

**VILLAGE OF NEW MARYLAND
COUNCIL**

20 April 2016

Present: Mayor Judy Wilson-Shee
Deputy Mayor Gisèle McCaie-Burke
Councillor Paul LeBlanc
Councillor Mike Pope

Also Present: Karen Taylor, Assistant Clerk
Harry Farrell, Fire Chief

Regrets: Cynthia Geldart, Chief Administrative Officer/Clerk
Councillor Peter Wiggins

1. CALL TO ORDER

Mayor Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the Council meeting is being video-recorded for broadcasting.

2. APPROVAL OF THE AGENDA

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope to approve the agenda as distributed. **MOTION CARRIED.**

3. APPROVAL OF THE MINUTES

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor Pope to approve the minutes of the March 16, 2016 regular session of Council as circulated. **MOTION CARRIED.**

4. DISCLOSURE OF INTEREST

There were no disclosures of interest declared.

5. PRESENTATIONS

No presentations were made.

6. PROCLAMATIONS

Mayor Wilson-Shee read the proclamation from the Canadian Cancer Society “April is Daffodil Month”.

7. CORRESPONDENCE

The following correspondence was read into the record by the Assistant Clerk Karen Taylor, as per the request of Mayor Wilson-Shee:

- notification from Ignite Fredericton regarding the Vision 2020 Progress Summit which will be held in Fredericton on June 8th;
- information from the Fredericton Chamber of Commerce concerning their scholarship program;

- an invitation from Central NB Chapter Muscular Dystrophy Canada to participate in their 16th Annual Walk for Muscular Dystrophy on June 26th at Odell Park Lodge in Fredericton;
- a newsletter from the Federation of Canadian Municipalities; and
- a reminder from the Union of Municipalities of New Brunswick that May 2nd is the deadline for application submissions to the Building Communities Through Arts and Heritage – Local Festivals Component.

8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- March 20th – volunteered at King’s Landing Sugar Bush in support of York Sunbury Search & Rescue; Deputy Mayor McCaie-Burke and Councillor Pope and his family attended;
- March 24th – a meeting with Cpt. Simon Duvall to discuss his solar panel project which he will be presenting to Council in the near future;
- March 24th – RSC 11 special board meeting;
- March 29th – The Town of Oromocto’s 60th Anniversary celebration;
- March 31st – a meeting with a resident; CAO Cynthia Geldart also attended;
- April 4th – a committee meeting discussing the future of St. Mary the Virgin Church;
- April 5th – RSC 11 board meeting;
- April 11th – Parish of New Maryland Zoomers’ meeting;
- April 16th – a fundraiser hosted by the Lions Club and the Home and School Association with proceeds going toward new playground equipment at NMES; Deputy Mayor McCaie-Burke and Councillor Pope attended;
- April 19th – a meeting with Cpt. Simon Duvall;
- April 19th – a meeting with a resident; and
- April 19th – the Lions Club meeting.

9. PLANNING ADVISORY COMMITTEE

Councillor LeBlanc reported that the committee met on April 4th.

- Under old business, the committee reviewed a tentative subdivision plan which included access to the property through a 20 m wide parcel of land situated between the Cedar Acres Subdivision and the New Maryland Place Mall. The access is essential to the efficient future development of the 200-acre remnant parcel so a private right-of-way access to Lot 2016-1 is being proposed. A draft development agreement for review and approval by the PAC will be finalized and registered with Service New Brunswick Land Registry as part of PAC approval. This agreement will serve to better illuminate the obligations of the future owner of the remnant parcel with respect to the construction of the future streets as part of any future development.
- The committee finalized the review of the Municipal Plan By-law, and outstanding issues related to the Zoning, Building and Subdivision By-laws are still under review.
- The March Building Permit report was presented to the committee. A total of four permits were issued with total construction value of \$50,614. Last year in March four permits were issued for a total construction value of \$155,014.

- The committee reviewed the appointment of committee members. The public will be notified through advertisement that re-appointment of Committee members will be upcoming in June.
- The next committee meeting is scheduled for May 2nd at 7:00 pm.

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke the adoption of this report. **MOTION CARRIED.**

► Resolution of Council: Complete readings to enact the Municipal Plan By-law No. 03-2016

Councillor LeBlanc stated that in accordance with the requirements of the Community Planning Act, the Municipal Plan and its implementing By-laws (the Zoning, Subdivision and Building By-laws) have been reviewed and updated with proposed amendments over the past year. The process has involved extensive review including research, interviews, public questionnaires, a background public open house meeting, presentation of the draft Municipal Plan at a second public open house meeting, as well as review at each stage by staff, the Steering Committee, PAC and Council.

The draft Municipal Plan was presented at a public meeting in October 2015 and no major changes were required. The formal Public Presentation of proposed amendments to the Municipal Plan and related By-laws was also held on January 20, 2016.

At a Public Hearing held on March 16, 2016, Council received input from Staff recommending that Council permit a revision to the Municipal Plan Future Land Use Map and Zoning Map to re-zone to Residential a small area identified previously as Open Space. Otherwise, no further comments have been received from the public to suggest or request further revisions to the proposed Municipal Plan.

The first and second readings of Municipal Plan By-law 03-2016 was conducted at the Session on the evening of March 16, 2016 and no further amendment or revision has been made to the document since that time.

Therefore, to signify Council's intention to complete the adoption process for Municipal Plan By-law 03-2016, **MOVED BY** Councillor LeBlanc and **seconded by** Councillor Pope the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, pursuant to section 12 (1) (b) of the Municipalities Act, conduct third readings by section number, and final readings to enact Municipal Plan By-law No. 03-2016. **MOTION CARRIED.**

10. EMERGENCY RESPONSE PLAN COMMITTEE

No report was presented.

11. PROJECT REPORTS / UPDATES

(i) Recreation Department Update:

Deputy Mayor McCaie-Burke presented the following update from the Recreation Department.

Summer Students

On Friday March 18th the positions for summer students closed. This year a total of 70 applications for employment were received including 40 for Day Camp Counsellor/Supervisor, and 30 for Recreation/Transportation Maintenance/Supervisor.

The new day camp supervisor this year is Breanna Hunt who will begin full-time on May 3rd. Several counsellors will be returning this year including Rebecca Fidler, Brontë Thomas, Bailey Graham and Lauren MacDonald. New counsellors this year are Draydon Scott and Jacqueline Gaudet. Scott Lynch was hired for the Supervisor position and Brent Wishart will be returning for his second year. The students hired for Transportation Maintenance include Jacob Jurcina, Nick McHatten, James Eckstein and Adam Tracy. The two new Recreation Maintenance hires are Maddy MacDougall and Brandon Mofford.

All of the candidates selected for positions were notified and finalized by April 15th. The unsuccessful candidates were also advised via e-mail. Overall, staff was extremely impressed with the caliber of candidates for all of the positions and the final choices were difficult as there were several strong interviews and many well qualified applicants.

Sponsorships

As in previous years, sponsorship packages were sent out to contractors that we have dealt with in the past year or who have sponsored in the past in order to secure financing for our summer programs and program guide advertising. This year there will be fewer events to sponsor due to the cancellation of the family movie nights and a reduced number of concerts, however for the Village's 25th anniversary a 'platinum' level of sponsorship has been introduced specifically for the fireworks as well as 'gold' and 'silver' sponsorship opportunities specific to New Maryland Day. Although there are fewer sponsors this year to date, anticipated revenue including HST will be \$5,763. The revenue budgeted for 2016 sponsorships is \$5,000.

Summer Programs

The dates for the summer socials and bands have been selected and the Day Camp / Little Fingers weeks are planned. Details for the CIT program, babysitter course, the summer tennis program, etc. have been finalized and all of the information is being updated on the Village's website to correlate with the Spring/Summer Program & Events Guide. Copies of the guide are now available at the Village Office and will be mailed out this week to residents and surrounding communities.

Registration date for the summer programs were advertised earlier this year. On April 11th registration for New Maryland residents was held and open registration was held on April 12th which is approximately two and a half weeks earlier than last year. As of April 18th, 204 children have registered have registered for Day Camp and one week of the program is already full. Twenty-six registrations have been received for Little Fingers and two weeks of the program are full.

New Maryland 25th Festivities

Planning is well underway for the 25th Anniversary celebration as well as New Maryland Day. Details of these upcoming events will be shared with residents soon.

Parks & Playgrounds

With the nicer spring weather, maintenance staff is turning their attention to our annual maintenance and upkeep of the parks and playgrounds.

Beautification

Earthworks has been selected again this year to undertake our beautification. Recreation staff has been working on a new planter box for the Springwater subdivision sign on Springwater/Shaw Lanes which rotted over the winter. In addition, the sign at the Victoria Hall planter recently fell due to rotting wood and estimates are being gathered to determine the cost to either repair or replace the planter box.

Recreation staff will be looking after the preparation of the community garden this year. The number of plots will be reduced from 21 to 15. All garden users from last year have been offered first pick then the Village will offer the remaining plots to the general public.

MOVED BY Deputy Mayor McCaie-Burke and **seconded** by Councillor LeBlanc the adoption of this report.

Discussion:

Councillor LeBlanc stated the number of people who have already registered their children for summer camp speaks volumes about the quality of our programs. **MOTION CARRIED.**

(ii) **Public Works Department Update:**

Councillor Mike Pope presented the following report from the Public Works Department.

Street Sweeping

Street Sweeping is scheduled to start the week of April 18th. The contractor will be sweeping during the evenings and at night to clean up the streets. The sidewalks have already been completed.

Tree Mulching

The Village's tree mulching program is scheduled to start the week of May 9th. Residents are reminded of the pile size limitation (maximum size of 4ft x 4ft x 8ft long). Only branches, brush and small trees (max. 6" diameter) will be accepted. Please see the Village website for further information or contact the Public Works department for any questions.

Spring Preparation

Now that the snow has almost disappeared Public Works staff are making preparations for spring maintenance such as repairing damage from winter plowing, asphalt crack sealing, street sign replacement and traffic lane markings.

Speed radars

Council has agreed to purchase three speed radars at a cost of \$3,655.86 each. The speed radars will be permanent installations and the locations will be decided at a later date. The radars will indicate the speed of drivers and give them a warning if they are exceeding the speed limit. The radars will also collect data which can be analyzed to help improve enforcement.

Wellfield Exploration

On the advice of BGC Engineering, two wells were drilled in late March/early April on a property near the elementary school. The wells proved to be unsuccessful in finding a large quantity of water. BGC Engineering and Village staff have turned their attention to the southern end of the municipality on lands owned by the Village.

MOVED BY Councillor Pope and **seconded by** Councillor LeBlanc the adoption of this report.

Discussion:

Councillor LeBlanc remarked it would be prudent for staff to advise residents when they notice that brush piles left at curbside are becoming too large before the Tree Mulching program begins. Council requested that the Assistant Clerk pass on this request to Public Works staff.

MOTION CARRIED.

(iii) New Maryland Fire Department Quarterly Report:

Chief Farrell reported that for the first quarter of 2016 a total of 20 calls were received. For the first quarter of 2015, a total of 17 calls for service were received. The total number of personnel hours to date was 170. The leading types of calls received were for residential and commercial fire alarms. The busiest days of the week have been Wednesday and Thursday and the busiest time of day has been between 8 am and 5 pm. The department has also assisted with 2 mutual aid structure fires.

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc the adoption of Chief Farrell's Quarterly report.

Discussion:

Councillor LeBlanc questioned if any of the fire alarm calls are problematic and recurring. Chief Farrell explained that ADT home security systems are used in many homes and react frequently to cooking fumes. His recommended solution for many residents has been to install a photoelectric rather than ionization smoke alarm in the kitchen to help prevent these types of calls from occurring. **MOTION CARRIED.**

(iv) Finance Department Update:

Councillor Mike Pope gave the following update from the Finance Department.

On April 8th Finance/Records Management Clerk Terri Parker submitted her letter of resignation as she is moving on to take over as Assistant Clerk for the Rural Community of Hanwell. After 8 1/2 years with the Village of New Maryland we have appreciated her dedication and will miss her as part of our team. We wish her all the best and continued success in her new role. This position has been posted on Career Beacon, AMANB, and on our Village web site with a closing date of April 26th.

MOVED BY Councillor Pope and **seconded by** Deputy Mayor McCaie-Burke adoption of this report. **MOTION CARRIED.**

12. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Deputy Mayor Gisele McCaie-Burke and **seconded by** Councillor Mike Pope to approve the Treasurer's Report for the month of March 2016 as follows:

- from the General Operating account by cheques and direct payments \$268,256.99;
- from the Water & Sewer Operating account \$21,815.94;
- from the General Capital account \$501.72; and
- from the Water & Sewer Capital account \$47,580.07

MOTION CARRIED.

13. PUBLIC INPUT / INQUIRIES

There were no members of the public in attendance.

14. NEW BUSINESS

► Third and Final Readings of Municipal Plan By-law No. 03-2016

MOVED BY Councillor Pope and **seconded by** Councillor LeBlanc to read Municipal By-law No. 03-2016 for the third time, this reading by title and sections only.

Discussion:

Councillor Pope explained that Council has made the decision to move forward with the third and final readings of Municipal Plan By-law No. 03-2016 at this time. The third and final readings of the Zoning By-law, Building By-law, and Subdivision By-law will take place at a later date.

MOTION CARRIED.

Councillor Pope read Municipal Plan By-law No. 03-2016 for the third time, by title and sections only.

MOVED BY Councillor Pope and **seconded by** Deputy Mayor McCaie-Burke to read Municipal By-law No. 03-2016 for the final time, this reading by title only. **MOTION CARRIED.**

Councillor Pope read Municipal Plan By-law No. 03-2016 for the final time by title only, thereby enacting the by-law.

► Third and Final Readings of By-law Amendment No. 50-01-2016

Councillor LeBlanc stated that at the March 16, 2016 Council meeting, the motions for the first and second readings of the Procedural By-law Amendment No. 50-01-2016 were passed, and in order to enact the By-law Amendment, the motions for the third and final readings will need to take place as follows:

MOVED BY Councillor LeBlanc and **seconded by** Councillor Pope to read By-law Amendment No. 50-01-2016 for the third time, this reading in its entirety.

Discussion:

Councillor LeBlanc clarified that the Procedural By-law is being amended to provide authority to the Mayor to vote only in the event of a tie, and also when legislation requires a vote of the majority of the whole of Council. New Maryland's original Procedural By-law was enacted in December 1995 with the authority of the Mayor to vote only in the event of a tie. The by-law was revised in October 2004 and one of the changes was to allow the Mayor to vote on all motions, unless a conflict of interest existed. The *Municipalities Act* had been revised to allow all municipalities to determine, via the Procedural by-law, the voting authority of the Mayor. The amendment being brought forward tonight reverts back to the position of the Mayor voting only in the event of a tie. Council has recommended this change in order to promote the role of the Mayor as an impartial and objective facilitator for Council.

MOTION CARRIED.

Councillor LeBlanc read By-law Amendment No. 50-01-2016 for the third time, this reading in its entirety.

MOVED BY Councillor LeBlanc and **seconded by** Deputy Mayor McCaie-Burke to read By-law Amendment No. 50-01-2016 for the final time, this reading by title only, thereby enacting the by-law amendment. **MOTION CARRIED.**

Councillor LeBlanc read By-law Amendment No. 50-01-2016 for the final time, by title only.

15. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, May 18, 2016 at 7:30 pm in Council Chamber.

16. MOTION FOR ADJOURNMENT

MOVED BY Deputy Mayor McCaie-Burke and **seconded by** Councillor LeBlanc to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:01 pm.

Respectfully submitted,

Karen Taylor
Assistant Clerk

Judy Wilson-Shee
Mayor