

**VILLAGE OF NEW MARYLAND
COUNCIL**

17 August 2016

Present: Mayor Judy Wilson-Shee
Councillor Paul LeBlanc
Councillor Gisèle McCaie-Burke
Councillor Mike Pope
Councillor Tim Scammell

Regrets: Deputy Mayor Alex Scholten

Also Present: Cynthia Geldart, Chief Administrative Officer/Clerk
Karen Taylor, Assistant Clerk

1. CALL TO ORDER

Mayor Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the Council meeting is being video-recorded for broadcasting.

2. APPROVAL OF THE AGENDA

MOVED BY Councillor Scammell and **seconded by** Councillor Pope to approve the agenda as distributed. **MOTION CARRIED.**

3. APPROVAL OF THE MINUTES

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor Scammell to approve the minutes of the July 20, 2016 regular session of Council as circulated. **MOTION CARRIED.**

4. DISCLOSURE OF INTEREST

There were no disclosures of interest declared.

5. PRESENTATIONS

No presentations were given.

6. PROCLAMATIONS

No proclamations were read.

7. CORRESPONDENCE

The following correspondence was read into the record by the CAO/Clerk Cynthia Geldart, as per the request of Mayor Wilson-Shee:

- information from the Dept. of Transportation and Infrastructure concerning their program for improvements to provincially designated highways within municipal boundaries for the 2017 construction season;
- notification from the Dept. of Transportation and Infrastructure, Financial and Administrative Services, relating to the 2016 Municipal Agreement;
- a letter from a local business regarding a donation to the Village;

- correspondence from the New Maryland Community Support Group advising of the 14th Annual New Maryland Open Golf Tournament that will be held on Saturday, September 24th at Gage Golf & Curling Club; and
- a newsletter from the Fredericton Chamber of Commerce.

8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

- July 21st – a meeting with former Mayor/Councillor Frank Dunn and presented him with a framed picture of the howitzer;
- July 22nd – a reception in honour of the 35th Annual New Brunswick Highland Games Festival;
- July 23rd – the Highland Games;
- July 26th – the Village’s Ice Cream Social, along with Councillor McCaie-Burke;
- August 5th – a meeting with a resident;
- August 8th – a meeting with a resident;
- August 8th – a committee meeting to discuss the future of St. Mary the Virgin Church;
- August 9th – a meeting with three members of senior staff;
- August 9th – the Village’s Blueberry Social, along with Deputy Mayor Scholten and Councillors McCaie-Burke and Pope;
- August 10th – MLA Brian MacDonald’s Ice Cream Social;
- August 11th – a meeting with Alicia McGuire concerning the topic “Cooking for Cancer”;
- August 15th – the Raising of the Acadian Flag ceremony;
- August 16th – the New Maryland Soccer Association’s jamboree, along with Councillor Pope who is the association’s president;
- August 17th – a meeting with a resident; and
- August 17th – a meeting with Les Smith and presented him with a birthday certificate on behalf of Council.

9. PLANNING ADVISORY COMMITTEE

Councillor LeBlanc reported that the Planning Advisory Committee met on August 8th.

- The minutes from the May meeting were reviewed.
- The committee was informed that a letter of notification has been sent to a resident regarding their application for a variance, which has been approved.
- The committee was advised that the motions to appoint Brad Marshall as committee Chairperson for a one-year term and as a committee member for three years, Councillor LeBlanc as committee Vice-Chair person and committee member for a one-year term, and Sam Ewan as a committee member for three years were passed at the June Council meeting.
- The proposed amendment for By-law No. 50 were reviewed.
- Under Old Business, an update was presented regarding a tentative subdivision plan.
- The Building Permit reports were examined. For the month of May, 22 permits were issued for a total estimated construction value of \$172,347.00. In June, 20 permits were issued with a total estimated construction value of \$1,509,583.00, and in July, 15 permits were issued at a total estimated construction value of \$181,281.00.
- Under New Business, a temporary use application for a 12-month period was approved. This

application pertained to keeping of hens in a resident zone for personal use.

- Proposed amendments to By-law No. 50 were reviewed by the committee. The amendments will implement limits to the maximum number of consecutive years a member of the public may serve on the committee. It was explained that imposing a limit will promote an opportunity for other residents to serve on the committee and ensure a periodic renewal of the committee composition.

MOVED BY Councillor LeBlanc and **seconded by** Councillor McCaie-Burke the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor LeBlanc and **seconded by** Councillor Pope the following Resolution of Council:

Be It Resolved That the Council for the Village of New Maryland begin the necessary readings to enact By-law Amendment No. 1-01-2016, a By-law to Establish a Planning Advisory Committee. **MOTION CARRIED.**

► **MOVED BY** Councillor LeBlanc and **seconded by** Councillor McCaie-Burke the following Resolution of Council:

Be It Resolved That the Council for the Village of New Maryland authorize, in favour of Derek Lohnes of 67 Bradshaw Drive, a temporary exemption to By-law No. 55-2010, a By-law to Provide for the Control and Prohibition of Noises. The exemption is subject to the following conditions:

- The exemption is valid for the period of Saturday, September 3, 2016 between 9:00 pm and 12:00 am (i.e. the outdoor playing of music shall end no later than the specified time of midnight);
- The background music is not to reach a noise level higher than speed levels;
- The parking for guests is to be dealt with in an orderly manner so as to not interrupt the safe flow of traffic in the neighbourhood; and
- RCMP are to be advised, by Village staff, of the exemption approval of Council.

Discussion:

Councillor LeBlanc explained that the exemption is for a wedding ceremony that will be held at the applicant's home. **MOTION CARRIED.**

10. EMERGENCY RESPONSE PLAN COMMITTEE

No report was presented.

► **MOVED BY** Councillor Pope and **seconded by** Councillor Scammell the following Resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of senior staff, adopt the amendments to the *Emergency Response Plan Manual* as attached hereto in "Schedule A". **MOTION CARRIED.**

11. PROJECT REPORTS / UPDATES

(i) **Recreation Department Update:**

Councillor Scammell presented the following update from the Recreation Department.

Summer Programs

Day Camp / Little Fingers

The final two weeks of Day Camp will take place at the New Maryland Centre. It has been a very busy and fun summer for our counsellors and campers. The end of summer party will be held the week of August 22nd with special activities, games, and the end of year slide show and final camper awards. Day Camp Counsellors will be leaving on August 26th and Day Camp Supervisor Brianna Hunt will remain for a few days after camp to finalize inventory and complete the end of summer report. In September, Recreation Coordinator Michelle Sawler will again be sending out a survey to the parents of Day Camp and Little Fingers to get their feedback on the programs in order to make any changes for 2017. Open Registration (four plus weeks of camp) will be offered next year by the end of April which will be appreciated by many parents.

Congratulations to long-time Day Camp Counsellor, Ryan Preston who was recently recruited by the RCMP and left for the training depot in Regina last Saturday. Recreation Coordinator Michelle Sawler and Mayor Wilson-Shee provided references for Ryan. Thanks to Ryan for filling in for a couple of weeks at Day Camp this summer during the Little Fingers weeks. There are now three former Recreation students training at the RCMP Regina Depot – Ryan DeMolitor, who worked on our Maintenance crew for several summers and Matthew Richard, who was a Day Camp Counsellor for two summers and also served as a volunteer firefighter.

A Babysitter Course was held on August 9th at Victoria Hall with 20 in attendance. Because a course had not been held since March Break, this course filled up quickly and unfortunately people were turned away. Consideration is being given to booking the next course this fall. The price for the August course increased to \$45 plus HST (our previous rate was \$40 with no HST). Any future courses held will have an increased registration fee of \$55 (including HST).

Summer Socials/Concerts

The Blueberry Social was held on August 9th which received a very steady turnout of residents. For the first time in three summers, all of the pie was handed out (210 slices). The band took advantage of the captive audience and started playing shortly after 6:30 and were enjoyed by many residents who stayed for the concert. The weather was perfect and a good time was had by all. The final social for the summer is the Corn Boil which will be held on Tuesday, August 23rd. The Blues Band “Crosscut” will be providing the entertainment and corn will be ordered from the Country Pumpkin this year.

NMES

With Council’s approval of the new NMES rental rates, user groups will be contacted to book the NMES after hours’ times later this month. The school will be closed for maintenance/cleaning from August 15th until school begins in September. The intent is to resume programs the week of September 12th with Open Gym and Adult Volleyball starting up that weekend as well.

Parks & Playgrounds

The New Maryland Soccer program has wound up for the season and their jamborees were held last Monday and Tuesday evening at the NMES field. Baseball will continue right up until the end of

the month and some booking requests have been received for the Bantam field by some Fredericton teams as there is a national tournament being held in the City at the end of the month and limited field availability.

Beautification

The benches have arrived and were installed on Friday afternoon along the highway. The two locations are next to the subdivision entrance at Castle Acres (Bradshaw Drive) and in front of the vacant lot adjacent to 411 New Maryland Highway.

MOVED BY Councillor Scammell and **seconded by** Councillor McCaie-Burke the adoption of this report.

Discussion:

Councillor Pope announced that the Division 1 Under 18 Boys' soccer team won their play-off game against Fredericton this past Monday evening by a score of 4 to 2. They will move on to the provincial championship in Dieppe this weekend and they are wished the best of luck. Councillor Pope recognized New Maryland resident Ryan O'Shea who won the 'Marathon by the Sea' in Saint John this year, as well as last year. He congratulated Ryan for a job well done. On behalf of Council, Mayor Wilson-Shee extended best wishes for a successful tournament to the Division 1 Under 18 Boys' soccer team.

Councillor McCaie-Burke commented that in addition to the benches making the New Maryland highway more beautiful, Council agreed to purchase them so that residents who are walking on the highway sidewalk will have to place to stop and rest. **MOTION CARRIED.**

► **MOVED BY** Councillor Scammell and **seconded by** Councillor Pope the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland adopt the revised Recreation Policies RD-1, Field Booking Procedure and Schedule of Fees; RD-4, Summer Day Camp Program Fees; RD-5, Little Fingers Program Fees; RD-7, NMES Booking Procedures and Regulations; and RD-11, Community Garden Rules and Regulations, and

FURTHER, that Recreation Policy RD-6, Rotating Playground Program, be rescinded. **MOTION CARRIED.**

► **MOVED BY** Councillor Scammell and **seconded by** Councillor Pope the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland adopt the following revised policies: Policy Number RD-3.4, First New Maryland Beavers; Policy Number RD-3.3, New Maryland Centre and Victoria Hall Non-Profit and Recreational Groups; Policy Number RD-3, New Maryland Centre Schedule of Fees; and Policy Number RD-2, Victoria Hall Schedule of Fees, as attached hereto; that Policy Number RD-3.1, New Maryland Centre Weddings & Receptions, be rescinded in its entirety; and that the revised policies are effective immediately.

Discussion:

Councillor Pope clarified that these amendments are general housekeeping items.

MOTION CARRIED.

(ii) Public Works Department Update:

Councillor McCaie-Burke presented the following report from the Public Works Department.

2016 Cortland Street and MacIntosh Drive Sidewalk Installation:

A tender has been prepared for the installation of sidewalks starting in the vicinity of Carlough Street running east along the north side of Cortland Street to MacIntosh drive and continuing on the west side of MacIntosh Drive to Gravenstein Street. The project is expected to take approximately three weeks to complete later this fall.

Stormwater Management Master Plan:

Opus International is preparing a Stormwater Management Master Plan for the Village of New Maryland. The key objectives for advancing stormwater management are:

- Mitigation of undesirable impacts of land development on wetlands and water courses;
- Preservation of the natural hydrologic balance in newly developing areas and its re-establishment in already developed areas;
- Protection and enhancement of the quality of stormwater discharged to wetlands and watercourses; and
- Reduction of the volume and frequency of combined sewer overflows in existing subdivisions.

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor Scammell the adoption of this report.

Discussion:

Councillor LeBlanc expressed his concern regarding the sidewalk installation on MacIntosh Drive and the anticipated 3-week timeframe for completion. He remarked that he would like to see this project expedited as much as possible. CAO/Clerk Cynthia Geldart clarified that the tender document includes a requested completion date of September 30th. She noted that she will probably have to receive Council's approval to award the tender by email and have the motion to award the tender at a special session of Council due to the time constraints of the project.

MOTION CARRIED.

(iii) New Maryland Fire Department:

► **MOVED BY** Councillor McCaie-Burke and **seconded by** Councillor Pope the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of the Fire Chief, begin the necessary readings to enact By-Law Amendment No. 58-01-2016, an amendment to the by-law respecting fireworks.

Discussion:

Councillor McCaie-Burke explained that the Fire Chief presented a detailed report at the 10 August 2016 CIC meeting with proposed changes to Fireworks By-law No. 58. The updates were approved by Council, with the request to also remove references to the *sale* of fireworks as our by-law should only regulate the *use* of fireworks within the Village limits. The original by-law was adopted in 1999 and has not been updated since that time. Due to recent requests to set off fireworks in

various locations throughout the Village and subsequent concerns expressed by the Fire Chief, the amendment was presented for Council's review and discussion. The changes restrict the locations, sizes, permit requirements, etc. of fireworks being used in the Village.

MOTION CARRIED.

(iv) Finance Department Update:

► **MOVED BY** Councillor Scammell and **seconded by** Councillor Pope the following resolution of Council:

Be It Resolved That all cheques of the Village of New Maryland transfer from the Utility Capital Reserve Fund (Acct #0626 1018-839) to the Utility Operating Fund (Acct #0626 1014-176) the sum of \$10,000;

Be It Further Resolved That the Council for the Village of New Maryland transfer from the General Operating Reserve Fund (Acct #0626 1015-013) to the General Operating Fund (Acct #0626 1013-181) the sum of \$15,665.52; and

Be It Further Resolved That the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct #0626 1015-021) to the General Capital Fund (Acct #0626 1020-875) the sum of \$331,140.20.

Discussion:

Councillor LeBlanc questioned for what purpose the amount of \$331,140.20 is being transferred. It was noted that the explanation was given at the last Council-In-Committee meeting, from which Councillor LeBlanc was absent. It was suggested that Councillor LeBlanc contact the Treasurer for clarification if he required further information. **MOTION CARRIED.**

(v) Administration Department Update:

► **MOVED BY** Councillor Pope and **seconded by** Councillor Scammell the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland approves the establishment of a *Solar Energy Research Ad-hoc Committee* with *Terms of Reference* as follows:

1. Creation and Disposition:

1.1 The Ad Hoc Committee will be established immediately and will be referred to as the Solar Energy Research Committee.

1.2 The committee will dissolve following their recommendation(s) to Council regarding the installation of solar panels on various municipal buildings provided no further recommendations are required.

2. Composition and Membership:

2.1 The roles of Chairperson and Vice Chairperson will be shared between Deputy Mayor Alex Scholten and Councillor Mike Pope.

2.2 The Mayor will be an ex-officio member of the ad hoc committee and may take part in discussions but shall not have a vote.

2.3 Rob Pero, Building Inspector/Development Officer (or his designate) will serve as the staff member on the committee.

2.4 The following representatives will serve on the ad hoc committee: Simon Duvall, Chris Pelkey and Glenn MacMullin.

2.5 The representatives noted in subsection 2.4 must complete an *Application to Serve on a Village Committee* form.

3. Mandate:

The mandate of the Ad Hoc Committee is to research, investigate, report findings and provide a recommendation to Council on the feasibility of installing solar panels at various municipal facilities.

4. Operations and Governance:

The Ad Hoc Committee will operate and govern as per Section 17 (c) of *Procedural By-law No. 50*. **MOTION CARRIED.**

► **MOVED BY** Councillor Pope and **seconded by** Councillor Scammell the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland authorize Councillor Gisèle McCaie-Burke to serve as UMNZB Zone 5 Director, as elected on June 9th, 2016 by UMNZB Zone 5 for a one-year term, with the appointment resulting in her serving on the UMNZB Board of Directors during her term.

Discussion:

Councillor Pope noted that the appointment of Council members to various committees was discussed at the July Council meeting and the motions for appointments presented at the 10 August 2016 CIC meeting for review and approval. **MOTION CARRIED.**

► **MOVED BY** Councillor Pope and **seconded by** Councillor McCaie-Burke the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland appoint Councillor Tim Scammell to serve on the Community Policing Committee for a one-year term.

Discussion:

Mayor Wilson-Shee advised Councillor Scammell that the dates of the next meetings are September 8th at the Oromocto Town Hall and November 10th at RCMP “J” Division. **MOTION CARRIED.**

12. **APPROVAL OF THE TREASURER’S REPORT**

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor Pope to approve the Treasurer’s Report for the month of July 2016 as follows:

- from the General Operating account by cheques and direct payments \$457,487.75;
- from the Water & Sewer Operating account \$29,684.55;
- from the General Capital account \$5,000.00; and
- from the Water & Sewer Capital account \$0.

MOTION CARRIED.

13. **PUBLIC INPUT / INQUIRIES**

No members of the public were in attendance.

Mayor Wilson-Shee reminded everyone about the annual golf tournament that will be held on Saturday, September 24th at 1 pm at Gage Golf and Curling Club in Oromocto, followed by a steak dinner at the New Maryland Centre. The registration form is available on the Village's website. The New Maryland Soccer Association and MLA Jeff Carr have each registered a team.

14. NEW BUSINESS

First and Second Readings of By-Law No.1-2016

MOVED BY Councillor LeBlanc and **seconded by** Councillor McCaie-Burke to read By-law Amendment No.1-01-2016, a By-law to Establish a Planning Advisory Committee, for the first time, this reading by title only. **MOTION CARRIED.**

Councillor LeBlanc read By-law Amendment No. 1-01-2016 for the first time by title only.

MOVED BY Councillor LeBlanc and **seconded by** Councillor Scammell to read By-law Amendment No.1-01-2016, a By-law to Establish a Planning Advisory Committee, for the second time, this reading by title only. **MOTION CARRIED.**

Councillor LeBlanc read By-law Amendment No.1-01-2016 for the second time by title only.

First and Second Readings of By-law Amendment No. 58-01-2016

MOVED BY Councillor Pope and **seconded by** Councillor McCaie-Burke to read By-law Amendment No. 58-01-2016, an amendment to the Fireworks By-law, for the first time, this reading by title only. **MOTION CARRIED.**

Councillor Pope read By-law Amendment No.58-01-2016 for the first time by title only.

MOVED BY Councillor Pope and **seconded by** Councillor McCaie-Burke to read By-law Amendment No.58-01-2016, an amendment to the Fireworks By-law, for the second time, this reading by title only. **MOTION CARRIED.**

Councillor Pope read By-law Amendment No.58-01-2016 for the second time by title only.

15. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, September 21, 2016 at 7:30 pm in Council Chamber.

16. MOTION FOR ADJOURNMENT

MOVED BY Councillor Scammell and **seconded by** Councillor McCaie-Burke to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:00 pm.

Respectfully submitted,

Karen Taylor
Assistant Clerk

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor