and as always, proof of up-to-date rabies inoculations is required at the time of purchase.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc the adoption of this report.

**Discussion:**

Deputy Mayor McCaie-Burke mentioned that the snow plow contractors have done an excellent job clearing streets. She expressed her thanks to the contractors and to the Public Works crew for keeping the access roads, sidewalks and fire hydrants clear. Mayor Wilson-Shee thanked the residents who have been helping to keep the fire hydrants clear. **MOTION CARRIED.**

► **MOVED BY** Deputy Mayor McCaie-Burke and seconded by Councillor LeBlanc the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, begin the necessary readings to enact By-law Amendment No. 63-01-2015, an amendment to the Traffic and Parking By-law.

**Discussion:**

Deputy Mayor McCaie-Burke clarified that this motion is a legal formality that is necessary to begin the process of the amendment readings, and the 1<sup>st</sup> and 2<sup>nd</sup> readings will follow under New Business. **MOTION CARRIED.**

► **MOVED BY** Deputy Mayor McCaie-Burke and seconded by Councillor LeBlanc the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, adopt the Village of New Maryland Idling Policy as attached hereto.

Discussion:

Deputy Mayor McCaie-Burke commented that the draft policy was reviewed by Council at the February Council-In-Committee meeting.

**MOTION CARRIED.**

(iii) **Water & Wastewater Department Update:**

Councillor LeBlanc gave the following update from the Water & Wastewater Department.

- **Well 3A:** Staff and consultants continue to investigate options for the well. The Total Organic Carbon (TOC) has proven to be problematic with unexpected results from the testing conducted. Further meetings are scheduled to determine next steps and updates will be provided at that time.
- **Environmental Risk Assessment of the Village's Wastewater Treatment Facilities:** A Final Draft Report from Natech Environmental Services Inc. has been received. Staff has reviewed the report and its implications for the facilities. The final reports were submitted to the Dept. of Environment yesterday and the receipt of a response is anticipated for the near future.
- **Adopt a Hydrant:** Councillor LeBlanc noted that the program is working very well especially in light of the volume of snow that has been recently received. Residents have been very cooperative in helping staff clear hydrants during and after the snowstorms. The Village would like to take the opportunity to thank those residents for their efforts.
- **By-law Amendment No. 40-01-2015:** By-law Amendment No. 40-01-2015 is being proposed in order to provide clarity to the wording of the by-law. This amendment does not result in any changes, however it clarifies for our residents and staff the intent of the by-law. The Village currently does not charge an extra utility unit rate for home based businesses and this practice will continue. The by-law is currently silent regarding home occupations, which has created a bit of confusion as to whether or not there should be an additional unit charge. This amendment will resolve the confusion.

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, begin the necessary readings to enact By-law Amendment No. 40-01-2015, an amendment to the Water Rates & Sewer Rentals By-law.

Discussion:

Councillor LeBlanc explained that this motion is a legal formality that is necessary to begin the process of the amendment readings, and the 1<sup>st</sup> and 2<sup>nd</sup> readings will follow under New Business.

**MOTION CARRIED.**

**11. APPROVAL OF THE TREASURER'S REPORT**

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc to approve the Treasurer's Report as follows:

- (1) Cheques and direct payments from the General Operating account for January 1 through January 31, 2015 in the amount of \$620,361.02;
- (2) Payments from the Water and Sewer Operating account for January 1 through January 31, 2015 in the amount of \$2,240,628.24;
- (3) Payments from the General Capital account for January 1 through January 31, 2015 in the amount of \$0; and
- (4) Payments from the Water and Sewer Capital account for January 1 through January 31, 2015 in the amount of \$0.      **MOTION CARRIED.**

**12. PUBLIC INPUT / INQUIRIES**

No members of the public were present to provide input or make inquiries.

**13. NEW BUSINESS**

First and second readings for By-law Amendment No. 63-01-2015

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc to read By-law Amendment No. 63-01-2015, an amendment to the Traffic and Parking By-law for the first time, this reading by title only.      **MOTION CARRIED.**

*Deputy Mayor McCaie-Burke read the by-law amendment by title only for the first time.*

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc to read By-law Amendment No. 63-01-2015, an amendment to the Traffic and Parking By-law for the second time, this reading by title only.      **MOTION CARRIED.**

*Deputy Mayor McCaie-Burke read the by-law amendment by title only for the second time.*

First and second readings for By-law Amendment No. 40-01-2015

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to read By-law Amendment No. 40-01-2015, an amendment to the Water Rates and Sewer Rentals By-law for the first time, this reading by title only.      **MOTION CARRIED.**

*Councillor LeBlanc read the by-law amendment by title only for the first time.*

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to read By-law Amendment No. 40-01-2015, an amendment to the Water Rates and Sewer Rentals By-law for the second time, this reading by title only.      **MOTION CARRIED.**

*Councillor LeBlanc read the by-law amendment by title only for the second time.*

14. **DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, March 18, 2015 at 7:30 pm in Council Chamber.

15. **MOTION FOR ADJOURNMENT**

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to adjourn the meeting.  
**MOTION CARRIED.**

The meeting adjourned at 8:02 pm.

Respectfully submitted,

Karen Duncan  
Assistant Clerk

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Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor