

**VILLAGE OF NEW MARYLAND  
COUNCIL**

**20 July 2016**

**Present:** Mayor Judy Wilson-Shee  
Deputy Mayor Alex Scholten  
Councillor Paul LeBlanc  
Councillor Gisèle McCaie-Burke  
Councillor Mike Pope  
Councillor Tim Scammell

**Also Present:** Cynthia Geldart, Chief Administrative Officer/Clerk  
Karen Taylor, Assistant Clerk

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**1. CALL TO ORDER**

Mayor Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the Council meeting is being video-recorded for broadcasting.

**2. APPROVAL OF THE AGENDA**

**MOVED BY** Councillor Pope and **seconded by** Councillor McCaie-Burke to approve the agenda as distributed. **MOTION CARRIED.**

**3. APPROVAL OF THE MINUTES**

**MOVED BY** Councillor McCaie-Burke and **seconded by** Councillor Pope to approve the minutes of the June 15, 2016 regular session of Council as circulated. **MOTION CARRIED.**

**4. DISCLOSURE OF INTEREST**

There were no disclosures of interest declared.

**5. PRESENTATIONS**

No presentations were given.

**6. PROCLAMATIONS**

No proclamations were read.

**7. CORRESPONDENCE**

The following correspondence was read into the record by the CAO/Clerk Cynthia Geldart, as per the request of Mayor Wilson-Shee:

- information from the Minister of Environment and Local Government regarding our Federal Gas Tax Fund Allocation for 2016;
- a memo from the Executive Director of the Union of Municipalities of New Brunswick concerning the UMN Conference that will be held in Fredericton from September 30 to October 2, 2016;

- a newsletter from the Federation of Canadian Municipalities;
- a thank-you letter from a resident concerning the resolution of an issue regarding their property;
- a newsletter from WorkSafe NB;
- information from the Fredericton Chamber of Commerce about the MADD (Mothers Against Drunk Drivers) Golf Tournament that will be held on Friday, September 9, 2016 at the Gage Golf & Curling Club in Oromocto; and
- a copy of the New Brunswick RCMP 2015 Annual Report '*Building a Safer New Brunswick*'.

## **8. MEETINGS AND/OR SPECIAL EVENTS**

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

June 16<sup>th</sup> – a meeting with a resident;

June 17<sup>th</sup> – the salmon release with two grade 5 classes from New Maryland Elementary School;

June 20<sup>th</sup> – the Parish of New Maryland Zoomers' meeting at which Robin Hanson was the guest speaker;

June 21<sup>st</sup> – the New Maryland Community Support Group meeting;

June 22<sup>nd</sup> – the NMES graduation and picnic, and Councillor Pope attended the picnic with his family;

June 22<sup>nd</sup> – the LAV monument unveiling in Oromocto;

June 25<sup>th</sup> – a graduation barbecue for a Fredericton High School student;

June 27<sup>th</sup> – a meeting with a resident;

June 28<sup>th</sup> – a parliamentary breakfast hosted by the Fredericton Chamber of Commerce which was also attended by Deputy Mayor Scholten, Councillors McCaie-Burke and Pope, and our CAO/Clerk Cynthia Geldart;

July 1<sup>st</sup> – the Canada Day celebration held at the New Maryland Centre which was also attended by Councillors McCaie-Burke and Pope - the event had an excellent turnout;

July 11<sup>th</sup> – the NMES Home and School Association's fundraiser meeting along with Councillor Pope;

July 12<sup>th</sup> – a meeting with a resident;

July 12<sup>th</sup> – the Strawberry Social at the New Maryland Centre along with Deputy Mayor Scholten and Councillors McCaie-Burke and LeBlanc;

July 14<sup>th</sup> – a tour of the Village with Rev. Greg Frazer;

July 15<sup>th</sup> – the delivery of the howitzer gun to the pad at Victoria Park, which was also attended by Recreation Foreman Kirk Billings, David Steeves and Dick Rogers;

July 18<sup>th</sup> – RSC 11 Executive Director Oversight Committee meeting;

July 18<sup>th</sup> – committee meeting to discuss the future of St. Mary the Virgin Church; and

July 19<sup>th</sup> – RSC 11 Board Orientation at which the budget process, planning and development services, and the Fredericton Region Solid Waste were discussed.

## **9. PLANNING ADVISORY COMMITTEE**

Councillor LeBlanc reported that the July 11 meeting was canceled due to the lack of a quorum. The next meeting is scheduled for August 8, 2016. He noted that the Building Permit report for June has been distributed to Council.

**10. EMERGENCY RESPONSE PLAN COMMITTEE**

No report was presented.

**11. PROJECT REPORTS / UPDATES**

**(i) Recreation Department Update:**

Deputy Mayor Scholten presented the following update from the Recreation Department.

Day Camp / Little Fingers

All of the day camp weeks are full with the exception of the two holiday weeks; Artful Persuasions has 3 spaces remaining. The first week of day camp had 26 children in attendance. The first week of Little Fingers is wrapping up with week two being held next week. Day Camp staff meetings are being held on Fridays at lunch and the feedback from parents has already been extremely positive.

Summer Socials / Concerts

The Strawberry Social was held on July 12<sup>th</sup>. Over 320 strawberry shortcakes were served. Thanks to Village resident Donna Fletcher who provided the homemade biscuits. It has been estimated that between 150-175 dropped in for the social, and we were pleased to have MP Matt DeCoursey, MLA Jeff Carr and Himu Mukherjee (Seniors Goodwill Ambassador) in attendance as well as our concert sponsor, Dana Demmings. The set-up at the New Maryland Centre worked really well and it was nice to see so many people stay for the concert, Mark Roberts & the Shore Road Drifters.

The next social and concert is scheduled for July 26<sup>th</sup> (Ice Cream Social) which is new this year. The August socials/concert dates are August 9<sup>th</sup> (Blueberry Social) with the band Back Two Basics and August 23<sup>rd</sup> (Corn Boil) with the band Crosscut.

Parks & Playgrounds

The Recreation maintenance crew has been extremely busy working on the playing fields, parks, and playgrounds, as well as keeping up with watering the various flower boxes throughout the Village and the community garden.

Soccer and baseball both began the week of June 13<sup>th</sup> and will run until mid to late August. All of the games/practices, etc. for baseball and soccer have been added to the VONM Recreation calendar which helps keep the maintenance crew organized and as efficient as possible.

The two benches for the highway have been ordered and will hopefully arrive before the end of the month. The repair work to the “footprint” at Shaw Park began on July 13<sup>th</sup> and was completed by the next day.

New Maryland Trails

Significant damage occurred to one of the bridges on the trail behind the New Maryland Centre on June 27<sup>th</sup>. Many thanks to Kirk and Brent Wishart who rebuilt and installed the new railing in time

for the Canada Day event. A report was filed with the RCMP but there has been no news on this file since it was reported.

A “good news story” regarding the trails was a donation of five bat houses from three students in Grade Two (Evelyn Moore, Grace Lavigne & Hazel Wadden). These were received just before school finished and Village staff painted them black and installed them on the New Maryland Centre Trail property prior to Canada Day. Both of these stories were posted on social media and there have been a lot of comments, shares and traffic to the page.

**MOVED BY** Deputy Mayor Scholten and **seconded by** Councillor Scammell the adoption of this report.

Discussion:

Councillor Pope acknowledged the Under 18 Division 1 Boys’ Soccer team who won the tournament in Moncton this past weekend. They were undefeated and performed very well.

Mayor Wilson-Shee stated that she received a lot of positive feedback about hosting the Strawberry Social at the New Maryland Centre. People felt it was a great location for the event.

Mayor Wilson-Shee clarified that the entire grade two class at NMES was involved in the donation of the bat houses to the trails, and the three students who wrote the letter did so on behalf of their classmates. **MOTION CARRIED.**

► **MOVED BY** Deputy Mayor Scholten and **seconded by** Councillor McCaie-Burke the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, purchase two benches, design style VT-SV6, from Henderson Equipment at a cost of \$1768.00 plus \$500.00 freight and \$294.84 HST, for a total purchase price of \$2,562.84; and that the costs will be shared between the 2016 Capital Budget and the New Maryland Community Support Group. **MOTION CARRIED.**

► **MOVED BY** Deputy Mayor Scholten and **seconded by** Councillor Scammell the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, approves the *Reciprocal Agreement between Anglophone West School District and the Village of New Maryland – Village Use of the New Maryland Elementary School* for the period of July 01, 2016 to June 30, 2017; and that the Mayor and Clerk are authorized to execute said Agreement. **MOTION CARRIED.**

► **MOVED BY** Deputy Mayor Scholten and **seconded by** Councillor McCaie-Burke the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, transfer the sum of \$5,000.00 from the (Recreation) Capital Reserve Fund Account # 1015-021 to the (Recreation) Capital Fund Account # 1020-875; and that these funds will be used for upgrades to the footprint at Shaw Park to meet CSA safety standards. **MOTION CARRIED.**

**(ii) Public Works Department Update:**

Councillor Scammell presented the following report from the Public Works Department.

2016 Driveway Culvert Repairs/Replacement

M.W. Price & Sons completed culvert repairs for three driveways and replaced four driveway culverts. In addition, riprap rock was placed in two ditches prone to erosion to stabilize and help prevent further erosion. The cost to complete this work was \$15,800.00 plus HST.

Summer Maintenance

Public Works staff with the help of four summer students are being kept busy maintaining approximately 60 green space locations.

Speed Radars

Permanent Radar on Bradshaw Drive captured 11,249 vehicles over 37 days with 85% of motorists travelling 44km/h and under.

Permanent Radar on Crown Avenue captured 37,822 vehicles over 37 days with 85% of motorists travelling 49km/h and under.

Permanent Radar on Atkinson Lane captured 12,744 vehicles over 37 days with 85% of motorists travelling 46km/h and under.

Permanent Radar on Sprucewood Drive (east) captured 18,069 vehicles over 37 days with 85% of motorists travelling 33km/h and under. School Zone speed limit is 30km/h.

Permanent Radar on Sprucewood Drive (west) captured 8,885 vehicles over 37 days with 85% of motorists travelling 39km/h and under. School Zone speed limit is 30km/h.

Portable Radar placed on Daniel Drive captured 1494 vehicles over 4 days with 85% of motorists travelling 51km/h and under.

Portable Radar placed on Cortland Street captured 830 vehicles over 5 days with 85% of motorists travelling 51km/h and under.

**MOVED BY** Councillor Scammell and **seconded by** Councillor McCaie-Burke the adoption of this report.

Discussion:

Councillor McCaie-Burke noted that the speeds captured on Daniel Drive and Cortland Street seem to be higher than the other areas and she questioned if the data in the report had been provided to the RCMP. She acknowledged that while most drivers are travelling 51 km/h or under, there are still many who are driving over the speed limit. Councillor LeBlanc suggested that since school is not currently in session, it would be prudent and beneficial to move the speed radar units that have been installed on Sprucewood Drive and use them at other locations in the Village to collect data. Mayor Wilson-Shee asked that the CAO/Clerk make note of that suggestion. She also requested that the CAO/Clerk advise Public Works staff that once they have completed collecting data from the side of Cortland Street where it is currently located, they should move the unit to the other side of Cortland Street so that speeds of traffic coming from the other direction can be recorded.

**MOTION CARRIED.**

► **MOVED BY** Councillor Scammell and **seconded by** Councillor LeBlanc the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, accept the quote as submitted by M.W. Price & Sons Ltd. for the *Kerry Lane Ditching Project - Option #2*, which includes installation of 57 meters of storm water pipe, removal of an existing culvert and headwall, installation of catch basins, creation of a swale, and installation of topsoil and sod; in the amount of \$13,205.00 plus \$1,980.75 HST for a total quote of \$15,185.75; and approve the associated paving expenses at an approximate cost of \$2,500.00 plus HST; and that the funds be transferred from General Operating Reserve Fund Account # 1015-013 to General Operating Fund Account # 1015-181.

Discussion:

Councillor LeBlanc stated that this has been a problematic area and this project will help resolve some issues that have been occurring in the area for a long time.

**MOTION CARRIED.**

► **MOVED BY** Councillor Scammell and **seconded by** Councillor McCaie-Burke the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, move forward to cost-share with Upper River Valley Health the purchase of a floating platform from Todd's Machining Ltd. to be used to service the aeration lagoon system; that the Village's contribution will be approximately \$6,000.00 plus HST; and that the funds will be sourced from the Water & Sewer Operating Budget line item # 24210-013.

**MOTION CARRIED.**

► **MOVED BY** Councillor Scammell and **seconded by** Councillor Pope the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, proceed with the issue of a tender for the *2016 Sidewalk Installation Project - Option #2*, which includes the installation of a 2.5-meter wide monolithic sidewalk on the north side of Cortland Street from the Community Mailbox across from Carlough Street to MacIntosh Drive, installed at the edge of the curb; and continuing with the installation of a 1.8-meter wide sidewalk and 2.0-meter wide boulevard on the west side of MacIntosh Drive to Gravenstein Street; and the installation of a wooden fence for safety purposes.

Discussion:

Councillor McCaie-Burke announced that she will be voting against the motion. She clarified that she is in favour of the sidewalk installation but has concerns with the fact that the proposed location will not include a grass boulevard on the north side of Cortland Street to the intersection of MacIntosh Drive. She reminded Council of a motion that was brought forward last summer to install sidewalks in a particular area. At that time, it was recommended that Council should be consistent with following the standard for sidewalks while keeping in mind the safety of pedestrians and children on bicycles as well as other uses of the sidewalk. She added that she understands that there is limited space in that area of Cortland Street and while she values staff's recommendations, she finds it difficult to understand why a grass boulevard cannot be installed from the community mailboxes on Cortland Street to the corner of MacIntosh Drive. She explained that she sees no

reason why the mailboxes cannot be moved to a location a few metres away, and she sees no reason why a .3 metre border cannot be installed instead of a .7 metre border. She noted that a 1.5 metre sidewalk could be installed on Cortland Street instead of the proposed 2.5 metre sidewalk, which would allow for a 1.4 metre grass boulevard which is close to the minimum standard size of 1.5 metres. She also remarked that according to TAC (Transportation Association of Canada) standards, a boulevard is important for streets designed for speeds greater than 60 km/h and recent data collected from Cortland Street indicate that 15% of vehicles are driving at speeds in excess of 51 km/h. Council has often been advised when making decisions to consider the benefit for the entire Village, to be fair and not to set a precedence. She commented that with the plan for future sidewalk installations, Council should follow with the standards particularly when there is a matter of safety involved.

Councillor LeBlanc stated that he agreed with Councillor McCaie-Burke's comments. He said that it is important that Council remains consistent in its decisions. The increased costs that would be incurred to create a space where the sidewalks should be installed is not a valid reason to eliminate the boulevard. He declared that he will be voting against the motion.

Deputy Mayor Scholten remarked that the Public Works Supervisor and Village Engineer have both investigated this location in order to provide the safest route possible for pedestrian traffic and to make their recommendation, which he takes very seriously. He stated that the unique characteristics of the area where the sidewalk is to be installed will pose some challenges which he felt makes option #2 the best choice, and as a result he will be voting in favour of the motion. *(Deputy Mayor Scholten, Councillors Pope and Scammell voted in favour of the motion and Councillors LeBlanc and McCaie-Burke voted against the motion).* **MOTION CARRIED.**

► **MOVED BY** Councillor Scammell and **seconded by** Councillor Pope the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, enter into a 60-month lease agreement with Riverview Ford for a 2016 Ford F150 Four-Wheel Drive Extended Cab Truck at a monthly cost of \$644.92 plus \$96.74 HST for a total monthly payment of \$741.66; with a 20% residual at the end of the term of \$7,812.50 plus \$1,171.87 HST, totaling \$8,984.37; a total of \$46,507.70 plus \$6,976.27 HST for a total value of \$53,483.97; and that the CAO/Clerk is authorized to execute said agreement.

Discussion:

Councillor LeBlanc stated that although he is not opposed to the Village leasing vehicles he hopes this is not a pattern that the Village will continue to follow in order to remain within budget. He added that he would prefer that the Village own its vehicles. **MOTION CARRIED.**

► **MOVED BY** Councillor Scammell and **seconded by** Councillor McCaie-Burke the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Building Inspector/Development Officer and the Public Works Supervisor, authorize staff to engage the services of Opus International Consultants (Canada) Ltd. for the preparation of a Storm Water Management Master Plan in accordance with the scope of work and budget outlined in the Opus letter proposal document dated May 25, 2016. **MOTION CARRIED.**

**(iii) New Maryland Fire Department's Quarterly Report:**

Chief Farrell presented his quarterly report for the months of April, May and June 2016. A total of 25 calls have been received for the quarter, which brings the total number of calls to date to 45. The total number of firefighter hours accumulated for the quarter are 253, which brings the yearly total to 423 hours. The most common types of calls have been fire alarms (18), brush fires (5), and vehicle accidents (5). Of the 45 calls received this year, 17 calls were in the Village.

**MOVED BY** Councillor McCaie-Burke and **seconded by** Councillor Scammell the adoption of Chief Farrell's report.

Discussion:

Chief Farrell noted that this year's totals are approximately the same as the numbers from 2015. **MOTION CARRIED.**

**(iv) Finance Department Update:**

Councillor Pope presented the following report from the Finance Department.

Utility Billing

Our second quarter water and sewer readings and billings have been processed and mailed out to residents along with a note concerning burning regulations within the Village.

2017 Budget

The guidelines for the 2017 Budget have been presented to Council and have been approved "in principle" so that staff can begin the necessary work on their respective budgets.

HST

The necessary changes in the Villages Financial system have been implemented adjusting for the HST increase from 13% to 15% effective July 1, 2016.

**MOVED BY** Councillor Pope and **seconded by** Deputy Mayor Scholten the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Pope and **seconded by** Councillor Scammell the following resolution of Council:

***Be It Resolved That*** all cheques of the Village of New Maryland (hereinafter called the Corporation") drawn on its current accounts be signed on its behalf by Judy Wilson-Shee, Mayor or Alex Scholten, Deputy Mayor, and signed by Scott Sparks, Treasurer or Cynthia Geldart, Chief Administrative Officer;

***Be It Further Resolved That*** the officers mentioned above are authorized for and on behalf of the Corporation:

(a) to negotiate with, deposit with or transfer to the Bank of Montreal all or any Bills of Exchange, Promissory Notes, Cheques and Orders for the payment of money and other negotiable paper, and for the said purpose to endorse the same or any of them on behalf of the Corporation, either in writing or by rubber stamp;



(b) to arrange, settle, balance and certify all books and accounts between the Corporation and the Bank; and to receive all paid cheques and vouchers, unpaid and unaccepted bills of exchange and other negotiable instruments;

(c) to obtain delivery from the Bank of all or any stocks, bonds and other securities held by the said Bank in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts therefore;

**And That** this Resolution of Council be communicated to the Bank and remain in force until written notice to the contrary shall have been given to the Manager at the Branch of the Bank at which the account of the Corporation is kept and receipt of such notice duly acknowledged in writing. **MOTION CARRIED.**

► **MOVED BY** Councillor Pope and **seconded by** Councillor McCaie-Burke the following resolution of Council:

**Be It Resolved That** all transactions of the Village of New Maryland (hereinafter called the "Corporation") drawn on its BMO Nesbitt Burns accounts be signed on its behalf by Judy Wilson-Shee, Mayor or Alex Scholten, Deputy Mayor and signed by Scott Sparks, Treasurer or Cynthia Geldart, Chief Administrative Officer.

**Be It Further Resolved That** the officers mentioned above are authorized for and on behalf of the Corporation:

(a) to negotiate with, deposit with or transfer to the BMO Nesbitt Burns all or any Bills of Exchange, Promissory Notes, Cheques and Orders for the payment of money and other negotiable paper, and for the said purpose to endorse the same or any of them on behalf of the Corporation, either in writing or by rubber stamp;

(b) to arrange, settle, balance and certify all books and accounts between the Corporation and BMO Nesbitt Burns; and to receive all paid cheques and vouchers, unpaid and unaccepted bills of exchange and other negotiable instruments;

(c) to obtain delivery from the bank of all or any stocks, bonds and other securities held by the BMO Nesbitt Burns in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts therefore;

**And That** this Resolution of Council be communicated to the Bank and remain in force until written notice to the contrary shall have been given to the Manager at the Branch BMO Nesbitt Burns at which the account of the Corporation is kept and receipt of such notice duly acknowledged in writing. **MOTION CARRIED.**

► **MOVED BY** Councillor Pope and **seconded by** Councillor LeBlanc the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, approve "in principle" the following operating budget guidelines for 2017: an operating increase of 1% to offset the HST increase from 13% to 15%; an additional increase of 1.7% for power rates; and an operating increase of 0.5% for cost of living (CPI) increase on all operating costs other than power.

*(Deputy Mayor Scholten, Councillors McCaie-Burke, Pope and Scammell voted in favour of the motion and Councillor LeBlanc voted against the motion).* **MOTION CARRIED.**

► **MOVED BY** Councillor Pope and **seconded by** Councillor Scammell the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland, donate \$16,500 to the New Maryland Elementary School Playground Improvement Initiative which will result in the installation of modern, inclusive and safe playground equipment for the youth in our community; and that the funds will be paid from the General Government Services – Grants & Donations account. **MOTION CARRIED.**

**(v) Administration Department Update:**

► **MOVED BY** Councillor LeBlanc and **seconded by** Councillor McCaie-Burke the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland, pursuant to *Procedural By-law No. 50*, Section 17(c), establish an Ad-Hoc Committee for the purpose of research and investigation into the possible implementation of solar panels at various municipal buildings, and that the terms of reference and committee composition will be determined at a later date.

Discussion: Councillor LeBlanc explained that a presentation was made to Council on 22 June 2016 regarding a proposed Community Green Initiative. The presentation focused on the recommended installation of solar panels at various municipal facilities. Following the presentation, Council agreed to establish an ad-hoc committee to undertake additional research into the use of solar panels as a supplemental energy source for municipal facilities. Such an initiative is consistent with the sustainability and climate change mitigation objectives referenced in the Village's recently amended Municipal Plan By-law.

Discussion:

Councillor LeBlanc explained that a presentation was made to Council on 22 June 2016 regarding a proposed Community Green Initiative. The presentation focused on the recommended installation of solar panels at various municipal facilities. Following the presentation, Council agreed to establish an ad-hoc committee to undertake additional research into the use of solar panels as a supplemental energy source for municipal facilities. Such an initiative is consistent with the sustainability and climate change mitigation objectives referenced in the Village's recently amended Municipal Plan By-law. **MOTION CARRIED.**

**12. APPROVAL OF THE TREASURER'S REPORT**

**MOVED BY** Councillor McCaie-Burke and **seconded by** Councillor Pope to approve the Treasurer's Report for the month of June 2016 as follows:

- from the General Operating account by cheques and direct payments \$260,698.76;
- from the Water & Sewer Operating account \$30,681.73;
- from the General Capital account \$0; and
- from the Water & Sewer Capital account \$0.

**MOTION CARRIED.**

**13. PUBLIC INPUT / INQUIRIES**

There was no input received or inquiries made by the members of the public in attendance.

**14. NEW BUSINESS**

No new items were brought forward.

**15. DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, August 17, 2016 at 7:30 pm in Council Chamber.

**16. MOTION FOR ADJOURNMENT**

**MOVED BY** Councillor McCaie-Burke and **seconded by** Councillor Scammell to adjourn the meeting.  
**MOTION CARRIED.**

The meeting adjourned at 8:09 pm.

Respectfully submitted,

Karen Taylor  
Assistant Clerk

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Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor