

**VILLAGE OF NEW MARYLAND
COUNCIL**

15 March 2017

Present: Mayor Judy Wilson-Shee
Deputy Mayor Alex Scholten
Councillor Paul LeBlanc
Councillor Gisèle McCaie-Burke
Councillor Mike Pope
Councillor Tim Scammell

Also Present: Cynthia Geldart, Chief Administrative Officer/Clerk
Karen Taylor, Assistant Clerk

Guests: Sterling Carpenter, Aaron Carpenter (for agenda items 1 – 10)
Chief Harry Farrell, Ray Burke, Larry Matthews, Al Thurber, Rob Pero (for agenda items 1 – 5)

1. **CALL TO ORDER**
Mayor Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.

2. **APPROVAL OF THE AGENDA**
MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell to approve the agenda as distributed. **MOTION CARRIED.**

3. **APPROVAL OF THE MINUTES**
MOVED BY Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten to approve the minutes of the 15 February 2017 regular session of Council as circulated. **MOTION CARRIED.**

4. **DISCLOSURE OF INTEREST**
No disclosures of interest were declared.

5. **PRESENTATIONS**
On behalf of Council and staff, Mayor Wilson-Shee presented retiring Emergency Response Plan Committee member Sterling Carpenter with a gift of appreciation and a certificate in recognition of his many years of service to the committee and the Village.

6. **PROCLAMATIONS**
Mayor Wilson-Shee read the proclamations for National Dietitians Day and Purple Day for Epilepsy.

7. CORRESPONDENCE

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Wilson-Shee:

- a letter from the New Brunswick Municipal Finance Corporation regarding financing and re-financing requirements for municipalities;
- WorkSafe NB's electronic newsletter for February;
- a letter to the New Maryland Community Support Group requesting consideration of Council's fundraising projects;
- emails from various residents thanking the crews who have been working to push back snow banks and widen streets;
- a call to action from Ignite Fredericton concerning the Local Immigration Partnership Strategy;
- information from the Dept. of Local Government relating to the new *Local Governance and Community Planning Acts*;
- letters to the Premier of New Brunswick, the Minister of Justice and Public Safety and the Union of Municipalities of New Brunswick in support of Ellen's Law;
- a letter from Rogers TV advising that coverage of Village Council meetings is now available for viewing on their website at www.rogerstv.com;
- an email from the New Brunswick Association for Community Living about their '40 Bags in 40 Days' program;
- a letter from the Mayor of the Village of Tracy in support of our concerns of flooding risks associated with a highway culvert located at the southern Village of New Maryland limits;
- a call to action from the Financial Consumer Services Commission regarding their educational events that will be held in various locations to help entrepreneurs and community leaders understand financial abuse and other issues facing seniors across the province; and
- a newsletter from the Federation of Canadian Municipalities.

8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

February 18th – NB Trails Board meeting;

February 21st – Emergency Response Plan Committee meeting at which Jason Cooling gave a presentation regarding the Ice Storm 2017 and how it impacted the Acadian Peninsula. Deputy Mayor Scholten and Councillor McCaie-Burke also attended;

February 23rd – Age-Friendly Community Ad hoc Committee's first meeting, along with Deputy Mayor Scholten, Councillors McCaie-Burke, Pope and Scammell and several members of staff;

February 27th – ACOA announcement concerning the NMES Inclusive Playground, along with Deputy Mayor Scholten, Councillors McCaie-Burke and Pope, and Fire Chief Farrell;

March 1st – meeting with a resident, along with CAO/Clerk Cynthia Geldart and Recreation Coordinator Michelle Sawler;

March 1st – the Premier's announcement concerning economic development, along with Deputy Mayor Scholten and Councillor McCaie-Burke;

March 2nd – meeting with Yves Gagnon;

March 2nd – at the Mayor's request, Councillor McCaie-Burke attended the Local Immigration Partnership Strategy of Fredericton event which was sponsored by Ignite Fredericton;

March 7th – at the Mayor's request, Councillor McCaie-Burke attended RSC 11 Board meeting; and

March 14th – RSC 11 Governance meeting conference call.

9. PLANNING ADVISORY COMMITTEE

Councillor Paul LeBlanc reported that the Planning Advisory Committee has not met since the last Council meeting, but presented information from the Building Permit report for February 2017.

- A total of 3 permits were issued in the month of February 2017 for a total estimated construction value of \$52,200 and \$431 in fees were collected.
- The next meeting is scheduled for April 3, 2017.

MOVED BY Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

Be It Resolved That pursuant to section 65 (1) of the *Community Planning Act*, the Council for the Village of New Maryland conduct first and second readings, by title only, to enact By-Law Amendment No. 06-01-2017, An Amendment to Village of New Maryland Building By-Law No. 06-2016.

Discussion:

Councillor Paul LeBlanc stated that subsequent to previous discussions with respect to proposed amendments to the Village subdivision by-law, staff discovered that corresponding amendments to the definition of “Lot” are also required to be made to Building By-Law 06-2016 to ensure consistency among the by-laws.

Consideration had been given to amending the subdivision and building by-laws to make a central reference to a revised definition of “Lot” (and other duplicated definitions) that also appear in the zoning by-law, but staff recommends that such an exercise be undertaken at the time of the next comprehensive review of the municipal plan and development related by-laws.

The definition of a “Lot”, which is referenced in section 2(1) of the building by-law was originally duplicated from the NB Subdivision Regulation 80-159 (dating from 1980). It has recently become apparent that the present definition could allow for a possible scenario where a building permit applicant would be permitted to construct a building with a single tenancy across a single, or multiple property lines, as long as each parcel is held by the same owner. Such a scenario would create complications in terms of application of building code and zoning by-law standards.

Staff has consulted with municipal and provincial government contacts, and the Village Solicitor, for input in preparation of the presented amendment. The proposed new definition of “Lot” would impose a standard requirement for the consolidation of parcels to be completed by the applicant prior to the Village issuing building permits for buildings or structures that would otherwise cross common property lines. This is a standard requirement imposed by other New Brunswick municipalities.

MOTION CARRIED.

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council:

Be It Resolved That pursuant to section 65 (1) of the *Community Planning Act*, the Council for the Village of New Maryland conduct first and second readings, by title only, to enact By-Law Amendment No. 07-01-2017, An Amendment to Village of New Maryland Subdivision By-Law No. 07-2016.

Discussion:

Councillor Paul LeBlanc explained that the first amendment is to the definition of a “Lot”, which is referenced in section 3(2) of the by-law. It is staff’s understanding that the Village’s current definition of a “Lot”, which appears in each of the subdivision, zoning and building by-laws, was duplicated from the NB Subdivision Regulation 80-159 (dating from 1980). It has recently become apparent that the present definition could allow for a possible scenario where a building permit applicant would be permitted to construct a single tenancy building across single, or multiple property lines, as long as each parcel is held by the same owner. Such a scenario would create complications in terms of application of building code and zoning by-law standards. The subdivision by-law amendment is therefore required to ensure consistency with a necessary building by-law amendment to the definition of “Lot” to eliminate the possibility of the scenario described above.

Councillor LeBlanc stated that staff believes the present wording could also create complications in terms of determination of Land for Public Purpose (LFPP) dedication requirements in the subdivision by-law. Staff has therefore prepared amendments to the Village’s definition of a “Lot”. The amended definition will better align with those found in subdivision and zoning by-laws for other New Brunswick municipalities (i.e. Moncton, Quispamsis, Oromocto, etc.). The new definition of “Lot” would impose a standard requirement for the consolidation of parcels to be completed by the applicant prior to the Village issuing building permits for buildings or structures that would otherwise cross common property lines.

As noted above, the definition of a “Lot” can be found in the Village’s subdivision, zoning and building by-laws. It is also staff’s intention to amend the “Lot” definition to the building and zoning by-laws as soon as possible, but since amendments to the zoning by-law requires a longer and more involved approval process (i.e. public hearing, etc.), the zoning by-law amendment will be processed when the next re-zoning application is received, or sooner if no application is anticipated. The amendments to the building by-law will be presented to Council in a separate administrative memo.

MOTION CARRIED.

10. EMERGENCY RESPONSE PLAN COMMITTEE

Councillor Gisèle McCaie-Burke presented an update from the Emergency Response Plan Committee.

- The Emergency Response Plan Committee met on February 21st with 11 committee members and 3 members of Council in attendance.
- Jason Cooling, Regional Emergency Management Coordinator for NB EMO attended the meeting to give a presentation regarding the Ice Storm 2017 which occurred in the Acadian Peninsula in the latter part of January and into February this year. He reviewed with the committee the challenges and obstacles that were faced when dealing with a disaster of this magnitude which included widespread power outages resulting from ice-laden power lines and downed power poles. Mr. Cooling reported that a total of 479 personnel from several government agencies including the Dept. of Public Safety and Canadian Armed Forces were called in to assist with relief efforts and noted that it was the largest operational deployment in the history of the province.
- Following the ice storm presentation, the committee discussed plans for a communications exercise that will incorporate outlying districts and areas in order to establish and maintain communications during a disaster. Further details regarding the exercise will be discussed at the next committee meeting.
- The Chair of the committee, Cynthia Geldart, announced to the committee that Sterling Carpenter has resigned from the committee due to other commitments. Councillor McCaie-Burke noted that the Mayor, on behalf of Council, made a presentation to Sterling earlier this evening in recognition and appreciation of his many years of service to the committee and the Village.
- The next committee meeting is scheduled for Tuesday, May 16, 2017 at 2:00 pm.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell the adoption of this report.

Discussion:

Councillor Gisèle McCaie-Burke commented that when she was first elected to Council and appointed as the Chair of the Emergency Response Plan Committee, she had the honour of working with Sterling who was a great mentor to her. She stated that he will be terribly missed by Council and the committee, and thanked him for his many years of dedicated service to the Village.

MOTION CARRIED.

11. PROJECT REPORTS AND UPDATES

(i) Recreation Department:

Deputy Mayor Alex Scholten presented the following update from the Recreation Department:

Outdoor Rinks/Sliding Hill

After closing on February 21st due to unseasonably mild temperatures followed by several days of rain and mild weather, the rinks were officially closed on March 1st. The front rink was open for a total of 33 ½ days which is 10 days longer than last year. The back rink was open for 4 ½ days.

The sliding hill was built and opened on February 24th with the assistance of M.W. Price. The sliding hill has had lots of use and has received lots of great feedback from residents. The Village was pleasantly surprised to learn that CBC did a story and video which was very positively received and widely shared on Facebook. The sliding hill continues to be used although it has diminished in size due to the melt and warmer temperatures.

March Break Events

Our Free Skate at the Grant Harvey Centre was well attended with many young children. Fortunately, the mild/rainy weather did not impact our sleigh rides, and they were thoroughly enjoyed by 75 participants on Thursday at 11:00 am and 3:00 pm. On Friday, the week ended with the babysitter course which had 17 participants. The next course will most likely be scheduled for late June.

The Glow Skate was canceled due to the rinks closing. Pathfinders had been scheduled to look after the bonfire and glow necklaces were ordered. Most of the supplies will be saved for next year and some will be used during one of the Day Camp weeks.

Day Camp & Little Fingers

Staff has completed the high-level planning for the 2017 Day Camps and Little Fingers programs. Based on parental and counsellor feedback from last year there may be some changes to the 2017 Day Camp program including moving registrations back to early May so that our Day Camp Supervisor will be the main point of contact for registrations, extending the pick-up time by 15 minutes to 5:30 pm, eliminating the “4 week registration maximum” and allow parents to sign up for unlimited weeks at one time, and reserving the final week (Week 9 – End of Summer Party) for returning campers only. These changes will be formally brought to Council for consideration once staff finalize the details.

Summer Students

A reminder that our summer student jobs are posted until Monday, March 20th. We will be interviewing in mid-April with the supervisor and maintenance positions to start in May and the Day Camp positions starting in late June. Several students have already been applying for positions.

Parks & Playgrounds

Village staff members are working with property owners in anticipation of opening another park in the Village.

The recent announcement for the inclusive playground structures at NMES is very exciting for the Village. The new playgrounds will be a wonderful enhancement to the school and our community and will certainly be well-received by our Day Camp as well.

Summer Concerts & Socials

The Recreation Coordinator has finalized the dates and performers for our summer socials and concerts. Due to the many positive comments regarding the new location and well-attended events from last summer, the summer socials and concerts will once again be held at the New Maryland Centre park. To maximize audience retention, staff is proposing that the socials begin at 6:30 pm rather than 6:00 pm, with the concerts starting at 7:00 pm. The dates and confirmed bands are as follows:

- July 11th Strawberry Social starting at 6:30; concert at 7:00. Concert – Jon Fidler. local New Maryland artist with a recently released acoustic CD (Pop, Country, and Folk)
- July 25th Ice Cream Social starting at 6:30; concert at 7:00 – Scotty & the Stars (kid-friendly, family entertainers)
- August 15th Blueberry Social starting at 6:30; concert at 7:00 – Clifford Kelly Band (Top 40 Country and original material)
- August 29th Corn Boil starting at 6:30; Concert at 7:00 – 8 Track Mind (70's, 80's, 90's, current)

Social Media

This week our Facebook page reached another milestone reaching 1500 “likes”. Staff has noticed a lot of traffic on our page with several items being shared and/or commented on. Several recent posts have had 1000's of views including our March Break events, student jobs, and the sliding hill posts via CBC.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report.

Discussion:

In response to the Mayor's inquiry, the CAO/Clerk confirmed that the discussion regarding proposed changes to the Day Camp program will be added to the March 22nd Council-In-Committee agenda.

MOTION CARRIED.

(ii) Public Works Department:

Councillor Tim Scammell presented the following update from the Public Works Department:

Public Works Reports

Village staff investigated 10 Public Works Reports for the month of February. The inquiries consisted mostly of snow removal such as pushing back snow banks or clearing of ice build-up on streets. Public Works received 3 compliments from residents thanking us for our snow removal efforts after the large snow storm.

Snow Removal

80cm of snow fell during the blizzard on February 13, 2017. In the following days, the Village spent just over \$18,000.00 to have crews push back snow and haul snow to widen streets and intersections. Council and staff would like to thank residents for their patience during these snow removal operations.

Sidewalk Placement along Carlough Street, Cortland Street and MacIntosh Drive

The Village of New Maryland is planning construction of sidewalk along the east side of Carlough Street, a section along Cortland Street from Carlough Street to MacIntosh Drive, and along the north side of MacIntosh Drive from Cortland Street to Highway 101. Proposed work involves supply and placement of approximately 850 lineal metres of concrete sidewalk, site restoration and related works. Approximately 60 metres of street realignment on MacIntosh Drive is also included as part of the work. The project will take place during the summer months with a completion date of August 25, 2017.

Daniel Drive Services Upgrades

The Village of New Maryland is planning upgrades to Daniel Drive from Highway 101 to Alban Street. The upgrades include replacement of the sanitary sewer, installing new storm sewer, watermain, curb and gutter and sidewalk along the north side of Daniel Drive. The upgrades will improve collection of storm water runoff as well as improve the safety of pedestrians and motorists using Daniel Drive. The construction will take place this summer.

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Mike Pope the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Paul LeBlanc the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of Senior Staff, adopt the Village of New Maryland Storm Water Management Master Plan as attached hereto.

Discussion:

Councillor Tim Scammell stated that through the allocation of funds in the 2016 budget, Council expressed their support for the preparation of a Storm Water Management Master Plan. The draft master plan document was presented at a public information session on November 28, 2016. Based on public input and further consultation with Village staff, final refinements to the master plan have been completed.

At the February 22, 2017 CIC Session, Council reviewed, and approved for subsequent adoption, the attached final report prepared by Rob Sharpe, M.Sc.E., P.Eng. and his colleagues at

Opus International Consultants. The master plan presents a detailed summary of:

- the Village watersheds and storm water drainage sub-basin mapping;
- runoff calculations for various rainfall intensity scenarios;
- a risk assessment for each sub-basin outfall location; and,
- a prioritized list of capital projects, other mitigation projects, planning initiatives and best practices Village staff should consider in course of the effective management of storm water within the Village.

The attached Storm Water Management Master Plan successfully achieves the initial project objectives to:

- conduct a comprehensive assessment of the demands on storm water infrastructure;
- identify areas of vulnerability in existing storm water infrastructure;
- allow for better planning in terms of risk management and infrastructure renewal and replacement.
- give greater consideration to climate change trends in the course of developing design criteria for new municipal infrastructure; and,
- promote the consideration of surface drainage within the Village in the context of a watershed-based storm water management perspective.

He noted that the attached report also fulfills Council's commitment identified in the Village Municipal Plan By-law to complete a long-range plan for the handling of storm drainage within the Village. **MOTION CARRIED.**

(iii) Finance Department:

Councillor Mike Pope presented the following update from the Finance Department:

Year-End Audit

The Year-End process for 2016 has been completed by staff. The auditors arrived February 27th and have been working on the year-end audit of the Village for 2016. The on-site portion of the audit was completed on March 8, 2017. The intent of the auditors is to have the draft audit ready to present to Council by either the last Council-In-Committee meeting of April or the first one in May.

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

(iv) Administration Department:

► **MOVED BY** Councillor Tim Scammell and **seconded by** Councillor McCaie-Burke the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland hereby directs that Cynthia Geldart, CAO/Clerk; Rob Pero, Building Inspector/Development Officer; Kyle Arsenault, Assistant Building Inspector/Development Officer; Rockland Miller, Public Works Supervisor; Aaron McFadyen, Public Works Transportation Technician; Chris Nash, Public Works Utilities Supervisor; Doug Hackett, Public Works Utilities Operator; Harry Farrell, Fire Chief; Karen Taylor, Assistant Clerk; and Randy Casey, Animal Control Officer, be appointed to enforce the By-laws of the Village of New Maryland, and amendments thereto, as set out in Schedule "A" attached hereto and forming part hereof, and

Be It Further Resolved That the Council for the Village of New Maryland hereby directs that Cynthia Geldart, CAO/Clerk; Rob Pero, Building Inspector/Development Officer; Kyle Arsenault, Assistant Building Inspector/Development Officer; Rockland Miller, Public Works Supervisor; Aaron McFadyen, Public Works Transportation Technician; Chris Nash, Public Works Utilities Supervisor; Doug Hackett, Public Works Utilities Operator; Harry Farrell, Fire Chief; Karen Taylor, Assistant Clerk; and Randy Casey, Animal Control Officer, be designated as persons authorized to make application or commence proceedings, on behalf of the Village of New Maryland, to Courts of competent jurisdiction in relation to matters arising under the *Community Planning Act* and the *NB Municipalities Act* and By-laws enacted pursuant to these statutes.

Discussion:

Councillor Tim Scammell explained that at the February 22, 2017 Council-in-Committee meeting, staff informed Council of advice recently received from our legal counsel concerning the need to amend a resolution of Council used to appoint the Village's By-law Enforcement Officers. This amended resolution clarifies the authority of our By-law Enforcement officers to make application or commence proceedings to the Provincial Court on behalf of the Village.

MOTION CARRIED.

(v) **Solar Energy Research Ad hoc Committee:**

Deputy Mayor Alex Scholten reported that the Solar Energy Research Committee met on February 23, 2017 with one member absent.

- The committee reviewed the changes to the SERC Terms of Reference document. Further to previous discussions about the required amendments to the committee's Terms of Reference and through consultations with staff and Council, it was determined that a uniform approach should be taken when composing terms of reference for various ad hoc committees Council may wish to implement from time to time. Rob Pero noted that the Terms of Reference for the Emergency Response Plan Committee, and the new Age-Friendly Community Ad hoc Committee do not specifically list the names of the citizen membership. Amendments to the SERC Terms of Reference were reviewed and ultimately adopted by Council to remove specific reference to the names of citizen committee members in the spirit of achieving procedural consistency and greater administrative efficiency. Rob clarified that respective ad hoc committee meeting minutes or session notes will stand to serve as the official record of the committee membership composition.
- The committee reviewed a cost/benefit software package called RETSCREEN which has been designed specifically for estimating the potential energy savings and pay back periods for solar energy generation projects such as the one being studied. The committee is using this software package to help assess the cost/benefit analysis of this project and a number of factors are being considered which were reviewed by the committee at length. Rob reviewed with the committee the calculations with respect to the revised predicted annual output. The estimated 9 MWh produced by the solar panels would calculate to an annual return of about \$1,270 per year based on the 14 cents per kWh electricity rate, which translates into approximately a 24-year payback period for an estimated \$30,000 project cost, if the Village was to fully fund the project from its own budget funds.
- The committee also reviewed potential funding that could be available for the project. Staff has been working to identify funding programs that offer financial incentives toward green energy projects. Of the programs listed, on the Atlantic Canada Opportunities Agency (ACOA) and NB Power programs seem to offer the best opportunities as sources of project

subsidies. Rob reviewed the various programs details with the committee. Of the four programs that were identified, only two were available. The FCM Municipalities for Climate Innovation Program and the NB Environmental Trust Fund were reviewed and were discounted as not being viable funding opportunities for this project.

- The committee also reviewed the Energy Smart Commercial Buildings Retrofit Program. This program provides financial incentives of up to \$1,000 towards an energy audit (required to qualify for project incentives) to determine the potential for energy efficiency upgrades in a commercial building, and \$30 per gigajoule saved to a maximum of \$75,000 toward the energy retrofitting project costs that result in measurable electricity savings. Staff has requested a proposal to gauge the cost that would be associated with an energy audit and will be soliciting proposals from other consultants to seek competitive pricing. Rob commented that solar energy generation is one means of offsetting the energy costs for the New Maryland Centre and that through the conduct of the energy audit, other energy saving measures will be identified, which if acted upon may allow for an opportunity for greater rebates from the NB Power program. Rob will be contacting the NB Power energy advisors to further review the requirements of the program.
- Information was distributed to the committee regarding an energy audit proposal from James Knight, P.Eng. of Capital Management Engineering Limited, an NB Power approved energy audit consultant. The proposal outlined a cost of \$2,300 plus HST for the provision of a comprehensive energy audit in compliance with the NB Power Energy Smart criteria. The committee noted that the proposal had little detail on the proposed methodology and that further information would be helpful. Rob Pero noted that additional proposals will also be sought from other consultants for comparative pricing. Mayor Judy Wilson-Shee noted that proper procedure would require a recommendation of the committee be forwarded to Council for their approval prior to the award of any work.
- The committee was advised of an upcoming Energy Innovation Forum scheduled for April 4 - 5, 2017 in Fredericton. The conference session topics range from smart home technology, electric transportation, intelligent buildings, harnessing renewable energy and energy storage, global market opportunities, smart energy communities, the energy consumer of the future, and accelerating energy innovations.
- In regard to public awareness efforts, the committee was reminded that one of the objectives of Council, in the striking of the Solar Energy Research Committee and undertaking the review of a potential solar panel installation project, was to assume a symbolic position and set a positive example for citizens in terms of heightening awareness on energy efficiency/conservation and sustainable energy technologies. In that regard it was suggested that a focus of the committee should also involve the promotion of public information on these matters. The committee discussed how the Village website, the Community Bulletin Board, press releases and mailout inserts in the water and sewer invoice envelopes could all be utilized to distribute information bulletins or fact sheets to encourage a greater public consciousness. Mayor Wilson-Shee suggested that contacts at the Daily Gleaner may be supportive of posting a feature at a minimal or no charge if the Village did the bulk of the work in preparing the article. Robin Chaplin suggested that release of such an article may get the greatest exposure if it was posted on a Saturday. Committee member David Preston suggested, if the solar panel project proceeds, there may be an opportunity to host elementary school field trips to educate children on the project details and the broader concept of energy efficiency.
- The committee reviewed a draft Request for Proposal and a number of items were discussed for inclusion in the document. Rob Pero will make the noted amendments and redistribute

the document to the committee by email for a final opportunity for review and revision prior to it being distributed. Rob commented that the RFP would be posted on the Village website, distributed on the NB Opportunities Network, and sent directly by email to the list of contractors that had bid previously on the APEGNB request for proposal.

- The next meeting is scheduled for March 23rd at 8:00 pm.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Mike Pope the adoption of this report. **MOTION CARRIED.**

(vi) Age-Friendly Community Ad hoc Committee:

Councillor McCaie-Burke presented an update from the Age-Friendly Community Ad hoc Committee.

- The committee, as a whole, held its first official meeting on Thursday, February 23rd at 12 noon. Thirty-three individuals were on hand for the welcoming remarks and greetings and included sixteen committee members, Council members, staff and guests. The guests in attendance included: Jon MacNeill, on behalf of MP Matt DeCoursey; Hon. Lisa Harris, Minister of Seniors and Long-Term Care; MLA Jeff Carr; Fredericton Councillor Eric Megarity, who is the Chair of the Fredericton Age-Friendly Community Advisory Committee; two representatives from the Wellness Branch of the Dept. of Social Development; and a member of the public.
- The meeting began with welcoming remarks and greetings from the Chair, Councillor McCaie-Burke, the Vice-Chair, Deputy Mayor Scholten, and Mayor Wilson-Shee and guest speakers Jon MacNeill, Minister Harris, and MLA Jeff Carr. The guest speakers congratulated the Village of New Maryland for taking on this worthy initiative and expressed their pleasure that all levels of government and the community are taking steps to work together to assist seniors in the community. They thanked the committee members for their commitment and for the skills and resources they bring to this project.
- The committee then moved on to the business portion of the meeting which included a brief presentation on background information relating to the concept of age-friendly communities. Following that, the committee discussed the proposed Scope and Process for Conducting an Age Friendly Community Assessment & Establishing a Comprehensive Action Plan document which included a brainstorming exercise that resulted in a list of expectations and outcomes from the committee.
- The meeting concluded with a review of the draft work schedule and the next steps.
- Councillor McCaie-Burke emphasized three important points that were made clear by the committee: 1) much work needs to be completed before the end of the year; 2) sub-committees will need to be established to complete the work; and 3) the focus of the work to be done is to produce a practical, tangible report.
- The next meeting is scheduled for Thursday March 16th at 10 am and the focus of the meeting will be the formation of sub-committees and drafting/approving the mission, vision, values, goals and objectives.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the adoption of this report.

Discussion:

Deputy Mayor Scholten commended Councillor McCaie-Burke for the extensive amount of work she has done for the committee and her tireless efforts. He also commented that the

committee members are eager and have agreed to meet more than once per month (weekly if necessary) in order to accomplish the work ahead. He added that he is very encouraged by the dedication of the committee members to this project. Mayor Wilson-Shee concurred with the Deputy Mayor's comments. **MOTION CARRIED.**

12. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten to approve the Treasurer's Report for the month of February 2017 as follows:

- from the General Operating account by cheques and direct payments \$271,203.28 (*Two Hundred and Seventy-One Thousand Two Hundred and Three Dollars and Twenty-Eight Cents*);
 - from the Water & Sewer Operating account \$18,624.95 (*Eighteen Thousand Six Hundred and Twenty-Four Dollars and Ninety-Five Cents*);
 - from the General Capital account \$47,754.60 (*Forty-Seven Thousand Seven Hundred and Fifty-Four Dollars and Sixty Cents*);
- and
- from the Water & Sewer Capital account \$0.00 (*Zero Dollars and Zero Cents*).

MOTION CARRIED.

13. PUBLIC INPUT / INQUIRIES

There were no members of the public present at the meeting to provide input or make inquiries.

14. NEW BUSINESS

First and Second Readings of By-law Amendment No. 06-01-2017

MOVED BY Councillor Paul LeBlanc **and seconded by** Councillor Mike Pope to read *By-Law Amendment No. 06-01-2017 – An Amendment to Village of New Maryland Building By-Law No. 06-2016*, for the first time, this reading by title only. **MOTION CARRIED.**

Councillor LeBlanc read By-law Amendment No. 06-01-2017 for the first time by title only.

MOVED BY Councillor Paul LeBlanc **and seconded by** Councillor Gisèle McCaie-Burke to read *By-Law Amendment No. 06-01-2017 – An Amendment to Village of New Maryland Building By-Law No. 06-2016*, for the second time, this reading by title only. **MOTION CARRIED.**

Councillor LeBlanc read By-law Amendment No. 06-01-2017 for the second time by title only.

First and Second Readings of By-law Amendment No. 07-01-2017

MOVED BY Councillor Paul LeBlanc **and seconded by** Councillor Gisèle McCaie-Burke to read *By-Law Amendment No. 07-01-2017 – An Amendment to Village of New Maryland Subdivision By-Law No. 07-2016*, for the first time, this reading by title only. **MOTION CARRIED.**

Councillor LeBlanc read By-law Amendment No. 07-01-2017 for the first time by title only.

MOVED BY Councillor Paul LeBlanc **and seconded by** Councillor Tim Scammell to read *By-Law Amendment No. 07-01-2017 – An Amendment to Village of New Maryland Subdivision By-Law No. 07-2016*, for the second time, this reading by title only. **MOTION CARRIED.**

Councillor LeBlanc read By-law Amendment No. 07-01-2017 for the second time by title only.

15. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, 19 April 2017 at 7:30 pm in Council Chamber.

16. MOTION FOR ADJOURNMENT

MOVED BY Councillor Paul LeBlanc **and seconded by** Councillor Gisèle McCaie-Burke to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:22 pm.

Respectfully submitted,

Karen Taylor
Assistant Clerk

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor