

**VILLAGE OF NEW MARYLAND  
COUNCIL  
15 January 2020**

**Present:** Mayor Judy Wilson-Shee  
Deputy Mayor Alex Scholten  
Councillor Gisèle McCaie-Burke  
Councillor Mike Pope  
Councillor Tim Scammell

**Also Present:** Chief Administrative Officer/Clerk Cynthia Geldart  
Assistant Clerk Karen Taylor  
Fire Chief Harry Farrell

**Regrets:** Councillor Paul LeBlanc

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**1. CALL TO ORDER**

Mayor Judy Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.

**2. MOMENT OF SILENCE**

A moment of silence was observed for the victims of the fatal Ukrainian airline crash that occurred in Iran on January 8, 2020.

**3. APPROVAL OF THE AGENDA**

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell to approve the agenda as distributed. **MOTION CARRIED UNANIMOUSLY.**

**4. APPROVAL OF THE MINUTES**

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Gisèle McCaie-Burke to approve the minutes of the 18 December 2019 regular session of Council as circulated.  
**MOTION CARRIED UNANIMOUSLY.**

**5. DISCLOSURE OF INTEREST**

No disclosures of interest were declared.

**6. PRESENTATIONS**

No presentations were made.

**7. PROCLAMATIONS**

No proclamations were read.

**8. CORRESPONDENCE**

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Judy Wilson-Shee:

- information from the Department of Transportation and Infrastructure concerning 2020 Municipal Kilometrage Reports and Maps; and
- a listing of upcoming events from the Fredericton Chamber of Commerce.

**9. MAYOR'S COMMENTS**

Mayor Judy Wilson-Shee provided an update on the meetings and social events that she attended since the last Council meeting:

December 19<sup>th</sup> – RSC 11 Special meeting;

December 19<sup>th</sup> – New Maryland Fire Department's Christmas dinner;

December 20<sup>th</sup> – Staff's Christmas luncheon to wish them Happy Holidays;

December 21<sup>st</sup> – New Maryland Heritage Association meeting;

January 1<sup>st</sup> – Lieutenant Governor's Levee along with Councillor McCaie-Burke;

January 2<sup>nd</sup> – Community Skate at the Grant Harvey Centre, which was also attended by Councillor LeBlanc;

January 6<sup>th</sup> – Parish of New Maryland Zoomers 6<sup>th</sup> meeting along with Councillor McCaie-Burke;

January 7<sup>th</sup> – meeting with Don Fitzgerald, Executive Director RSC 11 and Brett McCrea, General Manager of Fredericton Region Solid Waste;

January 7<sup>th</sup> – New Maryland Lions Club meeting;

January 8<sup>th</sup> – volunteered as a reading buddy at New Maryland Elementary School;

January 9<sup>th</sup> – meeting with Minister Jeff Carr, Department of Environment and Local Government and three of his senior staff members, along with Don Fitzgerald, Executive Director RSC 11 and Brett McCrea, General Manager of Fredericton Region Solid Waste to discuss recycling plastics, packaging and printed paper;

January 11<sup>th</sup> – the arrival of the new heavy rescue unit at New Maryland Fire Hall along with Councillors McCaie-Burke, Pope, Scammell and CAO/Clerk Cynthia Geldart; Mayor Wilson-Shee congratulated Chief Farrell and the volunteer firefighters for their new acquisition;

January 13<sup>th</sup> – RSC 11 Governance meeting;

January 14<sup>th</sup> – met with CAO/Clerk Cynthia Geldart and Janelle Doan, HR Consultant with Integrated Focus Group to discuss the Climate Survey, which will be shared with Council once the summary report has been completed;

January 15<sup>th</sup> – meeting with Ivan Corbett, Manager of the Dept. of Local Government Fredericton Local Services, CAO/Clerk Cynthia Geldart, Asst. Clerk Karen Taylor, Fire Chief Harry Farrell, EOC Director James McAnany and New Maryland Local Service District representatives Rob Amos, Joan MacDonald and John Williamson to discuss emergency planning in the Local Service District; and

January 15<sup>th</sup> – Parish of New Maryland Zoomers potluck along with Councillor McCaie-Burke.

Mayor Wilson-Shee stated that there has been an unfounded rumour circulating in the region regarding recycling at Fredericton Region Solid Waste. The rumour has suggested that recycling items packaged in blue bags are not actually recycled and simply diverted to the landfill. She explained that these rumours are not true and the blue bag items placed at the curb on recycling days are treated in the same manner as items placed in a recycling bin. Mayor Wilson-Shee added that residents may have already encountered this rumour, or they may hear of it in the upcoming weeks and months, but she encouraged everyone to share the truth regarding blue bag items when the opportunity exists. She further stated that residents in the region need to know that their work in sorting recyclables and placing them curbside for collection does make a difference, and their efforts are rewarded by these materials being recycled. Mayor Wilson-Shee clarified that the RSC 11 Board members were informed of this rumour by RSC 11 Executive Director Don Fitzgerald.

**10. COMMENTS BY MEMBERS OF COUNCIL**

Members of Council presented updates for the meetings and social events they attended since the last Council meeting.

Deputy Mayor Alex Scholten

January 8<sup>th</sup> - media release on behalf of the Union of Municipalities of New Brunswick and conducted by the Emergency Measures Organization which announced the emergency preparedness Exercise Brunswick Charlie planned for June 2, 2020; Deputy Mayor Scholten noted that this one-day exercise will give communities, municipalities, First Nations and local service districts an opportunity to practice their respective roles during an emergency event;

January 10<sup>th</sup> and 11<sup>th</sup> - volunteered at the annual Fredericton High School Black and Gold Junior Varsity Boys and Girls Basketball tournament held at Fredericton High School and New Maryland Elementary School;

January 14<sup>th</sup> - meeting with UNB student Verdaan Mulholtra to discuss a not-for-profit initiative he has started called Food Scoop which focusses on collecting and distributing food to local community food kitchens, shelters or local consumers that would otherwise be discarded because of its closeness to best before dates, or fruits and vegetables that may not have been harvested at the end of a growing season;

January 14<sup>th</sup> – meeting with Margot Cragg, Executive Director for the Union of Municipalities of New Brunswick, to discuss preparations for the 2020 Annual General Meeting and Conference and to prepare for the upcoming UMNB board and executive meetings;

January 14<sup>th</sup> – meeting with the greater Fredericton area Newcomer Partnership Council to discuss challenges and opportunities to improve local immigration attraction, settlement and retention efforts; and

January 15<sup>th</sup> – meeting of the executive of Ignite Fredericton and Knowledge Park to prepare for upcoming Board meetings to be conducted on January 29<sup>th</sup>.

Councillor Gisèle McCaie-Burke

January 15<sup>th</sup> – the Parish of New Maryland Zoomers potluck followed by a presentation by dietitians and nutritionists from the Department of Health and Horizon Health Network who spoke about revisions to Canada's Food Guide.

**11. PLANNING ADVISORY COMMITTEE**

Deputy Mayor Alex Scholten provided an update from the Planning Advisory Committee (PAC).

- The Planning Advisory Committee (PAC) met January 6, 2020 for their regular meeting.
- At the meeting, the Committee reviewed and discussed the December 2019 Building Permit Report which noted three permits having been issued with \$16,700 in estimated value of construction and \$179 in permit fee revenue for the month.
- The Committee reviewed and discussed the 2019 Building Permit Report Summary which noted a year-end total of 135 permits having been issued with \$4,409,444 in estimated value of construction and \$24,750 in permit fee revenue for the year. In comparison to previous years, 2019 had a higher number of building permits overall and an increase of approximately \$1.2 million in estimated value of construction, which is partly attributable to the new semi-detached dwellings in the recently developed Orchard's Edge Subdivision.

- The Committee reviewed and approved a Conditional Use Variance request for the keeping of bees in a residential zone, subject to terms and conditions.
- The Committee reviewed the requested Zoning By-Law amendment for the property located at 400 New Maryland Highway. The Committee acknowledged the need and importance of the type of service proposed to be conducted on the property, which was a group home. The Committee however was concerned that the proponents have not demonstrated sufficient regard for adherence to their own internal policies and standard operating procedures with respect to seeking the necessary land use approvals in advance, and with regard to promoting integration and compatibility within the neighbourhood. In consideration of the Zoning By-Law and Municipal Plan objectives of preserving community safety, well-being and protection of property valuations, the Committee therefore did not recommend in favor of the requested zone amendment to permit a group home as a permitted use on the residential-zoned property at 400 New Maryland Highway.

**MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of this report. **MOTION CARRIED UNANIMOUSLY.**

**12. EMERGENCY RESPONSE PLAN COMMITTEE**

No report was presented.

**13. PROJECT REPORTS AND UPDATES**

**(i) Recreation Department:**

Councillor Gisèle McCaie-Burke presented an update from the Recreation Department.

- Staff are working diligently to have the first rink at Athletic Park open soon. Depending on weather conditions, the first rink may be open by this weekend. A sliding hill is planned to be built again this year next to the rinks, as soon as there is enough snow accumulation. Residents are advised to check the Village's social media pages, the community bulletin board and the Recreation Hotline (451-4732) for updates.
- The Community Skate at the Grant Harvey Centre on January 2<sup>nd</sup> was well attended with many families participating. People from different generations participated in this activity and the hot chocolate was a big hit with young and old alike. Although staff preferred to book a time closer to Christmas, the usual ice time was not available this year due to other bookings.
- The Village's Babysitter course held on January 3<sup>rd</sup> had 19 participants. Both the Babysitter and Stay Safe courses continue to be very popular with residents. The next Stay Safe course will be held in April and another Babysitter course will be held in June. Unfortunately, the one-day Day Camp was cancelled due to lack of registrations.
- The Parish of New Maryland (PNM) Zoomers will hold their next monthly meeting on February 3<sup>rd</sup> at 10:00 am in the boardroom of the New Maryland Centre. The following PNM Zoomers activities are also scheduled:
  - Stretch and Strengthening classes take place every Tuesday and Thursday morning from 10:00 to 11:00 am.
  - Book club meets the fourth Thursday of each month at 11:00 am in the boardroom and the next meeting is scheduled for January 23<sup>rd</sup>.
  - Intermediate Line Dancing takes place every Monday at Victoria Hall at 10:30 am. The cost is \$5 per person per class, and participants must be a member of the PNM Zoomers.

- Yoga classes are being offered every Wednesday and Friday at 10:00 am starting January 15<sup>th</sup>.
  - The Craft group meets every other Wednesday from 9:00 am until noon. The next meeting will be held January 29<sup>th</sup>.
  - Zoomers memberships are due in January 2020, and the cost is \$25.00 for the year. Membership forms can be found on the Village website, under “50 plus”. New members are always welcome. For more information on PNM Zoomers activities, please contact [pnmzoomers@gmail.com](mailto:pnmzoomers@gmail.com).
- Regularly scheduled activities resumed at New Maryland Elementary School last week. For the winter session there are three new groups that have booked time at the gym: the Spartans Volleyball Club, which play on Sunday mornings; the Learn to Play Basketball group, which returned this year on Mondays and Wednesdays; and the Reds Volleyball Club, which has booked additional times on available Wednesdays. All weekday evenings are now fully booked until late March.
  - Open Gym has returned to the elementary school this past weekend. Open gym is offered Friday evenings from 6:30 – 8:30 pm and Sunday afternoons from 2:00 – 4:00 pm. The cost is \$2 per person and all ages are welcome however, younger children must be supervised.
  - Co-ed Adult Volleyball at New Maryland Elementary School has resumed for 2020 and will be held Sunday evenings from 7:00 – 9:30 pm. New members are welcome, and the cost is \$2.00 per person. Annual memberships can be purchased for \$25 from a gym supervisor at the school or at the Village office. The passes are accepted until June 2020 and may be used for both Open Gym and Co-ed Adult Volleyball.
  - The annual Glow Skate and Slide is scheduled for Friday, February 14<sup>th</sup> in Athletic Park from 6:00 pm to 9:00 pm and residents are encouraged to visit the outdoor rinks and sliding hill. Staff will be on hand with glow sticks and hot chocolate. The New Maryland Guides will build and monitor the bonfire. This event is subject to weather availability of the rinks and the sliding hill.

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED UNANIMOUSLY.**

**(ii) Public Works Department:**

Councillor Tim Scammell presented an update from the Public Works Department.

- Village staff investigated a total of 125 Public Works Reports for 2019. The reports were inquiries from residents relating to transportation, water and sewer or recreation issues. Councillor Scammell stated that he was pleased to report that the majority of the reports were concluded with gratitude and compliments from the residents involved. The 125 reports are similar to other years.
- During the winter months motorists are reminded to allow extra time and greater stopping distances when slippery conditions may be present. Drivers are also asked to please be mindful of pedestrians using crosswalks and walking along streets with no sidewalks.
- Residents are reminded that the ban on overnight parking on Village Streets is now in effect. As per By-Law No. 63, vehicles are not permitted to park on Village streets between midnight and 7:00 am of any day, or leave any vehicle unattended during periods of snowfall, on any street or highway so as to interfere with snow removal operations.
- Council and staff would like to thank residents who have participated in the adopt-a-hydrant program for snow clearing and would like to encourage others to participate during the winter months by keeping hydrants clear of snow. Any assistance is greatly appreciated.
- Village staff assisted the New Maryland Scouts in their annual Christmas Tree pick-up which took place on January 4<sup>th</sup> this year. The trees are collected and hauled to the Wastewater Treatment

Plant site for chipping and disposal in the spring. The New Maryland Scouting group appreciates the donations they received.

**MOVED BY** Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report. **MOTION CARRIED UNANIMOUSLY.**

**(iii) New Maryland Fire Department:**

Chief Farrell provided an update from the New Maryland Fire Department.

- For the last quarter of 2019, the department received a total of 24 calls for service. For the same period in 2018, a total of 29 calls were received. A total of eight calls were received within Village limits, and 16 were received in the local service district. The firefighting hours for the quarter totaled 287, which breaks down to 59 hours within the Village and 228 in the local service district. The most common types of calls were fire alarms (5), structure fires (4) and vehicle accidents (4).
- For the year 2019, the department received a total of 74 calls for service which is a reduction from the 97 calls received in 2018. A total of 34 calls were received within Village limits, and 40 were received outside the Village. Of the 40 outside calls received, 32 were in the local service district and eight were mutual aid calls. The firefighting hours for 2019 totaled 823, which breaks down to 240 hours within the Village and 583 outside of the Village. The most common types of calls were fire alarms (15), vehicle accidents (15) and structure fires (9).

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell the adoption of Chief Farrell's quarterly and year-end reports. **MOTION CARRIED UNANIMOUSLY.**

► **MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Mike Pope the following resolution of Council:

***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Fire Chief, accept the tendered bid submitted by Wood Motors (1972) Ltd. on December 18, 2019 for the manufacture and supply of a 4X4 commercial sports utility vehicle in the amount of \$56,493.39 (*fifty-six thousand, four hundred ninety-three dollars and thirty-nine cents*) plus \$8,474.01 (*eight thousand, four hundred seventy-four dollars and one cent*) HST and license fee of \$239.00 (*two hundred and thirty nine dollars*) for a total tendered bid of \$65,206.40 (*sixty-five thousand, two hundred and six dollars and forty cents*), and that the funds be sourced from the Capital Reserve Fund established for this purpose, and that the Mayor and Clerk are authorized to execute said contract.

*Discussion:*

Councillor McCaie-Burke explained that at the September 25, 2019 Council-In-Committee meeting, the Fire Chief made a request to Council to commence the tendering process for the replacement of his vehicle. Council was informed that funds for this purchase will be coming from the Capital Reserve for fire department vehicles and is cost-shared by the provincial government at a rate of 36%. On December 2, 2019 the tender for the manufacture and supply of a 4x4 Commercial Sports Utility Vehicle was issued. The tender closed on December 18, 2019 with only one company, Wood Motors (1972) Ltd., submitting a tender bid for a 2020 Ford Expedition at a price of \$56,493.39 plus \$8,474.01 HST and license fee of \$239.00 for a total tendered bid of \$65,206.40. Councillor McCaie-Burke noted that this is the first phase of the replacement of the Chief's vehicle. When the vehicle arrives, a tender will be issued for the supply and installation of lights, sirens and storage compartments at a maximum cost of \$15,000.00 with HST included. She



also stated that at the January 8, 2020 Council-In-Committee meeting, Council reviewed the bid information and approved the Chief's recommendation to award the tender to Wood Motors (1972) Ltd. at this evening's Council meeting. **MOTION CARRIED UNANIMOUSLY.**

**(iv) Finance Department**

Councillor Tim Scammell provided an update from the Finance Department.

- In the fall of 2019 Finance Department staff worked with the Village auditors to commence the 2019 preliminary audit work and testing. All went well and the on-site work was completed ahead of schedule.
- The Treasurer, along with the CAO and senior staff, put together a comprehensive and fiscally responsible budget with numerous options for Council's consideration. After careful thought and much debate, a final budget was arrived at and approved at the December 18, 2019 Formal Council meeting.
- In December 2019, the Village received its third Gas Tax payment for 2019 bringing the total received from the Gas Tax program for 2019 to \$602,923.00. This money will be used for the Alban Street Upgrade that will occur in 2020.
- In early January 2020, the Treasurer made application to the Municipal Capital Borrowing Board so that financing can be available to construct a Public Works/Recreation Garage. The results of that application are anticipated around mid-March of 2020.
- The fourth quarter utility billings for 2019 were issued the first week of January 2020 and Finance Dept. staff were busy preparing statements for mail-out. Presently there are 1,011 statements that are printed, hand stuffed into envelopes and mailed, and 418 are sent electronically via email. Both methods include any additional notices or flyer information. The electronic method saves staff time, printing and postage costs, which in turn saves the Village money, provides better value and benefits everyone. The other benefit is that customers do not need to worry about mail strikes or missing a bill because they may be away for an extended period – their email is accessible generally wherever they go. Residents are encouraged to 'go green' and register for electronic statements by sending an email to [accounts.receivable@vonm.ca](mailto:accounts.receivable@vonm.ca) with the following information: account number; name on the account; address and email address to be used.

**MOVED BY** Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten the adoption of this report. **MOTION CARRIED UNANIMOUSLY.**

**(v) Administration Department:**

No report was presented from the Administration Department.

**(vi) Seniors Advisory Committee:**

No report was presented from the Seniors Advisory Committee.

**14. APPROVAL OF THE TREASURER'S REPORT**

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell to following resolution of Council:

***Be It Resolved That*** the Treasurer's Report be adopted as follows:

Payments made in the month of December 2019:

- from the General Operating account by cheques and direct payments \$917,603.78 (*Nine Hundred and Seventeen Thousand, Six Hundred and Three Dollars and Seventy-Eight Cents*);
- from the Water & Sewer Operating account \$20,034.02 (*Twenty Thousand, and Thirty-Four Dollars and Two Cents*);
- from the General Capital account \$136,215.91 (*One Hundred and Thirty-Six Thousand, Two Hundred and Fifteen Dollars and Ninety-One Cents*); and
- from the Water & Sewer Capital account \$33,666.26 (*Thirty-Three Thousand, Six Hundred and Sixty-Six Dollars and Twenty-Six Cents*).

*Discussion:*

Councillor Pope stated that the adoption of the Treasurer's monthly report fulfills a municipal requirement under provincial legislation. **MOTION CARRIED UNANIMOUSLY.**

**15. PUBLIC INPUT / INQUIRIES**

There were no members of the public in attendance to provide input or make inquiries.

**16. NEW BUSINESS**

No items of New Business were brought forward.

**17. DATE, TIME AND LOCATION OF NEXT MEETING**

The next regular session of Council is scheduled for Wednesday, 19 February 2020 at 7:30 pm in Council Chamber.

**18. MOTION FOR ADJOURNMENT**

**MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Councillor Mike Pope to adjourn the meeting. **MOTION CARRIED UNANIMOUSLY.**

The meeting adjourned at 8:01 pm.

Respectfully submitted,

Karen Taylor  
Assistant Clerk

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Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor