

**VILLAGE OF NEW MARYLAND  
COUNCIL  
18 July 2018**

**Present:** Mayor Judy Wilson-Shee  
Deputy Mayor Alex Scholten  
Councillor Paul LeBlanc  
Councillor Gisèle McCaie-Burke  
Councillor Mike Pope  
Councillor Tim Scammell

**Also Present:** Cynthia Geldart, Chief Administrative Officer/Clerk  
Karen Taylor, Assistant Clerk  
Harry Farrell, Fire Chief

**Guests:** Stephen Conn, Brad Marshall, Sam McEwan, Rob Pero, Building Inspector/Development Officer, *(for agenda items 1 through 5)*

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**1. CALL TO ORDER**

Mayor Judy Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.

**2. APPROVAL OF THE AGENDA**

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Mike Pope to approve the agenda as distributed. **MOTION CARRIED.**

**3. APPROVAL OF THE MINUTES**

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell to approve the minutes of the 20 June 2018 regular session of Council as circulated. **MOTION CARRIED.**

**4. DISCLOSURE OF INTEREST**

No disclosures of interest were declared.

**5. PRESENTATIONS**

Mayor Wilson-Shee presented former Planning Advisory Committee member Stephen Conn with a token of appreciation on behalf of Council, staff and the Planning Advisory Committee members. She stated that she was pleased to welcome him to the meeting so that those in attendance could express their sincerest gratitude for his contributions to PAC over the years. She remarked that the committee benefited greatly from Stephen's wealth of knowledge and experience during his more than 20 years of membership between September 1997 to June 2018. She thanked him for his years of dedicated service and acknowledge his contributions to the betterment of the Village through his valued input on land-use, development and planning matters during his tenure. She concluded by stating that the Village is very fortunate to have a resident like Stephen who has demonstrated such a high level of engagement in the community.

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Paul LeBlanc to take a 15-minute recess

from the meeting. **MOTION CARRIED.**

Following the 15-minute recess, Mayor Wilson-Shee called the meeting back to order at 7:43 pm.

**6. PROCLAMATIONS**

No proclamations were read.

**7. CORRESPONDENCE**

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Judy Wilson-Shee:

- a request from the Department of Transportation and Infrastructure for our updated 5-Year Plan for their 2019 Municipal Designated Highway Program;
- an email from the Union of Municipalities of New Brunswick concerning the Government of New Brunswick’s fact sheet on cannabis for landlords and tenants;
- an invitation from City of Fredericton Mayor Mike O’Brien to attend their Acadian flag raising event on August 15, 2018 at City Hall;
- a thank-you note from the Village of Hope for our support;
- the WorkSafe NB newsletter; and
- information from the Union of Municipalities of New Brunswick regarding their 2018 Annual Conference that will be held September 28 – 30, 2018 at the Crowne Plaza in Fredericton.

**8. MAYOR’S COMMENTS**

Mayor Judy Wilson-Shee provided an update on the meetings and social events that she attended since the last Council meeting:

- June 21<sup>st</sup> – State of the City Address which was also attended by Deputy Mayor Alex Scholten, Councillor Gisèle McCaie-Burke, Councillor Mike Pope, and CAO Cynthia Geldart;
- June 21<sup>st</sup> – Community Policing Committee meeting;
- June 24<sup>th</sup> – 100<sup>th</sup> Anniversary of Victoria Hall which was also attended by Deputy Mayor Alex Scholten, Councillor Paul LeBlanc, Councillor Gisèle McCaie-Burke, Councillor Tim Scammell, and staff members Michelle Sawler and Nancy St. Croix;
- June 25<sup>th</sup> – Seniors Advisory committee meeting along with Deputy Mayor Scholten, Councillor McCaie-Burke and Councillor Tim Scammell;
- June 26<sup>th</sup> – announcement at the Cabin restaurant of the induction of Willie O’Ree, the first black NHL hockey player, into the Hockey Hall of Fame; Councillor Tim Scammell also attended the event;
- June 28<sup>th</sup> – Opportunities New Brunswick’s (ONB) job creation announcement that the second cyber command station will be located at Knowledge Park in Fredericton;
- June 28<sup>th</sup> – meeting of the New Maryland Heritage Association which was also attended by Deputy Mayor Alex Scholten, Councillor Gisèle McCaie-Burke and Councillor Tim Scammell; (*Mayor Wilson-Shee noted that the next meeting will be held July 26<sup>th</sup> in Council Chamber*);
- July 1<sup>st</sup> – Canada Day Celebration at the New Maryland Centre which was also attended by Deputy Mayor Alex Scholten, Councillor Paul LeBlanc, Councillor Gisèle McCaie-Burke and Councillor Tim Scammell;
- July 6<sup>th</sup> – Opportunities New Brunswick’s announcement that Canopy Growth Corp. of Ontario is building a \$40 million production facility in Fredericton and ONB, a Crown corporation, will provide a payroll rebate for every job filled that meets the conditions of the agreement; and
- July 10<sup>th</sup> – Strawberry Social which was also attended by Deputy Mayor Alex Scholten, Councillor Paul

LeBlanc, Councillor Gisèle McCaie-Burke, Councillor Tim Scammell, and staff members Michelle Sawler and Nancy St. Croix.

**9. COMMENTS BY MEMBERS OF COUNCIL**

Members of Council presented updates on the meetings and social events they attended since the last Council meeting:

Deputy Mayor Alex Scholten:

June 21<sup>st</sup> – Fredericton’s State of the City luncheon which was also attended by Mayor Judy Wilson-Shee, Councillor Gisèle McCaie-Burke, Councillor Mike Pope and Councillor Tim Scammell;  
June 21<sup>st</sup> – Fredericton High School’s graduation ceremony at the Aitken Centre; Deputy Mayor Scholten noted that this was a wonderful event celebrating the accomplishments of 423 graduates representing 83 countries and a very emotional experience watching the first class of Syrian refugee graduates walk across the stage - particularly for their families;  
June 22<sup>nd</sup> – Ignite Fredericton/The Hive’s bi-weekly coffee chat at the Hive’s offices in Knowledge Park, with newcomer entrepreneurs and local business representatives;  
June 28<sup>th</sup> – meeting of the New Maryland Heritage Association along with Mayor Judy Wilson-Shee, Councillor Gisèle McCaie-Burke and Councillor Tim Scammell;  
July 3<sup>rd</sup> – MP Karen Ludwig’s townhall meeting at the Rusagonis Recreation Centre;  
July 5<sup>th</sup> – meeting with members of the Patterson Settlement Historical Society in Hoyt;  
July 6<sup>th</sup> - Ignite Fredericton/The Hive’s bi-weekly coffee chat at the Hive’s offices in Knowledge Park, with newcomer entrepreneurs and local business representatives;  
July 12<sup>th</sup> – Fredericton Junction Heritage Society’s fundraising dinner; and  
July 16<sup>th</sup> – announcements made by the Minister of National Defence Harjit Sajjan, Premier Brian Gallant, MP Karen Ludwig and MP Matt DeCoursey at the Gagetown Military Family Resource Centre regarding the new Seamless Canada support for military families as they transition to a new base or new assignment across Canada, and the creation of a new cyber reserve force at Gagetown/Fredericton which will work with the Province of New Brunswick and the City of Fredericton’s cybersecurity initiative.

**10. PLANNING ADVISORY COMMITTEE**

Councillor Tim Scammell provided an update from the July 3, 2018 Planning Advisory Committee meeting.

- The committee reviewed the June 2018 building permit summary report. The June 2018 totals stand at 15 permits having been issued, representing \$732,661 in estimated value of construction and \$5,438 in permit fee revenue for the month. The year-to-date total number of building permits stand at 55, with a cumulative construction value of approximately \$1.2 million. Permit fee revenues total approximately \$9,700 which are generally about 20% lower in comparison to the year-to-date statistics for the first half of 2017.
- Proposed draft amendments to the *Policy on Procedure for the Village of New Maryland Planning Advisory Committee* were reviewed for the purpose of re-aligning the policy document with the recently updated *NB Community Planning Act*. The draft amendments relate to the election of the Chairperson and Vice-Chairperson, procedural clarifications, a proposed policy review schedule, and updating of sectional references to the amended *NB Community Planning Act*. Subject to a final overview by staff, the finalized document will be forwarded to PAC and Council for adoption.
- Recent amendments to the *New Brunswick Community Planning Act* provide that the Planning Advisory Committee shall elect from among its membership a chairperson and vice-chairperson. Elections for the

respective positions were conducted at the July PAC meeting. The committee elected Brad Marshall to the position of Chairperson, and Julie Clarke was elected as the Vice-Chairperson. The necessary resolutions to formalize Council's appointment of the candidates to the respective positions have been prepared and submitted for Council's consideration.

**MOVED BY** Councillor Tim Scammell **seconded by** Deputy Mayor Alex Scholten the adoption of this report.

*Discussion:*

Deputy Mayor Alex Scholten commented that he was pleased to read in the building permit report that a 13-panel solar array was recently installed at a private residence. He remarked that this is a great development and he hopes to hear of more projects like this in the future. He noted that solar panel projects have been undertaken at the New Maryland Centre and New Maryland Elementary School, and added that he would like to see increased promotion of these types of initiatives. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell **seconded by** Councillor Mike Pope the following resolution of Council:

**Be It Resolved That** per Section 6(2) of the *New Brunswick Community Planning Act*, the Council for the Village of New Maryland hereby appoints Brad Marshall as Chairperson of the Planning Advisory Committee for a term of one (1) year. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council:

**Be It Resolved That** per Section 6(2) of the *New Brunswick Community Planning Act*, the Council for the Village of New Maryland hereby appoints Julie Clarke as Vice-Chairperson of the Planning Advisory Committee for a term of one (1) year. **MOTION CARRIED.**

11. **EMERGENCY RESPONSE PLAN COMMITTEE**

No report was presented.

12. **PROJECT REPORTS AND UPDATES**

(i) **Recreation Department:**

Deputy Mayor Alex Scholten presented the following update from the Recreation Department.

Summer Programs

Day Camp is in its fourth week and the first week of Little Fingers was held last week. The children were treated to a surprise visit from 'Tilley the Fire Dog' and her handler, as well as Fire Chief Harry, which both groups enjoyed immensely. The camps are busy, fun and active with a wide variety of games, crafts and activities. Week 7 for the older children has been very popular this year with over 20 registrations, and will most likely continue in future years. All weeks for Day Camp and Little Fingers are full.

Summer Socials / Concerts

The Victoria Hall 100<sup>th</sup> Anniversary event held on June 24<sup>th</sup> was a success. The weather cooperated,

with approximately 100 residents/guests in attendance. All but one of the invited Women's Institute members were able to join Council for the event, and Betty Nicholson gave a lovely speech about the history and purpose of the Institute. The costumes, displays, food and entertainment were all very positively received by those in attendance. All in all, it was a very special event. The hanging baskets along the New Maryland Highway were completed the Friday before the event. Dave Dunbar also did extensive weeding along the walkway/cenotaph area which complemented the restored cenotaph.

The Strawberry Social was held on July 10<sup>th</sup> and was another wonderful event. Approximately 350 shortcakes were served to the very large crowd and many people stayed for the duration of the event. HATband was very obliging and began playing around 6:45 pm. A lot more seating was provided inside the New Maryland Centre and with the hot, humid weather, the air-conditioned hall was appreciated by many. It is staff's intent to hold the Ice Cream Social (and concert) on July 24<sup>th</sup> inside as well. Many thanks to Council for their assistance with serving and to Donna Fletcher who made the biscuits. Staff would also like to thank Sobeys who offered a \$1 discount on each box of berries purchased.

The scheduled August socials/concert dates will be held August 14<sup>th</sup> (Blueberry Social) with the Cathy Hutch Band, and August 28<sup>th</sup> (Corn Boil) with Common Thread performing. The Recreation Department is still looking for a sponsor for the Blueberry Social and have posted details on the Village's Facebook and Twitter pages.

#### Parks & Playgrounds

The Recreation maintenance crew has been extremely busy working on the playing fields, parks, and playgrounds, as well as keeping up with watering various flower pots/beds/boxes throughout the Village and the community garden. The basketball court has been re-established in Athletic Park with both basketball nets repaired and re-installed. Several requests have been received for a basketball court over the past couple of years and there has been little to no interest in the skateboard equipment. Hopefully the basketball court will be well used.

The new playground equipment for Shaw Park is due to arrive by mid-July and hopefully the park will be completed by the end of the month. Staff will post updates on social media and the Village web site as work progresses.

**MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of this report.

#### *Discussion:*

Mayor Judy Wilson-Shee mentioned that the Ice Cream Social will be held on July 24<sup>th</sup> with music provided by the band 'Frantically Atlantic'. **MOTION CARRIED.**

#### **(ii) Public Works Department:**

Councillor Paul LeBlanc presented the following update from the Public Works Department.

#### Public Works Reports

Village staff investigated seven Public Works Reports for the month of June. The reports were inquiries to culvert repair, landscape maintenance, and storm drainage.

Several complaints were received regarding garbage not being collected in the past couple weeks. Staff contacted Fero to address this issue. Fero explained they are training a new driver and they are committed to providing better service.

#### Daniel Drive Phase 1 Water, Sewer, and Roadway Upgrading

The Daniel Drive Phase 1 Water, Sewer and Roadway Upgrading project is now complete. It consisted of upgrades to Daniel Drive from Highway 101 to Alban Street. The upgrades include replacement of the sanitary sewer, installing new storm sewer, watermain, curb and gutter and sidewalk along the north side of Daniel Drive. The upgrades will improve collection of storm water runoff as well as improve the safety of pedestrians and motorists using Daniel Drive. Council and staff would like to thank residents for their patience during this construction.

#### Route 101 Upgrading Phase 2 (2018) MacIntosh Drive to Crown Avenue

The Route 101 Upgrading Phase 2 tender has been issued and is expected to be completed by early fall. The project involves the replacement of sections of curb, asphalt milling, asphalt surface paving and shoulder reinstatement along Route 101 from MacIntosh Drive to Crown Avenue. This project is co-funded by the Province of New Brunswick and the Village of New Maryland as part of improvements to Route 101. Councillor LeBlanc stated that last year the first phase of this project was completed from Baker Brook Court to MacIntosh Drive.

#### Driveway Culverts

The Village is in the process of repairing/replacing 17 culverts this year. The extent of the repair ranges from removing an asphalt hump by replacing the surface asphalt to complete culvert replacement.

#### Dogs on Leash/Stoop & Scoop

Residents are reminded that in accordance with the Animal Control By-law dogs are required to be on a leash at all times when off their owner's property. There have been a few occurrences reported since last fall of uncontrolled dogs which unfortunately resulted in persons and an animal being bit. We are advising residents that the fine for not keeping dogs on leashes is \$50 and will be enforced. In addition, residents are reminded to please 'stoop and scoop' after their pets. There are waste bins placed strategically throughout the Village for disposal.

#### Speed Radar

The Village has seven permanent radars and two transportable radars located throughout the Village to inform motorists of their speeds as they are passing. Over the past 70 days the permanent radars captured 428,719 vehicles. Most of the radars are capturing speeds above the speed limit. Motorists are reminded that the posted speed limit on Village streets is 40km/hr. Please respect the speed limit and be watchful for pedestrians walking along streets.

#### Water Conservation

The Village would like to encourage good water conservation stewardship. Water is a precious resource, and everyone should do their part in water conservation. Saving water can save you money by limiting watering lawns or watering only in the evenings/early morning, repairing leaking faucets or installing flow reducing shower heads. For more information on water conservation and general green ideas, we encourage you to visit the Village website at [www.vonm.ca](http://www.vonm.ca), under the heading Village Office and see "Our Green Plan".



**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report. **MOTION CARRIED.**

**(iii) New Maryland Fire Department:**

Chief Farrell reported that for the months of April, May and June 2018 the fire department received a total of 32 calls for service for total of 371 firefighting hours. This brings the total number of calls to 45 and firefighting hours to total of 481 for the year. The top three types of calls for the period were fire alarms (6), vehicle accidents (6), and power lines/pole fires (6).

**MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke the adoption of Chief Farrell's report.

*Discussion:*

Councillor LeBlanc inquired if consideration has been given to fire departments billing insurance companies for fire calls, as was reported by the media in recent weeks. Chief Farrell stated that he believed the City of Saint John is in the process of creating a by-law that would enable the City to bill insurance companies for certain services. He stated that most insurance policies have provisions that cover fire department expenses. He added that the NB Association of Fire Chiefs has not discussed the matter yet. Chief Farrell said that he will use the provision if he has unbudgeted expenses such as using water from a resident's pool to fight a fire or when equipment has to be rented to tear down a residence. Mayor Wilson-Shee requested that Chief Farrell report to Council at a future meeting regarding fire departments charging insurance companies.

**MOTION CARRIED.**

**(iv) Finance Department:**

No report was presented from the Finance Department.

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct # 0626 1015-021) to the General Capital Fund (Acct #0626 1020-875) \$20,933 (Twenty Thousand Nine Hundred and Thirty-Three Dollars) being the amount to replenish the New Maryland Centre's elevator repair expenses.

**MOTION CARRIED.**

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Tim Scammell the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct # 0626 1015-021) to the General Capital Fund (Acct #0626 1020-875) \$15,000 (Fifteen Thousand Dollars) being the amount to replenish the Village office reception renovation expenses.

*Discussion:*

Councillor LeBlanc noted that the reception area renovation is a project that has been planned for a number of years and is finally coming to fruition. **MOTION CARRIED.**

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct # 0626 1015-021) to the General Capital Fund (Acct #0626 1020-875) \$19,397 (Nineteen Thousand Three Hundred and Ninety-Seven Dollars) being the amount to replenish the Victoria Hall's paving expenses.

*Discussion:*

Deputy Mayor Scholten commented that the paving is a great addition to the parking lot. Mayor Wilson-Shee stated that the seniors have expressed to her their pleasure that the parking lot was paved. **MOTION CARRIED.**

► **MOVED BY** Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Operating Fund (Acct # 0626 1013-181) to the General Capital Reserve Fund (Acct #0626 1015-021) the sum of \$4,400 (Four Thousand Four Hundred dollars) being the amount collected for land dedications. **MOTION CARRIED.**

(v) **Administration Department:**

There was no report from the Administration Department.

(vi) **Seniors Advisory Committee:**

Councillor Gisèle McCaie-Burke presented the following update from the Seniors Advisory Committee.

- The Seniors Advisory Committee met on June 25, 2018 with nine committee members and one guest speaker in attendance.
- The committee reviewed a status update for the Community Action Plan, which was adopted by Council in March of this year. The status update was prepared as a means to help the committee stay focused on the objectives and activities that have been assigned for each WHO (World Health Organization) domain contained in the Action Plan, and to track the items that have been completed to date and those that still require more work. During the discussion of the status update, the committee agreed to make some changes to the document that will provide more specific details regarding the work that has been done. They also agreed to focus on the two main topics of 'housing' and 'transportation', which were shown to be top priorities for Village seniors from the data that was collected from the age-friendly survey and consultation meetings. As a result, the committee agreed that they will hold a strategic planning session in September that will focus on the domains of 'housing' and 'transportation' with the intention of bringing about more tangible actions.
- The WHO domain 'Outdoor Spaces and Buildings' was also briefly reviewed. Council is pleased to report that many of the activities have been completed such as improved lighting on the highway and around the Village office, paving of Victoria Hall parking area, and an expanded network of benches at parks. Other items, such as senior-friendly park equipment and audible crosswalks, are being reviewed and will be completed as time and budget allow.
- Committee member Jane Findlater provided the committee with some important information regarding two safety issues: hearing protection and blind spot detection. She advised the committee



the one third of adults are hearing impaired which can often be prevented with the correct type of hearing protection such as soft ear plugs that are available at many stores. She also shared information regarding devices that can attach to rear-view and exterior mirrors and help detect cars in a vehicle's blind spot, thereby assisting in the prevention of accidents.

- Guest speaker Trevor Hanson, Associate Professor of Civil Engineering at UNB, attended the meeting to make a presentation regarding volunteer driving programs that may be an option to consider for senior transportation in New Maryland. In his presentation he shared his thoughts on volunteer driving programs and the opportunities and challenges associated with them, the motivation behind why these programs are being considered from an age-friendly perspective, and suggestions for the next steps for New Maryland. The committee appreciated the information presented which included statistics that re-emphasize what we already know - that transportation is a main concern for seniors. The committee is dedicated to working toward the objective of encouraging accessible and affordable transportation options for seniors.
- Finally, the committee agreed not to hold meetings during the months of July and August as many people will be away on vacation, so the next scheduled meeting will be held September 17<sup>th</sup> at 7 pm, which will be a strategic planning session.

**MOVED BY** Councillor Gisèle McCaie-Burke **seconded by** Deputy Mayor Alex Scholten the adoption of this report.

*Discussion:*

Deputy Mayor Alex Scholten expressed his gratitude for Mr. Hanson's attendance at the Seniors Advisory Committee meeting and for creating a presentation that was specific to New Maryland, which included statistics and demographics about the community. He added that he appreciated Mr. Hanson's extra work which put the information into context for the committee and made the presentation more interesting. Deputy Mayor Scholten also commended Mr. Hanson for the work he is doing at UNB in regard to rural transportation options, and added that the results of his studies will be very valuable to rural communities in New Brunswick. **MOTION CARRIED.**

**13. APPROVAL OF THE TREASURER'S REPORT**

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell to approve the Treasurer's Report for the month of June 2018 as follows;

- from the General Operating account by cheques and direct payments \$891,779.14 (*Eight Hundred and Ninety-One Thousand Seven Hundred and Seventy-Nine Dollars and Fourteen Cents*);
- from the Water & Sewer Operating account \$123,765.09 (*One Hundred and Twenty-Three Thousand, Seven Hundred and Sixty-Five Dollars and Nine Cents*);
- from the General Capital account \$770,466.92 (*Seven Hundred and Seventy Thousand, Four Hundred and Sixty-Six Dollars and Ninety-Two Cents*) and
- from the Water & Sewer Capital account \$109,920.95 (*One Hundred and Nine Thousand, Nine Hundred and Twenty Dollars and Ninety-Five Cents*).

**MOTION CARRIED.**

**14. PUBLIC INPUT / INQUIRIES**

There were no members in attendance.

**15. NEW BUSINESS**

There were no items for New Business.

**16. DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, 15 August 2018 at 7:30 pm in Council Chamber.

**17. MOTION FOR ADJOURNMENT**

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Paul LeBlanc to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:14 pm.

Respectfully submitted,

Karen Taylor  
Assistant Clerk

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Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor