

**VILLAGE OF NEW MARYLAND
COUNCIL
18 April 2018**

Present: Mayor Judy Wilson-Shee
Deputy Mayor Alex Scholten
Councillor Paul LeBlanc
Councillor Gisèle McCaie-Burke
Councillor Mike Pope
Councillor Tim Scammell

Also Present: Cynthia Geldart, Chief Administrative Officer/Clerk
Karen Taylor, Assistant Clerk
Harry Farrell, Fire Chief

Guests: King Lion Bill O'Donnell, Lion Ann Gallant, Lion Cindy Organ, Lion Pius Organ (*for items 1 – 11*), Harry Libby

1. CALL TO ORDER

Mayor Judy Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.

2. MOMENT OF SILENCE

A moment of silence was observed for the victims of the Humboldt Broncos bus accident.

3. APPROVAL OF THE AGENDA

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell to approve the agenda as distributed. **MOTION CARRIED.**

4. APPROVAL OF THE MINUTES

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell to approve the minutes of the 21 March 2018 regular session of Council as circulated. **MOTION CARRIED.**

5. DISCLOSURE OF INTEREST

No disclosures of interest were declared.

6. PRESENTATIONS

King Lion Bill O'Donnell of the New Maryland Lions Club presented a cheque to the Fire Chief to cover the cost of purchasing a thermal imaging camera. King Lion O'Donnell thanked the Fire Chief and the volunteer firefighters for their many hours of service to the community. Mayor Wilson-Shee thanked the Lions Club for their continued good work and support of the community.

7. PROCLAMATIONS

Mayor Wilson-Shee proclaimed April as Daffodil Month.

8. CORRESPONDENCE

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Judy Wilson-Shee:

- an email from the Union of Municipalities of New Brunswick regarding their request to the Energy and Utilities Board to direct NB Power to set a fair rate for streetlights for all municipalities;
- a newsletter from Opal Family Services;
- information from Fredericton High School about their “TPing the Town” fundraiser for various men’s and women’s shelters;
- the Chamber of Commerce Connections newsletter; and
- a list from Ignite Fredericton of the finalists running for this year’s KIRA Awards.

9. MAYOR’S COMMENTS

Mayor Judy Wilson-Shee provided an update on the meetings and social events that she attended since the last Council meeting:

March 24th – Grand Opening of the Hanwell fire station, which was also attended by Councillor Mike Pope and Chief Farrell;

March 26th – first meeting of the Seniors Advisory Committee;

March 27th – meeting of the New Maryland Heritage Association along with Deputy Mayor Alex Scholten and Councillor Tim Scammell; the next meeting will be held May 24th at 6:30 pm at the NM Centre;

March 29th – delivered our Age-Friendly Community designation application to the Province along with Councillor Gisèle McCaie Burke;

March 29th – volunteered at the Easter dinner at NMES;

April 3rd – RSC 11 Board meeting, which was the annual general meeting and involved a presentation from the auditors;

April 4th – meeting with Mary-Anne Hurley-Corbyn, Director of Communications with MP Karen Ludwig’s office, to provide an update on the work being done by the New Maryland Heritage Association;

April 5th – the Age-Friendly presentation to the Hanwell group, which was given by Councillor Gisèle McCaie-Burke and Deputy Mayor Alex Scholten;

April 9th – PNM Zoomers’ meeting, which was also attended by Councillor Gisèle McCaie-Burke;

April 10th – PNM Zoomers’ soup luncheon, which was also attended by Councillor Gisèle McCaie-Burke and Deputy Mayor Alex Scholten;

April 10th – ‘Make Waves’ Pool Rally, which was also attended by Deputy Mayor Alex Scholten and Councillor Mike Pope;

April 10th – ‘R3 Talks - Innovations in Aging’ event, which was also attended by Deputy Mayor Alex Scholten, Councillor Mike Pope and three members of the Seniors Advisory Committee;

April 12th – Community Food Smart Program packaging, which was also attended by Councillor Gisèle McCaie-Burke and Deputy Mayor Alex Scholten;

April 13th – NMES Reading Buddy volunteer workshop;

April 17th – NMES Drama Club presentation “We are Monsters”; Mayor Wilson-Shee commented that the children did an outstanding performance and Councillor Mike Pope’s daughter Alex sang with the drama club; and

April 17th – NM Lions Club meeting.

10. COMMENTS BY MEMBERS OF COUNCIL

Deputy Mayor Alex Scholten gave the following update on the meetings and social events that he attended since the last Council meeting:

March 20th – Ignite Fredericton Executive meeting;
March 26th - Bliss Carmen Middle School Heritage Fair;
March 27th – New Maryland Heritage Association meeting at the New Maryland Centre along with Mayor Wilson-Shee and Councillor Tim Scammell;
March 28th – NB Smart Communities Symposium hosted by ‘8 Cities, 1 Voice’ at the Fredericton Inn, along with the Assistant Building Inspector/Development Officer Kyle Arsenault;
March 28th – Opportunities NB presentation by guest speaker Anthony Lacavera entitled ‘How New Brunswick Can Win’ at Kingswood Golf Club;
April 5th – presentation to the Hanwell Age-Friendly Community Committee at the Hanwell municipal office, along with Mayor Judy Wilson-Shee and Councillor Gisèle McCaie-Burke;
April 10th – ‘Make Waves’ Pool Rally at Picaroon’s in Fredericton with Mayor Judy Wilson-Shee, Councillor Mike Pope;
April 10th – ‘R3 Talks -Innovations in Aging’ presentation at the Playhouse in Fredericton with Mayor Judy Wilson-Shee and Councillor Mike Pope and several members of the Seniors Advisory Committee;
April 11th – Ignite Fredericton Executive Committee meeting in Fredericton;
April 12th – Community Food Smart volunteer packing day at St. Mary’s Anglican Church in Fredericton with Mayor Judy Wilson-Shee and Councillor Gisèle McCaie-Burke; and
April 18th – Ignite Fredericton’s Annual General Meeting with Councillor Mike Pope; Deputy Mayor Scholten noted that he is stepping down from the board and executive, and Councillor Mike Pope was elected as his replacement on the board.

Councillor Mike Pope provided an update on the meetings and social events that he attended since the last Council meeting:

April 6th to 8th – Provincial Little Rocks Jamboree at Willie O’Ree Place and the Capital Curling Club; Councillor Mike Pope noted that 80 teams from around the province participated in this event;
April 18th – Ignite Fredericton’s Annual General Meeting where he was elected as the member representing Council on the Board of Directors for Fredericton and Knowledge Park; Councillor Mike Pope acknowledged Deputy Mayor Scholten, who was also at the meeting, and thanked him for representing Council during his term on the Board.

11. PLANNING ADVISORY COMMITTEE

Councillor Tim Scammell provided an update from the April 9, 2018 Planning Advisory Committee meeting.

- Staff and the committee had preliminary discussions about draft amendments to the Zoning By-Law on the topics of sign illumination, minor terminology edits and the schedule of fees. Staff clarified that they will be researching a presentation that had been made to Council years ago by one of our former planning consultants on the topic of recommended signage criteria for the Village. Further discussions with committee and Council will be required prior to drafting formal amendments.
- The committee reviewed the February and March building permit summary reports. The February 2018 year-to-date totals stand at six permits having been issued, and the March 2018 year-to-date totals stand at nine permits.
- The committee reviewed the tentative plan for the proposed second phase of the Centennial Gardens Subdivision. The committee recommended that Village Council consider giving assent to the street locations proposed in the tentative subdivision plan for Phase 2.
- The committee reviewed and provided comments on the Housing and Population Fact Sheet and staff will be providing the finalized document at the next regular PAC meeting.
- Staff advised the committee of the upcoming requirement for the appointment of one regular member

position to a three-year term. As per the Village's Procedural By-Law, the necessary advertising has been prepared by staff for posting in the local newspaper and the Village's website and social media accounts. The deadline for applications has been set for April 30, 2018;

- The committee also discussed the newly amended *Community Planning Act (2017)* which has implications on the method by which the PAC chair and vice-chair positions are to be selected. The amended Act states that PAC shall select among their membership a chair and vice-chair for the committee, which is a departure from the former provisions which allowed Council to make those selections in the past. Staff committed to conduct a further review of the Village Procedural By-law and the PAC Policy on Procedure to determine the extent to which corresponding amendments may be required; and
- Staff advised the committee that a notice regarding the Request for Expression of Interest (RFEI) document has been posted publicly in relation to the possible Phase 1 development of the Forbes Property. The deadline for submittals is May 10th. Subject to further review, qualified respondents may be requested to submit specific development proposals for an initial phase of development on the property. The developer with the preferred proposal may be considered for the opportunity to purchase and develop a portion of the property.

MOVED BY Councillor Tim Scammell **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

12. EMERGENCY RESPONSE PLAN COMMITTEE

There was no report from the Emergency Response Plan Committee. The next meeting will be held April 24, 2018.

13. PROJECT REPORTS AND UPDATES

(i) Recreation Department:

Councillor Mike Pope presented the following update from the Recreation Department.

Summer Student Jobs

The Day Camp and Recreation Maintenance summer student positions have been selected. A number of counsellors are returning from last year and two new counsellors will be joining the team. The Village has been approved for three SEED positions and hopefully more students that applied for SEED will receive vouchers this year. The Village has also applied to Canada Summer Jobs.

VONM Summer Programs

The dates for the summer socials and bands have been selected and the Day Camp / Little Fingers weeks have been planned. Details have also been finalized for the CIT (Counsellor-in-Training) program and the summer tennis program. The information on the Village website is being updated to correlate with the Spring/Summer Program & Events Guide which will be printed and distributed at the end of April.

Day Camp/Little Fingers Registration

Day Camp & Little Fingers registration will take place on Monday, May 7th for Village residents and May 8th for open registration. Extended office hours will be offered each day (from 8:00 am – 6:00 pm). At the Mayor's request, hand-outs will be available to promote the Mayor's Activity

Awards. Councillor Mike Pope commented that his children have participated in the Mayor's Activity Awards for a number of years, and it is a great program that helps children and families engage in healthy eating and exercise.

Stay Safe Program - NEW

On Monday, May 14th the Village will host the first "Stay Safe" Program offered by KCM, which is the same company that offers the babysitting course. This is a brand-new program for children age 9+ and teaches applicable and age-appropriate skills to "Stay Safe" in a variety of different situations. Course content includes:

- Importance of responsibility and respect while being accountable for yourself
- Importance of setting and following rules around safety when staying on your own
- How to stay safe at home and within the community
- How to prepare, recognize and respond to unexpected situations
- First Aid Content

Registration will be open starting next week and the course is available to the first 25 participants. Cost is \$50 per person and the course will run from 9:00 am – 3:30 pm at Victoria Hall.

New Maryland Soccer & Minor Baseball

Both New Maryland Minor Baseball and the New Maryland Soccer Club have commenced registration for the 2018 season. NMMA has a Facebook page with a link to an online registration form. They held their first drop-in registration on the evening on April 10th, and a second registration is planned for May 1st from 5:00 – 7:00 pm at Faith Baptist Church.

The New Maryland Soccer Club website is now accepting online registrations and they have booked the following dates for drop-in registration: Thursday, April 19th from 6-8 pm at the New Maryland Centre and Saturday, May 5th from 2-4 pm in the NMES Cafeteria.

Staff has promoted the baseball and soccer registration information on the Village's Facebook & Twitter pages. In addition, the event signage for the soccer club was updated and posted in our community bulletin board on Friday. Departmental staff look forward to continuing our excellent working relationship with both organizations as the summer scheduling season approaches.

PNM Zoomers

- The next monthly meeting will be held on May 7th at 10:00 am in the New Maryland Centre boardroom.
- Stretch and strengthening classes takes place every Tuesday and Thursday morning from 10:00 to 11:00 am. The last class for spring will be May 17th with a social to follow the class.
- The book club meets every fourth Thursday at 11:00 am in the boardroom, and the next meeting is scheduled for April 26th.
- The new Arts and Crafts club meets the first and third Wednesday of the month from 10:00 am to 3:00 pm in boardroom. The next meeting is scheduled for April 18th.
- PNM Zoomers host pot luck socials every other month. The next regularly scheduled potluck will be held on May 16th at 5:30 pm, with guest speaker Diane Earl from Scott's Nursery at 6:30 pm.
- PNM Zoomers are offering a scholarship for university and high school students who have enrolled or will be enrolling in geriatrics or related fields. Application forms are available on the Village website under Community Groups, 50 Plus.

Parks & Playgrounds

Portable washrooms will be installed in each of the Village's parks and playing fields in May until late October. This year, a portable washroom will be added at the Sunrise Estates playground. New tennis nets were ordered for the Athletic Park tennis courts which arrived this week. The Village has continued its partnership with Abony Tennis to offer kids and adult tennis lessons in June, July and August.

Shaw Park

This year, the Shaw Park playground structure will be upgraded with a new 5-12 play structure with a 6-foot slide, a new swing set, two new benches and another stand-alone play element. The final layout will be included in the spring/summer guide and it is the intent of staff to have the project completed by early summer, depending on the weather.

Beautification

Staff will be meeting with Dave Dunbar to discuss the Village beautification projects next week. New this year, a flower bed will be added to Victoria Hall park and hanging baskets will be installed on the new light poles along the New Maryland Highway. Councillor Mike Pope remarked that the Village has received numerous positive comments about the new solar lights installed along the highway.

Social Media

The Village now has 1,800 "likes" on its Facebook page and 774 followers on its Twitter page. A recent post on the new solar street lights had over 4,200 views and many positive comments.

MOVED BY Councillor Mike Pope and **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report.

Discussion:

Mayor Wilson-Shee said she was pleased that the Mayor's Activity Awards were mentioned. She said that she has been disappointed in the past few years that there have not been more New Maryland families participating and she hoped that with promotion through the day camp, numbers will increase this year. Councillor Mike Pope agreed and stated that he and the Mayor have been promoting the Mayor's Activity Awards for many years and encouraged everyone to become more involved in this great initiative.

Mayor Wilson-Shee announced that June 24th from 12:00 to 2:00 pm at Victoria Hall there will be a celebration of the 100th Anniversary of Victoria Hall. More information will be available in the spring/summer guide and on social media. **MOTION CARRIED.**

(ii) Public Works Department:

Deputy Mayor Alex Scholten presented the following update from the Public Works Department.

Public Works Reports

Village staff investigated three Public Works Reports for the month of March. The reports were inquiries to garbage collection and snow removal.

Spring Cleaning Activities

Tree Mulching will begin on Tuesday, May 22nd. Residents are reminded that only one pile for any given property with a size no greater than 2.4 m long x 1.22m wide x 1.22m high (8 ft x 4 ft x 4 ft) will be collected. Piles larger than these dimensions will be left for the property owner to dispose of at their own expense. For more information please see the Village's website or call the Village

office.

Spring Clean-up will take place on May 21st and May 22nd. Please visit the Village's website regarding items that are acceptable for this clean-up.

Spring Leaf Pick-up will take place this spring on May 23rd and May 24th. Residents are to bag their leaves and have them ready for pick-up prior to these dates. Only compostable paper bags will be collected as they are more environmentally friendly and easier for the collectors.

Public Works staff will start sweeping the centre of Village streets next week. The sweeping contractor is expected to start toward the end of the month, if the weather permits.

Notices regarding the spring clean-up, tree mulching and leaf pick-up have been emailed to residents who have registered for the Village's e-news distribution list. They have also been posted on the Village's Facebook and Twitter pages and website.

Daniel Drive Services Upgrades

Monteith Underground Services Ltd. is planning to begin work on Daniel Drive on April 30th. The Daniel Drive - Phase 1 Water, Sewer and Roadway Upgrading project consists of upgrades to Daniel Drive from Highway 101 to Alban Street. The upgrades include replacement of the sanitary sewer, installing new storm sewer, watermain, curb and gutter and sidewalk along the north side of Daniel Drive. The upgrades will improve collection of storm water runoff as well as improve the safety of pedestrians and motorists using Daniel Drive. The construction is expected to last eight weeks.

Canada 150 Solar Light Project

The contractor has finished erecting the solar lights along the highway and staff are working with the supplier to commission the lights. Deputy Mayor Scholten reiterated Councillor Mike Pope's statement that the new lights are receiving many favourable comments.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of this report.

Discussion:

Mayor Wilson-Shee requested that staff please send a notice to NMES regarding the closure of Daniel Drive. The CAO confirmed that the school, as well as other important agencies and organizations, will be notified of the closure next week. **MOTION CARRIED.**

(iii) New Maryland Fire Dept:

Chief Farrell reported that during the first quarter of 2018, the fire department received a total of 13 calls for service for a total of 110 firefighting hours. In 2017 for the same quarter, a total of 19 calls were received. The top three types of calls for the period were fire alarms (4), vehicle accidents (3) and structure fires (2).

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Paul LeBlanc the adoption of Chief Farrell's report.

Discussion:

Deputy Mayor Scholten thanked Chief Farrell and his volunteer firefighters for their service and dedication to the community and commended them for their great work. Council concurred.

MOTION CARRIED.

(iv) Finance Department:

Councillor Gisèle McCaie-Burke presented the following update from the Finance Department.

Asset Management

The work on the Asset Management file continued with an all-day session on February 20th. The afternoon of April 20th has been booked for a review of the Financial Plan/Strategy component of the Asset Management Plan.

Training

The Treasurer and the Finance Clerk have both completed the training in Basic Emergency Management through NB EMO.

Gas Tax

The Treasurer has completed and submitted the required annual expense and outcomes reports for the 2017 Federal Gas Tax Fund along with the 2018 planning report.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

(v) Administration Department:

There was no report from the Administration Department.

(vi) Seniors Advisory Committee:

Mayor Wilson-Shee left her role of Chair and Deputy Mayor Scholten assumed the role of Chair.

Mayor Wilson-Shee presented the following update from the Seniors Advisory Committee.

- The Seniors Advisory Committee held its inaugural meeting on March 26, 2018 with eleven of its twelve committee members present. Each committee member had the opportunity to introduce themselves and shared their personal background information.
- The Terms of Reference for the Seniors Advisory Committee were reviewed which stated that the committee was established by Council to implement the recommendations from the Age-Friendly Community Ad hoc Committee Report and to advise Council in matters affecting senior citizens. All members of Council will serve on the committee with the Mayor being the Chairperson and the Deputy Mayor as the Vice-Chairperson. The Assistant Clerk will be the designated staff representative, and the committee shall consist of a maximum of six (6) members of the community, appointed annually by a Resolution of Council.
- The mandate for the committee was reviewed.
- Councillor Gisèle McCaie-Burke gave a verbal overview of the work that the former Age-Friendly Community Ad hoc Committee accomplished over the past year.
- Deputy Mayor Scholten lead the committee in the review of the New Maryland Age-Friendly Community Action Plan. The eight World Health Organization (WHO) domains of age-friendly communities are contained in the Action Plan.
- The next scheduled meeting will be held on April 23rd at 7 pm. The focus of the April meeting will be the discussion of “Housing”, which has been identified by community seniors as one of

their top priorities.

MOVED BY Mayor Judy Wilson-Shee and **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report. **MOTION CARRIED.**

Mayor Wilson-Shee resumed her role as Chair.

14. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Mike Pope and **seconded by** Councillor Gisèle McCaie-Burke to approve the Treasurer's Report for the month of March 2018 as follows:

- from the General Operating account by cheques and direct payments \$298,599.21 (*Two Hundred and Ninety-Eight Thousand Five Hundred and Ninety-Nine Dollars and Twenty-One Cents*);
- from the Water & Sewer Operating account \$18,895.17 (*Eighteen Thousand, Eight Hundred and Ninety-Five Dollars and Seventeen Cents*);
- from the General Capital account \$22,361.75 (*Twenty-Two Thousand Three Hundred and Sixty-One Dollars and Seventy-Five Cents*); and
- from the Water & Sewer Capital account \$0.00.

Discussion:

Councillor Mike Pope clarified that the adoption of the Treasurer's monthly report fulfills a municipal requirement under provincial legislation. **MOTION CARRIED.**

15. PUBLIC INPUT / INQUIRIES

Harry Libbey mentioned that he was pleased to be able to provide the ribbons and hockey sticks for this evening's meeting that were worn/displayed (along with the hockey jerseys) in recognition of the victims of the Humboldt Broncos bus accident.

Mayor Wilson-Shee commented that the daffodil pins were being worn for the Canadian Cancer Society's proclamation for Daffodil month. Deputy Mayor Scholten mentioned the recent passing of Ray Vogan. Mayor and that Council extends their sympathies to the family.

16. NEW BUSINESS

(i) *Third and Final Readings of By-Law Amendment No. 50-03-2018*

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke to read By-Law Amendment No. 50-03-2018, an amendment to the Procedural By-Law, for the third time, this reading in its entirety.

Discussion:

Councillor LeBlanc explained that during the 2018 budget process Council had approved a salary review for both staff and members of Council. The staff review was to be done by an outside agency, while the Treasurer was to perform a review of Mayor and Council's remuneration making comparisons to other similar municipalities. At the February 28, 2018 Council-In-Committee meeting the findings and recommendations were presented by the Treasurer and discussed by Council. The Treasurer's findings showed three municipalities similar to that of New Maryland based on three criteria: population, tax base, and tax base per capita (ensuring the tax base is equally supported by the population as opposed to commercial). As a result of this data it was identified how

close New Maryland's remuneration is to this average and closing this gap would only result in a slight increase in remuneration for Councillors (\$488 annual increase) and a very small increase for the Deputy Mayor (\$51 annual increase) and no change to the Mayor's remuneration at this time. A large part of the close proximity to the average was due to the implementation of annual increases based upon the Consumer Price Index for New Brunswick (CPI-NB) since the last review of Council's remuneration. At this meeting Council accepted the Treasurer's recommendation to introduce a motion making the necessary adjustments to Council's current remuneration and to continue with the annual implementation of CPI-NB effective January 1, 2018. Additionally, Council accepted the Treasurer's recommendation to perform this same review, as a result of the Revenue Canada taxation change for 2019, for each of the next two years to ensure that the alignment remains the same. At the March 21st formal Council meeting the first and second readings of the By-law Amendment No. 50-03-2018 were made. **MOTION CARRIED.**

Councillor LeBlanc read By-law Amendment No. 50-03-2018 in its entirety.

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke to read By-Law Amendment No. 50-03-2018, an amendment to the Procedural By-Law, for the final time, this reading by title only, thereby enacting the By-law Amendment. **MOTION CARRIED.**

Councillor LeBlanc read By-law Amendment No. 50-03-2018 for the final time by title only.

17. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, 16 May 2018 at 7:30 pm in Council Chamber.

18. MOTION FOR ADJOURNMENT

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:10 pm.

Respectfully submitted,

Karen Taylor
Assistant Clerk

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor