

Village of New Maryland Council

18 March 2015

Present: Mayor Judy Wilson-Shee Deputy Mayor Gisèle McCaie-Burke
Councillor Paul LeBlanc Councillor Mike Pope
Cynthia Geldart, CAO/Clerk

Absent: Councillor Peter Wiggins
Councillor Frank Dunn (*medical leave*)
Karen Duncan, Assistant Clerk

Special Guests: David Wiezel (*Present for Agenda Items 1 – 6*)
Andrew Holloway (*Present for Agenda Items 1 – 6*)



1. Call to Order

Mayor Wilson-Shee called the meeting to order at 7:30 p.m.

2. Approval of the Agenda

MOVED BY Councillor Pope and **seconded by** Councillor LeBlanc that the agenda be approved as distributed with the addition of agenda item #12(iv) Finance Department Motion.

MOTION CARRIED.

3. Moment of Silence

A moment of silence was observed in memory of Sgt. Andrew Doiron.

4. Approval of the Minutes

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope that the Minutes of the 18 February 2015 regular session of Council be approved as distributed.

MOTION CARRIED.

5. Disclosure of Interest

No *Disclosures of Interest* were declared.

6. Presentations

6(i) Presentation to David Wiezel by Deputy Mayor McCaie-Burke: Deputy Mayor McCaie-Burke presented David Wiezel with a Certificate of Recognition for his 5 years of service on the Emergency Response Plan Committee. She commented on Mr. Wiezel's instrumental work on several projects, including the Emergency Alert Program, Disaster Registry document, the first Fall Fair held in conjunction with Fire Prevention Week (October 2014), 5-year Master Plan and many other projects. Mr. Wiezel participated in the NB EMO Basic Emergency Management training program and other

training sessions. His official role on the committee was as an alternate Public Information Officer (PIO) but he served as the lead PIO when required. Mr. Wiezel's communication skills and past history as a member of Council were also recognized.

6(ii) Presentation by Andrew Holloway, Coordinator, HEPAC NB – Active Transportation: Mr. Holloway made a presentation on behalf of HEPAC (Healthy Eating Physical Activity Coalition) regarding an Active Transportation project. HEPAC is working in conjunction with the Active Communities Branch of the Department of Healthy and Inclusive Communities. The project is taking place in 4 different schools in the Capital region, including NMES. The goal of the project is to increase the number of children walking and biking to school. Data will be collected in a variety of ways to determine the roadblocks children face when deciding whether to walk, bicycle or take the bus, such as parental concerns, safety factors, availability of crosswalks and sidewalks, etc. Partners in the program will also include the RCMP, Department of Health, Department of Transportation, municipal Councils, school principals, etc. HEPAC is looking for solutions to problems that can be dealt with in an economical manner and hopes to make the easy choice be the healthy choice. Mayor Wilson-Shee thanked Mr. Holloway for his presentation and reported that she and our public works staff are scheduled to participate in a walkabout for the NMES project.

7. Proclamations

Mayor Wilson-Shee proclaimed March 2015 as Nutrition Month in support of the goals of Dietitians of Canada to encourage all Canadians to eat well.

Mayor Wilson-Shee reported that staff are participating in a Worksite Wellness Challenge in recognition of Nutrition Month. The challenge begins on March 23rd and will track points for items such as number of non-smoking days, amounts of fruit and vegetables consumed each day, physical activity, stress management activities, weight management, consumption of water, etc. Information will be shared weekly and the challenge is open to all staff and Council members.

8. Correspondence

The following correspondence was read into the record by Cynthia Geldart, CAO/Clerk, as per the request of Mayor Wilson-Shee:

- information from the NB Municipal Finance Corporation concerning new financing and re-financing requirements of municipalities;
- an announcement from Ignite Fredericton regarding the nominations for the 2015 KIRA Awards;
- a thank you from a resident for the great job that the snow plow contractors are doing this winter by keeping the roads clear and well sanded;
- information from the Tourism Industry Association of NB concerning their annual conference;
- notification from the Union of Municipalities of NB regarding the review of the *Right to Information and Protection of Privacy Act*;
- an invitation to attend the WestJet Encore Story presentation and luncheon on March 23rd hosted by the Chamber of Commerce and the Rotary Club;
- information from the New Brunswick Children's Foundation concerning funding applications and processes; and
- an invitation from Communities in Bloom to participate in their provincial competition.

9. Meetings and/or Special Events Attended by Mayor Wilson-Shee

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- ❖ February 22 – annual meeting of the Holy Trinity Church;
- ❖ February 23 – committee meeting concerning the decommissioning of St. Mary the Virgin and St. John the Evangelist Churches;
- ❖ March 9 – Parish of New Maryland Zoomers meeting;
- ❖ March 9 – public meeting regarding the decommissioning of St. John the Evangelist Church;
- ❖ March 11 – meeting with Michelle Sawler, Recreation Coordinator, Wayne Gunter and Stephen Marr with the Capital Region Bicycle Action Committee;
- ❖ March 12 – met with representatives from NB Power, City of Fredericton and the Fredericton Region YMCA to present a cheque to the YMCA in recognition of our success as the Beat the Peak Champions;
- ❖ March 12 – meeting of the Community Policing Committee (Deputy Mayor McCaie-Burke also attended);
- ❖ March 16 – committee meeting concerning the decommissioning of St. Mary the Virgin and St. John the Evangelist Churches; and
- ❖ March 17 – volunteered at the NMES St. Patrick’s Day dinner.

Mayor Wilson-Shee also reported that Deputy Mayor McCaie-Burke attended the RSC 11 Board meeting on March 03rd in the Mayor’s absence.

10. Planning Advisory Committee

Councillor Pope reported on the following topics/activities from the Development Services Department:

- The committee has not met since the last Council meeting as they had no new agenda items for review. The next meeting is scheduled for Monday, 13 April 2015.
- The Municipal Plan and Development Related By-laws Review project is underway. The project consultant has submitted a draft questionnaire that will prompt responses from residents on a variety of topics. Once approved, the questionnaire will be distributed to residents via the Village’s website and as an insert with the utility billing scheduled to be mailed on April 7th.
- An initial Public Open House will be held in mid to late May to allow residents to individually examine project materials, maps or documents that may be of interest.
- The building permit report for the month of February consisted of 3 building permits which brings the year-to-date total of 9 permits issued to the end of February.

MOVED BY Councillor Pope and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

MOTION CARRIED.

11. Emergency Response Plan Committee

The committee has not met since the last Council meeting. The next meeting is scheduled for May 19th, 2015.

12. Project Reports / Updates

12(i) Recreation Department Updates

Deputy Mayor McCaie-Burke reported on the following updates from the Recreation Department:

- Several activities were added new this year for March break week with a focus on families, the outdoors and free or low-cost activities. Activities during the week included the following:
 - ✓ The first Glow Skate was held on Friday evening, February 27th in Athletic Park from 6:30 pm – 9:30 pm. Glow necklaces were distributed, hot chocolate was provided and residents enjoyed an evening of skating, sliding and a bonfire tended by the 1st New Maryland Scouts. Approximately 200 people attended the event which brought positive attention to our outdoor rinks and newly built sliding hill. Due to the success of the event, staff plan to host it again next year.
 - ✓ The “Great Outdoors” day camp was held on Monday, March 02nd at the New Maryland Centre with a sell-out number (21) of participants. The camp was hosted by 3 of our Day Camp Counsellors and the children participated in two crafts (a marshmallow igloo and an orange-rind bird feeder), several indoor and outdoor camp games, coloring in the snow and a campfire with marshmallows at the end of the day. The children were active in outdoor activities for more than 3 hours during the day. The camp was technology-free, similar to our summer camps, and we received no complaints from parents or children regarding this requirement. The 2015 Summer Day Camp weekly themes and day trip activities were also distributed to children and parents to garner interest in summer camps. Staff tweeted a group picture of the children playing outside and the photo was retweeted by ParticipACTION.
 - ✓ A free skate was held at the Grant•Harvey Centre on Tuesday afternoon. The event was very successful with many families in attendance.
 - ✓ We hosted a “movie drop-in” on Wednesday evening at 6pm with the movie “Big Hero 6” as the feature presentation. The cost of \$2 per person included the movie, popcorn and a bottle of water. Approximately 55 people attended including participants of a day care centre, grandparents, grandchildren and many families. The event was successful enough to warrant being offered again next year.
 - ✓ Thursday’s activities included 2 sleigh rides at Oakland Farm Lodge. This event also reached a maximum participation level (85 participants) and was enjoyed by all who attended.
 - ✓ Friday’s activity consisted of a babysitter’s course and also reached the maximum allowed number of participants of 21. These courses are very popular and staff typically have to turn away participants. The next babysitter’s course will be held during the first week of summer vacation.
- Summer student jobs were posted on February 27th and the deadline for applications is March 20th. The Village is hiring for the positions of day camp counsellors, a recreation maintenance supervisor, a recreation maintenance labourer and several transportation maintenance labourers. Job descriptions and application forms can be found on our website and the information has also been posted at UNB, STU, FHS, and on Kijiji as well as our Facebook and Twitter pages.
- The Memorandum of Understanding with the Parish of New Maryland Zoomers has been finalized for a one-year period from January 01 – December 31, 2015. The document is renewed on an annual basis and was established when the group took over the former Teen Centre space in the New Maryland Centre.

- The use of our Social Media sites has increased with a total of 970 “likes” on our Facebook page and 486 “followers” on Twitter.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope the adoption of this report.

MOTION CARRIED.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, adopt the revised Summer Day Camp Program Fees Policy RD-4, as attached hereto.

Discussion: Deputy Mayor McCaie-Burke explained that the changes to the policy include the following items: 10 weeks of day camp will be offered this summer instead of the usual 8 weeks; the week of day camp designated for youth ages 10 – 13 has been eliminated; the registration fee of \$100 per child will be in effect until camp begins and after camp begins the fee will be increased to \$120 per child; parents will now be able to register for 4 weeks of day camp between late April and the first Saturday in June; parents who want to register for additional weeks will be able to do so the Monday after New Maryland Day until the start of the first week of day camp; and the hours of supervision have been extended by 30 minutes per day, resulting in supervision being provided from 7:45 a.m. to 5:15 p.m. These changes are based on the feedback received from Day Camp staff and the parent survey that was conducted last fall.

MOTION CARRIED.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland authorizes the Mayor and Chief Administrative Officer/Clerk to sign the Memorandum of Understanding between the Village of New Maryland and the Parish of New Maryland Zoomers as attached hereto.

MOTION CARRIED.

12(ii) Transportation Department Updates

Councillor LeBlanc reported on the following updates from the Transportation Department:

- Snow has been pushed back at a number of locations to allow for additional snow removal and has been hauled from several intersections to improve visibility. The snow removal contractors and our public works staff have done an excellent job of snow removal this year in spite of the record-breaking amounts of snow fall that we’ve received.
- Public Works staff are also anticipating warmer weather ahead and are clearing catch basins and monitoring forecasts to determine if clearing of ditches will be necessary. Councillor LeBlanc also took this opportunity to thank residents who are helping to clear snow away from fire hydrants.
- The Village’s garbage collection contractor is using a lifting arm to empty large collection bins, however there are articles of debris frozen to the bottom of the bins that will be removed once thawed.
- We have received numerous complaints in the past few weeks regarding animal control issues. Residents are walking their dogs off-leash and failing to clean up after their dogs. With the

onset of spring, many people are out walking and enjoying the nicer weather and residents who own dogs are reminded that the Animal Control By-law prohibits dogs from being off-leash when they are not on their owner's property. This regulation applies to cats as well. The by-law also requires that pet owners clean up after their animals. A \$50 fine can be levied to animal owners who are found guilty of an offense under the provisions of the Animal Control By-law.

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

Discussion: Mayor Wilson-Shee reminded residents to be responsible pet owners and clean up after their pets.

MOTION CARRIED.

12(iii) Water & Wastewater Department Updates

Deputy Mayor McCaie-Burke reported on the following updates from the Water & Wastewater Department:

- The final reports from NATECH Environmental Services have been sent to the Department of Environment for review and comments.
- She reiterated Councillor LeBlanc's comment that residents have been very cooperative in helping the public works staff clear hydrants during and after snowstorms. This has been a brutal winter to date and the assistance from residents is a great help. The Village would like to take this opportunity to thank those residents for their efforts.
- Several municipalities are experiencing problems with customers flushing products that are bio-degradable. These products are clogging pipes and pumps and creating extra maintenance work. The City of Fredericton currently has a campaign in place to inform customers of the problems. The Village placed notices in the last utility billing advising residents of the damage.
- The Public Works staff have been dealing with 3 frozen water service laterals since the beginning of March. The frost is deep this year and has caused the service laterals to freeze under the street. Generally the residents have been away for a period of time and therefore the water froze because of no movement. This is the first year we have encountered this problem.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc the adoption of this report.

MOTION CARRIED.

12(iv) Finance Department Motion

MOVED BY Councillor LeBlanc and seconded by Councillor Pope the following Resolution of Council: ***Be It Resolved That*** the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of *New Maryland* debenture in the financed principal amount of **\$1,968,000.00** on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it further resolved that the Municipality of *New Maryland* agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

Discussion: It was clarified that this replaces a motion of Council that was passed at the January 2015 Council meeting and is due to a request from the Department of Local Government to change the wording of the motion.

MOTION CARRIED.

13. Approval of the Treasurer's Report

MOVED BY Councillor Pope and **seconded by** Deputy Mayor McCaie-Burke to approve the Treasurer's Report as follows: Payments made in the month of February 2015 from the General Operating account by cheques and direct payments in the amount of \$216,146.01; from the Water and Sewer Operating account in the amount of \$17,901.83; and there were no payments from General Capital and the Water and Sewer Capital accounts.

MOTION CARRIED.

14. Public Input/Inquiries

No residents were in attendance at the meeting.

15. New Business

15(i) Third and Final Readings of By-law Amendment No. 63-01-2015

MOVED BY Councillor LeBlanc and **seconded by** Councillor Pope to read By-law Amendment No. 63-01-2015, and amendment to the Traffic and Parking By-law for the third time, this reading in its entirety.

MOTION CARRIED.

Councillor LeBlanc read By-law Amendment No. 63-01-2015 in its entirety, as attached.

MOVED BY Councillor LeBlanc and **seconded by** Councillor Pope to read By-law Amendment No. 63-01-2015, an amendment to the Traffic and Parking By-law, for the final time, this reading by title only, thereby enacting the by-law amendment.

MOTION CARRIED.

Councillor LeBlanc read By-law Amendment No. 63-01-2015 by title only, thereby enacting the by-law amendment.

15(ii) Third and Final Readings of By-law Amendment No. 40-01-2015

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc to read By-law Amendment No. 40-01-2015, and amendment to the Water Rates & Sewer Rentals By-law for the third time, this reading in its entirety.

MOTION CARRIED.

Deputy Mayor McCaie-Burke read By-law Amendment No. 40-01-2015 in its entirety, as attached.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc to read By-law Amendment No. 40-01-2015, an amendment to the Water Rates & Sewer Rentals By-law, for the final time, this reading by title only, thereby enacting the by-law amendment.

Discussion: It was explained that the amendment provides clarity to the by-law but does not result in any changes.

MOTION CARRIED.

Deputy Mayor McCaie-Burke read By-law Amendment No. 40-01-2015 by title only, thereby enacting the by-law amendment.

16. DATE, TIME AND LOCATION OF NEXT MEETING

The next Council meeting is scheduled for Wednesday, 15 April 2015 at 7:30 p.m. in Council Chamber.

17. ADJOURNMENT

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Cynthia Geldart
CAO/Clerk

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor