VILLAGE OF NEW MARYLAND
COUNCIL

17 May 2017

Present: Mayor Judy Wilson-Shee, Deputy Mayor Alex Scholten, Councillor Paul LeBlanc, Councillor Gisèle McCaie-Burke, Councillor Mike Pope, Councillor Tim Scammell

Also Present: Cynthia Geldart, Chief Administrative Officer/Clerk
Karen Taylor, Assistant Clerk

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1. CALL TO ORDER

Mayor Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.

2. APPROVAL OF THE AGENDA

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell to approve the agenda as distributed. **MOTION CARRIED.**

3. APPROVAL OF THE MINUTES

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke to approve the minutes of the 19 April 2017 regular session of Council as circulated. **MOTION CARRIED.**

4. DISCLOSURE OF INTEREST

No disclosures of interest were declared.

5. PRESENTATIONS

No presentations were made.

6. PROCLAMATIONS

Mayor Wilson-Shee read the proclamations for Lyme Awareness Month and for Disability Awareness Week.

7. CORRESPONDENCE

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Wilson-Shee:

- an email from Tourism NB regarding their 2017 Annual Summit scheduled for May 23rd and 24th;
- information from the Union of Municipalities of New Brunswick concerning efforts to remove countervailing duties on softwood lumber exports to the United States;
- a news release from the Department of Post-Secondary Education, Training and Labour regarding the

value-for-money audit of WorkSafe NB and the task force that will be established to examine workers' compensation;
- an email from the New Brunswick Human Rights Commission advising that the new *Human Rights Act* has come into effect;
- the announcement of the 2017 Kira Award Winners from Ignite Fredericton;
- highlights from the Fredericton International Airport Authority's Annual General Meeting;
- the Fredericton Chamber of Commerce Connections newsletter; and
- a letter to Hon. Bill Fraser, Minister of the Department of Transportation and Infrastructure, explaining that our Storm Water Management Plan identified the existing culvert located on Route 101 just beyond the Village's southern boundaries as a potentially high-risk area when flooded.

8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:
April 20th – Age-Friendly Community Ad hoc Committee meeting with Deputy Mayor Scholten, Councillor McCaie-Burke and Assistant Clerk Karen Taylor;
April 20th – CBDC Southwest's Celebrating Success Gala 2017;
April 21st – met with Dana Demmings;
April 21st – met with MLA Jeff Carr;
April 25th – met with PNM Zoomers' exercise class along with Councillor McCaie-Burke;
April 25th – met with Larry Shaw, Ignite Fredericton;
April 27th – met with Yves Gagnon;
April 27th – met with Don Fitzgerald, ED RSC 11 and Vice-Chair Scott Smith RSC 11;
April 29th – Spring Into Wellness session along with Councillor McCaie-Burke;
May 1st – a presentation to the PNM Zoomers of Assistance Programs offered by the Department of Social Development and presented by Heather Dube, Brooks O'Leary and Councillor Scammell; Councillor McCaie-Burke, Building Inspector/Development Officer Rob Pero, and Assistant Building Inspector/Development Officer Kyle Arsenault attended as well;
May 1st – telephone conference with Sara Degrace, Assistant Deputy Minister of the Department of Environment and Local Government;
May 2nd – RSC 11 Board meeting;
May 3rd – met with Trails NB;
May 4th – Age-Friendly Community Ad hoc Committee meeting along with Councillor McCaie-Burke;
May 4th – 19th Annual Kira Awards long with Deputy Mayor Scholten who attended representing Ignite Fredericton;
May 6th – met with a resident in Sunrise Estates along with Councillor McCaie-Burke;
May 8th – a reception and dinner hosted by St. Thomas University, which was also attended by Deputy Mayor Scholten;
May 10th – Public presentation of the draft Strategic Plan, along with all Council members and Senior Staff;
May 11th – Fredericton International Airport's Annual General Meeting;
May 11th – ALL Accounting's celebration of 50 years in business along with Deputy Mayor Scholten;
May 12th – Age-Friendly Community Ad hoc Committee's trial run of the A Day for the Ages Open Forum along with Councillor McCaie-Burke;
May 13th - Age-Friendly Community Ad hoc Committee's A Day for the Ages Open Forum along with Deputy Mayor Scholten, Councillors McCaie-Burke, Pope and Scammell, CAO Cynthia Geldart and Fire Chief Harry Farrell;

May 15th – Playground Committee meeting;
May 17th – met with Chris Ramsay;
May 17th – interview with Global News regarding regional collaboration for the new Fredericton Performing Arts Centre; and
May 17th – PNM Zoomers pot luck along Councillor McCaie-Burke.

9. PLANNING ADVISORY COMMITTEE

Councillor Paul LeBlanc reported that the Planning Advisory Committee met on May 1st with one member absent.

- Under Business Arising, the Committee was informed by Building Inspector/Development Officer Rob Pero that Council conducted the third and final readings to enact the amendments to the definition of a "lot" in both the subdivision and building by-laws at the April 19th, 2017 Council meeting. Also, the amendments to Section 8 (1) of Subdivision By-law 07-2016 were enacted to clarify that all subdivision of land will require the dedication of Land for Public Purpose, regardless of the number of lots to be created on a subdivision plan.
- Assistant Building Inspector/Development Officer Kyle Arsenault reviewed the building permit reports for February, March, and April of 2017. The February and March totals were consistent with the numbers from the same time last year. Kyle noted that an increase in permit applications is apparent in the April statistics which is consistent with the trend noted in April of 2016.
- Rob Pero noted that the Provincial Government is currently reviewing draft amendments to both the *Municipalities Act* and *Community Planning Act.* Kyle Arsenault and Rob Pero will be attending a seminar on May 31st to learn more about the amendments and how they will provide local governments with what are claimed to be broader powers, increased flexibility and autonomy, modern planning tools, and updated requirements for planning and development.
- Rob Pero advised the Committee that motions will be brought forward at the June 21st Council meeting for Planning Advisory Committee appointments to the 1-year positions of Chairperson and Vice-Chairperson. Also, the 3-year term for a regular Committee member, currently held by Phil Hersey, will expire in June. The Village's Procedural By-law No. 50 requires that when a vacancy arises or the term of membership is due for renewal, notification shall be posted via the Daily Gleaner and social media advertising that the position is available for appointment or reappointment. Interested residents, including the current member whose term is about to expire, are required to complete and submit the *Expression of Interest to Volunteer for the New Maryland Planning Advisory Committee* form for Council's review and approval.
- Rob Pero explained to the committee that the *Specifications for Developers* document is a guideline and set of standards provided to developers in relation to proposed residential subdivision development. He explained that staff have been working on the draft amendments to the document.
- Rob Pero explained that a Strategic Plan Public Meeting is scheduled to give the public an opportunity to review the draft document.
- The next meeting is scheduled for June 5th at 7:00 pm.

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor McCaie-Burke the adoption of this report. **MOTION CARRIED.**

10. EMERGENCY RESPONSE PLAN COMMITTEE

No report was presented.

11. PROJECT REPORTS AND UPDATES

(i) Recreation Department:

Councillor Gisèle McCaie-Burke presented an update from the Recreation Department.

Summer Students

Twelve students have been hired to work for the recreation department for the summer months, including four recreation maintenance staff, one day camp supervisor, six full-time counsellors and one part-time counsellor. The students are Scott Lynch, Brent Wishart, Ian Ley, Daniel Graham, Alexandrea Jewett, Lauren MacDonald, Bailey Graham, Draydon Scott, Jacqueline Gaudet, Simon Wassef, Sarah Johnstone and Kathleen Varty.

All of the counselors as well as the recreation coordinator participated in the Super Hero training on Monday, May 15th which included High Five, Physical Literacy and Fundamental Movement Skills. The day-long session provided valuable and practical training and hands-on learning for our Day Camp staff. It also served as an excellent team-building experience by bringing the entire group together for the first time.

Day Camp/Little Fingers Programs

The planning, preparation and registration for this summer's Day Camp Program (ages 6-12) and Little Fingers Program (ages 3-5) is on-going and proceeding very well. The day camp will run for 9 weeks beginning June 26. The registration numbers for Day Camp and Little Fingers as of Friday morning, May 12th are as follows:

Day Camp

Week 1, Happy 150th Canada! – 29
Week 2, Christmas in July (4-day week) – 28
Week 3, Everything 80's – 16
Week 4, Ocean Explorers – 40 (FULL)
Week 5, Spaced Out! – 21
Week 6, Sports FANatics! – 24
Week 7, Animal Planet (4-day week) – 18
Week 8, Hollywood Week! – 25
Week 9, End of Summer Party – 40 (FULL)

The two most popular weeks are Ocean Explorers and End of Summer. Both weeks were full by Tuesday morning.

Little Fingers

Week 1, Little Builders – 5
Week 2, Ocean Wonders – 9
Week 3, Space Explorers – 6

The Recreation Coordinator and staff are pleased to see so much interest in our programs and are excited for Day Camp and Little Fingers to get started. Staff have received very positive feedback from the parents who expressed appreciation for the elimination of the restrictions on the number of weeks permitted during the first registration, thereby only needing to register once.

CIT Program

The Counselors-In-Training (CIT) program applications are due on Friday, May 26th with a meet & greet scheduled for Thursday, June 1st at the Village Office from 6:30 – 8:30 pm. This year the Village hopes to select up to eight CITs for Day Camp and one or two for the Little Fingers program. The CIT program offers an excellent opportunity for youth to gain valuable leadership skills as well as volunteer their time in our summer programs and provide much appreciated assistance to our Day Camp staff. Four applications have been received to date. Staff started actively promoting the program this week and the community bulletin board sign will be posted the week leading up to the application deadline.

New to Maryland Day

Most of the New Maryland Day planning is complete and vendors are booked. This year New Maryland Day will be held on June 3rd and will run from 12:00 – 4:00 pm at NMES, preceded by the Lions Club Breakfast from 8:00 – 11:00 am at the New Maryland Centre. There are many confirmed activities with some similar to those we had in the past as well as the addition of activities that will be new this year. Two bouncy castles will be different from last year. The double racer 2-story slide, which will be located outside behind the school, will be new as well as the walking water balls. There will be a dunk-tank and one new game for the gym – a giant 4-Across. Also confirmed are glitter and henna tattoos, coloured hair streaks, face painting, balloons, New Maryland Day tattoos, a petting zoo, pony rides and more. Once again Sobeys will provide healthy food samples and the Lions Club BBQ will be on site. The cake cutting is scheduled for 12:30 pm outside at the entrance of NMES.

Spring/Summer Program & Event Guide

The guide was mailed on May 1st to Village residents and surrounding communities. Copies are also available at the Village Office.

Parks & Playgrounds

The portable washrooms have been installed throughout the parks as of May 1st. Staff have commenced spring repairs on the New Maryland Centre trails, including bringing in loads of crusher dust, clearing the boardwalk of leaves and debris, and board repairs.

Community Garden

The community garden has been promoted and all 15 plots are reserved. There is a wait-list of three people which is a first in several years. The Village staff typically tries to have the garden open by the May long-weekend.

Beautification

Prep work to the flower beds and planters has taken place in the last couple of weeks. We will soon see several varieties of flowers being planted which a nice addition to the anticipated summer season.

Baseball & Soccer

Online registration continues for the New Maryland Minor Baseball Association as well as the New Maryland Soccer Club. This year, NMMBA has a Facebook page which is regularly updated so staff have been sharing their posts and directing inquiries to this page which has been very helpful. The soccer club's web site is also a great resource, offering online registration and

team information. The remaining registration date for soccer registration at NMES is May 27th. The Village will be taking advantage of the online calendar to book the fields for soccer and baseball usage to help with parks and fields maintenance and scheduling.

NMES
Open Gym, Pickleball and Adult Volleyball will continue at NMES until the weekend of June 17th. Dance will conclude the first week of June and karate will continue throughout the summer. May has been exceptionally busy on the weekends with spring baseball camps for three Sundays, two birthdays bookings, two soccer registrations, a 2 ½ day karate tournament, and two ½ day karate workshops.

PNM Zoomers
The Zoomers had a very successful soup luncheon last month with 66 in attendance and plan to repeat this type of event when the fall programming resumes. At the May monthly meeting, three guest speakers from the Department of Social Development were present to discuss Assistance Programs. One of our Council members, Tim Scammell was one of the speakers. The busy activity season for the Zoomers is winding down. Tonight was the last pot luck of the season, tomorrow will be the last day for the exercise class, and the book club will meet next week. All regular activities will start again in September.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

(ii) Public Works Department:
Councillor Tim Scammell presented the following update from the Public Works Department.

Public Works Reports
Village staff investigated seven Public Works Reports for the month of April. The reports included inquiries regarding culvert inspections, plow damage from snow removal operations, storm water run-off and collection of garbage.

The Village has budgeted for eight driveway culvert repairs/replacements for 2017 however residents are encouraged to bring forward any concerns they may have with their culvert for Public Works staff to investigate.

Public Works staff are making repairs to sod damage and conducting general clean-up throughout the Village with the help of three summer students.

Spring Clean-up
Tree Mulching will begin on Tuesday, May 23rd. Residents are reminded that only one pile for any given property with a size no greater than 2.4 m long x 1.22m wide x 1.22m high (8 ft x 4 ft x 4 ft) will be collected. Piles larger than these dimensions will be left for the property owner to dispose of at their own expense. For more information please see the Village's website or call the Village office.

Spring Clean-up will take place on May 22nd and May 23rd. Please see the Village's website regarding items that are acceptable for this collection.

The Village will be collecting leaves this spring on May 24th and May 25th. Residents are to bag their leaves and have them ready for pick-up prior to these dates. Plastic and compostable paper bags can be used however the Village encourages residents to use the compostable paper bags which are more environmentally friendly and easier for the collectors. Residents are notified that only compostable paper bags will be accepted for the collection of leaves this fall.

Street Sweeping has been completed in the Village. Council and staff thank residents for their patience during this cleaning operation.

Sidewalk Placement along Carlough Street, Cortland Street and MacIntosh Drive
The Village of New Maryland has awarded the contract for Sidewalk Placement along Carlough Street, Cortland Street and MacIntosh Drive to Wilson Builders Ltd.

The project consists of placing approximately 850 linear metres of concrete sidewalk along the east side of Carlough Street, a section along Cortland Street from Carlough Street to MacIntosh Drive, and along the north side of MacIntosh Drive from Cortland Street to Highway 101. In addition, approximately 60 metres of street realignment on MacIntosh Drive is included as part of the work. This project will start as soon as weather permits.

Route 101 Upgrade Phase 1
The Village of New Maryland, in conjunction with the Department of Transportation and Infrastructure (DTI), will be making improvements to Route 101 between Baker Brook Court and MacIntosh Drive. The project consists of concrete curb repair, manhole structure repair and adjustment, road crossing repair (frost heaves), cold milling, asphalt paving, shoulder repair and pavement markings. DTI will partner with the Village on this project which has an estimated cost of $200,000.00. The Village's contribution to the project will be 15% or $30,000.00. Site investigations and tender preparations have started for this project.

RA-5 Crosswalk Installation at Timothy Drive
DTI has granted the Village permission to install an RA-5 Crosswalk across Route 101 at Timothy Drive. This installation will be similar to the structure located at Crown Avenue and installation will take place this summer.

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Paul LeBlanc the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Paul LeBlanc the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, move to transfer $40,000.00 (*forty thousand dollars*) from the General Capital Transportation Highway 101 Reserve Fund to the General Capital Fund for the purpose of installing a RA-5 Crosswalk Assembly across Route 101 at Timothy Drive.

Discussion:

Councillor Scammell explained that the Village of New Maryland has been granted permission from DTI to install a RA-5 Illuminate Crosswalk Assembly on Route 101 at Timothy Drive. The Village will bear the full cost of installing and maintaining the crosswalk. This

location was selected as there is a high volume of pedestrian traffic crossing the highway to access the sidewalk along the east side of the highway or to visit the mini-mall. Village Council and staff feel it is important to provide a safe location for pedestrians to cross the highway at this location. The in-ground infrastructure for the crosswalk assembly was installed during the upgrading of Route 101 in 2007. The above ground assembly and electrical are required to be installed. The RA-5 Crosswalk Assembly will be sourced from Bird-Stairs Ltd. and installation will be provided by DC Electrical Service & Maintenance Inc.

Councillor LeBlanc commented that it is unbelievable that it has taken such a long time to receive approval from DTI to install the sidewalk, but persistence has paid off.

Mayor Wilson-Shee stated that it is fortunate that the decision was made to install the in-ground infrastructure in 2007 when the upgrading of Route 101 took place.

MOTION CARRIED.

(iii) Finance Department:

Councillor Mike Pope presented an update from the Finance Department.

Borrowing

As part of the 2017 Capital budget, the process to make application to the Municipal Capital Borrowing Board (MCBB) to borrow funds for the Trackless and Blower attachment commenced with the necessary resolution of Council. The application, along with the quotes and literature, have been submitted to the Department of Local Government and they have produced a Notice of Hearing to be published in the local newspaper on two consecutive days. The request for the advertisement was forwarded on to the Daily Gleaner for publication which took place on May 8th and 9th consecutively. The next hearing date for the MCBB is June 12, 2017. In keeping with past experience, the Ministerial Order should be signed sometime in the second half of July 2017. As per the regulations, no work on any projects may commence prior to the Ministerial Order being received.

HST

The HST remittance for the period of January 1-March 31, 2017 has been completed and filed. The amount of $40,525.78 (*Forty Thousand, Five Hundred and Twenty-Five Dollars and Seventy- Eight cents*) was received on May 1, 2017.

Asset Management

The Treasurer convened a meeting with Martin Gordon and John McKinney of Opus International Consultants to discuss the development of an Asset Management Plan and the costs involved, which will be a future requirement for Gas Tax funding. An initial presentation to Mayor and Council is scheduled for the May 24th Council-In-Committee meeting.

Audit

The Auditors have completed the 2016 audit and have produced the draft Audited Financial Statements which they presented and reviewed with Mayor and Council on May 15th. Councillor Pope noted that tonight there will be a motion to adopt the 2016 audited financial statements as per the provincial regulations.

Financial System
The Treasurer has been working with Acumen Information Systems of NB to update the Sage accounting and fixed assets software. This should be completed by the end of May.

Debit Machines
The Treasurer has been working with Moneris on switching over the current debit machines (hard wired) to portable hand-held devices. These devices should make certain processes (i.e.: registration for summer camp) much more fluid and less congested in the reception area.

Reception Area
The Treasurer has been working with Office Interiors on designing a new front reception area to better meet both the current and future needs of the Village. A few restrictions were encountered and we are working to overcome those issues.

Utility
The uptake from customers on receiving their utility bills electronically has been phenomenal. In the past year, we have grown from 70 customers utilizing this method to over 322 customers. The use of this method has translated into over $1,200 of annual savings on postage alone, not counting savings in personnel time, printing and envelope costs. We truly appreciate those who signed up for this method of billing as it certainly has contributed to reducing our carbon footprint. Councillor Pope encouraged residents to sign up for the electronic billing.

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

►**MOVED BY** Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland adopt the 2016 Village of New Maryland Audited Financial Statements as prepared by the chartered accounting firm of Grant Thornton LLP and as reviewed by Council on 15 May 2017.

Discussion:

Councillor Pope clarified that the audited financial statements require a motion of Council as per the *New Brunswick Municipalities Act* and this motion ensures compliance with the legislation. **MOTION CARRIED.**

(iv) Solar Energy Research Ad hoc Committee:

Deputy Mayor Alex Scholten presented an update from the Solar Energy Research Ad hoc Committee.

- The committee met on April 20th with all but one member present.
- The Committee was advised that during the April 12, 2017, CIC meeting, Council agreed in principle to award the solar panel installation project to Epic Energy Inc. and that the necessary formal motion to award the project was presented at their April 19th formal session. The contractor has been advised of the status, and in the interim, the New Maryland Centre building design drawings have been forwarded to the contractor with a request that the solar panel array mounting system manufacturer's design work commence as soon as possible. Upon receipt of the design, the Village's structural engineering consultant will assess the proposed loading conditions to be imposed on the structure at the mounting system

connection points. The contractor anticipates the design will take one to two weeks, and the structural review by the Village's engineering consultant is expected to require approximately one week to complete. Further updates will be provided to Council as soon as a determination is made as to whether or not structural reinforcements to the building are required.

- The next meeting is scheduled for May 25th at 8:00 pm.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of this report.

Discussion:

Deputy Mayor Scholten commended Rob Pero for his hard work and the committee members for their unparalleled efforts in regard to this project.

Mayor Wilson-Shee remarked that the New Maryland Community Support Group will plan to set up a meeting with Rob to discuss potential grant funding opportunities.

MOTION CARRIED.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councilor Tim Scammell the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland authorizes the Mayor and Village Clerk to execute the Atlantic Canada Opportunities Agency (ACOA) Contribution Agreement, and thereby acknowledge acceptance of the ACOA Offer of Assistance under the Canada 150 Community Infrastructure Program in relation to the New Maryland Centre Solar Panel Power Generation Grid-Tie System Project.

MOTION CARRIED.

(v) Age-Friendly Community Ad hoc Committee:

Councillor Gisele McCaie-Burke presented an update from the Age-Friendly Community Ad hoc Committee.

- The Age-Friendly Community (AFC) Ad hoc committee held its monthly meeting on Thursday, April 20 with 16 committee members present.
- The committee members were informed that due to work commitments, one member is unable to attend future monthly meetings of the whole committee but will continue to be a member of the *Identification of Needs of Older Adults* sub-committee.
- The committee members were also informed that the Village received a generous donation from Tony Spares, Scotia McLeod, Wealth Management, and the PNM Zoomers to pay for some of the cost to be incurred for the Day for the Ages event.
- Reports from the three subcommittees were presented.

The *Community Inventory* sub-committee, with Councillor McCaie-Burke as lead, held one meeting. Much of the meeting was focused on reviewing a few assessment tools and the preparation of an inventory tool. The committee agreed there is a lot of information to review and much work to accomplish before the June deadline. The work to be done was divided amongst sub-committee members. After some discussion, the sub-committee agreed to complete an inventory of New Maryland programs and services, an inventory of businesses and compile available statistics pertinent to New Maryland.

The *Identification of Needs of Seniors* sub-committee, led by Mariet van Groenewoud, met three times and were busy focusing their energy into the planning of the Day for the Ages Forum which was held May 13th at the NM Centre. The open concept nature of the

forum required a key question to drive the agenda for the forum event. The key question that the sub-committee recommended was "How can we work together to make New Maryland an Age-Friendly community?". Mariet also reported on the sub-committee's communication plan and strategy that needed to be rolled out immediately. After reporting their plan to the AFC committee, all agreed to promote this event with supporting material prepared by this sub-committee and others. Part of the promotion plan included: the drafted news release to be used as a base for all forms of communication, a brief write-up to go in all local church bulletins and many volunteered to connect with the churches, promotion of the forum through the Daily Gleaner and CBC, a message posted on the Rogers website, and the invitation would be posted on the Village's social media sites, mailed out via Canada Past and hand-delivered to all local businesses. It was agreed that it will be left up to parents to determine if their children should attend the event and an age limit would not be imposed. A meeting was held with the forum facilitator for a trial run one week and one day before the event. Most of the committee members agreed to attend and volunteer at the May 13th event. The sub-committee also reported on the community survey. The sub-committee members have been considering the possibility of doing a survey as another means to collect data. The Senior Goodwill Ambassador committee member informed the group that the capital region Goodwill Ambassadors are putting together a comprehensive survey for the region to be conducted in the fall. The results from the analysis of the survey will not be available until 2018. After some discussion, the group suggested that Tim Snow, a wellness consultant with Department of Social Development, be invited to attend the next meeting so he can further explain the details of Fredericton's Age-Friendly survey. Plans are underway to hold a focus group in early to mid-June. Based on the outcome of the May 13th event and the June focus group, the decision whether or not to hold another focus group will be made.

The *Data Analysis and Preparation of Report* sub-committee, led by Lynne St. Pierre-Ellis, advised that the committee will be able to do their work after the other committees' work has been completed. They will try to have a meeting after the Day for the Ages event and decide how to frame the report.

- The committee members were advised that a couple of presentations might be of interest. The first one will be on May 1st at 11:00 a.m. when the PNM Zoomers will be hosting their monthly meeting which will include three guest speakers from the Department of Social Development. The subject of the presentation will be the Assistance Programs offered by the department and will take place in the Seniors' Centre, downstairs at the NM Centre. The second event hosted by the Zoomers will be on May 17th with Hospice Fredericton making a presentation to which everyone is invited.
- The next meeting is scheduled for tomorrow, Thursday May 18, 2017 at 10:00 am in Council Chamber.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the adoption of this report.

Discussion:

Councillor McCaie-Burke provided some highlights from the Day for the Ages event that was held on Saturday May 13th. She noted that 74 people attended, including local residents as well as those from Fredericton, Fredericton Junction, Hanwell, Harvey, Moncton, and Saint John. Our MP and MLA also attended. The proceedings went very well. The question "How can we work together to make New Maryland an Age-Friendly community" set the stage for the day. She commented that there was a great deal of energy and enthusiasm from the attendees, and lots of food and beverages on hand. Local merchants provided great prizes to give away, including

one prize valued at $650 donated by Elliot McCrea Hill law firm which consisted of an estate planning package including 2 wills, 2 Health care directives and 2 powers of attorney. Councillor McCaie-Burke advised that great information and ideas from our participants and the facilitator, Dennis Atchison, have been received that will be used in the community needs assessment. This positive outcome from the event is due to the hard-working committee members on the AFC committee. The committee works well together and everybody does their part. She added that at tomorrow's committee meeting the progress of the work completed to date by the sub-committee will be discussed. There will also be a guest speaker from the Department of Social Development. Tim Snow, a Wellness Consultant, will provide the committee with an update on the age- friendly survey that is being planned for Fredericton and will inform the committee about available grants.

Deputy Mayor Scholten remarked that the Day for the Ages event was very well organized and commended Councillor McCaie-Burke and committee member Mariet van Groenewoud for their hard work preparing for the event. He noted that many donations were received from businesses and organizations. The PNM Zoomers donated $100, New Maryland Pharmacy donated several $50 and $100 gift cards, and Elliot McCrea Hill Law firm donated an estate preparation package valued at $650 to name a few.

Mayor Wilson-Shee commented that it was a very successful event due in part to great teamwork and an excellent facilitator. She congratulated Councillor McCaie-Burke, Deputy Mayor Scholten and the committee members for a job well done.

MOTION CARRIED.

12. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Mike Pope to approve the Treasurer's Report for the month of April 2017 as follows:

- from the General Operating account by cheques and direct payments $383,270.39 *(Three Hundred and Eighty-Three Thousand Two Hundred and Seventy Dollars and Thirty- Nine Cents);*
- from the Water & Sewer Operating account $30,418.10 *(Thirty Thousand Four Hundred and Eighteen Dollars and Ten Cents);*
- from the General Capital account $19,395.33 *(Nineteen Thousand Three Hundred and Ninety-Five Dollars and Thirty-Three Cents);* and
- from the Water & Sewer Capital account $226,733.31 *(Two Hundred and Twenty-Six Thousand Seven Hundred and Thirty-Three Dollars and Thirty-One Cents).*

MOTION CARRIED.

13. PUBLIC INPUT / INQUIRIES

No public input was given or inquires made.

14. NEW BUSINESS

No new business items were presented.

15. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, 21 June 2017 at 7:30 pm in Council Chamber.

16. MOTION FOR ADJOURNMENT

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:25 pm.

Respectfully submitted,

Karen Taylor
Assistant Clerk

Cynthia Geldart
CAO/Clerk

VILLAGE of NEW MARYLAND 1991 N.B.

Judy Wilson-Shee
Mayor