

Summer Day Camp Counsellor (7 positions)



Responsible to: Summer Day Camp Supervisor & Recreation Coordinator

Job Responsibilities:

- Assist in planning and running an exciting, active and diverse 9-week Summer Day Camp Program.
- Ensure that all games, activities and crafts are designed to be safe, enjoyable, age appropriate, and environmentally sound, which will contribute to the positive social, emotional, physical, and mental growth of all participants.
- Incorporate all aspects of co-operative and fair play into the program.
- Complete an inspection of the Day Camp areas at the beginning and end of your day to ensure that any and all situations are addressed. Report any findings to the Day Camp Supervisor. Some light cleaning / tidying duties are also required each day.
- Responsible for the maintenance and security of program equipment and supplies.
- Provide regular feedback and input to the Day Camp Supervisor regarding the weekly Day Camp program activities.
- Committed to ensure a safe, caring, cooperative and friendly environment for all campers and fellow counsellors.
- Follow all Village policies and procedures regarding safety, discipline and High Five principles of Childhood Development.
- Participate in any training sessions the Village requires prior to the commencement of the Day Camp Program.
- Attend and participate in weekly staff meetings with Day Camp Supervisor & Recreation Coordinator.
- Represent the Village of New Maryland to the best of your abilities at all times.
- Assist with Recreation Community Events on occasion.

Desired Education and Skill Requirements:

- Preference will be given to those candidates whose career path specializes in recreation, education or a related field, with previous experience in day camp programming, planning, promotion, implementation and evaluation.
- Demonstrate the ability to work independently as well as in a team environment with minimal supervision.
- Applicants must have a current (3 years) St. John Ambulance Safety or Red Cross Certificate. A “vulnerable persons” check (RCMP) is also required.
- Friendly, mature, professional, approachable, with a genuine passion for working with children.
- Applicants will have a proven leadership ability and previous experience in working with children in a recreational or educational setting.
- Applicants will have a general knowledge of arts and crafts, games, music, drama, community resources and special events. Degree of knowledge required will depend on the program.
- Applicants should have High Five – Principles of Healthy Child Development, or Super Hero training or willingness to participate in training offered by Recreation NB.
- All applicants are requested to register with the **SEED** (Student Employment and Experience Development) Program.

Hours Per Week: 42-44 **Work Day:** Monday-Friday, between 7:45 am & 5:30 pm (on rotation)

Anticipated Start Date: Mid-June **Rate of Pay:** \$11.75 - \$12.50/hour, depending on experience

A Village of New Maryland Summer Application Form with attached resume and three references are to be submitted by **Monday, March 18th at 4:30 PM** to the attention of:

Michelle Sawler, Recreation Coordinator
Village of New Maryland
584 New Maryland Highway
New Maryland, NB E3C 1K1

Or via e-mail michelle.sawler@vonm.ca