

**VILLAGE OF NEW MARYLAND
COUNCIL**

19 October 2016

Present: Mayor Judy Wilson-Shee
Deputy Mayor Alex Scholten (by phone)
Councillor Paul LeBlanc
Councillor Gisèle McCaie-Burke
Councillor Mike Pope
Councillor Tim Scammell

Also Present: Karen Taylor, Assistant Clerk
Harry Farrell, Fire Chief

Guests: Ron Naugler and Curt Wilson, New Maryland Community Support Group
Frank Brown

Regrets: Cynthia Geldart, Chief Administrative Officer/Clerk

1. CALL TO ORDER

Mayor Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the Council meeting is being video-recorded for broadcasting.

2. APPROVAL OF THE AGENDA

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor Scammell to approve the agenda as distributed. **MOTION CARRIED.**

3. MOMENT OF SILENCE

A moment of silence was observed in memory of former Councillor Dick Rogers.

4. APPROVAL OF THE MINUTES

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor Pope to approve the minutes of the September 21, 2016 regular session of Council as circulated. **MOTION CARRIED.**

5. DISCLOSURE OF INTEREST

There were no disclosures of interest declared.

6. PRESENTATIONS

There were no presentations made.

7. PROCLAMATIONS

No proclamations were read.

8. CORRESPONDENCE

The following correspondence was read into the record by the Assistant Clerk Karen Taylor, as per the

request of Mayor Wilson-Shee:

- notification from NB EMO that we have received funds in the amount of \$26,510 to assist in the recovery from damages which the Village suffered from Post Tropical Storm Arthur in July 2014;
- a newsletter from the Fredericton Chamber of Commerce;
- a newsletter from the Federation of Canadian Municipalities; and
- a thank you letter from a resident for work that was done near their property.

9. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

Sept. 22nd – interview with CBC news;

Sept. 22nd – meeting with CAO/Clerk Cynthia Geldart and two residents;

Sept. 24th - 14th Annual New Maryland Golf Tournament; Deputy Mayor Scholten participated and Councillor McCaie-Burke volunteered;

Sept. 26th – committee meeting to discuss the future of St. Mary the Virgin Anglican Church;

Sept. 27th – volunteered at NMES cafeteria;

Sept. 29th – round-table discussion with Minister Rouselle, Dept. of Environment and Local Government, hosted by RSC 11;

Sept. 30th to Oct. 2nd – the UMNBC Conference along with Councillor McCaie-Burke; Councillor Pope attended the banquet held on Saturday evening at which the Village was presented with a certificate acknowledging 25 years of incorporation;

Oct. 3rd – PNM Zoomers’ monthly meeting; Councillor McCaie-Burke also attended;

Oct. 4th – volunteered at NMES cafeteria for Thanksgiving dinner;

Oct. 4th – RSC 11 meeting;

Oct. 5th – cross-country run held at NMES;

Oct. 11th – announcement of a brand-new pilot program in support of immigration investment in NB; Deputy Mayor Scholten and Councillor McCaie-Burke attended as well;

Oct. 11th – Planning Advisory Committee meeting along with Deputy Mayor Scholten;

Oct. 13th – Fire Prevention Week Open House at New Maryland Fire Hall along with Councillor McCaie-Burke;

Oct. 18th – NB Planning and Assessment Appeal Board Hearing; Building Inspector and Development Officer Rob Pero also attended; and

Oct. 19th – meeting with Don Fitzgerald, ED, RSC 11.

10. PLANNING ADVISORY COMMITTEE

Councillor McCaie-Burke reported that the Planning Advisory Committee met on October 11th with five committee members, three staff members, and two guests in attendance.

- The committee received an update regarding the appointment of committee members. The appointment or re-appointment of one committee member position is scheduled to occur at the November Council session. Four Expression of Interest Applications have been received from Village residents including current member Debbie Connors. All applications have been forwarded to Council for their review and consideration.
- The motion for the third and final reading for the amendments to By-Law No. 1, A By-Law to Establish a Planning Advisory Committee was passed by Council at the September 21, 2016 session.

The remaining necessary administrative steps of submitting the By-Law for Ministerial Approval and registry with Service New Brunswick are in progress.

- The Building Inspector/Development Officer advised the committee that the draft amendments to By-Law No. 50, which proposed the imposition of a maximum number of years a member can serve on the committee, were reviewed at a recent Council-in-Committee meeting and Council has decided not to proceed with the proposed amendments at this time.
- The Building Inspector/Development Officer reminded the committee that he will be attending the Hearing before the NB Planning and Assessment Appeal Board on October 18th at 9:00 a.m. Documentation has been submitted to the Board by the Village. The Hearing will give the Village an opportunity to defend its position on requiring the Dedication of Lands for Public Purpose in relation to a Subdivision Plan that was submitted by two residents. It was noted that Mayor Wilson-Shee attended the hearing as well.
- The Building Permit Report for the month of September 2016 was reviewed. A total of 9 permits were issued with a total estimated value of \$100,548, and \$894 collected in fees. For the current year-to-date ending September 2016, a total of 105 permits have been issued with a total estimated value of construction of \$2,612,607 and \$18,296 collected in fees. In comparison, for the 2015 year-to-date totals ending September 2015, 127 permits were issued with a total estimated value of construction of \$4,081,788 and \$21,880 collected in fees.
- Under New Business, an application for amendments to the Municipal Plan By-law and Zoning By-Law for 346 New Maryland Highway was discussed. The committee members were provided with documentation in relation to the proposed rezoning of a 1 to 1.5-acre portion of 346 New Maryland Highway from Residential (R-2) to Community Commercial (CC). The Building Inspector/Development Officer explained that he attended a meeting on September 7, 2016 with the Assistant Building Inspector/Development Officer, Public Works Supervisor, and the Village Engineer to discuss the application and specific requirements with respect to municipal services, traffic considerations, and other matters relating to the proposed commercial land use. The committee was informed that the dates of October 5th, for the Public Presentation, and November 9th, for the Public Hearing were set at the September 21, 2016 Council meeting. Staff subsequently met with a planning consultant and traffic consultant from Exp. Services Inc. on September 29, 2016 to review the Applicant's submitted documents. An analysis has been submitted by Exp. for review by Council and PAC. In advance of the Public Presentation on October 5th, the necessary advertising in the Daily Gleaner was conducted, and notification of the meeting and supporting documents were posted on the Village website and social media outlets. Also, letters of notification were personally delivered to residents within a 200-metre radius of the subject property. Councillors and staff attended the Public Presentation as well as nine residents. Mr. Steve Holland represented the Applicants and provided some general background information on the intended phases of development for the site. The Public Hearing is the next step in the amendment process, and will be held on November 9th at 6:30 pm in Council Chamber.

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor Scammell the adoption of this report. **MOTION CARRIED.**

11. EMERGENCY RESPONSE PLAN COMMITTEE

Councillor Pope presented a report from the Emergency Response Plan Committee.

- The Emergency Response Plan Committee met October 18th with 7 committee members and 5 staff

members present. Two representatives from the Canadian Red Cross in Fredericton gave a presentation to the committee regarding the time they spent in Fort MacMurray earlier this year responding to the needs of residents of the community during the fire that devastated the area. The presentations detailed their efforts and those of their colleagues, and the challenges they faced working in a community that is so multi-culturally diverse. During their presentations, it was noted that the Fort MacMurray fire was the largest event that the Red Cross has dealt with in Canada with over 80,000 people involved in the incident.

- Following the presentation, Chief Farrell gave an update to the committee regarding the Fire Prevention Week Open House which took place on October 13th at the fire hall. The event was a great success with approximately 160 people in attendance.
- The committee concluded the meeting with a discussion regarding potential field exercises for upcoming meetings. Plans are underway to organize a field exercise that will practice the use of our communications systems and engage the assistance of other departments and agencies through mutual aid agreements. The next committee meeting is scheduled for November 15th at 2:00 pm.

MOVED BY Councillor Pope and **seconded by** Councillor McCaie-Burke the adoption of this report.
MOTION CARRIED.

12. PROJECT REPORTS / UPDATES

(i) **Recreation Department Update:**

Councillor Scammell presented the following update from the Recreation Department.

Day Camp / Little Fingers Parent Survey / Reports

The online parent survey that closed October 14th has received very positive responses overall. A final report along with recommendations for 2017 will be prepared later this month.

Babysitter Course

A babysitter course was held on Thursday, October 6th at Victoria Hall with full attendance. The next course is scheduled for Friday, March 10th (March Break).

Pumpkin Carving

The Pumpkin Carving Event will be held on Saturday, October 29th from 10:00 am until noon in the Elementary School cafeteria. For the younger participants, colouring pages, paint and stickers will be offered and healthy snacks will be provided.

Remembrance Day

Planning for the annual Remembrance Day Service is just underway. This year marks the 20th anniversary of the New Maryland Cenotaph. Requests from the public to lay a wreath/cross during the service are being accepted. It is anticipated that over 400 people will be in attendance.

Christmas Events

The Wreath Making Seminar is booked for Saturday, November 26th at the New Maryland Centre. The sessions are being held at 9:00 am, 10:15am and 11:30 am. The Christmas Tree Lighting is scheduled for Thursday, December 1st at Victoria Hall Park. The Christmas House Tour is

scheduled for Sunday, November 27th. Mayor Wilson-Shee coordinates this event. All of the events leading up to the New Maryland Lions Club and New Maryland Fire Dept. Toy & Food Drive were included in the Fall/Winter Guide this year including the Turkey Drive which will be held on December 3rd, the Fundraiser Breakfast scheduled for December 4th, and the Food Drive dates of December 5th – 7th.

The Free Skate is tentatively booked for December 29th at the Grant Harvey Centre from 2:00 – 4:00 pm. Council will be hosting a New Year's Levée on January 1st at Victoria Hall from 12:00 – 1:30 pm.

Community Events

A Pickleball demonstration was held on Saturday, October 8th at the NMES Gym from 10:00 – 12:00 pm. There has been some discussion around starting a New Maryland Pickleball Club or perhaps just encouraging new players that live in New Maryland to join the Fredericton club and offer some regular times for play in the Village. The October 8th session drew 15 people, all of whom seemed to enjoy playing and learning more about the game. Many thanks to Alden Briggs for taking the lead on this initiative.

The Annual Fall Frolic at NMES is being held on Friday, October 21st and FHS is holding a fundraiser breakfast at the New Maryland Centre on October 29th for the Kats Kitchen Fundraising Breakfast. The Recreation Department is supporting these events by posting information on Facebook, Twitter and the community bulletin board.

Parks & Playgrounds

The final treatment at the Athletic Park soccer field was done last week with a fall lime and fertilizer. Staff will continue to budget for the annual maintenance of this field as it has made a big difference in the overall health and durability of the field. Four new swings have been installed at Shaw Park this month. Due to the unusually mild weather, staff are still mowing parks and playing fields as well as watering our various flower beds. New Maryland Baseball has also constructed and installed two new equipment/storage boxes in the Athletic Park Bantam and Peewee fields. They are elevated and much larger than the current boxes. The soccer nets have been taken down and stored for the winter and the inclusive swings and skateboard equipment will remain until the weather turns colder. Also, due to the milder fall weather, the portable washrooms will be kept in place at the parks for an extra month and will be removed the week prior to Hallowe'en. The Community Garden residents will be notified next week that the plots will be tilled by the end of October. It was an excellent gardening season with a very dedicated group of gardeners. The boardwalk of the New Maryland Trail is a concern. Several boards have been replaced this summer and fall with many more quickly deteriorating as the wood ages rapidly. Staff would prefer to see sections of the boardwalk replaced with crusher dust as funds permit.

MOVED BY Councillor Scammell and **seconded by** Councillor Pope the adoption of this report.

Discussion:

Mayor Wilson-Shee mentioned that the Howitzer Dedication ceremony will be held on Saturday October 22nd at Victoria Hall Park at 11:00 am. She stated that because of the forecasted rain, the event will probably be held inside Victoria Hall. Light refreshments will be served following the ceremony.

MOTION CARRIED.

(ii) Public Works Department Update:

Councillor McCaie-Burke presented the following report from the Public Works Department.

Fall Leaf Pick-Up

The Fall Leaf Pick-up has been scheduled for November 16th and 17th. Residents whose garbage is collected on Mondays will have their leaves picked up on Wednesday, November 16th and those whose garbage is collected on Tuesdays will have their leaves picked up on Thursday, November 17th. As a reminder, only bags of leaves will be accepted and no other yard debris will be collected. Please have your bags to the curb by 7:00 am the morning of the pick-up. For more information, please visit the Village website at www.vonm.ca.

Speed Radars Results for August, September and October

Permanent Radar on **Bradshaw Drive** captured 53,211 vehicles over 73 days with 85% of motorists travelling 46km/h and under.

Permanent Radar on **Crown Avenue** captured 42,161 vehicles over 73 days with 85% of motorists travelling 47km/h and under.

Permanent Radar on **Atkinson Lane** captured 54,090 vehicles over 73 days with 85% of motorists travelling 47km/h and under.

Permanent Radar on **Sprucewood Drive (east)** captured 33,856 vehicles over 73 days with 85% of motorists travelling 34km/h and under. School Zone speed limit is 30km/h.

Permanent Radar on **Sprucewood Drive (west)** captured 22,651 vehicles over 73 days with 85% of motorists travelling 38km/h and under. School Zone speed limit is 30km/h.

Public Works

Public Works staff have been busy preparing for the winter months by draining fire hydrants, patching around manhole structures with asphalt, inspecting storm and sanitary sewers systems and preparing equipment for winter service.

Senior staff are working with Opus International finalizing a Storm Water Management Plan and setting priorities for storm water system upgrades for the upcoming years.

Animal Control Quarterly Report

During the months of July, August, and September our Animal Control By-Law Enforcement Officer responded to a total of 13 calls. Most of the calls were for dogs and cats running at large. He also performed 10 patrols throughout the Village, but did not encounter any issues.

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor Scammell the adoption of this report. **MOTION CARRIED.**

(iii) New Maryland Fire Department Quarterly Report:

Chief Farrell reported that for the months of July, August and September a total of 16 calls for service were received, which brought the year-to-date total to 61. Of the 16 calls, 8 were received within Village limits and the remainder were outside the Village. A total of 176 firefighter hours were accumulated for the quarter, which totals 502 firefighter hours for the year responding to

emergency calls. The top three types of calls for the quarter were fire alarms, structure fires, and power lines/pole fires.

MOVED BY Councillor LeBlanc and **seconded by** Councillor McCaie-Burke the adoption of this report. **MOTION CARRIED.**

(iv) Finance Department Update:

Councillor McCaie-Burke presented the following report from the Finance Department.

Utility Billing

The third quarter water and sewer readings and billings have been processed and mailed out to residents. As an added convenience for the customer, information on receiving future invoices via e-mail had also been included in the mail-out. The response so far has been positive and this translates to direct savings in terms of printing, envelopes and mailing costs, not to mention the soft savings of staff time being allocated to more cost-benefit duties.

2017 Budget

Staff have been working diligently on preparing their 2017 budgets. On October 5, 2016 capital budgets, along with a five-year plan, were presented to Council for consideration. Operational budgets continue to be worked on for presentation to Council in the near future.

Audit

The auditors arrived to perform their preliminary 2016 audit work by requesting sample information on invoices, processes, and reviewing procedures.

Disaster Relief

The second and final Tropical Storm Arthur claim cheque for Disaster Relief in the amount of \$26,510 has been received. These funds are being allocated to capital reserve for future storm water projects.

Borrowing

In September, the final application for the issuance of debentures were submitted to the Municipal Capital Borrowing Board for the Gravenstein Culvert and Castle Acres Paving projects. That funding is expected to be received prior to year-end.

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor LeBlanc the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor McCaie-Burke and **seconded by** Councillor Scammell the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland transfer from the General Operating Fund (Acct #0626 1013-181) to the General Capital Reserve Fund (Acct #0626 1015-021) the sum of \$83,731 for Storm Water Projects.

Discussion:

Councillor McCaie-Burke clarified that All allocations to or from reserve funds require motions of Council as per the New Brunswick Municipalities Act. As discussed and agreed by Council at the October 12, 2016 Council-In-Committee Meeting, this motion deals with the Storm Water Projects Reserve which was budgeted for in 2016. **MOTION CARRIED.**

► **MOVED BY** Councillor McCaie-Burke and **seconded by** Councillor LeBlanc the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland transfer from the General Operating Fund (Acct #0626 1013-181) to the General Capital Reserve Fund (Acct #0626 1015-021) the sum of \$26,510 for Storm Water Projects.

Discussion:

Councillor McCaie-Burke explained that as discussed and agreed by Council at the October 12, 2016 Council-In-Committee Meeting, this motion deals with compensation received for disaster relief related to Tropical Storm Arthur in 2014 to which the funds are allocated to the Storm Water Projects Reserve. **MOTION CARRIED.**

► **MOVED BY** Councillor McCaie-Burke and **seconded by** Councillor Scammell the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland transfer from the General Capital Fund (Acct #0626 1020-875) to the General Capital Reserve Fund (Acct #0626 1015-021) the sum of \$6,450 for a future storm water attenuation pond.

Discussion:

Councillor McCaie-Burke stated that as discussed and agreed by Council at the October 12, 2016 Council-In-Committee Meeting, this motion deals with a future storm water attenuation pond reserve for which Tandex Inc. has conveyed the funds to the Village for said purposes and as a portion of their contribution towards Pineridge Phase 3A and 3B development.

MOTION CARRIED.

13. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Scammell and **seconded by** Councillor Pope to approve the Treasurer's Report for the month of September 2016 as follows:

- from the General Operating account by cheques and direct payments \$210,007.93;
- from the Water & Sewer Operating account \$25,164.64;
- from the General Capital account \$17,976.93; and
- from the Water & Sewer Capital account \$18,413.29.

MOTION CARRIED.

14. PUBLIC INPUT / INQUIRIES

A Village resident, Frank Brown, addressed Council with his concerns regarding speeding. He suggested that Council raise the speed limit to 70 km/h on the highway and 50 km/h in the subdivisions and enforce it. He also recommended that Council remove the stop signs and install yield signs instead since drivers are ignoring stop signs. Mr. Brown requested that Council not forget the 'have-not'

portion of the Village when Council is considering the new tax rate for 2017.

15. NEW BUSINESS

No new business items were brought forward.

16. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, November 16, 2016 at 7:30 pm in Council Chamber.

17. MOTION FOR ADJOURNMENT

MOVED BY Councilor LeBlanc and **seconded by** Councillor McCaie-Burke to adjourn the meeting.
MOTION CARRIED.

The meeting adjourned at 8:07 pm.

Respectfully submitted,

Karen Taylor
Assistant Clerk

Karen Taylor
Assistant Clerk

Judy Wilson-Shee
Mayor