

**VILLAGE OF NEW MARYLAND  
COUNCIL  
19 June 2019**

**Present:** Mayor Judy Wilson-Shee  
Deputy Mayor Alex Scholten  
Councillor Paul LeBlanc  
Councillor Gisèle McCaie-Burke  
Councillor Mike Pope  
Councillor Tim Scammell

**Also Present:** Cynthia Geldart, Chief Administrative Officer/Clerk  
Karen Taylor, Assistant Clerk

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**1. CALL TO ORDER**

Mayor Judy Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.

**2. APPROVAL OF THE AGENDA**

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke to approve the agenda as distributed. **MOTION CARRIED.**

**3. APPROVAL OF THE MINUTES**

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Mike Pope to approve the minutes of the 15 May 2019 regular session of Council as circulated. **MOTION CARRIED.**

**MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell to approve the minutes of the 12 June 2019 special session of Council as circulated. **MOTION CARRIED.**

**4. DISCLOSURE OF INTEREST**

There were no disclosures of interest declared.

**5. PRESENTATIONS**

There were no presentations made.

**6. PROCLAMATIONS**

Mayor Wilson-Shee read the proclamation for Recreation and Parks Month.

**7. CORRESPONDENCE**

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Judy Wilson-Shee:

– an update from Margot Cragg, Executive Director of the Union of Municipalities of New Brunswick, regarding the recommendations on municipal reform from UMN B's Governance/Fiscal Advisory Committee and a policing review by UMN B's Protective Services Committee;

- information from the Dept. of Environment and Local Government concerning cannabis production facilities and their impact on New Brunswick communities;
- a thank you note from Junior Achievement for the Village’s support for their 20<sup>th</sup> Annual JA Golf for Youth tournament;
- an email from UMN B regarding the Integrated Bilateral Agreement application process, and proposed changes to New Brunswick’s election laws; and
- a letter from the Dept. of Environment and Local Government advising that Bill 13 – *An Act to Amend the Local Governance Act* received Royal Assent, and will provide local governments the authority to establish a tourism accommodation levy to fund tourism marketing and development.

## 8. MAYOR’S COMMENTS

Mayor Judy Wilson-Shee provided an update on the meetings and social events that she attended since the last Council meeting:

May 23<sup>rd</sup> – meeting with Fredericton Junction Mayor, Council and staff and provided a report on New Maryland’s Age-Friendly Community;

May 23<sup>rd</sup> – New Maryland Heritage Association meeting along with Councillor McCaie-Burke;

May 24<sup>th</sup> – Grand opening of the Rural Community of Hanwell’s municipal building, which was also attended by Councillors LeBlanc, McCaie-Burke and Scammell, as well as Chief Farrell and Asst. Clerk Taylor;

May 26<sup>th</sup> – Alzheimer’s Walk;

May 27<sup>th</sup> – SAC meeting along with Councillors McCaie-Burke and Pope;

May 28<sup>th</sup> – Tour of the nature trails at the New Maryland Centre with four NMES kindergarten classes;

May 29<sup>th</sup> to June 3<sup>rd</sup> – Federation of Canadian Municipalities Conference in Quebec City;

June 4<sup>th</sup> – RSC 11 meeting;

June 6<sup>th</sup> – meeting with Chris Ramsey;

June 6<sup>th</sup> – Policing consultation meeting along with Deputy Mayor Scholten and Public Works Supervisor Rockland Miller;

June 7<sup>th</sup> – Ignite Fredericton “We Speak Welcome” campaign and kick-off of Immigration month, along with Deputy Mayor Scholten;

June 7<sup>th</sup> – Fredericton Police Chief Fitch’s retirement celebration;

June 8<sup>th</sup> – New Maryland Day along with Deputy Mayor Scholten, Councillors LeBlanc, McCaie-Burke and Scammell; Mayor Wilson-Shee commented that it was an excellent celebration;

June 9<sup>th</sup> - New Maryland Lions Club breakfast, which was hosted with the assistance of volunteers from the New Maryland Fire Department;

June 11<sup>th</sup> – NB Association for Community Living ‘With Opportunity Comes Possibility’, along with Deputy Mayor Scholten; Mayor Wilson-Shee remarked that Annie Ray shared her inspiring story of how she started her “Annie’s Healthy Dog Treats” business after being previously employed at \$2.00/hour; all attendees were provided with a sample bag of her dog treats;

June 12<sup>th</sup> – Breakfast with Premier Higgs along with Councillors LeBlanc and McCaie-Burke;

June 13<sup>th</sup> – Fredericton Co-op’s 45<sup>th</sup> Anniversary cake-cutting;

June 13<sup>th</sup> – Celebration of Leadership, Board of Governors of New Brunswick Community College;

June 17<sup>th</sup> – meeting with Dana Demmings and Councillor McCaie-Burke;

June 17<sup>th</sup> – Seniors Advisory Committee meeting along with Councillors McCaie-Burke and Scammell;

June 18<sup>th</sup> – Canadian Business Development Corporation’s Annual General Meeting held at Kingswood;

June 19<sup>th</sup> – NMES celebration; and

June 19<sup>th</sup> – Care for Kids Pediatric Renovation celebration.

Mayor Wilson-Shee reminded everyone of the Canada Day celebration that is planned for July 1<sup>st</sup> from 2:00 – 4:00 pm at the New Maryland Centre. She stated that in the event of rain, the celebration will take place inside the New Maryland Centre.

**9. COMMENTS BY MEMBERS OF COUNCIL**

Members of Council presented updates for the meetings and social events they attended since the last Council meeting.

Deputy Mayor Alex Scholten

June 10<sup>th</sup> - public presentation made by Contractor Justin Bowers regarding their development and sale of senior friendly housing in the Forbes Property; Councillor Tim Scammell was also in attendance; Deputy Mayor Scholten commented that he was really impressed by the full house of people looking for this type of housing in New Maryland;

June 11<sup>th</sup> - the 2019 Bliss Carmen Middle School (BCMS) athletic awards ceremony; Deputy Mayor Scholten remarked that it was wonderful to see the efforts of the many student athletes recognized at this event, including several children from New Maryland; he also mentioned that that his son was one of the co-recipients of the male athlete of the year award;

June 13<sup>th</sup> - meeting with CAO Cynthia Geldart to discuss green energy alternatives the Village may wish to consider in the future for existing buildings and new buildings;

June 15<sup>th</sup> - conference call with the UMN Executive to discuss recent developments including discussions with the provincial government on municipal reform, immigration strategy and a review of the Arbitration Act;

June 17<sup>th</sup> - the 2019 BCMS academic achievement awards ceremony which recognized the academic efforts of BCMS students; also in attendance were Fredericton South MLA David Coon and Fredericton Mayor Mike O'Brien who addressed the students congratulating them for their efforts and emphasizing the importance of working hard in school to the future of these children AND for the future of the province; Deputy Mayor Scholten added that several New Maryland students were recognized for their efforts including his son who was one of three academic distinction recipients for the school; and

June 18<sup>th</sup> - meeting with Ignite Fredericton's Immigration and Population Growth staff to discuss next steps in the 5 year immigration strategy.

Mayor Wilson-Shee asked Deputy Mayor Scholten to pass on to his son Council's congratulations. She extended congratulations to all graduating New Maryland students.

Councillor Mike Pope

May 30<sup>th</sup> to June 2<sup>nd</sup> – FCM Conference in Quebec City; Councillor Pope noted that the conference was very well done and provided the opportunity for municipal officials to interact with each other and share their ideas and experiences;

June 11<sup>th</sup> – Start-Up Canada Awards at the Fredericton Convention Centre; Councillor Pope recognized Larry Shaw, CEO of Ignite Fredericton, Knowledge Park and Planet Hatch, who received an award for supporting entrepreneurship in New Brunswick; and

June 19<sup>th</sup> – NMES family picnic.

Councillor Tim Scammell

June 13<sup>th</sup> – the Community Policing Committee.

**10. PLANNING ADVISORY COMMITTEE**

Councillor Tim Scammell provided an update from the Planning Advisory Committee:

- The Planning Advisory Committee (PAC) met the evening of June 3, 2019 for the conduct of their regular meeting.
- At the June 3<sup>rd</sup> meeting, the Committee reviewed and discussed the May 2019 Building Permit Report which noted 27 permits having been issued with just over \$1.3 million in estimated value of construction and \$10,074 in permit fee revenue for the month. The significant increase in the May 2019 construction value and permit fee revenue was due to four permits being issued for new home construction. The year-to-date values totaled 45 building permits, over \$1.6 million dollar in construction value and just over \$12,000 in permit fee revenues, signifying an earlier start to the major construction season as compared to 2018.
- The Committee discussed the terms of office for Committee members Brad Marshall, Sam McEwan, and Councillor Tim Scammell which are scheduled to expire late in June 2019. Staff advised that, per Village policy, notification had been posted via the Daily Gleaner and social media (website, Facebook, and Twitter) advertising that residents, including existing Committee members, may submit their expressions of interest in being considered by Council for membership on the Committee. Staff also advised that Chairperson Brad Marshall would not be re-offering for consideration for a position on the Committee and that arrangements would be made for a future opportunity for Council to formally recognize his contributions and express their gratitude for Chairperson Marshall's long-standing membership on the PAC.
- The Committee also considered two tentative subdivision plans in relation to a multi-lot residential development on a portion of the property at 210 New Maryland Highway (the "Forbes Property"). Upon review and discussion, the Committee motioned to recommend that Council assent to the proposed public street and land for public purpose locations noted on the respective subdivision plans.

**MOVED BY** Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council.

***Be It Resolved That*** the Council for the Village of New Maryland appoints Deputy Mayor Alex Scholten as member of the Planning Advisory Committee for a period of one (1) year, as per Section 5 of the *New Brunswick Community Planning Act*.

*Discussion:*

Councillor Scammell explained that under Section 5 of *New Brunswick Community Planning Act* 2017, Council shall appoint members to the Planning Advisory Committee (PAC) for up to a three (3) year term via a formal resolution of Council. In May 2019, a newspaper advertisement was posted in the Daily Gleaner, and was broadcasted on the Village social media outlets, to solicit potential candidates for consideration for appointment to available PAC membership positions. At the June 12, 2019 Council-in-Committee meeting, Council reviewed the applicants' information and indicated their intention to appoint residents Sam McEwan, Robin Chaplin and Deputy Mayor Alex Scholten as Committee members.

Deputy Mayor Scholten thanked Councillor Scammell for his years of service to the committee.  
**MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Paul LeBlanc the following resolution of Council.

**Be it Resolved That** the Council for the Village of New Maryland appoints Sam McEwan as member of the Planning Advisory Committee for a period of three (3) years, as per Section 5 of the *New Brunswick Community Planning Act*. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council.

**Be it Resolved That** the Council for the Village of New Maryland appoints Robin Chaplin as member of the Planning Advisory Committee for a period of one (1) year, as per Section 5 of the *New Brunswick Community Planning Act*. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council.

**Be It Resolved That** in accordance with Section 88 of the *Community Planning Act*, S.N.B. 2017, Chapter 19, and amendments thereto, the Council for the Village of New Maryland hereby Assent to the tentative subdivision plan submitted by WSP Consultants, dated May 31, 2019, and identified as Drawing No. 19P-00053-601, entitled 'Village of New Maryland Subdivision 2019-1', proposing the parcels identified as 'Lot 19-1' and 'Future Street' in the Village of New Maryland, County of York, Province of New Brunswick; and, that Council authorize the Mayor and Clerk to execute the necessary legal documents for release of the existing 10-metre wide Municipal Services Easement on proposed Lot 19-1 which is of no further use to the Village of New Maryland.

*Discussion:*

Councillor Scammell clarified that in recent months the Village engaged in the review and approval of the re-zoning to a Residential Zone Three the approximate 5.8-acre parcel identified as Lot 19-1 on the attached subdivision plan. Council also recently approved the eventual sale, at fair market value, of Lot 19-1 to the Developer, Tandax Inc. for the development of a 17-lot residential subdivision development on the parcel. In accordance with the *New Brunswick Community Planning Act* provisions, at a meeting on June 3, 2019, the Planning Advisory Committee (PAC) reviewed the attached tentative subdivision plan, and the PAC motioned to recommend that Council assent to the proposed public street location as shown. He added that this resolution ratifies Council's assent to the proposed public street location and authorizes the Mayor and Clerk to execute the necessary legal documents related to the release of an existing 10-metre wide Municipal Services Easement on Lot 19-1 which is no longer of use to the Village. **MOTION CARRIED.**

► **MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Mike Pope the following resolution of Council.

**Be It Resolved That** in accordance with Section 88 of the *Community Planning Act*, S.N.B. 2017, Chapter 19, and amendments thereto, the Council for the Village of New Maryland hereby Assent to the tentative subdivision plan submitted by Tandax Inc., dated March 01, 2019, prepared by CBCL Consulting Engineers as Drawing No. 1, and entitled 'The Orchard's Edge Subdivision - Phase 1', proposing Lots 19-01 to 19-17, Land for Public Purpose and a Future Street, in the Village of New Maryland, County of York, Province of New Brunswick.

*Discussion:*

Councillor Scammell stated that in recent months the Village engaged in the review and approval of the re-zoning to a Residential Zone Three the approximate 5.8-acre parcel identified as “The Orchard’s Edge Subdivision” on the attached subdivision plan. In accordance with the *New Brunswick Community Planning Act* provisions, at a meeting on June 3, 2019, the Planning Advisory Committee (PAC) reviewed the attached tentative subdivision plan, and the PAC motioned to recommend that Council assent to the proposed public street and land for public purpose locations as shown. He stated that this resolution ratifies Council’s assent to the proposed locations of the public street and land for public purpose shown on the plan. Upon Council’s formal assent to the plan, the final subdivision plan would be eligible for approval by the Village, and for registry by the Developer, subject to the Developer’s faithful completion of the lot services installations to the satisfaction of the Village Engineer and compliance with further provisions outlined in the Village Subdivision By-law. **MOTION CARRIED.**

**11. EMERGENCY RESPONSE PLAN COMMITTEE**

No report was presented from the Emergency Response Plan Committee.

**12. PROJECT REPORTS AND UPDATES**

**(i) Recreation Department:**

Deputy Mayor Alex Scholten presented the following update from the Recreation Department:

- Registrations continue for Day Camp and Little Fingers. All weeks are very close to selling out which is very exciting for staff as this would be quite an accomplishment to have all Day Camp and Little Fingers weeks full prior to camp starting. The interest has been unprecedented and it is a pleasure to see such a positive response to the camps. Currently there are two spaces remaining in Week 7 (Older Kids week; max 30) and all other weeks are full. The Little Fingers program weeks are almost at capacity as well. Sarah Johnstone (Neon) the Day Camp Supervisor, and Brynn Troffimuk (Flip) are to be commended for all their hard work over the past month. Sarah has completed all of the planning and scheduling for the Day Camp weeks, and Brynn has developed the Little Fingers programs this year. The final stages of camp preparation including crafts, shopping, etc. are underway.
- Day Camp staff participated in High Five training on Saturday, June 15<sup>th</sup> and staff training will be done on June 22<sup>nd</sup>. Most of the counsellors participated in New Maryland Day as well. The countdown to the start of camp is now down to one week and all the staff are very excited to get started with this anticipated busy and fun summer.
- This year five students have joined the Counsellor in Training (CIT) program and four of them are new this year. Each CIT has been assigned two weeks of camp and CITs have also been assigned to assist with the Little Fingers program. The CITs are a valuable resource to staff and also provide a positive volunteer experience for the participants.
- The New Maryland Baseball and Soccer programs have begun their summer season. The daily preparation of the fields includes mowing and lining for soccer, as well as dragging the ballfields, lining and setting out the bases prior to each game. It appears that baseball will be enjoying another busy season on the fields, including the bantam field again this year. The soccer club is running the following programs: Under 4, Under 6, Under 8, at the NMES soccer field and Under 10 at the Athletic Park soccer field.
- It has been a very productive month for the Recreation maintenance staff. Some of the highlights include the installation of a new steel roof on the bantam field dugout, installation of the batter’s



cage netting, installation of highway benches and flowerpots, mowing of all outfields, soccer fields, parks and playgrounds, New Maryland Day preparations, the Sunrise community garden, and working with a local welder several sections of park and ballfield fencing were repaired/replaced. Daily watering of the highway planters and baskets has also begun. The summer students are doing a great job and with the addition of Nick Blom on June 24<sup>th</sup>, this will complete the summer maintenance crew.

- Beautification has been largely completed all through the Village including the hanging baskets, highway flowerpots, flower beds, and the subdivision/park flower boxes. In addition, the Age-Friendly logo has been recreated for the 'circle entrance' in honour of New Maryland's designation, and all beds have received fresh mulch. In addition, the new spring banners were installed in May. The beautification was completed just in time for New Maryland Day.
- The work on the New Maryland Centre trails boardwalk began on June 3<sup>rd</sup> and was completed on June 14<sup>th</sup>. Poul Jorgenson and staff of NB Trails have done excellent work, and not only will the higher elevation extend the life of the of the boardwalk, these twelve new sections have been the source of ongoing board replacement/repairs, so this project will ultimately save staff a lot of time on maintenance.
- The Community Garden in Sunrise Estates has been opened. This has been a major undertaking for the Recreation staff during an already busy time of year and the patience of gardeners is appreciated as staff worked with contractors to move this project along as quickly as possible. The fence was installed on June 18<sup>th</sup>; however, the garden was opened on June 14<sup>th</sup> to give gardeners the option to plant over the weekend. There are 24 plots at the new site, with room for four additional plots in the future, if needed. All 24 plots have now been reserved with many new gardeners this year, including one plot that is being shared by five of the office staff.
- Open Gym concluded on June 2<sup>nd</sup> and Adult Volleyball finished on June 9<sup>th</sup> for the season. New Maryland Karate and Basketball will conclude June 19<sup>th</sup> and 20<sup>th</sup> and then the school will be closed to users, other than Day Camp, for six weeks. During the 'free' weekend offered at NMES as part of the "National Health & Fitness Day" from May 31<sup>st</sup> - June 2<sup>nd</sup>, 17 people attended Open Gym and 16 participated in volleyball.
- New Maryland Day was held on June 8<sup>th</sup> and by all accounts was the most successful event since the Village's 25<sup>th</sup> anniversary celebration in 2016. The weather was perfect and the new time (12:00 – 3:00) seemed to work very well as people began arriving before noon, thus avoiding the half-hour "lull" experienced in past years. Two hundred packs of seeds were distributed, and more than 300 balloons were given away. Beat the Bucket was a big hit and many thanks goes to all participants who took a turn on this fun event. Several people were interested in the Antique Car display as well. The Monkey Taco Truck and the pony rides/petting zoo were all very popular attractions. The general feel of the day was that everything was busy, everyone seemed to be having a great time, and the three-hour duration was ideal. Special thanks to MLA Jeff Carr, and MP Matt DeCoursey who dropped by.
- In addition to staff and summer students, volunteer assistance was received from four members of the PNM Zoomers, as well as several leaders and members of the 1<sup>st</sup> New Maryland Guides and Pathfinders. Each of these groups received a donation as thanks for their assistance. Deputy Mayor Scholten noted that New Maryland Lions Club also held a barbecue at New Maryland Day.
- Deputy Mayor Scholten reminded everyone that registration for the remaining Day Camp spots is available daily at the Village office. The discounted rate applies until Friday, June 21<sup>st</sup>.
- The next Babysitter Course is being offered on June 26<sup>th</sup> at Victoria Hall from 9:00 am – 4:00 pm and a few spaces are still available. Participants need to register at the Village Office. The cost for the course is \$50 and the course is open to children age 11 and up.

- The next Stay Safe Course will be scheduled for the fall.

**MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of this report.

*Discussion:*

Mayor Wilson-Shee thanked all of the staff and volunteers who made New Maryland Day a successful event, and she asked that her comment be passed on to them. She also noted that she really appreciated the new time of 12:00 pm to 3:00 pm.

Deputy Mayor Scholten remarked that staff and volunteers worked tirelessly before, during and after the event. He also recognized staff for the wonderful beautification efforts in the Village.

**MOTION CARRIED.**

**(ii) Public Works Department:**

Councillor Mike Pope presented the following update from the Public Works Department:

- Village staff investigated 21 Public Works Reports for May 2019, which involved a variety of issues.
- The Bradshaw Drive Sanitary Sewer Upgrade has been completed. This project upgraded the sanitary sewer from Nicholson Crescent to Route 101.
- The Bismark Street Storm Sewer Upgrade started at the beginning of June. The project involves the installation of large diameter storm sewer pipe along Bismark Street from Gladstone Street to Melrose Avenue. The pipe installation will increase the stormwater collection capacity to a 1-in-100 year plus 20 percent storm event.
- The Woodlawn Lane Water Main Replacement and Force Main Upgrade project is expected to start June 24<sup>th</sup>. This project includes the replacement of approximately 310 meters of water main and sanitary force main from Kerry Lane to approximately Civic 81 Woodlawn Lane. The work will take place on the north side of the street and any driveways, culverts or headwalls impacted will be reinstated to current like condition.
- The Village will be partnering with the Department of Transportation and Infrastructure to upgrade approximately 0.63 kilometers of Route 101 from Bradshaw Drive to civic 337 New Maryland Highway. This is year three of the Village's five-year plan for improvements to provincially designated highways in municipalities. The project was tendered on June 7<sup>th</sup> with a closing date of June 25<sup>th</sup>. It is expected the project will be completed later this summer.
- The Village has seven permanent speed radars and 2 transportable speed radars located throughout the Village to inform motorists of their speeds as they are passing. The posted speed limit on Village streets is 40km/hr. Residents are asked to please respect the speed limit and be watchful for pedestrians walking along streets.

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report.

*Discussion:*

Deputy Mayor Scholten commented on the Bismark Street storm sewer upgrade project. He stated he was astonished at the size of the pipes that will need to be installed in order to handle the types of storms anticipated in the future. He added that it is certainly a testament to the impact of climate change and he is pleased that New Maryland is addressing these issues through its Climate Change Adaptation Strategy which Council recently adopted. **MOTION CARRIED.**



► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, approve the purchase of property identified as part of PID 75061689 from Maryland Development Ltd. in the amount of \$180,000 (one hundred eighty thousand dollars) and \$27,000 (twenty-seven thousand dollars) HST for a total purchase price of \$207,000 (two hundred and seven thousand dollars) for the construction of a Public Works/Recreation Garage; and that the funds for the purchase will be sourced from the Capital Reserve account which were set aside for this purpose; and that the Mayor and Clerk are authorized to execute said agreement.

*Discussion:*

Councillor Pope explained that the Public Works and Recreation Departments need a garage to properly store and work on equipment. In the 2019 Budget, Council approved the construction of the Public Works/Recreation Garage. Village staff have considered a number of locations for the construction of the Public Works/Recreation Garage and presented options to Council for their review. A 5-acre parcel at the north east corner of PID 75061689 was identified as an ideal location for the garage and staff negotiated with the property owner for the purchase of the property. The Village reached an agreement with Maryland Development Ltd. to purchase a 5-acre property at the north east corner of PID75061689 for \$180,000.00. **MOTION CARRIED.**

**(iii) Finance Department:**

Deputy Mayor Alex Scholten presented the following update from the Finance Dept.

- The Senior Finance Clerk completed the Financial Accounting 2000 course through Nova Scotia Community College achieving a high mark of 99%. Congratulations on a job well done.
- The Payroll/Records Management Clerk worked closely with the Federal Canada Summer Jobs (CSJ) program securing funding for five summer student jobs, and the Provincial Student Employment and Experience Development Program (SEED) securing funding for four summer student jobs. In addition to these she has secured funding for another student summer job under the Federal Green Job Initiative program and is currently working on securing funding for a possible fall student under this same program. The diligent work of staff and the availability of these programs go a long way in offsetting a significant portion of the summer student hiring program.
- In the way of technology, the Village's systems have been migrated to Windows 10 Pro. Additionally, with all the changes in technology over the past roughly ten years the current scanners for the records management system became outdated and required replacement as the software was unable to be updated any further. This past month two new scanners were purchased for the records management system which are running better and faster than ever.
- The Treasurer worked alongside the Public Works Supervisor in developing the new 5-year Gas Tax Capital Investment Plan for the fiscal years 2019 to 2023. This plan involves three projects over the term of this plan and a motion to adopt this plan was passed at a Special Session of Council on June 12, 2019. These projects included upgrades to Alban Street, a second phase of the Woodlawn Lane Water Main and Sanitary Force Main Replacement, and a third phase of the Daniel Drive upgrade.
- As per Council's instructions, the Treasurer has worked with the Village's insurance provider to add additional coverage for User Facility Liability insurance and for Volunteer AD&D insurance protection thereby providing additional benefits to users and volunteers while minimizing any

potential future premium changes that could result out of payments made under this policy.

- The Treasurer was involved in meetings concerning an expression of interest in the Integrated Bilateral Agreement for the Investing in Canada Infrastructure Program.

**MOVED BY** Deputy Mayor Alex Scholten **seconded by** Councillor Mike Pope the adoption of this report. **MOTION CARRIED.**

► **MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council:

**Be It Resolved That** the Council for the Village of New Maryland transfer from the the General Capital Reserve Fund (Acct # 0626 1015-021) to the General Capital Fund (Acct # 0626 1020-875) \$129,715 (one hundred and twenty-nine thousand seven hundred and fifteen dollars) being the residual amount required from reserve to cover the expense of the property purchase for the future Public Works/Recreation Garage.

*Discussion:*

Deputy Mayor Scholten noted that as previously stated in the Public Works motion, Council has moved forward with the purchase of property from Maryland Development Ltd. for the purpose of constructing a Public Works/Recreation Garage. This purchase requires some of the funding for the acquisition to be moved from the General Capital Reserve fund account into the General Capital fund account. This transfer of funds requires a motion of Council to enact. All allocations to or from reserve funds require motions of Council as per the *Local Governance Act*.

**MOTION CARRIED.**

**(iv) Administration Department:**

No report was presented from the Administration Dept.

**(v) Seniors Advisory Committee:**

Councillor Gisèle McCaie-Burke presented the following update from the Seniors Advisory Committee (SAC):

- The Seniors Advisory Committee met on May 27<sup>th</sup> with eight members in attendance.
- The committee received a presentation from representatives from ServUs Health Inc. regarding their mobile app which is currently being piloted in the province of New Brunswick. The ServUs app was created as a navigation and coordination tool built specifically for New Brunswick seniors, their families, and the people who serve them. It provides a visual breakdown of available private services and direct connections to people who are offering services that are important to seniors and their caregivers. Those who register on the app have access to quick links to existing care providers and can stay informed of the services, programs, products and events that are available to them - which is a very convenient source of information at their fingertips. Anyone interested in learning more about the ServUs app can go to the ServUs Health Inc. website at [www.servusapp.com](http://www.servusapp.com). There is no cost for seniors or their caregivers to register. The app is free to download to a mobile device and can be found on Google Play or the App Store. Arrangements are being made to make a similar presentation to the PNM Zoomers in the fall.
- Councillor Gisèle McCaie-Burke provided the committee with an update of information she received from the York Housing and Neighbourhood Network program in York, Maine. The

network program is for seniors aged 50+ and is operated and subsidized by a Property Management Business for affordable apartments and subsidized housing. It provides programs and services to its members so they can lead vibrant, active and healthy lives, while living in their own homes and neighborhoods. Membership in the program includes handyman services provided by staff of the housing authority and connections to other tradespeople and services at a discounted rate. In addition to keeping people safely at home, the neighbourhood network program also provides opportunities for people to get out of the house. There are health and wellness activities, book clubs, lunch groups and transportation services as well for members. A monthly newsletter is also distributed to members which helps with keeping seniors connected in the community. The committee felt that the program would be worthwhile to discuss with the PNM Zoomers, and Councillor McCaie-Burke will be bringing the information forward to the Zoomers at their meeting this month.

- The results of the Transportation Survey, which closed on May 17<sup>th</sup>, were compiled and distributed to the committee for review. A total of 519 respondents participated in the survey with 397 surveys being completed online (379 in English and 18 in French), and 122 surveys being completed in paper format (98 in English and 24 in French). An initial review of the results indicates that 96% of respondents use their own vehicle to travel between New Maryland and Fredericton, and driving with friends and family was the second most common mode of travel at 10.6%. Additionally, 79 respondents said that they would be willing to be a driver if there was a ride-share/carpool option. The committee has requested from staff a further breakdown of the data that would reflect the percentage responses that are from residents aged 60+. The committee's Transportation sub-committee will be meeting to further review and analyze the survey results and determine what next steps, if any, should be taken. A final summary report of the survey data will be compiled and made available to residents at a later date.

- The committee held another meeting on Monday evening, June 17<sup>th</sup> and the report from that meeting will be given at the July Council meeting. The committee will take a break during the months of July and August, and will hold their next meeting on September 23<sup>rd</sup> at 7:00 pm.

- Councillor McCaie-Burke provided some additional updates regarding services offered to seniors. She noted that as the SAC continues to promote the recommended action items in the Age-Friendly Community Action Plan, one recommendation in particular, "encourage the development of more programs targeted to seniors", is being implemented through the work in progress with the PNM Zoomers to create a monthly newsletter. The idea of the newsletter came from the Neighbourhood Network program in York, Maine, which was mentioned earlier in this report. She stated that the newsletter will commence in September for a 10-month trial period and will be available in paper format as well as online. Community partners have been found to design and to print the newsletter, and the next step will be to work on the design and conceive a theme for each month. She added that she and the Mayor have also met with a key community partner to discuss the possibility of implementing handyman services and a business committee in New Maryland. Councillor McCaie-Burke advised that there is more work to be done, and further updates will be provided when the committee resumes their meetings in September.

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded** by Councillor Tim Scammell the adoption of this report. **MOTION CARRIED.**

**13. APPROVAL OF THE TREASURER'S REPORT**

**MOVED BY** Councillor Paul LeBlanc and **seconded** by Councillor Mike Pope to approve the

Treasurer's Report for the month of May 2019 as follows:

- from the General Operating account by cheques and direct payments \$342,993.29 (Three Hundred and Forty-Two Thousand, Nine Hundred and Ninety-Three Dollars and Twenty-Nine Cents);
- from the Water & Sewer Operating account \$50,227.20 (Fifty Thousand, Two Hundred and Twenty-Seven Dollars and Twenty Cents);
- from the General Capital account \$20,547.70 (Twenty Thousand, Five Hundred and Forty-Seven Dollars and Seventy Cents); and
- from the Water & Sewer Capital account \$67,731.78 (Sixty-Seven Thousand, Seven Hundred and Thirty-One Dollars and Seventy-Eight Cents)."

*Discussion:*

Councillor LeBlanc stated that the adoption of this monthly report fulfills a municipal requirement under provincial legislation. **MOTION CARRIED.**

**14. PUBLIC INPUT / INQUIRIES**

No public input was received or inquiries made.

**15. NEW BUSINESS**

There were no new business items.

**16. DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, 17 July 2019 at 7:30 pm in Council Chamber.

**17. MOTION FOR ADJOURNMENT**

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:17 pm.

Respectfully submitted,

Karen Taylor  
Assistant Clerk

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Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor