

VILLAGE OF NEW MARYLAND
COUNCIL
16 May 2018

Present: Mayor Judy Wilson-Shee
Deputy Mayor Alex Scholten
Councillor Paul LeBlanc
Councillor Gisèle McCaie-Burke
Councillor Mike Pope
Councillor Tim Scammell

Also Present: Cynthia Geldart, Chief Administrative Officer/Clerk
Karen Taylor, Assistant Clerk

1. **CALL TO ORDER**

Mayor Judy Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.

2. **APPROVAL OF THE AGENDA**

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell to approve the agenda as distributed. **MOTION CARRIED.**

3. **APPROVAL OF THE MINUTES**

MOVED BY Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten to approve the minutes of the 18 April 2018 regular session of Council as circulated. **MOTION CARRIED.**

4. **DISCLOSURE OF INTEREST**

No disclosures of interest were declared.

5. **PRESENTATIONS**

No presentations were made.

6. **PROCLAMATIONS**

Mayor Wilson-Shee proclaimed May 27th to June 1st, 2018 as Disability Awareness Week. She also proclaimed the first Saturday in June to be National Health and Fitness Day, and the month of May as Brain Tumor Awareness Month.

7. **CORRESPONDENCE**

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Judy Wilson-Shee:

- an email from the Union of Municipalities of New Brunswick regarding the QUEST Municipal Working Group which is developing a climate risk assessment and resilience/adaptation strategy, and a guide for how municipalities and utilities can work together to mitigate risk;
- an invitation from the Premier's Council on Disabilities to attend the legislative breakfast on May 29th at the Delta Fredericton;

- an announcement from the Union of Municipalities of New Brunswick that their annual conference will be held September 28 – 30, 2018 at the Crowne Plaza Fredericton;
- notification of the provincial government's launch of a Disaster Financial Assistance program to help small businesses, municipalities and individuals who suffered property damage following the recent flooding events;
- the Fredericton Chamber of Commerce newsletter;
- an invitation from Muscular Dystrophy Canada to join the Fredericton Walk for Muscular Dystrophy on June 23rd at Odell Park.

8. MAYOR'S COMMENTS

Mayor Judy Wilson-Shee provided an update on the meetings and social events that she attended since the last Council meeting:

April 19th – a meeting with RSC 11 Board member Mike Chamberlain;

April 19th – a meeting with MLA Jeff Carr to discuss our Canada Day celebration;

April 21st – the 13th Annual Fredericton North Heritage Fair along with Deputy Mayor Alex Scholten and Councillor Tim Scammell;

April 22nd – an interview by Bliss Carmen student Caleb Scholten to discuss the Village's solar powered lights for his class project; (Mayor Wilson-Shee noted that she saw Caleb's finished report and he did an excellent job);

April 23rd – the Seniors Advisory Committee meeting which was also attended by Deputy Mayor Alex Scholten and Councillors LeBlanc, McCaie-Burke and Scammell;

April 25th – participated in the Reading Buddy Program at NMES, and listened to three students read; (Mayor Wilson-Shee commented that she participates in this very rewarding program every Wednesday morning);

April 27th – a meeting with a resident along with CAO/Clerk Cynthia Geldart;

April 27th – volunteered at the NMES cafeteria;

April 28th – the Spring Wellness Fair held at Leo Hayes High School;

April 30th – a meeting with the Girl Guides;

May 1st – an announcement concerning funding for the Fredericton International Airport;

May 1st – the RSC 11 Board meeting;

May 1st – the New Maryland Lions Club meeting;

May 3rd – the 20th Annual KIRA Awards, which was also attended by Councillor Mike Pope;

May 7th – the PNM Zoomers meeting along with Councillor Gisèle McCaie-Burke;

May 9th – a soup luncheon for the teachers at NMES hosted by the PNM Zoomers and also attended by Councillor McCaie-Burke;

May 10th – the CBDC's Celebrating Success Gala 2018;

May 12th – the NMES to Fredericton Graduation 2018 held at NMES;

May 14th – the Fredericton International Airport Annual General Meeting;

May 14th – the St. Thomas University Spring Convocation dinner;

May 15th – the St. Thomas University Spring Convocation (Mayor Wilson-Shee noted that The Right Honourable Brian Mulroney and Mrs. Mulroney were honorary degree recipients, Baily Graham and Liam King received their Bachelor of Arts degrees, and Kayla Preston received her degree with honours in Sociology (distinction) and received the Sociology prize for the year);

May 16th – the New Maryland Lions Club meeting; and

May 16th – the PNM Zoomers potluck which was also attended by Councillor McCaie-Burke and by Deputy Mayor Scholten who left early for another commitment.

9. **COMMENTS BY MEMBERS OF COUNCIL**

Deputy Mayor Alex Scholten gave the following update on the meetings and social events that he attended since the last Council meeting:

May 1st – Woodstock and other communities Age-Friendly Community Committee meeting discussion in Hartland, along with Councillor McCaie-Burke;

May 3rd – a meeting with Margot Cragg, ED for UMNB;

May 4th – a presentation regarding NB Technical Cannabis Mission to Germany and the Netherlands hosted by BioNB, St. Thomas University, University of New Brunswick, Université de Moncton, Opportunities New Brunswick, Ignite Fredericton and New Brunswick Community College which was held at STU;

May 5th – the Fredericton Sports Hall of Fame dinner at the Delta Hotel at which David Saad and Jeff Scholten were inducted; (Deputy Mayor Scholten commented that David has coached basketball in the region for more than 30 years and his cousin Jeff was a national Canadian short track speed skater who held three world records in his career);

May 6th – the Hike for Hospice at Killarney Lake Lodge which was an event to raise money for Fredericton's Hospice House and raised over \$104,000 combined with the Hospice Gala that was held the previous week; and

May 14th – the Samaritan's Purse volunteer clean-up day; (Deputy Mayor Scholten noted that Samaritan's Purse is a Christian aid agency that assists with disaster relief and will be in the greater Fredericton area aiding people for the next several weeks).

Councillor Mike Pope stated that he attended a speaker series at NMES earlier this evening. Cst. John Daley led a discussion regarding the topic of how to talk to your children about drugs. The main theme was the importance of having difficult discussions with children about drugs so that they know what is out there and how to be safe. Councillor Pope commented that it was a very interesting and worthwhile meeting.

10. **PLANNING ADVISORY COMMITTEE**

Councillor Tim Scammell provided an update from the May 7, 2018 Planning Advisory Committee meeting.

- Further to recent discussions on the Zoning By-Law requirements with respect to illuminated signage, staff recommended the future development of general design guidelines which could be referenced when considering future signage and development applications for sites along Route 101. Such a document could outline a future vision and desired aesthetic for development along Route 101 and could serve as a beneficial resource and provide Council, PAC and staff with a general framework within which to evaluate the overall design value of future signage and development proposals.
- The committee reviewed the April building permit summary report. The April 2018 year-to-date totals stand at 16 permits having been issued, \$192,612 in estimated value of construction and \$1,701 in permit fee revenue.

MOVED BY Councillor Tim Scammell **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of

senior staff, proceed to engage the environmental planning consultation services of Stantec Consulting Ltd. for the preparation of a municipal Climate Change Adaptation Strategy as per their submitted proposal at a cost of \$39,980.89 (thirty-nine thousand nine hundred eighty dollars and eighty-nine cents) plus \$5,997.13 (five thousand nine hundred ninety-seven dollars and thirteen cents) HST for a total submitted bid of \$45,978.02 (forty-five thousand nine hundred seventy-eight dollars and two cents),

Be It Further Resolved That Council authorize the Village Treasurer to issue the requisite work order for the same.

Discussion:

Deputy Mayor Scholten commented that the timing of this strategy is ideal in light of recent flooding and other significant weather events that are happening more frequently. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

Be It Resolved That in accordance with Section 88 of the *Community Planning Act, S.N.B. 2017, Chapter 19*, and amendments thereto, the Council for the Village of New Maryland hereby Assent to the tentative subdivision plan submitted by Centennial Heights Development Ltd., dated April 5, 2018, and prepared by SurTek Group Ltd. as Drawing No. 12011 SUB Phase 2, entitled “Centennial Gardens Subdivision 2018 – Phase 2”, proposing lots 19 to 26, and Lots 41 to 42, and portions of Alban Street, Spirea Street and Boxwood Lane, in the Village of New Maryland, County of York, Province of New Brunswick. **MOTION CARRIED.**

11. **EMERGENCY RESPONSE PLAN COMMITTEE**

Councillor Paul LeBlanc provided an update from the Emergency Response Plan Committee.

- The Emergency Response Plan Committee met on April 24, 2018 at 2 pm with 15 committee members in attendance.
- The committee held a tabletop exercise that involved the evacuation of New Maryland Elementary School. Prior to the meeting, a test of the Emergency Operations Centre fanout was initiated at 12:30 pm using the Sentinel System and committee members were asked to send a response whether or not they would be able to attend that afternoon’s meeting. Of those polled, only three did not respond and one stated that they were unable to attend.
- Once committee members arrived, they were tasked with signing in to the EOC and setting up their respective stations in preparation to receive a briefing from the EOC Director on the status of the event. Each agency and organization represented at the committee meeting provided input as to the actions that their agency/organization would take in response to the situation. The exercise was a good learning opportunity for all participants and as a result, some changes will be made to help improve processes and procedures that are currently in place. The groups involved in the practice exercise included RCMP, New Maryland Fire Dept., Red Cross, PNM Zoomers, Search and Rescue, New Maryland Alert Program, Anglophone School District West, Amateur Radio, and Village staff in their roles as Council Liaison, Public Works, Public Information Officer, and Duty Officer.
- The next committee meeting is scheduled for Tuesday, May 29th at 10 am which will be a refresher session in the use of the Sentinel System program.

MOVED BY Councillor Paul LeBlanc **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report. **MOTION CARRIED.**

12. PROJECT REPORTS AND UPDATES

(i) Recreation Department:

Deputy Mayor Alex Scholten presented the following update from the Recreation Department.

Staffing

Two Recreation Maintenance summer students started on May 7th (Brent Wishart and Ian Ley). Day Camp Supervisor Alexandria (Alex) Jewett started on Friday, May 4th. Welcome back to returning Recreation staff.

Summer Programs

The Day Camp Supervisor has been busy preparing for summer programs and has completed the preliminary day-to-day planning for the Day Camp program and the detailed planning for Little Fingers (in consultation with Kathleen Varty). She has also been busy organizing the day trips, t-shirts, etc. as well as handling the program registrations.

Summer program registration opened May 7th and 8th and staff and students assisted with registrations over the first two days. Staff arrived for 7:45 am and three lines for registration were set-up in Council Chamber. The Recreation Coordinator processed payments in the front office for the first 90 minutes. Again, this year, several parents arrived each morning well before 8:00 am. Registration continues during regular office hours at the reduced rates until Day Camp begins on June 25th.

This year over \$32,000 in program revenue was collected in the first week, and the first week sell-out occurred on Tuesday. Four additional weeks are close to capacity, and staff noticed a significant increase in the number of new campers this year, which is great to see as several day camp “regulars” aged out last year. In addition to the usual promotion through the web site, Facebook, Twitter, guide, bulletin board, staff placed an ad in the Daily Gleaner on April 14th in a “Day Camp supplement” page which may have made a difference in program awareness. Several parents who were registering for the first time mentioned that they and their kids had heard wonderful things about the camps from their friends which was certainly appreciated by the counsellors and staff. Also, information on the Mayor’s Activity Awards has been distributed during registration and will continue over the next several weeks.

Counsellor-in-Training Program

CIT applications are due on Friday, May 25th. A ‘meet & greet’ is scheduled for Thursday, May 31st at the Village Office from 6:30 – 8:30 pm with Recreation staff and some day camp staff. This year the intention is to select up to eight CITs for Day Camp and one or two for Little Fingers. The CIT program offers an excellent opportunity for youth to gain some valuable leadership skills as well as volunteer their time in the summer programs and provide much appreciated assistance to Day Camp staff.

New Maryland Day

New Maryland Day planning is well underway with several vendors/events already confirmed. New Maryland Day will run from 12:00–4:00 pm at NMES on Saturday June 9th. Due to the temperamental weather this early in June, staff have decided to focus on the indoor activities and offer fewer events outside however, some new attractions have been included this year. Confirmed events/activities include one large bouncy castle, one toddler bouncy castle and the “double racer”

two-storey slide (which was outdoors last year). In addition, GoGo Gymnastics will look after face painting and NEW this year, balloon animals. 'Scotty & the Stars' will perform on the gym stage at 12:30 pm. Karate has offered to put on another demo at 2:00 pm and the cake cutting will take place at the front entrance. There will be glitter and henna tattoos, cotton candy and popcorn, and Tanya Stone will be returning this year to offer the coloured hair streaks which were very popular in previous years. Day Camp staff will assist with balloons, New Maryland Day tattoos and NEW this year a "photo booth" set-up with a backdrop, frame and props (participants would use their own cameras/phones). There will also be several carnival games with prizes in the gym along with the bouncy castles/slide which are always a big hit with the kids. The Fire Dept. will be in attendance with their fire trucks and the hose target shoot. Faith Baptist Church will bring their spin wheel, and Sobey's will provide healthy samples which has been a very popular and well-received display. The Lions Club will be holding their BBQ at the front entrance.

Victoria Hall – 100th Anniversary Social

To celebrate the 100th Anniversary of Victoria Hall, the Village will be hosting an afternoon social on Sunday, June 24th from 12-2 pm. Refreshments will include tea, coffee, lemonade and iced tea, sandwiches and cookies. An invitation has been extended to the Lieutenant Governor of NB, and a write-up was included in the Spring/Summer guide. Council members will be participating in the event with period costumes from Kings Landing. Katherine Moller and Tom Richards will play at the event and Victoria Hall will be set up with some memorabilia and photographs to provide some history of the Hall. Surviving members of the Women's Institute and their families will be invited to the event. Additionally, the flower bed circle will incorporate the number '100' in flowers with Victoria Hall lettering and the dates '1918-2018'. A new flower bed surrounding the flag poles was established last fall and flowers will be planted for the 2018 season. The cenotaph will be cleaned and the lettering redone, and a subtle red colour will be added to the maple leaf.

Sponsorships

Sponsorships of the Spring/Summer Guide were finalized prior to its publication. This year there are four GOLD sponsors, including one new sponsor – Dave Dunbar Landscaping. There are three SILVER sponsors and three BRONZE sponsors including one new sponsor and one previous gold sponsor. This year, there is one CORPORATE sponsor and two ads for the spring/summer guide. Sponsorship for the Blueberry Social is still available, but all other events have been sponsored.

Spring/Summer Program & Event Guide

The Guide was mailed May 2nd to Village of New Maryland residents and in the outlying community of Charters Settlement. Unfortunately, the Guide was not mailed out to residents of Nasonworth or Beaverdam as the mail routes have significantly changed. To include these areas would mean including a large area of Fredericton and would require 1,000 additional copies. Although the mailout was unable to reach all targeted households, copies are available at the Village office and the Guide is also posted on the Village website.

National Health and Fitness Day – Saturday, June 2nd

This year the Village of New Maryland Council is proclaiming Saturday, June 2nd as "National Health and Fitness Day". The Village will join over 330 communities across Canada who participate in this event. The Recreation & Leisure Services Department is offering the following initiatives: NMES community programs will be offered at no charge for this weekend; this includes Open Gym on Friday, June 1st, Saturday, June 2nd and Sunday June 3rd, as well as Adult Co-ed Volleyball on Sunday evening, June 3rd. This will be the last weekend for the open gym program at NMES for the

season.

June 2nd is also National Trails Day and residents are encouraged to visit the New Maryland Centre nature trails. The tennis courts and playgrounds will also be open for the season. A reminder that the Village has a Recreation Service Agreement with the City of Fredericton and residents are encouraged to make use of their facilities as well. Let's make Canada the fittest nation on earth! For additional details, please visit the National Health & Fitness Day web site – www.nhfdcan.ca.

PNM Zoomers

- The next monthly meeting will be held on June 4th at 10:00 am in the New Maryland Centre boardroom.
- Stretch and strengthening classes take place every Tuesday and Thursday morning from 10:00 – 11:00 am. The last class for the summer will be held May 17th with a social to follow after the class.
- The book club meets the fourth Thursday of each month at 11:00 am in the NM Centre boardroom, and the next meeting is May 24th.
- PNM Zoomers host pot luck socials every other month.
- PNM Zoomers offer a scholarship for university and high school students enrolled in or enrolling in geriatrics or related fields. Application forms are available on the Village website under senior group.
- For more information contact pnmzoomers@gmail.com.

Parks & Playgrounds

Village staff has a long 'to do' list for parks and playing field maintenance. The new tennis court nets were installed this week and the courts were cleaned and opened. The portable washrooms were installed this week and Sunrise Estates Park has been added as an extra location this year. Basketball nets will be re-established in Athletic Park this year due to some interested inquiries. This will make the skateboard park area a bit smaller this year with fewer pieces of equipment. Allgreen has been contracted to once again aerate, fertilize and lime the Athletic Park soccer field which is scheduled to begin next week.

Truck Tender

A tender was issued for a new 2018-2019 ½ Tonne 4x4 Crew Cab Truck for the Recreation & Leisure Services Dept. to replace the 2008 Dodge which is the primary vehicle for the Recreation Foreman. The tender closed on Monday, April 23rd at 3:00 pm and three proposals were received. The motion to award the purchase will be made at this evening's meeting.

Shaw Park

This summer, the Shaw Park playground will be upgraded with new playground equipment! Other than repairs, the original play structure remains unchanged since its installation in 1996. This park is next on the Recreation & Leisure Services "ever-greening" parks and playground five-year plan and has also been identified as a Recreation priority in the Village's Five-Year Strategic Plan. The upgrades will include a new play structure for ages 5-12, new swing sets, and a play climber element, as well as the installation of kid timber border to preserve the gravel footprint. The new play structure has several climbing features as well as a 6 ½-foot slide and a 3-foot slide. Please note this installation is separate from the accessible swing located to the right of the park and will not impact it in any way.

Community Garden

The community garden has been promoted and 15 plots are reserved. An additional three to six plots may be added if there is enough interest. Metal fencing has been purchased for the garden this year and previously used posts have been acquired from Public Works staff. Over the next couple of weeks, staff will be adding manure and compost, preparing the garden plots, and installing the fence. A larger water tank will also be added on-site. This should ensure sufficient water supply for the garden. The intention is to have the garden open later in May. Just a reminder that plots are only \$25 plus HST for the season.

Beautification

Dave Dunbar is returning this year as the beautification contractor. Dave and his staff have been out the past couple of weeks cleaning out all the beds and prepping them for planting later this month. The twelve flower pots for the highway have been planted and will remain in his greenhouse until later in the month. Thirteen hanging “moss” baskets have been ordered for installation on the new solar powered light poles along the highway. Hooks for the poles to hang the baskets have also been made. The pots, benches and hanging baskets should all be in place by the end of the month and staff are excited to see everything completed. The New Maryland Highway is going to be a beautiful corridor through the Village.

NMES

Most of the after-hours groups conclude in May except for karate which will continue into June. Karate has a two-day workshop planned the weekend of May 19th and 20th. Three birthdays were booked in May.

Two gym supervisors resigned in April as they started full-time summer jobs elsewhere. Mikayla Goodine was hired in early May. Sarah Johnstone has worked a few shifts and will continue until the gym closes in June. Many thanks to current staff Sara Penney, as well as Mikayla and Sarah Johnstone, for taking on additional shifts and helping out during a very busy time.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Paul LeBlanc the adoption of this report.

Discussion:

Councillor Scammell commented on the guide’s distribution in Hanwell, and Mayor Wilson-Shee agreed that is a very handy resource of information.

Councillor Pope mentioned that an agreement has been recently reached between Fredericton, UNB and the Province of NB that the Sir Max Aitken pool will remain open for the next three years until a long-term solution can be found. He stated that this is significant news not only for the region but for many residents in New Maryland who have been impacted by the planned pool closure. Congratulations to those who pushed the issue and to the stakeholders involved in the agreement. **MOTION CARRIED.**

► **MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Mike Pope the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland accept the tender bid from Riverview Ford Lincoln Sales Limited for the purchase of a 2018 F-150 XL 4x4 SuperCrew Cab Styleside 6.5 Box 157” for the purchase price of \$35,512.64 (Thirty-five thousand five hundred and twelve dollars and sixty-four cents) plus \$5,326.90 (Five thousand three hundred and twenty-six

dollars and ninety cents) HST plus \$219 (Two hundred and nineteen dollars) license and registration, for a total purchase price of \$41,058.54 (Forty-one thousand and fifty-eight dollars and fifty-four cents).

Discussion:

Deputy Mayor Alex Scholten stated that at the Council-in-Committee meeting of May 9th, the Chief Administrative Officer presented an administrative memo on behalf of the Recreation Coordinator regarding the results of the recent truck tender to replace the 2008 Dodge, which is the full-time vehicle used by our Recreation Parks Foreman. It was the direction of Council at the meeting that the proposal received from Riverview Ford Lincoln be accepted as recommended by the Recreation Coordinator and approved at the next regularly scheduled Council meeting.

MOTION CARRIED.

► **MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, approve the purchase of new playground equipment in the amount of \$17,217.78 (Seventeen thousand two hundred and seventeen dollars and seventy-eight cents) plus \$2,582.67 (Two thousand five hundred and eighty-two dollars and sixty-seven cents) HST for a total cost of \$19,800.45 (Nineteen thousand eight hundred dollars and forty-five cents); and

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, approve the installation of the equipment in the amount of \$17,587.00 (Seventeen thousand five hundred and eighty-seven dollars) plus \$2,638.05 (Two thousand six hundred and thirty-eight dollars and five cents) HST for a total cost of \$20,225.05 (Twenty thousand two hundred and twenty-five dollars and five cents).

Discussion:

Deputy Mayor Alex Scholten stated that at the Council-in-Committee meeting of April 11th, the Recreation Coordinator presented an administrative memo for the purchase and installation of new playground equipment at Shaw Park. Other than repairs, the original play structure remains unchanged since its installation in 1996. This equipment is next on the Recreation Department's "ever-greening" parks and playground five-year plan and has also been identified as a Recreation priority in the Village's Five-Year Strategic Plan. Although the project was not approved for funding in the 2018 Capital budget, reserve funds have been identified by the Treasurer that can be used to fund the purchase and installation of the equipment. At the April 11th meeting, staff presented the proposed equipment design as well as associated installation costs. Council requested that the proposed "spinner" feature be replaced with a different piece of equipment and advised that once the selection was complete and final costs were determined, staff could proceed directly to Council for approval. The modified equipment layout is illustrated below. It features the same play structure (ages 5-12); four swings (ages 2-12), and a play climber "May Pole" element to replace the spinner, as well as the installation of kid timber border to preserve the gravel footprint. The new play structure has several climbing features as well as a 6 ½-foot slide and a 3-foot slide. The installation is *separate* from the accessible swing located to the right of the park and will not impact it in any way. **MOTION CARRIED.**

(ii) **Public Works Department:**

Councillor Mike Pope presented the following update from the Public Works Department.

Public Works Reports

Village staff investigated nine Public Works Reports for the month of April. The reports were inquiries to culvert repair, missing cover on a gate valve service box, broken glass, a blocked catch basin and lawn damage from snow plow operations.

Spring Clean-up

Dates have been set for spring clean-up work. Tree Mulching will begin on Tuesday, May 22nd. Residents are reminded that only one pile for any given property with a size no greater than 2.4 m long x 1.22m wide x 1.22m high (8 ft x 4 ft x 4 ft) will be collected. Piles larger than these dimensions will be left for the property owner to dispose of at their own expense. For more information please see the Village's website or call the Village office. Spring Clean-up will take place on May 21st and May 22nd. Please see the Village's website regarding items that are acceptable for this clean-up. The Village will be collecting leaves this spring on May 23rd and May 24th. Residents are to bag their leaves and have them ready for pick-up prior to these dates. Only compostable paper bags will be collected as they are more environmentally friendly and easier for the collectors.

Public Works staff have swept the centers of streets. The sweeping contractor completed the first pass in subdivisions on the east side of the highway. They are working on the west side of the highway now and will make second passes where required or as directed by Public Works staff.

Daniel Drive Services Upgrades

Monteith Underground Services Ltd. began work on Daniel Drive on April 30th. They have the first structures set and pipe laid beginning at Highway 101.

The Daniel Drive - Phase 1 Water, Sewer and Roadway Upgrading project consists of upgrades to Daniel Drive from Highway 101 to Alban Street. The upgrades include replacement of the sanitary sewer, installing new storm sewer, watermain, curb and gutter and sidewalk along the north side of Daniel Drive. The upgrades will improve collection of storm water runoff as well as improve the safety of pedestrians and motorists using Daniel Drive. The construction is expected to last eight weeks.

Speed Radar

Permanent radar on Bradshaw Drive captured 37,314 vehicles over 39 days with 85% of motorists travelling 48km/h and under.

Permanent radar on Crown Avenue captured 44,530 vehicles over 39 days with 85% of motorists travelling 49km/h and under.

Permanent radar on Atkinson Lane captured 36,315 vehicles over 39 days with 85% of motorists travelling 45km/h and under.

Permanent radar on Sprucewood Drive (east) captured 15,150 vehicles over 39 days with 85% of motorists travelling 36km/h and under. The school zone speed limit is 30km/h.

Permanent radar on Sprucewood Drive (west) captured 9,453 vehicles over 40 days with 85% of motorists travelling 38km/h and under. The school zone speed limit is 30km/h.

Permanent radar on MacIntosh Drive captured 38,154 vehicles over 39 days with 85% of motorists travelling 49km/h and under.

Permanent radar on Sunrise Estates Drive captured 44,293 vehicles over 39 days with 85% of motorists travelling 48km/h and under.

The speeds captured are similar to the last report in October 2017. Motorists are reminded to adhere to the posted speed limit of 40km/h and be watchful for children going to and from school.

MOVED BY Councillor Mike Pope and **seconded by** Councillor Tim Scammell the adoption of this report. **MOTION CARRIED.**

(iii) Finance Department:

There was no report presented from the Finance Dept.

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland adopt the 2017 Village of New Maryland Audited Financial Statements as prepared by the chartered accounting firm of Grant Thornton LLP and as reviewed by Council on 25 April 2018.

Discussion:

Councillor Mike Pope explained that audited financial statements require a motion of Council as per the New Brunswick *Local Governance Act*. This motion deals with the Village complying with the New Brunswick *Local Governance Act* by adopting its audited financial statements which were presented to Mayor and Council at the April 25, 2018 Council-in-Committee meeting and discussed at the May 9, 2018 Council-in-Committee meeting. **MOTION CARRIED.**

(iv) Administration Department:

There was no report from the Administration Department.

► **MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland begin the necessary readings to enact By-Law No. 22, A By-Law Respecting the Provision of Police Protection Service in the Village of New Maryland.

Discussion:

Councillor Gisèle McCaie-Burke noted that the New Brunswick *Local Governance Act* came into effect January 1, 2018 and one of the provisions in the new *Act* requires that municipalities enact a policing by-law as per section 10(3) which states "A municipality shall make by-laws respecting the provision of the service of police protection." At the May 9, 2018 Council-in-Committee meeting, Council reviewed and approved the draft Police Service By-law which was prepared by staff. The provisions in this new by-law reflect the terms and conditions in the Provincial/Municipal Policing Agreement, which was signed by the Village in July 2013. The purpose of enacting the by-law is to provide transparency and clarity for the public, and its enactment does not change how the Village contracts services with the RCMP.

MOTION CARRIED.

► **MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Mike Pope the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of the Chief Administrative Officer, amend the **Work Place Health and Safety** and the **Leaves of**

Absence sections of the *Human Resources Policy Manual* as per the attached Policy Change Forms.
Discussion:

Councillor McCaie-Burke explained that Council reviewed two proposed policy changes to the *Human Resources Policy Manual* during the Council-in-Committee meeting of May 9th. The first change is regarding the Work Place Health and Safety section of the manual, specifically relating to the *Drug and Alcohol Use* section. This change was requested by our CAO and drafted by legal counsel as a result of the new Cannabis legislation being introduced by the Province of New Brunswick later this summer. The Human Resources Policy Manual already contained a section on drug and alcohol use, however this revised wording will provide clarity that may be beneficial for interpretation of the policy. The second policy change is regarding the Leaves of Absence section of the manual, relating to the *Bereavement Leave* section. This change acknowledges the devastating effects of losing a spouse/partner, parent, child or sibling and demonstrates ongoing efforts to support staff during times of grief. The change provides for an additional two days of pay following the death of a spouse/partner, parent, child or sibling.

MOTION CARRIED.

► **MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland authorizes the Village Chief Administrative Officer/Clerk to sign and execute the Sculpture Saint John 2018 – Community Partner Agreement as attached hereto.

Discussion:

Councillor Gisèle McCaie-Burke clarified that in 2017 Council made the decision to move forward with the acquisition of a sculpture for the Village which will be created by an artist at this year's Sculpture Saint John Symposium and will form part of an international "sculpture trail" for the benefit of tourists and local communities in the Province of New Brunswick. Council and staff will meet with the artist, "Songul Telek" from Turkey, in August to help choose the final location for the sculpture, and then host a community event to introduce the artist to the community at a later date. Council and staff look forward to working with Sculpture Saint John and the artist in the creation of a unique, affordable and world-class piece of art for the Village that will be enjoyed for generations to come. **MOTION CARRIED.**

(v) Seniors Advisory Committee:

Deputy Mayor Alex Scholten presented the following update from the Seniors Advisory Committee.

- The Seniors Advisory Committee met on April 23, 2018 with eleven committee members present.
- The meeting began with a discussion of the R3 Talks – 'Innovations in Aging' event that was held at the Playhouse the evening of April 10th. Those who attended expressed their thoughts regarding the information that was presented. It was felt that the presentations emphasized the importance of focusing on several attainable practical things that the community, and particularly seniors, can benefit from. It was recognized that the role of the Village is not to build homes but to create a climate where seniors can be comfortable.
- The committee reviewed online resources that pertain to 'Seniors Housing' and 'Aging in Place' and a discussion was led by committee member Jane Findlater. During the discussion, it was noted that one of the issues with aging in place is that seniors may not be aware that their homes could be renovated to make them more age-friendly and accessible which could

allow them to remain in their homes longer. It was agreed that the Village could work on being a conduit of information regarding government supports, funding and services that are available for home assessments and renovations and to assist seniors through already available resources such as the PNM Zoomers, Village newsletter, social media and website.

- The committee suggested the creation of guidelines or checklists entitled "Are you contemplating renovating your home?" that will provide homeowners with some general information they need to know before starting renovations, including when building permits are required. Additionally, the committee felt that an age-friendly page on the website should be created that could provide links to sources of information on a varying range of topics that would be beneficial and of interest to seniors. Staff will be working on creating and posting this information on the Village website with directions to contact the Village office for more information.
- During the conversation regarding housing, the committee agreed that the top priority is to address how seniors can continue living independently and remain in New Maryland. This includes renovations and promotion or enticement of senior-friendly housing development in the community, which the Village is actively working on through a Request for an Expression of Interest for the Village-owned Forbes property. This request is specifically asking for proposals for alternate housing options for seniors in the community. The RFEI closes on May 10th and all submitted proposals will be reviewed by Council and staff. The committee recommended that the results of the RFEI be shared with the committee, if and when Council approves.
- The committee was advised of a Wellness Fair being hosted in Fredericton and an 'Alternate Housing Options' seminar being held at Shannex.
- The next scheduled meeting will be held on May 28th at 7:00 pm.

MOVED BY Deputy Mayor Alex Scholten **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report. **MOTION CARRIED.**

13. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten to approve the Treasurer's Report for the month of April 2018 as follows:

- from the General Operating account by cheques and direct payments \$315,956.57 (*Three Hundred and Fifteen Thousand Nine Hundred and Fifty-Six Dollars and Fifty-Seven Cents*)
- from the Water & Sewer Operating account \$26,926.75 (*Twenty-Six Thousand, Nine Hundred and Twenty-Six Dollars and Seventy-Five Cents*)
- from the General Capital account \$123,800.33 (*One Hundred and Twenty-Three Thousand Eight Hundred Dollars and Thirty-Three Cents*); and
- from the Water & Sewer Capital account \$68,497.10 (*Sixty-Eight Thousand Four Hundred and Ninety-Seven Dollars and Ten Cents*)

Discussion:

Councillor Tim Scammell clarified that the adoption of the Treasurer's monthly report fulfills a municipal requirement under provincial legislation. **MOTION CARRIED.**

14. PUBLIC INPUT / INQUIRIES

There were no members in attendance.

15. **NEW BUSINESS**

(i) **First and Second Readings of By-Law No. 22**

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Mike Pope to read By-Law No. 22, a By-Law Respecting the Provision of Police Protection Service in the Village of New Maryland, for the first time, this reading by title only. **MOTION CARRIED.**

Councillor Gisèle McCaie-Burke read By-law No. 22 for the first time by title only.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten to read By-Law No. 22, a By-Law Respecting the Provision of Police Protection Service in the Village of New Maryland, for the second time, this reading by title only. **MOTION CARRIED.**

Councillor Gisèle McCaie-Burke read By-law No. 22 for the second time by title only.

16. **DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, 20 June 2018 at 7:30 pm in Council Chamber.

17. **MOTION FOR ADJOURNMENT**

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:32 pm.

Respectfully submitted,

Karen Taylor
Assistant Clerk


Cynthia Geldart
CAO/Clerk




Judy Wilson-Shee
Mayor