

**VILLAGE OF NEW MARYLAND  
COUNCIL**

**19 April 2017**

**Present:** Mayor Judy Wilson-Shee  
Deputy Mayor Alex Scholten  
Councillor Paul LeBlanc  
Councillor Gisèle McCaie-Burke  
Councillor Mike Pope  
Councillor Tim Scammell

**Also Present:** Cynthia Geldart, Chief Administrative Officer/Clerk  
Karen Taylor, Assistant Clerk  
Harry Farrell, Fire Chief

---

1. **CALL TO ORDER**  
Mayor Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.
  
2. **APPROVAL OF THE AGENDA**  
**MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke to approve the agenda with the amendment to remove the Public Works Department motion to award the Daniel Drive Phase 1 (2017) Water, Sewer and Roadway Upgrading Project Tender. **MOTION CARRIED.**
  
3. **APPROVAL OF THE MINUTES**  
**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell to approve the minutes of the 15 March 2017 regular session of Council as circulated. **MOTION CARRIED.**
  
4. **DISCLOSURE OF INTEREST**  
No disclosures of interest were declared.
  
5. **PRESENTATIONS**  
No presentations were made.
  
6. **PROCLAMATIONS**  
Mayor Wilson-Shee read the proclamation for Daffodil Month.
  
7. **CORRESPONDENCE**  
The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Wilson-Shee:
  - letters of appreciation to the Fredericton, Upper Kingsclear, and Oromocto fire departments for

assisting our New Maryland Fire Dept. with the house fire that occurred in the Village on February 28<sup>th</sup>;

- information from the Federation of Canadian Municipalities concerning the 2017 Federal Budget;
- an update from the Dept. of Justice and Public Safety regarding the amendment to the *Motor Vehicle Act* which requires one meter passing distance between motorists and cyclists and the plan to develop a comprehensive bicycle safety strategy;
- an invitation from Muscular Dystrophy Canada to participate in their 17<sup>th</sup> Annual Walk for Muscular Dystrophy on Saturday June 24<sup>th</sup> at Odell Park Lodge;
- correspondence from various residents regarding the impending closure of UNB's Sir Max Aitken pool;
- a letter from the Dept. of Transportation and Infrastructure concerning the 2017 program for improvements to provincially designated highways located within municipal boundaries;
- correspondence from the Official Languages Critic, NDP Member of Parliament, pertaining to the Act to Amend the *Supreme Court Act* regarding official languages;
- the Ignite Fredericton April 2017 newsletter; and
- an email from the Dept. of Local Government relating to the introduction of the *Local Governance Act* with specific reference to a new regulation that will require that all local governments adopt a Code of Conduct.

## 8. MEETINGS AND/OR SPECIAL EVENTS

Mayor Wilson-Shee attended the following meetings and/or special events since the last formal Council meeting:

March 16<sup>th</sup> – meeting with Jane Tims;

March 16<sup>th</sup> – the Age-Friendly Community Ad hoc Committee meeting with Deputy Mayor Alex Scholten, Councillor Gisèle McCaie-Burke and Assistant Clerk Karen Taylor;

March 16<sup>th</sup> – lunch with Base Commander Colonel Keith Osmond;

March 20<sup>th</sup> – meeting with Councillor Gisèle McCaie-Burke and Dennis Atchison;

March 21<sup>st</sup> – the Lions Club Charter Anniversary celebration of 30 years of service to our community along with all members of Council and Fire Chief Harry Farrell;

March 22<sup>nd</sup> – meeting with Sgt. André Duval;

March 22<sup>nd</sup> – Frank Dunn's birthday party;

March 22<sup>nd</sup> – RSC 11 conference call with ED Don Fitzgerald and Vice-Chair Scott Smith;

March 23<sup>rd</sup> – Policing Committee meeting along with Councillor Tim Scammell;

March 23<sup>rd</sup> – Solar Energy Research Committee meeting along with Deputy Mayor Alex Scholten, Councillor Mike Pope and Building Inspector/Development Officer Rob Pero;

March 24<sup>th</sup> – meeting with Ron Naugler, NMCSG;

March 28<sup>th</sup> – a presentation by the Financial and Consumer Services Commission regarding Senior Abuse;

March 29<sup>th</sup> – meeting with Yves Gagnon;

March 30<sup>th</sup> – meeting with ED Don Fitzgerald, RSC 11;

March 30<sup>th</sup> – UMNZB Zone meeting with Councillor Gisèle McCaie-Burke attending as the Chair;

April 3<sup>rd</sup> – Parish of New Maryland Zoomers' meeting along with Councillor Gisèle McCaie-Burke;

April 3<sup>rd</sup> – the 45s card party;

April 4<sup>th</sup> – the new *Local Governance Act* Information Session (as Chair of RSC 11), along with Deputy Mayor Alex Scholten, CAO/Clerk Cynthia Geldart and Assistant Clerk Karen Taylor;

April 4<sup>th</sup> – RSC 11 Board meeting;

April 4<sup>th</sup> – a portion of the Lions Club meeting;

April 6<sup>th</sup> – Soup luncheon hosted by the PNM Zoomers along with Deputy Mayor Alex Scholten, Councillors McCaie-Burke, Pope and Scammell and five members of staff;  
April 7<sup>th</sup> – a surprise birthday party for Susan Curtis held at Victoria Hall;  
April 8<sup>th</sup> – the opening ceremonies at a swim meet held at Sir Max Aitken Pool;  
April 8<sup>th</sup> – MLA Jeff Carr’s Easter dinner as a guest;  
April 11<sup>th</sup> – volunteered at the NMES Easter dinner;  
April 18<sup>th</sup> – lunch with Horizon Health Network’s President and CEO Karen McGrath, Horizon Health Network’s Corporate Director of Communications and Community Relations Janet Hogan, and Mayor Mike O’Brien; and  
April 19<sup>th</sup> – Ignite Fredericton AGM 2017 along with Deputy Mayor Alex Scholten and Councillor Gisèle McCaie-Burke.

**9. PLANNING ADVISORY COMMITTEE**

Councillor Paul LeBlanc reported that the Planning Advisory Committee has not met since the last Council meeting, but presented information from the Building Permit report for March 2017.

- For the month of March 2017, a total of five permits were issued. Four permits were for renovations and one permit was for the demolition of a home recently destroyed by fire. The total estimated construction value for all permits was \$22,300 and fees collected totaled \$263.

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

**10. EMERGENCY RESPONSE PLAN COMMITTEE**

No report was presented.

**11. PROJECT REPORTS AND UPDATES**

**(i) Recreation Department:**

Councillor Mike Pope presented the following update from the Recreation Department:

Sliding Hill

Recreation staff members reported their pleasure with the longevity of the sliding hill at Athletic Park. Maintenance and grooming of the hill continued all through March and it was still being well used until the end of the month. It was great to be able to offer this outdoor activity especially where the outdoor rink season was cut short this year. The plan is to build one again next year as soon as there is enough snow.

Summer Student Jobs

On Monday, March 20<sup>th</sup> summer student positions closed. This year the positions were advertised for just over a month. This year a total of 84 applications were received (compared to 70 last year), including 42 for Day Camp Counsellor/Supervisor and 42 for Recreation/Transportation Maintenance/Supervisor. The majority of the summer student hires have been completed.

### Sponsorships

As in previous years, sponsorship packages were sent out to contractors that have sponsored in the past in order to secure financing for the summer programs and program guide advertising. To date four Gold, two Silver and one Bronze sponsorship plus one ad have been secured. The program deadline was April 17<sup>th</sup> and a detailed sponsorship breakdown will be available for the May Recreation report.

### VONM Summer Programs

The dates for the summer socials and bands have been selected and the Day Camp/Little Fingers weeks have been planned. Our Day Camp and Little Fingers registration will take place on Monday, May 8<sup>th</sup> for Village residents and May 9<sup>th</sup> for all other registrations. Extended office hours will be offered each day (from 8:00 am – 6:00 pm). The Recreation Coordinator and the Day Camp Supervisor will both be available to process registrations. The registration form for Day Camp/Little Fingers is now available in “fillable” PDF format on the web site, which is new this year, and will eliminate the need to complete the form manually.

### New Maryland Soccer & Minor Baseball

Both New Maryland Minor Baseball and the New Maryland Soccer Club have opened registration for the 2017 season. New this year, NMMBA is using “Event Brite” for online registrations which will be offered until May 8<sup>th</sup>. After that date, there will be a late fee for any additional registrations. Drop-in registrations were also held at Faith Baptist Church on April 5<sup>th</sup> and 11<sup>th</sup>.

The New Maryland Soccer Club web site is also accepting online registrations and have booked the following dates for drop-in registration: Thursday, April 20<sup>th</sup> from 6-8 pm at the New Maryland Centre; Saturday, May 13<sup>th</sup> and Saturday, May 27<sup>th</sup> from 4-6 pm in the NMES Cafeteria. The Club also has a new President this year – Stephen Hill. Departmental staff look forward to continuing an excellent working relationship with both organizations.

### Parks & Playgrounds

The two older structures in Orchard Park will be replaced with a new 18 months – 12 years’ multi-play event Little Tykes playground. The structure has been ordered from Play Power and it is scheduled to arrive mid-May. Staff are currently looking for quotes for the installation of the equipment and tear-down of the two existing structures. It is intended that the project will be completed by early summer, weather depending.

### Canada 150 Application

A Canada 150 beautification proposal for the New Maryland Highway was submitted to the Regional Development Corporation on March 30<sup>th</sup>.

### NMES Gym

Rentals continue to keep the gym supervisors busy with several one-time weekend events booked over the past month including several birthday parties, three end-of-year hockey parties, two karate workshops and a 2-day karate tournament booked for the end of April. New Maryland Minor Baseball has also booked three Sundays (two in April and one in May) for baseball “spring training” in the gym before and after the Sunday open gym times.

Notice was received at the end of March from two gym supervisors that they would be concluding employment with the Village in April. Molly McIntyre finishes on April 18<sup>th</sup> and Brontë Thomas on April 30<sup>th</sup>. Molly has been working as a gym supervisor for the past 16 months but Bronte has been employed with the Village since she was in Grade 12, both as a gym supervisor and a day camp counsellor. Both are graduating this May from STU and the Village thanks them both for their dedication and wish them both the best in their future endeavors. Two new gym supervisors have been hired and will start work the third week of April.

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Gisele McCaie-Burke the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Gisele McCaie-Burke the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland adopt the revised Recreation Policy RD-4, Summer Day Camp Program Fees.

*Discussion:*

Councilor Mike Pope explained that at the March 22<sup>nd</sup> Council-In-Committee meeting the Recreation Coordinator presented an administrative memo that reviewed proposed changes to Recreation policy RD-4 Summer Day Camp Program Fees. The changes that are reflected in the revised policy are as follows: (1) the registration dates are moved ahead to early May so that our Day Camp Supervisor will be the main point of contact for registrations; this will also give parents an opportunity ahead of camp to meet the Supervisor; (2) the pick-up time has been extended by 15 minutes to 5:30 pm; and (3) the 4-week registration maximum has been eliminated to allow parents to sign up for unlimited weeks as soon as registration opens.

**MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland engage the services of Dave Dunbar Landscaping Ltd. commencing in April, for the Village of New Maryland 2017 beautification contract, at a cost of \$31,975 (*thirty one thousand, nine hundred seventy five dollars*) plus \$4,796.25 HST (*four thousand, seven hundred ninety six dollars, and twenty five cents*) from the “Beautification” budget (26240).

*Discussion:*

Councillor Mike Pope remarked that each year a beautification contractor plants annuals throughout the Village, including several flower beds, sign entrance boxes, a large “circle” at the entrance to the Village, seven large pots along the highway, and numerous parks and playgrounds. Plantings are also done at three Village facilities including extensive flower beds, pots, planters, traffic circle, etc. at the New Maryland Centre, and flower beds at the Village Office and flower beds and window boxes at Victoria Hall. Three bids were received for the contract and it was recommended that Council authorize staff to engage the services of Dave Dunbar Landscaping Ltd. commencing in April, for the Village of New Maryland 2017 beautification contract. This proposal includes weekly weeding and maintenance, a full spring clean-up including edging, fertilizing, etc. as needed as well as mulching all of beds at the New Maryland Centre, Village Office, Victoria Hall, etc. with commercial grade mulch. The beautification schedule from April to October includes clean-up, soil preparation, edging, planting, weeding and ongoing weekly maintenance. Mulching will include the supply and

spreading of coloured mulch on shrub and perennial beds. A Canada 150 display is planned for the circular flower bed located at the Village entrance. **MOTION CARRIED.**

**(ii) Public Works Department:**

Councillor Gisele McCaie-Burke presented the following update from the Public Works Department.

Public Works Reports

Village staff investigated four Public Works Reports for the month of March. The reports were inquiries into a slippery condition, a culvert inspection, water discoloration and for a sewer manhole structure on private property.

Spring Clean-Up

Dates have been set for spring clean-up work. Street sweeping began today in Springwater subdivision. Residents are asked to not park on the streets during this operation. Spring Clean-Up will take place on May 22<sup>nd</sup> and May 23<sup>rd</sup>. Tree Mulching will begin on Tuesday, May 23<sup>rd</sup>. Residents are reminded that only one pile for any given property with a size no greater than 2.4 m long x 1.22m wide x 1.22m high (8 ft x 4 ft x 4 ft) will be collected. Piles larger than these dimensions will be left for the property owner to dispose of at their own expense. For more information please see the Village's website or call the Village office. The Village will be collecting leaves this spring on May 24<sup>th</sup> and May 25<sup>th</sup>. Residents are asked to bag their leaves and have them ready for pick-up prior to these dates. Plastic and compostable paper bags can be used however the Village encourages residents to use the compostable paper bags which are more environmentally friendly and easier for the collectors. In the fall of 2017, only compostable paper bags will be accepted for the collection of leaves.

Sidewalk Placement along Carlough Street, Cortland Street and MacIntosh Drive

The Village of New Maryland is pleased to announce it will be awarding the contract for Sidewalk Placement along Carlough Street, Cortland Street and MacIntosh Drive to Wilson Builders Ltd. for a sum of \$261,630.00 plus \$39,244.50 HST for a total of \$300,874.50.

The project consists of placing approximately 850 lineal metres of concrete sidewalk along the east side of Carlough Street, a section along Cortland Street from Carlough Street to MacIntosh Drive and along the north side of MacIntosh Drive from Cortland Street to Highway 101. In addition, approximately 60 metres of street realignment on MacIntosh Drive is also included as part of the work. The project will take place during the summer months with a completion date of August 25, 2017. The motion to award the contract will follow this report.

Route 101 Upgrade Phase 1

The Village of New Maryland, in conjunction with the Department of Transportation and Infrastructure, will be making improvements to Route 101 between Baker Brook and MacIntosh Drive. The project consists of concrete curb repair, manhole structure repair and adjustment, road crossing repair (frost heaves), cold milling, asphalt paving, shoulder repair and pavement markings. The Department of Transportation and Infrastructure will partner with the Village on this project which is estimated at \$200,000.00. The Village's contribution to the project will be 15% or \$30,000.

**MOVED BY** Councillor Gisele McCaie-Burke and **seconded by** Councillor Mike Pope the adoption of this report.

*Discussion:*

Councillor Gisèle McCaie-Burke commented that Macintosh Drive is a very busy street and there is no shoulder where pedestrians can walk. In the winter, this makes walking more treacherous particularly for children who are walking to school. Councillor McCaie-Burke felt that the installation of a sidewalk on MacIntosh Drive is money very well spent.

**MOTION CARRIED.**

► **MOVED BY** Councillor Gisele McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

*Be It Resolved That* the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, accept the tendered bid as submitted by Wilson Builders Ltd. on March 29, 2017 in the amount of \$261,630.00 (*two hundred and sixty one thousand, six hundred and thirty dollars*) plus \$39,244.50 (*thirty nine thousand, two hundred and forty four dollars and fifty cents*) HST for a total tendered bid of \$300,874.50 (*three hundred thousand, eight hundred and seventy four dollars and fifty cents*) for the Carlough Street, Cortland Street & MacIntosh Drive Sidewalk Installation & Related Works (2017) Project; and that the Mayor and Clerk are authorized to execute said contract.

**MOTION CARRIED.**

**(iii) New Maryland Fire Department:**

Chief Farrell reported that a total of 19 calls for service were received for the first quarter of 2017. Of those calls, six were within Village limits and thirteen were outside the Village involving LSDs and mutual aid. For the first quarter of 2016, a total of 20 calls were received. Five of the calls were within the Village limit and the remainder were outside the Village. The most common calls for the first quarter of 2017 were power lines/pole fires and vehicle accidents. Firefighting hours for the first quarter totaled 256.

**MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of Chief Farrell's Quarterly Fire Department report. **MOTION CARRIED.**

**(iv) Finance Department:**

Councillor Tim Scammell presented the following update from the Finance Department:

Borrowing

The Village has received Ministerial approval for its loans by debenture for two Capital projects.

Utility

The first quarter Utility readings have been compiled and the billings mailed out along with an insert pertaining to a request for input on the New Maryland Strategic Plan, an insert promoting the use of the New Maryland Centre and an insert with informs residents how to receive utility bills electronically.

**MOVED BY** Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council:

**Be It Resolved That** the Municipality of the Village of New Maryland submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount:

**Purpose - Transportation Services - Machinery & Equipment - remanufactured trackless and new 51” ribbon snow blower, Amount \$101,000 (one hundred and one thousand dollars), Term 10 (ten) years. MOTION CARRIED.**

(v) **Administration Department:**

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland rescind the current *Donations Policy* and adopt the revised *Donations Policy* attached hereto.”

*Discussion:*

Councillor Mike Pope stated that Council reviewed the information that was presented at the April 12<sup>th</sup> Council-In-Committee meeting regarding the *Donations Policy*. The current policy, adopted by Council in 1993, is outdated and required revisions to reflect current practice and dollar values. Council approved the proposed policy, with amendments, to be brought forward for adoption. **MOTION CARRIED.**

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland rescind the current *Expressions of Sympathy Policy*, adopted by Council in 1998.

*Discussion:*

Councillor Mike Pope explained that Council reviewed the information that was presented at the April 12<sup>th</sup> Council-In-Committee meeting regarding the *Expressions of Sympathy Policy*. The current policy is outdated and after review and discussions, Council decided (3-1) that the policy would not be replaced and that the Mayor and CAO will have decision-making authority.

Councillor Gisèle McCaie-Burke commented that she will be voting against the motion as she does not agree with the decision to rescind the policy. She stated that she agrees that the policy is outdated and doesn't reflect current values, however it can be amended. She added that there must have been a reason why the policy was written and adopted in 1998 and therefore she would like to see the policy updated and used rather than rescinded. Councillor McCaie-Burke remarked that she realizes that this is a sensitive topic but Council needs to be realistic and limits should be set regarding how much of taxpayers' money is spent. She stated that in the past year six members of her family passed away and she did not expect the Village to purchase flowers for them all. She remarked that she finds it hard to believe that the proposed system of having no policy in place will work better. She expressed her concern that someone may be missed, or that more money may be spent on one person than others, which again reiterates the importance of having an updated policy in place.

Deputy Mayor Alex Scholten remarked that he appreciated Councillor McCaie-Burke's



comments about Council's responsibility to watch over taxpayers' money and to control expenses which is an obligation that every Council member should take very seriously. He stated that he will be voting in favour of rescinding the policy that was written in 1998 and has been followed for the past 19 years without any updates. He added that he is comfortable with the CAO and Mayor using their discretion and making appropriate spending decisions. He noted that in Council's discussion of the subject at the last Council-In-Committee meeting, Council reviewed what other municipalities are doing for this type of policy and it was found that most communities of our size do not have a policy in place and the discretion of the CAO is permitted. Deputy Mayor Scholten added his feeling that there are far more important matters on which Council should be focusing.

*Mayor Wilson-Shee left the Chair to make her own comments, and Deputy Mayor Scholten assumed the position of Chair.* Mayor Wilson-Shee stated that her comments will not come as a surprise to Council or staff as she has expressed her opinion on several occasions. She said that she is not in favour of the recommendation to rescind the policy but would be in favour of an updated policy with specific guidelines to follow so that all members of staff and Council are treated equally. She added that to the best of her knowledge the current policy has not always been followed in the past which is a cause for concern. Mayor Wilson-Shee declared that Council and staff need to be transparent and held accountable when spending tax payers' money. *Mayor Wilson-Shee resumed the position of Chair.* Deputy Mayor Alex Scholten, Councillor Paul LeBlanc, Councillor Mike Pope and Councillor Tim Scammell voted in favour of the motion. Councillor Gisèle McCaie-Burke voted against the motion. **MOTION CARRIED**

**(vi) Solar Energy Research Ad hoc Committee:**

Deputy Mayor Alex Scholten reported that the Solar Energy Research Committee met on March 23<sup>rd</sup> with all members present.

- The main focus of the meeting was to assess proposals received in response to the Village's RFP for the supply and installation of a solar panel array. Committee member Robin Chaplin established a comprehensive scoring chart used by the committee to assess the five proposals that were received to ensure that each was evaluated using the same criteria. The committee discussed at great length the attributes of each proposal and based upon the discussion of the assessments unanimously agreed that the proposal received from Epic Energy Inc. stood out from the rest and would be the preferred contractor to recommend to Council for award of the project. The committee also discussed the need to have a structural analysis performed for the NM Centre to ensure it can hold the solar panel array structure before installation can commence. A recommendation would be made to Council in this regard for consideration.
- The committee discussed public awareness efforts. Rob Pero, Building Inspector/Development Officer, explained that subject to Council's award of a project for the installation of solar panels at the New Maryland Centre, a recommendation could also be made to Council that a webpage could be created on the Village website to provide updated information, fact sheets, and other energy saving information to residents. The Committee also suggested that a recommendation be made to Council to invite school children on a field trip to the New Maryland Centre to educate children on the benefits of renewable energy and to showcase the installation.
- The next meeting is scheduled for April 20, 2017 at 8:00 pm.

**MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Mike Pope the adoption

of this report. **MOTION CARRIED.**

► **MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Gisele McCaie-Burke the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Solar Energy Research Committee, proceed with award of the Solar Panel Power Generation Grid-Tie System Project to Epic Energy Inc., for the sum of \$29,140.00 (*twenty-nine thousand, one hundred forty dollars*) plus \$4,371.00 (*four thousand, three hundred seventy-one dollars*) HST, for a total of \$33,511.00 (*thirty-three thousand, five hundred eleven dollars*) and that the Mayor and Clerk are authorized to execute said contract, for the supply, installation and commissioning of a 27 solar panel, 7.5 kilowatt, grid-tied solar power generation system at the New Maryland Centre, located at 754 New Maryland Highway.

*Discussion:*

Councillor Paul LeBlanc commented that his understanding is that if the building needs extensive structural renovations in order to accommodate the solar panel array, the Village is able to cancel the project. Deputy Mayor Alex Scholten confirmed that the proposal from Epic Energy Inc. allows for the Village to assess the structural integrity of the building and if the engineering analysis determines that the system they are recommending is too heavy and extensive modifications to the NM Centre are required, the Village has the option to back out of the project. **MOTION CARRIED.**

**(vii) Age-Friendly Community Ad hoc Committee:**

Councillor Gisele McCaie-Burke presented an update from the Age-Friendly Community Ad hoc Committee.

- The second meeting of the AFC Committee was held on March 16, 2017 at 10 am in Council Chamber with 10 members and 1 guest present, and 7 members absent. The committee was advised that Pat Seaman has had to leave the committee due to other work commitments.
- The committee focused on reviewing the framework document that had been distributed prior to the meeting and consisted of the scope and process. Following discussions, the committee agreed on the following items: (1) the title for the document would be changed to ‘Developing an Age-Friendly Policy Document for the Village to Encourage and Support New Maryland Citizens Age 50 Plus’; (2) the vision will be ‘New Maryland Seniors living healthy, active and safe lives in the comfort of their own home and in our community as long as possible’; (3) the mission will be ‘To take sustainable action for New Maryland to become an Age-Friendly Community’. The values and guiding principles are based on 8 domains from the World Health Organization and include: outdoor spaces and public buildings; transportation; housing; social participation; respect and social inclusion; civic participation and employment; communication and information; and community support and health services. The goal is to complete an Action Plan that responds to the needs identified for seniors in the community. The key results areas include: assessment; summary of the assessment; establishment of priorities; preparing the action plan; formal filing with the Village of New Maryland; and implementation of the action plan. The objective of the assessment is to complete an age-friendly assessment in consultation with the community and older adults age 50 plus. As part of the assessment, a statistical profile of the citizens in the community and an inventory of what the Village has and doesn’t have will be performed, as well as identifying the issues and opportunities of the senior population. The second objective of the assessment will be to reach

a consensus on the community's main strengths, weaknesses, needs, and suggestions that will lay the foundation for developing an action plan. The third objective will be to determine a number of criteria to be considered to determine priority issues. The fourth and fifth objectives will be to identify priority issues and to prepare an action plan that includes objectives and concrete actions to implement of the measures, programs, and services that will make the community better adapted to the needs and interest of older adults. The sixth objective will be to present the completed action plan to Council for their review and approval of the recommendations by November 2017.

- The committee decided that due to the volume of work that will need to be completed, the following sub-committees be established: #1 Community Inventory; #2 Identification of needs of older adults; and #3 Data analysis and preparation of report. Committee members were asked to submit their preference for the sub-committees that they would like to join as either a member or as lead. The committee agreed that it would be easier to review the key indicators that had been previously circulated once the sub-committees have been established so it will be easier to determine if they are applicable.
- Dennis Atchison presented the committee with an overview from the Day for the Ages forum that he facilitated for a Fredericton group last fall. He advised the committee that he used open-space technology for the forum which is an engaged consultative process that tends to result in greater social cohesion, buy-in, and activities. The point is to create conversation and find consensus that will result in a concrete outcome. Following the presentation, the committee unanimously agreed to host a Day for the Ages event with the open-space forum format. The event will be held at the NM Centre on May 13<sup>th</sup> from 10 am to 2 pm with lunch and snacks served. The committee also agreed that Dennis would facilitate the event. This forum is one of the methods that will be used to gather ideas and information as part of the assessment process. The PNM Zoomers have agreed to donate \$100 toward the event and MLA Jeff Carr has offered to provide some supplies. Another \$1000 would need to be raised to cover administrative and food costs. Promotional material from the Fredericton event was offered for the committee's use which can be adapted to suit the committee's needs. Promoting the event well in advance will be key. Social media, media release, and other methods will be used to advertise the event.
- The next meeting is scheduled for April 20, 2017 at 10:00 am.

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the adoption of this report.

*Discussion:*

Councillor Gisèle McCaie-Burke commented that the three sub-committees have been busy meeting and planning activities. The sub-committee responsible for organizing the Day for Ages forum have most of the planning completed and widespread promotion of the event will commence this weekend. The theme for the event will be 'How can we work together to make New Maryland an Age-Friendly community?'. Residents of all ages are invited to attend this event that promises to be inspiring and fun. Councillor McCaie-Burke remarked that due to the generous financial support of Tony Spares of ScotiaMcLeod and the PNM Zoomers, the registration fee is only \$5. She advised that residents must pre-register for the event and can do so by contacting the Village office no later than May 8<sup>th</sup>. **MOTION CARRIED.**

**12. APPROVAL OF THE TREASURER'S REPORT**

**MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Gisele McCaie-Burke to approve

the Treasurer's Report for the month of March 2017 as follows:

- from the General Operating account by cheques and direct payments \$312,327.59 (*Three Hundred and Twelve Thousand Three Hundred and Twenty-Seven Dollars and Fifty-Nine Cents*)
  - from the Water & Sewer Operating account \$15,873.45 (*Fifteen Thousand Eight Hundred and Seventy-Three Dollars and Forty-Five Cents*)
  - from the General Capital account \$0.00 (*Zero Dollars and Zero Cents*)
- and
- from the Water & Sewer Capital account \$0.00 (*Zero Dollars and Zero Cents*)." )

**MOTION CARRIED.**

**13. PUBLIC INPUT / INQUIRIES**

There were no members of the public present at the meeting to provide input or make inquiries.

**14. NEW BUSINESS**

Third and Final Readings of By-law Amendment No. 06-01-2017

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Gisele McCaie-Burke to read *By-Law Amendment No. 06-01-2017 – An Amendment to Village of New Maryland Building By-Law 06-2016*, for the third time, this reading in its entirety.

*Discussion:*

Councillor Paul LeBlanc explained that the definition of a "Lot", which is referenced in section 2(1) of the Building By-law was originally duplicated from the NB Subdivision Regulation 80-159 (dating from 1980). It has recently become apparent that the present definition could allow for a possible scenario where a building permit applicant would be permitted to construct a building with a single tenancy across a single, or multiple property lines, as long as each parcel is held by the same owner. Such a scenario would create complications in terms of application of building code and Zoning by-law standards. The proposed new definition of "Lot" would impose a standard requirement for the consolidation of parcels to be completed by the applicant prior to the Village issuing building permits for buildings or structures that would otherwise cross common property lines. Further to the motions for the first and second readings of the by-law amendment that were conducted by Council at the March 15, 2017 Council session, these motions are therefore presented to complete the building by-law amendment process. **MOTION CARRIED.**

*Councillor Paul LeBlanc read the by-law amendment for the third time, this reading in its entirety.*

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Tim Scammell to read *By-Law Amendment No. 06-01-2017 – An Amendment to Village of New Maryland Building By-Law 06-2016*, for the final time, this reading by title only, thereby enacting the By-Law Amendment.

**MOTION CARRIED.**

*Councillor Paul LeBlanc read the by-law amendment for the final time, this reading by title only thereby enacting the by-law amendment.*

Third and Final Readings of By-law Amendment No. 07-01-2017

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Gisele McCaie-Burke to read *By-Law Amendment No. 07-01-2017 – An Amendment to Village of New Maryland Subdivision By-Law 07-2016*, for the third time, this reading in its entirety.

*Discussion:*

Councillor Paul LeBlanc clarified that similar to By-law Amendment 06-01-2017, this by-law amendment will change the definition of “Lot” which is referenced in section 3(2) of the Subdivision by-law. The present definition could allow for a possible scenario where a building permit applicant would be permitted to construct a single tenancy building across a single, or multiple property lines, as long as each parcel is held by the same owner. Such a scenario would create complications in terms of application of building code and zoning by-law standards. The second amendment to the Subdivision by-law has been prepared to remove possible ambiguity in the interpretation of LFPP dedication requirements for proposed subdivisions. Staff have removed the wording “*which will create two (2) or more lots*” from Subdivision by-law section 8(1), thereby clarifying that dedication of LFPP is required for all subdivisions regardless of the number of lots being created (except for subdivisions within the criteria as noted in sections 8(6) to 8(10)). **MOTION CARRIED.**

*Councillor Paul LeBlanc read the by-law amendment for the third time, this reading in its entirety.*

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten to read *By-Law Amendment No. 07-01-2017 – An Amendment to Village of New Maryland Subdivision By-Law 07-2016*, for the final time, this reading by title only, thereby enacting the By-law Amendment. **MOTION CARRIED.**

*Councillor Paul LeBlanc read the by-law amendment for the final time, this reading by title only thereby enacting the by-law amendment.*

**15. DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, 17 May 2017 at 7:30 pm in Council Chamber.

**16. MOTION FOR ADJOURNMENT**

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:29 pm.

Respectfully submitted,

Karen Taylor  
Assistant Clerk

---

Cynthia Geldart  
CAO/Clerk

---

Judy Wilson-Shee  
Mayor