

**VILLAGE OF NEW MARYLAND
COUNCIL**

July 15, 2015

Present: Mayor Judy Wilson-Shee
Deputy Mayor Gisèle McCaie-Burke
Councillor Paul LeBlanc
Councillor Mike Pope
Councillor Peter Wiggins

Also Present: Cynthia Geldart, Chief Administrative Officer/Clerk
Karen Taylor, Assistant Clerk
Harry Farrell, Fire Chief

1. CALL TO ORDER

Mayor Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the Council meeting is being video-recorded for broadcast.

2. APPROVAL OF THE AGENDA

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Wiggins to approve the agenda as distributed. **MOTION CARRIED.**

3. APPROVAL OF THE MINUTES

MOVED BY Councillor Wiggins and **seconded by** Deputy Mayor McCaie-Burke to approve the minutes of the June 17, 2015 regular session of Council as distributed. **MOTION CARRIED.**

4. DISCLOSURE OF INTEREST

No disclosures of interest were declared.

5. PRESENTATIONS

Mayor Wilson-Shee presented CAO/Clerk Cynthia Geldart with a certification of appreciation in recognition of the recent receipt of her Long Service Award from the Canadian Association of Municipal Administrators for 20 years of service in a municipal management capacity.

6. PROCLAMATIONS

No proclamations were read.

7. CORRESPONDENCE

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Wilson-Shee:

- confirmation from the Minister of the Dept. of Environment and Local Government of our Gas Tax Fund available allocation;
- an expression of gratitude from a resident for the efforts and organization that went into making this year's New Maryland Day event even bigger and better than before;
- an announcement from the Fredericton Chamber of Commerce that nominations for the Business Excellence Awards are now open for all businesses in the greater Fredericton area and that the deadline for nominations is Monday July 20th;
- information regarding the annual conference for the Institute of Public Administration of Canada scheduled from August 23 – 26, 2015 in Halifax;
- an email from the Dept. of Environment and Local Government concerning amendments to the *Designated Materials Regulation-Clean Environment Act* (N.B. Regulation 2008-54); and
- a newsletter from the Federation of Canadian Municipalities.

8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

June 18th – a meeting with resident Rick Daigle;

June 18th – a meeting with Alicia McGuire, Dream Team (cancer);

June 18th – the CBDC Southwest's Annual General meeting along with Deputy Mayor McCaie-Burke;

June 19th – the Dedication of Land ceremony for the LAV memorial in Oromocto;

June 22nd – a meeting with resident Chris Grant;

June 23rd – a meeting with two local developers;

June 25th – a reception hosted by Mayor and Council of the City of Fredericton which was also attended by Deputy Mayor McCaie-Burke, Councillor Pope and several members of senior staff;

June 29th – the Grand Opening of our soccer field at Athletic Park, which was also attended by Deputy Mayor McCaie-Burke, Councillors LeBlanc and Wiggins, MP Keith Ashfield, MLA Jeff Carr, CAO/Clerk Cynthia Geldart and Recreation Coordinator Michelle Sawler;

June 29th – the UMNZB Zone Meeting, chaired by Deputy Mayor McCaie-Burke and also attended by our CAO/Clerk Cynthia Geldart;

July 1st – Mayor and Council in partnership with MLA Jeff Carr hosted the very successful Canada Day celebration at the New Maryland Centre. Deputy Mayor McCaie-Burke, Councillors LeBlanc and Wiggins, and MP Keith Ashfield attended the event. Members from Village of Hope and our Assistant Clerk Karen Taylor also volunteered;

July 2nd – RSC 11 meeting;

July 2nd – a brief appearance at our movie night;

July 7th – the NB Assessment and Planning Appeal Board hearing;

July 7th – a meeting with Gordon Wilson, General Manager of Fredericton Region Solid Waste;

July 8th – a meeting with resident Rick Daigle and our Public Works Supervisor Rockland Miller;

July 8th – a meeting with representatives of the PNM Zoomers;

July 10th – a meeting with Mayor Blair Cummings of Cambridge-Narrows and a tour of the community;

July 13th - volunteered preparing strawberries for the annual Strawberry Social;

July 14th – the Strawberry Social and Summer Concert Series which was attended by all members of Council; and

July 14th - Community Recognition Awards were presented to Karleigh Wing (Volunteer Service category) and Taylor Dunn (Sport/Recreation Active Living category) at the Strawberry Social (Council members were pleased to see Councillor Frank Dunn in attendance at the function).

9. PLANNING ADVISORY COMMITTEE

Councillor Pope reported that the committee met on July 6th with 3 members absent.

- Following the approval of the minutes from the June 1st meeting the committee reviewed the Building Permit report. For the month of June, 29 permits were issued which brought the total for the year to 75.
- Two variance requests were submitted and reviewed. One request was denied and the committee requested additional information for the other request.
- The Municipal Plan and Development Related By-law Review Project is progressing on schedule. The committee discussed some of the draft documents that have been formalized. Major points of the resident questionnaire and the public consultation that was held in May were also discussed. Once all of the draft documents have been completed another public consultation will be held in the fall.

MOVED BY Councillor Pope and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

Discussion:

Councillor Wiggins stated that he felt Council should be more involved in the Municipal Plan review and he felt it would have been advantageous to have met with our Building Inspector/Development Officer and Frank Flanagan. Councillor Pope explained that a steering committee has been created for the review process and information discussed at the committee's meetings will be presented to Council for review and comment. Councillor Wiggins said that in his previous experience in another municipality the Council members met with the Rural District Planning Commission to review documentation page by page. He added that he felt this is a worthwhile recommendation that should be considered the next time the Municipal Plan is reviewed and Mayor Wilson-Shee confirmed that will be noted. Councillor LeBlanc stated that the last time the Municipal Plan was reviewed approximately ten years ago, all of Council was included in that process. It was noted that by Mayor Wilson-Shee and Councillor Pope that Council members are more than welcome to attend any of the steering committee meetings. Cynthia Geldart reminded Council that Frank Flanagan did make a brief presentation to Council previously and he welcomed Council members to review the Plan with him one-on-one. Mayor Wilson-Shee remarked that her recollection of the last review ten years ago was that they met with staff members and committee chairpersons to ascertain the direction the committee would like to take. Mayor Wilson-Shee requested that Cynthia inform Council members of the date, time and location of the steering committee meetings so that Council can attend if they wish. **MOTION CARRIED.**

10. EMERGENCY RESPONSE PLAN COMMITTEE

The committee has not met since the last Council meeting. The next meeting is scheduled for September 15, 2015.

11. PROJECT REPORTS / UPDATES

(i) **Recreation Department Update:**

Deputy Mayor McCaie-Burke gave the following update from the Recreation Department.

(1) Summer Programs

It's a busy time of the year for Recreation and Leisure services. The summer programs are running along smoothly and as scheduled thanks to our dedicated permanent staff and summer students. Day Camp is now in its third week and most of the weeks are full or almost full.

The Day Camp Counsellor Team is working well together and the campers are having a great summer so far. Next week is the first Little Fingers Program (Splish Splash Water Week) which will also be held at the school (all three of our Little Fingers programs are also full).

The Counsellor-in-Training (CIT) program started during week 2 of Day Camp. Each CIT will be attending two weeks of camp to provide more experience for the counsellors.

Babysitter Courses

Registrations are currently being accepted for the August 12th course.

Family Movie Nights

The first outdoor family movie night was held on Thursday, July 2nd at Victoria Hall Park. Paddington was shown, which was the top pick from the movie survey that was done on Facebook last winter. Twelve people attended the movie. The next two movies are scheduled for August 6th (Alexander and the Terrible, Horrible, No Good, Very Bad Day) & August 20th (Maleficent).

Strawberry Social/Concert Series

The Village's Strawberry Social was held last night, July 14th at Victoria Hall Park. This was also the night for the first concert of the summer which was Paula Tozer and her band. The Strawberry Social had great attendance. The food was delicious, the weather was fantastic, and the musical performance was great. Additional concerts are scheduled for July 21st (Mojo Howl) and July 28th (8 Track Mind).

Also at last night's social event, Mayor Wilson-Shee presented two community recognition awards to very deserving recipients. The first recipient was Karleigh Wing who has volunteered her time at activities in the community. Karleigh has given a lot to the community to make New Maryland a better place to live and has done so without any expectation of recognition. The second recipient was Taylor Dunn who has excelled in the athletic field as a runner. Taylor has always represented the community very well while participating in provincial and national events. Now Taylor will be given the opportunity to shine at the international level. Taylor has received a full scholarship with the opportunity to run for the University of Arkansas. We wish her much success at university and we know she will be an excellent ambassador representing New Maryland.

(2) Parks & Playgrounds

The Centennial Park playground has recently been improved with new equipment. The new equipment looks great and lots of positive feedback has been received from the community.

New Maryland Soccer began its season the week of June 8th. Baseball began the week of June 22nd.

The Grand Opening on June 29th of the Athletic Park soccer field went very well. The Honorable MP Keith Ashfield and MLA Jeff Carr, New Maryland-Sunbury, as well as our Mayor and members of Council were on hand for the kick-off. New Maryland is grateful for the federal contribution it received towards the construction of this state-of-the-art soccer field. The Village is excited to be able to offer a safe playing field to the growing number of soccer members in our community. The soccer association is using the NMES and Athletic Park soccer fields exclusively. Both Shaw Park and Orchard Park are no longer needed since all of the teams can be accommodated at these two fields.

Baseball is using the peewee field, the New Maryland Centre ballfield and the bantam field (for practice only). All fields are being used Monday to Thursday throughout the summer. The hotline is now being updated daily and occasionally on Saturday for soccer games.

The repairs to the New Maryland Trails are nearing completion. All damaged areas of the boardwalk and several downed trees were removed. The crew is now on-site with crusher dust. Bridge repairs still need to be done. It is anticipated that the work will be completed within the next week or two.

The skateboard park equipment was installed and the park opened last week. New signage has been ordered which will replace the old signs that were covered with graffiti last summer.

Tennis lessons are being held at the Abony Family Tennis Center Mondays and Wednesdays in June, July and August from 5:30 – 7:30 pm. There seems to be some renewed interest in pickleball from another group that is playing in Fredericton. Our Recreation Coordinator will be meeting with them in the next couple of weeks to discuss possible use of the NMES Gym for an indoor pickleball league in the fall/winter.

The Community Garden & Beautification update

With the warmer weather now upon us, our Village crews have been very busy hauling water to the community garden and watering all of the flowers that were recently planted. The flower circle at the Village entrance is the “sun” that is on the Day Camp shirts. Our staff is also responsible for weeding and fertilizing the flower beds throughout the Village.

The Canada Day celebration that was held at the New Maryland Centre on July 1st was a success. There was an excellent turnout and the weather was great.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope the adoption of this report.

Discussion:

Deputy Mayor McCaie-Burke commented that as a change from previous years, there will be fewer movies shown and more music concerts performed this year. **MOTION CARRIED.**

(ii) **Transportation Department Update:**

Councillor LeBlanc gave the following update from the Transportation Department.

(1) Capital Projects:

Stonehurst Avenue/Michelle Street street refurbishment

Perfection Paving Ltd. plans to start the work the week of July 13, 2015. The work involves scarifying, pulverizing and reclamation of existing asphalt and granulars, adjustment of manhole structures, repair/replace existing swales and placing new asphalt. The work is expected to take a couple of weeks to complete.

Cortland St. Sidewalk Installation

Details are being worked out for the sidewalk installation project on Cortland Street. The project involves the installation of new concrete sidewalk along the south side of Cortland Street from approximately civic #97 to Melrose Avenue.

Gravenstein St. Culvert Replacement

The tender for this project closed on July 13, 2015. The project involves upgrading the existing culvert to a larger 1800mm diameter culvert to meet the new standards the Village has adopted of a 1-in-100 year plus 20% storm event design.

(2) Speed Radar Data Report:

Two speed radars were placed in Castle Acres at different locations through the subdivision to collect traffic data. The radars were up for 23 days and placed near the entrance to the subdivision, a little further east at approximately 91 Bradshaw Drive and at the “lower end” of Castle Acres at 175 Bradshaw Drive. The number of vehicles captured totaled 8,118. The average speed ranged between 27km/h and 37km/h with an 85% percentile speed ranging between 33km/h and 48km/h.

(3) Animal Control:

For the month of June, our Animal Control officer responded to 7 complaints which included dogs running at large and dogs barking. He also performed 5 patrols in the Village subdivisions, parks, walking trails and at Athletic Park, and reported no issues of concern.

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor LeBlanc and **seconded by** Councillor Wiggins the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of the Village Engineer, accept the tendered bid as submitted by Philson Ltd. on July 13, 2015 in the amount of \$339,749.50 plus \$44,167.44 HST for a total tendered bid of

\$383,916.94 for the Gravenstein Street Culvert Replacement (2015) Project contingent on the Village receiving the applied for Water Course Alteration Permit from the Province of New Brunswick; and that the Mayor and Clerk are authorized to execute said contract.

MOTION CARRIED.

► **MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland begin the necessary readings to enact By-law Amendment No. 51-01-2015, an amendment to the By-law to Provide for the Appointment of By-law Enforcement Officers for the Village of New Maryland.

Discussion:

Councillor LeBlanc explained that the amendment will add the New Maryland Fire Dept. By-law No. 20 and its amendments to the list of Village By-laws that our By-law Enforcement Officers have been appointed to enforce.

MOTION CARRIED.

(iii) New Maryland Fire Department's Quarterly Report

Chief Farrell presented his quarterly report for the months of April, May, and June 2015. A total of 37 calls for service have been received during the quarter. The number of calls received for the same period last year totaled 35. A total of 194 man hours were performed during the 2nd quarter, bringing the year-to-date total to 380. The leading types of calls were structure fires (9), fire alarms (7), and vehicle accidents (6). Six of the structure fires were mutual aid calls. Of the 37 calls received this year, 19 were calls for service within the Village limits.

MOVED BY Councillor Wiggins and **seconded by** Councillor LeBlanc the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Wiggins and **seconded by** Councillor Pope the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland begin the necessary readings to enact By-law Amendment No. 20-01-2015, an amendment to the By-law Respecting the New Maryland Fire Department.

Discussion:

This by-law amendment will include the addition of Section 12 which details the rules and requirements pertaining to outdoor burning and Section 13 which will allow any of our By-law Enforcement Officers to enforce the provisions of the by-law through the levying of a fine.

MOTION CARRIED.

(iv) Water & Wastewater Department Update:

Councillor Pope gave the following update from the Water & Wastewater Department.

(1) Public Works Utilities Supervisor:

The Village has hired Mr. John Lyons as our new Public Works Utilities Supervisor. Mr. Lyons brings with him seven years of experience working in the water, wastewater and transportation fields. The position will oversee the operations of the water distribution, wastewater collection and wastewater treatment facilities. Village Council and staff members extend a warm welcome to Mr. Lyons.

MOVED BY Councillor Pope and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report. **MOTION CARRIED.**

(v) Finance Department Update:

Deputy Mayor McCaie-Burke gave the following update from the Finance Department.

(1) Borrowings:

Our application to the Municipal Capital Borrowing Board for the re-financing of the Wastewater Treatment Plant has been approved.

(2) Disaster Relief:

We are still awaiting a response from the Province of New Brunswick concerning our application.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Wiggins the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland transfer from the General Capital Fund (Acct #0626 1020-875) to the Utility Operating Fund (Acct #0626 1014-176) the sum of \$1,808,929.63 being the amount for the renewal of Debenture BM38-2015 for the Wastewater Treatment Plant.

Discussion:

This amount was deposited into the General Capital Fund by the Municipal Capital Borrowing Board for the debenture renewal, however the debenture is drawn on the Utility Operating Fund therefore the required funds had to be transferred. **MOTION CARRIED**

12. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Pope and **seconded by** Councillor Wiggins to approve the Treasurer's Report for the month of June 2015 as follows:

- from the General Operating account by cheques and direct payments \$361,628.74;
- from the Water & Sewer Operating account \$22,461.86;
- from the General Capital account \$0; and
- from the Water & Sewer Capital account \$0.

MOTION CARRIED.

13. PUBLIC INPUT / INQUIRIES

No members of the public were present to provide input or make inquiries.

14. NEW BUSINESS

First and second reading of By-law Amendment 51-01-2015

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to read By-Law Amendment No. 51-01-2015, an amendment to the By-law to Provide for the Appointment of By-law Enforcement Officers for the Village of New Maryland for the first time, this reading by title only.

Councillor LeBlanc read the by-law amendment for the first time by title only.

MOVED BY Councillor LeBlanc and **seconded by** Councillor Pope to read By-Law Amendment No. 51-01-2015, an amendment to the By-law to Provide for the Appointment of By-law Enforcement Officers for the Village of New Maryland, for the second time, this reading by title only.

Councillor LeBlanc read the by-law amendment for the second time by title only.

First and second reading of By-law Amendment 20-01-2015

MOVED BY Councillor Wiggins and **seconded by** Deputy Mayor McCaie-Burke to read By-Law Amendment No. 20-01-2015, an amendment to the New Maryland Fire Department By-law for the first time, this reading by title only.

Councillor Wiggins read the by-law amendment for the first time by title only.

MOVED BY Councillor Wiggins and **seconded by** Councillor Pope second to read By-Law Amendment No. 20-01-2015, an amendment to the New Maryland Fire Department By-law, for the second time, this reading by title only.

Councillor Wiggins read the by-law amendment for the second time by title only.

15. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, August 19, 2015 at 7:30 pm in Council Chamber.

16. MOTION FOR ADJOURNMENT

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to adjourn the

meeting. **MOTION CARRIED.**

The meeting adjourned at 8:02 pm.

Respectfully submitted,

Karen Taylor
Assistant Clerk

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor