

*Village of New Maryland*  
*Council*  
**19 August 2015**

**Present:** Mayor Judy Wilson-Shee                      Deputy Mayor Gisèle McCaie-Burke  
                  Councillor Paul LeBlanc                      Councillor Mike Pope  
                  Councillor Peter Wiggins                      Cynthia Geldart, CAO/Clerk

**Absent:** Karen Taylor, Assistant Clerk



**1. Call to Order**

Mayor Wilson-Shee called the meeting to order at 7:30 p.m. and shared a reminder that the Council meeting is recorded for broadcasting.

**2. Approval of the Agenda**

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope that the agenda be approved as distributed.  
**MOTION CARRIED.**

**3. Approval of the Minutes**

**MOVED BY** Councillor Wiggins and **seconded by** Deputy Mayor McCaie-Burke that the Minutes of the 15 July 2015 regular session of Council be approved as distributed.

*Discussion:* Mayor Wilson-Shee clarified that two staff members attended the function on June 29<sup>th</sup> listed in her report of the events and activities she attended, and that this correction has been made.  
**MOTION CARRIED.**

**4. Disclosure of Interest**

No *Disclosures of Interest* were declared.

**5. Presentations**

No Presentations were made.

**6. Proclamations**

No Proclamations were issued.

**7. Correspondence**

The following correspondence was read into the record by Cynthia Geldart, CAO/Clerk, as per the request of Mayor Wilson-Shee:

- registration information for the 2015 Health and Safety Conference being hosted by WorkSafeNB from October 07<sup>th</sup> to 09<sup>th</sup>;
- an expression of gratitude and compliments from a resident for the care and welcome shown by the staff of our Little Fingers Program;
- a copy of the decision from the Assessment and Planning Appeal Board;
- information concerning the Telephone Reassurance program hosted by the Canadian Red Cross;
- an invitation to attend the Breakfast with Premier Gallant scheduled for 7:30am on August 19<sup>th</sup>;
- compliments from a resident concerning our Summer Day Camp programs and staff; and
- funding from the Disaster Financial Assistance Program in response to our application for the recovery costs of Post Tropical Storm Arthur damages.

### **8. Meetings and/or Special Events Attended by Mayor Wilson-Shee**

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- ❖ July 16 – announcement by MP Keith Ashfield at the New Maryland United Church;
- ❖ July 18 – volunteered at a yard sale at Serious Fun Day Care in which proceeds were donated to Elizabeth Doherty;
- ❖ July 24 – Highland Games Reception;
- ❖ July 25 – Highland Games Opening Ceremony;
- ❖ July 28 – Summer Concert Series (*Deputy Mayor McCaie-Burke also attended*);
- ❖ July 30 – announcement at City Hall regarding the Gas Tax Funding Program (*Deputy Mayor McCaie-Burke, Councillor Pope, CAO Cynthia Geldart, Treasurer Scott Sparks, and Public Works Transportation Technician Aaron McFadyen also attended*);
- ❖ July 31 – surprise gathering for staff member Kirk Billings (*Deputy Mayor McCaie-Burke also attended*);
- ❖ August 03 – Oromocto Watershed Tour of Adventure Trails;
- ❖ August 11 – Blueberry Social (*Deputy Mayor McCaie-Burke also attended*);
- ❖ August 15 – raising of the Acadian Flag at Fredericton City Hall;
- ❖ August 17 – volunteered at the Soccer Jamboree; and
- ❖ August 18 – Summer Concert Series (*Deputy Mayor McCaie-Burke also attended for a portion of the event*).

### **9. Planning Advisory Committee**

Councillor Pope reported on topics and/or activities from the Development Services Department.

- The Planning Advisory Committee did not meet in August.
- The Municipal Plan and Development Related By-law Review Project is progressing on schedule. The intent is to host another public presentation near the end of September or early October.
- The building permit report consisted of 21 permits, bringing the year-to-date total to 97. The building permit activity to date is keeping pace with last year's trend. To date, permits have been issued for six new single family dwellings, and there are currently building permit applications under review for two new homes.
- The next PAC meeting is scheduled for September 14<sup>th</sup>.

**MOVED BY** Councillor Pope and **seconded by** Councillor LeBlanc the adoption of this report.  
**MOTION CARRIED.**

### **10. Emergency Response Plan Committee**

The Emergency Response Plan Committee has not met since the last Council meeting and their next meeting is scheduled for 15 September 2015.

### **11. Project Reports / Updates**

#### **11(i) Recreation Department Updates**

Councillor Wiggins provided updates from the Recreation Department.

- Councillor Wiggins thanked Recreation Coordinator Michelle Sawler for preparing a detailed report.
- The Day Camps were successful this summer with many of the children returning for multiple weeks.
- Thoughts and concerns were expressed for one day camp counsellor who had an accident and was injured last week. Wishes for a speedy recovery were conveyed.
- A babysitter course is scheduled for October 08<sup>th</sup> and any youth in the appropriate age range are encouraged to participate.
- The final movie night is scheduled for August 20<sup>th</sup> and an invitation was extended to all families to attend.
- The summer concert series and events are finished for the most part.
- A welcome was extended to Scott Lynch who recently joined our Gym Staff, and good luck wishes were expressed to staff who are moving on.
- New Maryland Soccer was congratulated on the opening of the new field. NM Soccer had 180 residents and 94 non-residents registered in their program this year.
- New Maryland Minor Baseball had 44 residents and 35 non-residents registered this year. There were concerns last year regarding the low participation numbers and it's exciting to see a slight increase in the numbers.
- Repair work on the New Maryland Centre Trail system is near completion. The trails suffered extensive damage during the tropical storm last year. Families are encouraged to make use of the trails.

**MOVED BY** Councillor Wiggins and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report.

*Discussion:* Councillor Pope congratulated the New Maryland Soccer Boys Under 18 Division who recently defeated the Fredericton team and will be representing this region at the provincial championship games being held this weekend in Dieppe. Mayor Wilson-Shee reminded Councillor Pope that the Village will sponsor athletic teams up to \$200 and individual players \$50 for expenses. Mayor Wilson-Shee also noted that the last summer concert series and corn boil will be held on Tuesday, August 25<sup>th</sup> at Victoria Hall Park.

**MOTION CARRIED.**

### 11(ii) Transportation Department Updates

Deputy Mayor McCaie-Burke provided updates from the Transportation Department.

- Perfection Paving Ltd. has completed the work for the refurbishment of Stonehurst Avenue and Michelle Street. The work involved scarifying, pulverizing and reclamation of existing asphalt and granulars, adjustment of manhole structures, repair and/or replacement of existing swales, and placing of new asphalt.
- The Cortland Street Sidewalk project has gone to tender the week of August 10<sup>th</sup>. The project involves the installation of new concrete sidewalk along the south side of Cortland Street from approximately Civic #97 to Melrose Avenue.
- Permits for the Gravenstein Street Culvert Replacement project have been secured and are currently being reviewed. The contractor plans to start work towards the end of August. Notifications will be sent to local area residents notifying them of the project and the detours that will be put in place. The project involves upgrading the existing culvert to a larger 1800mm diameter culvert to meet the new standards that the Village adopted of a 1-in-100 year plus 20% storm event.
- Two speed radars were placed in the Sunrise Estates Subdivision for 10 days on Sunrise Estates Drive. The number of vehicles captured was a total of 3,122. The average speed was 37 km/hr with an 85% percentile speed of 39 km/hr.
- The new permanent radar located near the school captured 15,329 vehicles during the months of June and July with an average speed of 29 km/hr and an 85% percentile speed of 34 km/hr.
- A second solar powered speed radar has been purchased and installed on Sprucewood Drive near the elementary school. The two speed radars in this area will notify drivers of their speed and tell them to slow down if their speed exceeds the 30 km/hr posted speed limit.
- The Village has installed *Team Up to Slow Down* signs at the entrance to several subdivisions. The purpose of the signs is to encourage all residents to work together to provide a safe environment for pedestrians, bicycles and other vehicular traffic.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope the adoption of this report.

*Discussion:* Councillor Wiggins explained that residents of Cortland Street had expressed concerns to Council about the location of the sidewalk installation and that they will no longer be able to park cars bumper-to-bumper in their driveways due to the location of the proposed sidewalk. Council took all of the concerns into consideration, with the recognition that there are varying boulevard widths throughout the Village, and agreed to partially reduce the required boulevard width.

**MOTION CARRIED.**

### 11(iii) Water & Wastewater Department Update

Councillor Paul LeBlanc explained that there were no specific project updates for the department, however regular maintenance, operations, new staff training, projects, etc. are all on-going with no new information to highlight at this time.

Councillor LeBlanc reported that he would bring forward a motion to appoint John Lyons as a by-law enforcement officer. This motion is required for Mr. Lyons to complete his duties even though his probation period is not yet completed. He is working out exceptionally well so far and will be added to the on-call rotation this weekend.

**MOVED BY** Councillor LeBlanc and **seconded by** Councillor Wiggins the adoption of this report.  
**MOTION CARRIED.**

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland hereby directs that John Lyons, Public Works Utilities Supervisor, be appointed to enforce the By-laws of the Village of New Maryland. ***Be It Further Resolved That*** Council hereby directs that John Lyons, Public Works Utilities Supervisor, be designated as persons authorized to make application on behalf of the Village of New Maryland to Courts of competent jurisdiction in relation to matters arising under the Community Planning Act, the Municipalities Act, and By-laws pursuant to these statutes.

*Discussion:* Councillor LeBlanc explained that this is a standard motion that is a legal requirement in order for our Public Works Utilities Supervisor to be able to complete the duties in his job description, which includes enforcing Village by-laws.

**MOTION CARRIED.**

#### **11(iv) Finance Department Updates**

Councillor Wiggins provided an update from the Finance Department.

- The final invoices for the Cortland Street Culvert project have been received and a motion will be presented following this report.
- An application was submitted to the Disaster Financial Assistance Program for the costs of damages relating to the Tropical Storm and we received almost 10% of the value of the application at approximately \$38,000. We will be making a secondary application for disaster relief in the near future.

**MOVED BY** Councillor Wiggins and **seconded by** Councillor Pope the adoption of this report.  
**MOTION CARRIED.**

**MOVED BY** Councillor Wiggins and **seconded by** Councillor Pope the following Resolution of Council: ***Be It Resolved That*** the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of New Maryland debenture in the principal amount of \$438,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and ***Be It Resolved That*** the Municipality of New Maryland agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

**MOTION CARRIED.**

#### **12. Approval of the Treasurer's Report**

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to approve the Treasurer's Report as follows: Payments made in the month of July 2015 from the General Operating account by cheques and direct payments in the amount of \$356,119.82; from the Water and Sewer Operating account in the amount of \$19,347.54; from the General Capital account in the amount of \$1,906,657.78; and from the Water and Sewer Capital account in the amount of \$4,803.64.

**MOTION CARRIED.**

### **13. Public Input/Inquiries**

There were no members of the public in attendance.

### **14. New Business**

#### **14(i) Third and Final Readings of By-law Amendment No. 51-01-2015**

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope to read By-law Amendment No. 51-01-2015, an amendment to the By-law to Provide for the Appointment of By-law Enforcement Officers for the Village of New Maryland, for the third time, this reading in its entirety.  
**MOTION CARRIED.**

Deputy Mayor McCaie-Burke read By-law Amendment No. 51-01-2015 in its entirety.

**MOVED BY** Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope to read By-law Amendment No. 51-01-2015, an amendment to the By-law to Provide for the Appointment of By-law Enforcement Officers for the Village of New Maryland, for the final time, this reading by title only, thereby enacting the by-law amendment.

**MOTION CARRIED.**

Deputy Mayor McCaie-Burke read By-law Amendment No. 51-01-2015 by title only for enactment.

#### **14(ii) Third and Final Readings of By-law Amendment No. 20-01-2015**

**MOVED BY** Councillor Pope and **seconded by** Councillor Wiggins to read By-law Amendment No. 20-01-2015, an amendment to the New Maryland Fire Department By-law, for the third time, this reading in its entirety.

**MOTION CARRIED.**

Councillor Pope read By-law Amendment No. 20-01-2015 in its entirety.

**MOVED BY** Councillor Pope and **seconded by** Councillor Wiggins to read By-law Amendment No. 20-01-2015, an amendment to the New Maryland Fire Department By-law, for the final time, this reading by title only, thereby enacting the by-law amendment.

*Discussion:* Councillor LeBlanc questioned the change as noted in Section 11 and the last sentence which reads “The sentence “There will be a total of three squads and one of those squads will be on call for all emergency calls” will be removed.” Councillor LeBlanc questioned if this would result in no one being on call for emergencies. The CAO indicated that she didn’t believe this to be the case and that some members of the fire department are always on call. Council agreed that they were comfortable moving forward with the assumption that the Fire Chief would ensure the by-law was worded appropriately, however the CAO will investigate and report back to Council.

**MOTION CARRIED (with Councillor LeBlanc voting against the motion).**

Councillor Pope read By-law Amendment No. 20-01-2015 by title only for enactment.

**15. DATE, TIME AND LOCATION OF NEXT MEETING**

The next Council meeting is scheduled for Wednesday, September 16<sup>th</sup>, 2015 in Council Chamber.

**16. ADJOURNMENT**

**MOVED BY** Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to adjourn the meeting.

**MOTION CARRIED.**

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Cynthia Geldart  
CAO/Clerk

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CAO/Clerk

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Judy Wilson-Shee  
Mayor