

Consolidated financial statements

Village of New Maryland

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## Independent auditor's report

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Her Worship the Mayor, and Members of Council Village of New Maryland

#### **Opinion**

We have audited the consolidated financial statements of the Village of New Maryland ("the Village"), which comprise the consolidated statement of financial position as at December 31, 2018, and the consolidated results of operations and accumulated surplus, changes in net assets, and cash flow for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Village of New Maryland as at December 31, 2018, and the results of its operations, changes in net assets, and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the consolidated Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Other matter

Our audit was conducted for the purposes of forming an opinion on the consolidated financial statements taken as a whole. Schedules 5, 6, and 8 on pages 24, 25, and 27 are presented for purposes of additional information and are not a required part of the consolidated financial statements. Such information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion in the audit of the financial statements taken as a whole.

# Responsibilities of Management and Those Charged with Governance for the consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

#### Auditor's Responsibilities for the Audit of the consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue and auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether
  due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a
  material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve
  collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
  are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness
  of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including
  the disclosures, and whether the consolidated financial statements represent the underlying transactions
  and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Chartered Professional Accountants** 

Grant Thornton LLP

Fredericton, Canada May 8, 2019

# Village of New Maryland Consolidated statement of operations and accumulated surplus Year Ended December 31 2018 2017

	(	schedule 7) <u>Budget</u>		<u>Actual</u>	<u>Actual</u>
Revenue (schedule 4)					
Property tax warrant	\$	4,320,046	\$	4,322,448	\$ 4,213,613
Services to other governments (schedule 2)		137,798		137,798	135,750
Other revenue from own source (schedule 2)		157,748		249,179	223,116
Unconditional grant		5,859		5,859	6,163
Other government transfers (schedule 2)		341,372		1,663,814	883,525
Water and sewer user fees (schedule 2)		1,090,774		1,079,594	1,047,675
Interest		16,500		143,684	82,387
Loss on disposal of tangible capital assets		-		(44,257)	(29,169)
		6,070,097		7,558,119	6,563,060
Expenses (schedules 3 & 4)					
General government services		1,010,397		981,917	881,509
Protective services		984,507		968,199	980,303
Transportation services		1,301,963		1,323,671	1,236,424
Environmental health services		258,361		283,067	258,164
Environmental development services		164,882		239,847	148,069
Recreation and cultural services		778,781		720,408	708,691
Water and sewer		1,148,31 <u>6</u>		1,453,676	1,315,662
.,		5,647,207		5,970,785	5,528,822
Annual surplus (schedule 6)	<u>\$</u>	422,890	<u>\$</u>	1,587,334	\$ 1,034,238
Accumulated surplus, beginning of year				39,549,506	 38,515,268
Accumulated surplus, end of year			\$	41,136,840	\$ 39,549,506

See accompanying notes to the consolidated financial statements.

## Village of New Maryland Consolidated statement of financial position

Year Ended December 31	2018	2017
Financial assets		
Cash and cash equivalents Receivables	\$ 11,435,041	\$ 10,047,550
General	364,796	325,960
Federal Government and its agencies (note 3)	51,397	99,646
Province of New Brunswick (note 4)	219,194	6,085
Pension asset (note 9)	117,100	105,200
Liabilities	12,187,528	10,584,441
Bank indebtedness (note 5)	60,000	240,000
Payables and accruals (note 6)	261,285	206,522
Deferred revenue (note 7)	-	298,177
Long term debt (note 8)	6,083,000	6,124,000
Accrued sick leave obligation (note 10)	129,000	136,800
	6,533,285	7,005,499
Net assets	5,654,243	3,578,942
Non-financial assets		
Tangible capital assets (schedule 1)	35,403,971	35,905,929
Prepaid expenses	78,626	64,635
	35,482,597	35,970,564
Accumulated surplus	\$ 41,136,840	\$ 39,549,506

Commitments and contingency (note 11)

Jedy Wilson-Shee, Mayor

On behalf of the Council

See accompanying notes to the consolidated financial statements.

# Village of New Maryland Consolidated statement of changes in net assets Year Ended December 31 20

Year Ended December 31		2018	2017
	(schedule 7) <u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Annual surplus Acquisition of tangible capital assets Proceeds on disposal of tangible capital assets Amortization of tangible capital assets Loss on sale of tangible capital assets	\$ 422,890 (1,068,761) - 1,298,389  652,518	\$ 1,587,334 (843,735) 3,047 1,298,389 44,257 2,089,292	\$ 1,034,238 (911,693) - 1,280,592 29,169 1,432,306
Acquisition of prepaid assets Use of prepaid assets	<del>-</del>	(78,626) 64,635 (13,991)	(64,635) 63,716 (919)
Increase in net assets	652,518	2,075,301	1,431,387
Net assets, beginning of year	3,578,942	3,578,942	2,147,555
Net assets, end of year	\$ 4,231,460	\$ 5,654,243	\$ 3,578,942

See accompanying notes to the consolidated financial statements.

# Village of New Maryland Consolidated statement of cash flows

Year Ended December 31	2018	2017
Increase (decrease) in cash and cash equivalents		
Operating activities		
Annual surplus	\$ 1,587,334	\$ 1,034,238
Amortization of tangible capital assets	1,298,389	1,280,592
Loss on disposal of tangible capital assets	44,257	29,169
Change in receivables:		
General	(38,836)	(2,622)
Federal government and its agencies	48,249	(77,660)
Province of New Brunswick	(213,109)	-
Change in payables and accruals	54,763	(269,363)
Change in deferred revenue	(298,177)	(515,788)
Change in pension obligation	(7,800)	(22,100)
Change in accrued sick leave	(11,900)	(3,900)
Net cash provided by operating activities	2,463,170	1,452,566
Capital activities		
Acquisition of tangible capital assets	(843,735)	(911,693)
Proceeds from sale of capital assets	3,047	-
Change in prepaid expenses	(13,991)	(919)
Net cash used for capital activities	(854,679)	(912,612)
Financing activities		
Bank loan proceeds (repayment)	(180,000)	150,000
Long-term debt proceeds	`525,000 <i>`</i>	376,000
Long -term debt repayment	(566,000)	(549,000)
Nick cools and for the major of the state of	(004,000)	(00,000)
Net cash used for financing activities	(221,000)	(23,000)
Increase in cash and cash equivalents	1,387,491	516,954
Cash and cash equivalents at beginning of year	10,047,550	9,530,596
Cash and cash equivalents at end of year	\$ 11,435,041	\$ 10,047,550

December 31, 2018

#### 1. Purpose of the organization

The municipality was incorporated as a Village by the Province of New Brunswick Municipalities Act on June 1, 1991. As a municipality, the Village of New Maryland is exempt from income tax under section 149(1)(c) of the Canadian Income Tax Act.

#### 2. Summary of significant accounting policies

The consolidated financial statements of the Village of New Maryland are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board ("PSAB") of CPA Canada.

Management maintains a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirement, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements.

The focus of Public Sector Accounting (PSA) financial statements is on the financial position of the Municipality and the changes thereto. The consolidated statement of financial position includes all of the assets and liabilities of the Municipality.

Significant aspects of the accounting policies adopted by the Municipality are as follows:

#### a) Reporting entity

These consolidated financial statements reflect the assets, liabilities, revenues, expenses, changes in net debt and cash flows of the reporting entity. The Village of New Maryland is comprised of all organizations accountable for the administration of their financial affairs and resources to the Village of New Maryland, and which are controlled by the Village of New Maryland.

Interdepartmental and organizational transactions and balances are eliminated.

#### b) **Budget**

The budget figures contained in these financial statements were approved by Council on December 20, 2017, and the Minister of Local Government on January 9, 2018.

#### c) Revenue recognition

Taxation Revenue represents the annual levy administered and collected by the Province of New Brunswick on behalf of all New Brunswick Municipalities for municipal services. They are recorded as warrant of assessment as the funds are received by the Village.

Fee and charge revenue for building permits, water and wastewater, and transportation are recorded on the accrual basis and recognized as earned, which is usually when services are provided or facilities are utilized.

Other revenues are recorded when it is earned, and collection is reasonably assured.

December 31, 2018

#### 2. Summary of significant accounting policies (continued)

#### d) Government transfers

Government transfers are transfers of monetary assets or tangible capital assets from a government to an individual, an organization or another government that are not the result of an exchange transaction, expected to be repaid in the future or expected to produce a direct financial return. Government transfers received are recognized in the financial statements as revenue when the transfers are authorized and all eligibility criteria have been met except when there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the transfer is recorded as a liability and recognized as revenue as the stipulations are met.

#### e) Expense recognition

Expenses are recognized in the period that the goods and services were acquired and a liability was incurred. Expenses are recorded on an accrual basis. Outstanding commitments for goods and services relating to the current year are accrued at the balance sheet date.

#### f) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated change in net financial assets for the year.

#### i) Tangible capital assets

Tangible capital assets are initially recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful lives as follows:

Asset type	<u>Years</u>
Buildings and structures	10-50 years
Vehicles and equipment	5-25 years
Roads, streets, sidewalks and culverts	15-80 years
Parks and playgrounds	10-20 years
Water and wastewater networks	40-80 years

Amortization is not recognized in the year assets are acquired.

#### ii) Assets under construction

Assets under construction are not amortized until the asset is available for productive use, at which time they are transferred to their respective tangible capital asset categories.

#### iii) Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

#### f) Cash and cash equivalents

Cash and cash equivalents are comprised of cash on hand, demand deposits and short-term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

December 31, 2018

#### 2. Summary of significant accounting policies (continued)

#### g) Post-employment benefits

The Village and its employees participate in the New Brunswick Municipal Employees Pension Plan (NB MEPP). The NB MEPP is a multiple-employer defined benefit pension plan administered by a board elected by the members under the provisions of the municipalities Act of New Brunswick. The Plan provides for service pensions based on length of service and best average earnings.

In addition to the Municipal Pension Plan, the Village allows a portion of unused sick benefits which have vested to be paid to employees upon retirement or resignation. The costs of these benefits are actuarially determined based on service and best estimate of retirement ages and expected salary increases.

#### h) Reserve funds

Certain amounts, as approved by Village Council, are set aside in reserve funds for future operating and capital purposes. Transfers to and from reserve funds are recorded as an adjustment within accumulated surplus. Schedule 5 to the consolidated financial statements is included to show the reserve fund balances as supplementary information.

#### i) Segmented information

The Village of New Maryland is a diversified municipal unit that provides a wide range of services to its residents. For management reporting purposes, the Village's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Municipal services are provided by departments as follows:

#### General government services

This department is responsible for the overall governance and financial administration of the Municipality. This includes council functions, general and financial management, legal matters and compliance with legislation as well as civic relations.

#### Protective services

This department is responsible for the provision of policing services, fire protection, emergency measures, animal control and other protective measures.

#### Transportation services

This department is responsible for common services, roads and streets maintenance, street lighting, traffic services, parking and other transportation related functions.

#### Environmental health services and development services

This department is responsible for the provision of waste collection and disposal, planning and zoning, community development, tourism and other municipal development and promotion services.

#### Recreation and cultural services

This department is responsible for the maintenance and operation of recreational and cultural facilities, including arenas, parks and playgrounds, and other recreational and cultural facilities.

#### Water and sewer

This department is responsible for the provision of water and sewer services including the maintenance and operation of the underground networks, treatment plants, reservoirs and lagoons.

Amounts that are directly attributable to a number of segments have been allocated on a reasonable basis. Taxation, unconditional grant, fees and user charges are allocated to those segments that are funded by these amounts based on percent of budgeted expense.

December 31, 2018

#### 2. Summary of significant accounting policies (continued)

#### j) Use of estimates

The preparation of consolidated financial statements in accordance with Canadian public sector standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Significant estimates reported in these financial statements include amortization of tangible capital assets, the pension asset/obligation, and the accrued sick leave obligation. Actual results may differ from those estimates.

#### k) Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries.

A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard:
- the Village is directly responsible, or accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

3. Due from federal government and its agencies	<u>2018</u>	<u>2017</u>
Canada Revenue Agency (HST rebate) Government contribution for Solar energy project	\$ 51,397 	\$ 84,696 14,950
	\$ 51,397	\$ 99,646
4. Due from Province of New Brunswick	<u>2018</u>	<u>2017</u>
4. Due from Province of New Brunswick  New Brunswick Department of Transportation Environmental Trust Fund	2018 \$ 179,194 40,000	\$ 2017 6,085

December 31, 2018

#### 5. Bank indebtedness

Bank indebtedness for operating purposes is within the limit prescribed by the Municipalities Act. The credit facility with the Municipality's bank has a combined borrowing limit of \$300,000 for the Municipality's operations.

6.	Payables and accruals	<u>2018</u>	<u>2017</u>
	e payables and accruals	\$ 205,288	\$ 121,809
	backs est on long-term debt	13,200 21,010	- 29,319
	Il improvement deposits	 21,787	 55,394
		\$ 261,285	\$ 206,522
7.	Deferred revenue	<u>2018</u>	2017
Gas	Tax funding – Province of New Brunswick		\$ 298,176
8.			
٥.	Long-term debt	<u>2018</u>	<u>2017</u>
	Brunswick Municipal Financing Corporation Debentures	<u>2018</u>	<u>2017</u>
New  BP33 BM3 BN36 BA43 BE26 BH36 BH42 BR36	•	\$  496,000 1,305,000 362,000 87,000 1,184,000 719,000 638,000 425,000 342,000 525,000	\$  2017 560,000 1,478,000 388,000 100,000 1,312,000 763,000 700,000 447,000 376,000

In 2019, debenture BA43 will mature with a final amount due of \$87,000, however \$74,000 of this payment is expected to be refinanced during that year. In 2021, debentures BE25 and BE26 will mature with final amounts due of \$914,000 and \$625,000 respectively. These debentures are expected to be refinanced for \$773,000 and \$577,000 respectively during that year.

December 31, 2018

#### 8. Long-term debt (continued)

Principal repayments required during the next five years are as follows:

2019	\$ 680,000
2020	609,000
2021	1,971,000
2022	399,000
2023	410,000

Approval of the Municipal Capital Borrowing Board has been obtained for the debenture debt reported and all the long-term debt has been approved by an Order-in-Council of the Provincial Legislature.

#### 9. Pension asset

The Village and its employees participate in the New Brunswick Municipal Employees Pension Plan (NB MEPP). The NB MEPP is a multiple-employer defined benefit pension plan administered by a board elected by the members under the provisions of the Municipalities Act of New Brunswick. The NB MEPP provides pensions based on length of service and best average earnings.

Actuarial valuations for funding purposes are performed either annually or triennially depending on the financial position of the NB MEPP. In turn, the actuarial valuations for accounting purposes are based on these figures (with adjustments). The most recent actuarial valuation was prepared as at December 31, 2016 and resulted in an overall NB MEPP accrued benefit obligation of \$115,347,700 based on the accounting basis.

The actuarial valuation for accounting purposes was based on a number of assumptions about future events, such as inflation rates, interest rates, wage and salary increases and employee turnover and mortality. The assumptions used reflect management's best estimates. The following summarizes the major assumptions in the valuation as at December 31, 2017:

- The expected inflation rate is 2.25%
- The discount rate used to determine the accrued benefit obligation is 5.50% per annum
- The expected rate of return on assets is 5.50% per annum
- Retirement age varies by age and employment category
- Estimated average remaining service life (EARSL) is 14.0 years

The actuarial valuation prepared as at December 31, 2016 indicated that the market value of the net assets available for the accumulated plan benefits were less than the present value of these benefits. The pension plan has been granted a solvency deficiency exemption by the Province of New Brunswick. On a going concern valuation basis, the actuarial valuation indicated a plan deficit of \$254,800, a change of \$1,005,400 from the December 31, 2015 deficit of \$1,260,200. Based on the assumptions as at December 31, 2016, the actuary expected the level of employer and employee contributions to be sufficient to fund the deficit in less than fifteen years, as allowed by the Pension Benefits Act.

As at December 31, 2016, the NB MEPP provides benefits for 233 retirees. Total benefit payments to retirees and terminating employees during 2018 are estimated to be approximately \$3,508,400 (actual 2017 was \$4,638,400) in totality for the NB MEPP.

December 31, 2018

#### 9. Pension asset (continued)

Employees make contributions using rates that may vary by earnings level and employment category, with an overall average contribution rate of approximately 7.99%. Each municipality contributes an amount that equals their employee's contribution amounts. Pension Fund Assets are invested in Short Term Securities, Bonds, Canadian Equities and Foreign Equities. Combined employees and municipalities contributions for 2018 are estimated to be approximately \$6,377,000 (actual 2017 was \$6,196,600) in totality for the NB MEPP.

The following summarizes the NB MEPP data as it relates to the Village of New Maryland:

- The average age of the 18 active employees covered by the NB MEPP is 46.5 (as at December 31, 2016)
- Benefit payments were \$52,700 in 2017 and were estimated to be \$12,100 in 2018
- Combined contributions were \$156,600 in 2017 and were estimated to be \$161,200 in 2018

In addition to determining the position of the NB MEPP as it relates to the Village of New Maryland as at December 31, 2016 and December 31, 2017, NB MEPP's actuary performed an extrapolation of the December 31, 2017 accounting valuation to determine the estimated position as at December 31, 2018. The extrapolation assumes assumptions used as at December 31, 2018 remain unchanged from December 31, 2017. The extrapolation also assumes assets return 5.50% net of all fees and expenses. If experience is different than assumed, amounts will be adjusted to reflect actual experience. Results of the extrapolation are as follows:

Accrued benefit liability / (asset)	<u>2018</u>	<u>2017</u>
Accrued benefit asset at beginning of period	\$ (105,200)	\$ (83,100)
Pension expense for the year	68,700	55,700
Less: Employer contributions	 <u>(80,600)</u>	 (77,800)
Accrued benefit asset at end of period	\$ (117,100)	\$ (105,200)

In summary, the accrued benefit asset as it relates to the Village of New Maryland is estimated to be \$117,100 as at December 31, 2018. This compares to an asset of \$105,200 as at December 31, 2017. This amount is reported as a financial asset on the consolidated statement of financial position.

The financial position as it relates to the accrued benefit asset is shown as follows and illustrates the unamortized amounts being recognized in pension expense over time:

Reconciliation of funded status at end of period	<u>2018</u>	<u>2017</u>
Accrued benefit obligation	\$ 1,650,600	\$ 1,532,900
Plan assets	<u>1,552,500</u>	1,445,100
Plan deficit	98,100	87,800
Unamortized experience losses	215,200	193,000
Accrued benefit asset at end of period	\$ (117,100	<b>)</b> \$ (105,200)

December 31, 2018

#### 9. Pension asset (continued)

Total expenses related to pensions include the following components:

Pension expense	<u>2018</u>	<u>2017</u>
Employer current service cost Interest on accrued benefit obligation Expected return on assets Experience loss	\$ 47,000 83,000 (77,000) 15,700	\$ 35,900 78,800 (73,100) 14,100
Pension expense	\$ 68,700	\$ 55,700

The pension expense is included in the consolidated statement of operations.

#### 10. Accrued sick leave obligation

The Village of New Maryland provides employees the ability to accumulate sick leave benefits payable either upon retirement or resignment.

	2018	<u>2017</u>
Accrued employee benefit obligation:	<u></u>	
Opening balance	\$ 136,800	\$ 140,700
Current period service cost	20,200	20,200
Accrued interest	5,400	5,400
Experience loss (gain)	7,100	(4,800)
Benefit payments	 (26,300)	 (24,700)
Accrued employee benefit obligation	\$ 129,000	\$ 136,800
Unfunded obligation:		
Accrued employee benefit obligation	\$ 129,000	\$ 136,800
Less: funded amount	 (129,000)	 (136,800)
Unfunded accrued employee benefit obligation	\$ 	\$ 

The accrued sick leave liabilities were valued based on an actuarial calculation as of December 31, 2017. The actuarial method used was the projected benefit method prorated on service to calculate the accrued benefit obligation. The valuation was based on a number of assumptions about future events, such as interest rates, wage and salary increases and employee turnover and retirement. The assumptions used reflect the Village's best estimates.

The following summarizes the major assumptions in the valuation:

- Annual salary increase is 3.0%;
- The discount rate used to determine the accrued benefit obligation is 3.07%;
- Retirement age is 60; and,
- Estimated average remaining service life (EARSL) is 12.53 years.

December 31, 2018

#### 11. Commitments and contingency

- a) The Village has entered into an agreement for solid waste collection at an annual cost of \$167,534 (including HST). The agreement expires December 31, 2020.
- b) The Village has entered into an agreement for animal control services at an annual cost of \$6,000 (including HST). The agreement expires November 30, 2019.
- c) The Village has entered into three agreements for snow and ice control at an annual cost for 2019 of \$239,983 (including HST). These agreements expire October 2020.
- d) The Village has entered into an agreement for recreational services at a variable annual cost based on a percentage of the municipal tax base. The estimated annual cost for 2019 is \$138,755 (including HST). The agreement expires December 31, 2027, but either Party may terminate the agreement, at the end of the calendar year following the year in which the written notice is given.
- e) The Village has entered into an agreement for the purchase of a two door walk in heavy rescue vehicle at a cost of \$402,443 (including HST). Payment is due 10 days after delivery, which is expected to occur in October 2019.
- f) In the normal course of the Village's activities, the Village is from time to time named as a defendant in actions for damages and costs allegedly sustained by plaintiffs. The Village intends to defend and negotiate such claims and litigation. The eventual outcome of these claims and litigation is not determinable at year end. At the end of the year the Village is aware of one claim, however the amount and outcome of the claim are not determinable at year-end. No provision has been made to the financial statements for this claim.

#### 12. Short-term borrowing compliance

#### **Capital Funds**

The Village has no outstanding authority for short term borrowings.

#### Operating borrowing

As prescribed in the Municipalities Act, borrowing to finance General Fund operations is limited to 4% of the Municipality's operating budget. Borrowing to finance Utility Fund operations is limited to 50% of the operating budget for the year. In 2018, the Municipality has complied with these restrictions.

#### Inter-fund borrowing

The Municipal Financial Reporting Manual requires that short-term inter-fund borrowings be repaid in the next year unless the borrowing is for a capital project. Certain amounts payable between funds are not in compliance with the requirements, but the municipality intends on eliminating these balances in the next year.

#### 13. Capital funds

Current assets exceed current liabilities at December 31, 2018 in both the General Capital Fund and the Water and Sewer Capital Fund. This excess amount represents funds for future capital projects.

December 31, 2018

#### 14. Water cost transfer

The Municipality's water cost transfer for fire protection is within the maximum allowable by Regulation 81-195 under the Municipalities Act based upon the applicable percentage of water system expenses for the population.

#### 15. Water and sewer fund surplus / deficit

The Municipalities Act required Water and Sewer Fund surplus/deficit amounts to be absorbed into one or more of four Operating Budgets commencing with the second next ensuing year. The balance of the surplus/deficit at the end of the year consists of:

	<u>2018</u>	<u>2017</u>
2018 Deficit 2017 Surplus 2016 Surplus	\$  (33,991) (29,096) -	\$ (29,096) 4,152
	\$ (63,087)	\$ (24,944)

# Village of New Maryland Schedule 1: tangible capital assets December 31, 2018

	_			General o	capita	al assets				_		Water and	sewer assets				
		Land	ildings and structures	Parks and playgrounds	co	Assets under onstruction	Vehicle equi	es and pment	Road, streets, sidewalks, culverts		Land	W&S buildings	Water and sewer mains		ssets inder ction	2018	2017
Cost Opening cost	\$	1,875,235	\$ 3,090,875	\$ 1,831,825	\$	137,299	\$ 1,94	19,242	\$ 19,515,078	\$	622,519	\$ 8,771,198	\$ 14,934,806 \$	i	-	\$ 52,728,077	\$ 51,903,585
Additions and transfers		-	-	67,414		12,452	10	2,384	586,388		-	24,781	203,949	44	,171	1,041,539	911,693
Disposals and transfers		-	-	-		(65,704)	(5	59,736)	(142,930)		-	-	(71,333)		-	(339,703)	(87,201)
Closing cost		1,875,235	3,090,875	1,899,239		84,047	1,99	91,890	19,958,536		622,519	8,795,979	15,067,422	44	l <u>,</u> 171	53,429,913	52,728,077
Accumulated amortization Opening accumulated Amortization	on	_	1,453,539	1,031,040		_	1.30	06,994	6,300,197		_	2,750,210	3,980,168		_	16,822,148	15,599,588
Amortization		-	123,600	66,030		-	,	2,659	522,092		-	263,838	220,171		-	1,298,389	1,280,592
Disposals		-	-	-		-	(5	59,736)	(2,743)		-	-	(32,116)		-	(94,595)	(58,032)
Closing accum'd amortization	_		1,577,139	1,097,070		-	1,34	19,917	6,819,546			3,014,048	4,168,223		-	18,025,942	16,822,148
Asset net book value	\$	1,875,235	\$ 1,513,736	\$ 802,169	\$	84,047	\$ 64	11,973	\$ 13,138,990	\$	622,519	\$ 5,781,931	\$ 10,899,199 \$	44	l,171	\$ 35,403,971	\$ 35,905,929

# Village of New Maryland Schedule 2: consolidated schedule of revenues

Year ended December 31, 2018	2018	3	2018	2017
	(schedule 7 <u>Budge</u>		<u>Actual</u>	<u>Actual</u>
Services to other governments Fire protection	\$ 137,798	\$	137,798	\$ 135,750
Other revenue from own sources  Building rentals Permits and fines Recreation Hookup and surcharges Water meter fee Other	\$ 14,800 24,100 103,008 13,540 	) } ) -	14,549 31,969 120,344 11,724 13,641 56,952	\$ 13,142 31,965 105,860 9,099 13,536 49,514
	\$ 157,748	\$	249,179	\$ 223,116
Other government transfers Gas tax funding Flood recovery Small community funding Other	\$ 312,083  29,289	- -	643,100 424,084 330,586 266,044	\$ 842,821 - - 40,704
Outo	\$ 341,372		1,663,814	\$ 883,525
Water and sewer user fees Water user charges Sewer user charges	\$ 297,586 793,188 \$ 1,090,774	<u> </u>	282,558 797,036 1,079,594	\$  275,438 772,237 1,047,675

# Village of New Maryland Schedule 3: consolidated schedule of expenses Year Ended December 31 2018

Year Ended December 31	2018		2018	2017
	(schedule 7) <u>Budget</u>		<u>Actual</u>	<u>Actual</u>
General government services	_			
Legislative				
Mayor's remuneration and expenses	\$ 18,282	\$	18,247	\$ 17,804
Councillors' remuneration and expenses	46,087		47,099	44,139
Development seminars	<u>12,355</u>		10,839	 16,031
	76,724		76,185	 77,974
Administrative				
Manager and clerks	202,046		192,821	178,917
Office building	55,224		49,623	45,222
Solicitor	5,000		4,865	5,838
Other	<u>197,986</u>		<u>118,355</u>	 130,773
	460,256		365,664	 360,750
Financial management				
Administration personnel	283,185		283,388	265,542
External audit	30,500		32,885	29,634
Accounting and consulting	3,000		2,815	2,390
Donations and grants	4,200		3,300	3,650
Cost of assessment	66,284		<u>66,284</u>	 66,346
	387,169		388,672	 367,562
Other general government services	04.040		07.004	04.007
Public liability insurance	24,618		27,091	24,637
Asset management plan Other	-		67,502	-
	-		10,176	(22.442)
Pension and sick accrual adjustment Interest	1,500		(19,671)	(22,143) 668
Amortization	•		6,168	
Amortization	60,130	-	60,130	 72,061
	86,248		151,396	 75,223
	\$ 1,010,397	\$	981,917	\$ 881,509

# Village of New Maryland Schedule 3: consolidated schedule of expenses

Year Ended December 31	2018	2018	2017
	(schedule 7) <u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Protective services			
RCMP	<u>\$ 570,114</u>	<u>\$ 570,114</u>	<u>\$ 556,438</u>
Fire			
Administration	41,760	41,037	39,484
Fire department – personnel	151,639	146,872	143,587
Training	12,300	5,615	5,255
Building maintenance	31,195	28,909	30,651
Equipment	17,300	20,411	13,171
Vehicle maintenance	22,493	<u>16,610</u>	54,121
	276,687	<u>259,454</u>	286,269
Other			
Animal and pest control	11,075	7,132	7,511
Building inspections	63,289	67,885	64,708
Emergency measures	10,223	10,495	9,901
Amortization	53,119	53,119	<u>55,476</u>
	137,706	138,631	137,596
	\$ 984,507	\$ 968,199	\$ 980,303

# Village of New Maryland Schedule 3: consolidated schedule of expenses Year Ended December 31, 2018

Year Ended December 31,	2018		2018		2017
	(schedule 7) <u>Budget</u>		<u>Actual</u>		<u>Actual</u>
Transportation services					
Common services	<b>450.400</b>	•	450 540	•	444.000
Administration	\$ 159,190	\$	153,518	\$	144,969
Engineering services personnel fees	40,000		39,200		8,802
Vehicle expense Other	34,451		29,373		32,657
Other	1,550		6,699		16,908
	235,191		228,790		203,336
Road transport					
Culverts and drainage ditches	\$ 35,250	\$	65,654		27,689
Sidewalks	1,500		1,461		810
Storm sewers	5,000		2,894		5,846
Street cleaning	15,000		22,421		19,610
Snow and ice removal	202,170		208,897		218,300
Summer maintenance	47,183		36,623		41,008
	306,103		337,950		313,263
Street lighting	63,500		64,215		58,498
Traffic services					
Street signs	2,500		4,710		2,814
Crosswalks	5,000		4,904		4,770
Other	18,87 <u>6</u>		5,840		6,617
Culor	10,070		0,040		0,017
	<u>26,376</u>		<u> 15,454</u>		14,201
Other					
Interest	110,410		116,879		114,235
Amortization	560,383		560,383		532,891
	670,793		677,262		647,126
	\$ 1,301,963	\$	1,323,671	\$	1,236,424
	ψ 1,301,903	Ψ	1,323,071	Ψ	1,230,424
Environmental health services					
Garbage and waste collection	\$ 258,361	\$	283,067	\$	258,164
Carbage and waste conection	Ψ 230,301	<u>Ψ</u>	203,007	Ψ	230, 104
Environmental development services					
Research and planning	\$ 122,882	\$	197,086	\$	114,618
Beautification and land rehabilitation	42,000	Ψ	42,761	Ψ	33,451
Dead and and land foliabilitation	<u> </u>		<u></u>	-	55,761
	\$ 164,882	\$	239,847	\$	148,069

# Village of New Maryland Schedule 3: consolidated schedule of expenses

Year Ended December 31,		2018		2018		2017
	(8	schedule 7) <u>Budget</u>		<u>Actual</u>		<u>Actual</u>
Gym, Day Camp & Vehicles New Maryland Centre Rinks and arenas Parks and playgrounds Special events Other recreation facilities Amortization	\$	91,739 51,101 156,359 1,498 133,469 54,200 149,667 140,748	\$ 	67,589 74,414 104,357 576 113,665 54,935 164,124 140,748	\$ 	64,184 70,452 101,013 680 122,532 49,820 163,804 136,206
Water and sewer	·	, ,	•	<u>,                                     </u>	·	
Water supply Administration Transmission and distribution Purification Power and pumping Repairs and maintenance Well exploration Interest Amortization	\$	162,477 19,400 22,100 50,050 1,300 - 50,106 184,840 490,273	\$ 	165,105 3,445 21,621 23,867 37,531 268,892 47,342 184,840	\$	145,773 5,958 25,494 27,254 9,272 255,038 49,631 184,840 703,260
Sewer collection and disposal Administration Sewer collection system Sewer lift stations Sewer treatment and disposal Interest Amortization	\$	174,602 14,850 53,925 85,300 30,197 299,169 658,043	<u> </u>	236,505 7,184 48,343 78,077 31,755 299,169 701,033 1,453,676	<u> </u>	153,603 1,461 50,542 74,040 33,636 299,118 612,400 1,315,662

## Village of New Maryland Schedule 4: schedule of segment disclosure

		General government	Protection	Transpo		onmental health & velopment	ecreation cultural		Water & sewer	C	2018 Consolidated	Cor	2017 nsolidated
Revenues Property tax warrant Services provided to other governments Other revenue from own sources Unconditional grant Other government grants Water and sewer user fees Loss on disposal	\$	951,771 - 70,813 1,290 573,615 -	\$ 1,176,807 137,798 3,947 1,595		28,022 1,472 435,199 (5,040)	\$ 423,913 - - 575 - -	\$ 684,113 - 120,344 927 - -		26,053 - 655,000 ,079,594 (39,217)	\$	4,322,448 137,798 249,179 5,859 1,663,814 1,079,594 (44,257)	\$	4,213,613 135,750 223,116 6,163 883,525 1,047,675 (29,169)
Interest	_	65,865 1,663,354	1,320,147	1,	- 545,497	424,488	805,384	1	77,819 ,799,249		143,684 7,558,119		82,387 6,563,060
Expenses Salaries and benefits Goods and services Amortization Interest Pension obligation* Accrued sick leave* Well exploration and testing		535,668 399,622 60,130 6,168 (19,628) (43) - 981,917	218,505 696,575 53,119 - - - - 968,199		178,814 467,595 560,383 116,879 - - 323,671	94,890 428,024 - - - - - 522,914	275,720 303,940 140,748 - - - 720,408	1	217,868 482,907 484,009 - - - 268,892 ,453,676		1,521,465 2,778,663 1,298,389 123,047 (19,628) (43) 268,892 5,970,785		1,425,727 2,474,706 1,280,592 114,902 (22,100) (43) 255,038 5,528,822
Surplus (deficit) for the year	<u>\$</u>	681,437	\$ 351,948	\$ :	221,826	\$ (98,426)	\$ 84,976	\$	345,573	\$	1,587,334	\$	1,034,238

<sup>\*</sup>Annual cash contributions made by the Village are recorded in salaries and benefits costs in each of the departments. The change in the obligations is recorded in the general government department.

# Village of New Maryland Schedule 5: schedule of reserve funds

	 Genera Operating Reserve	Capital	W8 Operatir Reserv	ng Capital	2018	
Accumulated surplus, beginning of year	\$ 184,894	\$ 2,000,650	\$ 47,93	<u>\$ 4,359,178</u>	\$ 6,592,653	\$ 5,219,504
Transfers from General Operating Fund	48,000	366,400			414,400	356,953
Transfers to General Capital Fund	-	-			-	(219,532)
Transfers from Water and Sewer Operating Fund	-	-		- 23,363	23,363	272,895
Transfers from Water and Sewer Capital Fund	-	-			-	900,000
Transfers from General Capital Fund	-	545,753			545,753	-
Transfers to General Capital Reserve Fund	(53,799)	-			(53,799	) -
Transfers from General Operating Reserve Fund	-	53,799			53,799	-
Interest	 2,842	38,658	77	70,031	112,306	62,833
Annual surplus	 (2,957)	1,004,610	77	75 93,394	1,095,822	1,373,149
Accumulated surplus, end of year	\$ 181,937	\$ 3,005,260	\$ 48,70	06 \$ 4,452,572	\$ 7,688,475	\$ 6,592,653

# Village of New Maryland Schedule 6: schedule of reconciliation of annual surplus

	General Operating Fund	General Capital Fund	W&S Operating Fund	W&S Capital Fund	General Operating Reserve Fund	General Capital Reserve Fund	W&S Operating Reserve Fund	W&S Capital Reserve Fund	Total All Funds
2018 annual surplus (deficit) per PSAB for the year	\$ (1,398,902) \$	772,840	\$ (370,271) \$	504,328	\$ (8,755)	\$ 1,970,562	\$ 775	\$ 116,757	\$ 1,587,334
Adjustment to annual surplus for funding requirements									
Second previous year's surplus 3,570	(582)	-	4,152	-	-	-	-	-	
Long-term debt principal repayment Water cost transfer	327,000 (78,480)	(327,000)	239,000 78,480	(239,000)	-	-	-	-	-
Interfund transfers Pension expense	1,159,876 (11,900)	(246,715)	14,648	55,707 -	5,799 -	(965,952)	-	(23,363)	-
(11,900) Loss on disposal of tangible assets	-	5,040	-	39,217	-	-	-	-	44,257
Proceeds from disposal of tangible assets	3,047	-	-	-	-	-	-	-	3,047
Amortization of tangible assets		814,380	-	484,009	-	-	-	-	1,298,389
Total adjustments	1,398,961	245,705	336,280	339,933	5,799	(965,952)	-	(23,363)	1,337,363
2018 annual fund surplus (deficit)	<u>\$ 59 \$</u>	1,018,545	\$ (33,991) \$	844,261	\$ (2,956)	\$ 1,004,610	\$ 775	\$ 93,394	\$ 2,924,697

# Village of New Maryland Schedule 7: schedule of operating and capital budgets to PSAB budget

_	General operating budget	Water & sewer operating budget	Capital budget	Allocate fiscal services	Amortization of TCA	Elimination of 2 <sup>nd</sup> previous years' surplus	Elimination of interfund transfers	Total
Revenue	<b>A</b> 4 000 040	Φ.	Φ.	Φ.	Ф	Φ.	Φ.	£ 4 000 040
Property tax warrant	\$ 4,320,046	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,320,046
Services to other governments	137,798	407,000	-	-	-	-	(440 550)	137,798
Other revenue from own source	144,208	127,099	-	-	-	-	(113,559)	157,748
Unconditional grant	5,859	-	-	-	-	-	-	5,859
Other government transfers	29,289	-	312,083	-	-	-	-	341,372
Water and sewer user fees	-	1,090,774	-	-	-	-	-	1,090,774
Interest	6,000		-	-	-	- (4.450)	-	16,500
Second previous years' surplus		4,152				(4,152)		
			0.40.000			(4.4=0)	(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
	4,643,200	<u>1,232,525</u>	312,083			(4,152)	(113,559)	6,070,097
Expenditure								
General government services	948,767	-	-	1,500	60,130	-	<u>-</u>	1,010,397
Protective services	1,044,947	-	-	-	53,119	-	(113,559)	984,507
Transportation services	631,170	-	-	110,410	560,383	-	-	1,301,963
Environmental health services	258,361	-	-	-	-	-	-	258,361
Environmental and cultural services	164,882	-	-	-	-	-	-	164,882
Recreation and cultural services	638,033		-	-	140,748	-	-	778,781
Water and sewer	-	584,004	-	80,303	484,009	-	-	1,148,316
Fiscal services	445,458	319,303	-	-	-	-	(764,761)	-
Second previous years' deficit	582	-	-	-	-	(582)	-	-
Transfer to general capital fund	511,000	-	(511,000)	-	-	-	-	-
Transfer to water and sewer capital reserve fund	-	83,540	<u>-</u>	-	-	-	(83,540)	-
Transfer to water and sewer capital fund		245,678	(245,678)					
	4,643,200	1,232,525	(756,678)	192,213	1,298,389	(582)	(961,860)	5,647,207
Surplus (deficit) for the year	<u>\$</u>	<u>\$</u>	<u>\$ 1.068.761</u>	<u>\$ (192,213)</u>	<u>\$ (1.298.389)</u>	<u>\$ (3.570)</u>	<u>\$ 848.301</u>	<u>\$ 422,890</u>

### Village of New Maryland Schedule 8: reconciliation of funding deficit

December 31, 2018

#### Reconciliation of funding deficit:

	V <u>employme</u>	ested post ont benefits
Liability at December 31, 2018	\$	129,000
Amount of December 31, 2018 liability funded in the current year		-
Amounts funded in prior years	_	(129,000)
Balance to be funded in future years	\$	<u>-</u>

The Village has a vesting post-employment liability of \$129,000 that is fully funded at December 31, 2018.

The pension plan has been granted a solvency deficiency exemption by the Province of New Brunswick. On a going concern valuation basis, the actuarial valuation indicated a plan deficit of \$254,800, a change of \$1,005,400 from the December 31, 2015 deficit of \$1,260,200. Based on the assumptions as at December 31, 2016, the actuary expects the level of employer and employee contributions to be sufficient to fund the deficit in less than fifteen years, as allowed by the Pension Benefits Act.