

**VILLAGE OF NEW MARYLAND
COUNCIL
19 February 2020**

Present: Mayor Judy Wilson-Shee
Deputy Mayor Alex Scholten
Councillor Paul LeBlanc
Councillor Gisèle McCaie-Burke
Councillor Mike Pope
Councillor Tim Scammell

Also Present: Chief Administrative Officer/Clerk Cynthia Geldart
Assistant Clerk Karen Taylor

1. CALL TO ORDER

Mayor Judy Wilson-Shee called the meeting to order at 7:30 pm and reminded all in attendance that the meeting is being video-recorded for broadcast.

MOMENT OF SILENCE

A moment of silence was observed in recognition of the passing of former Mayor, Frank Dunn.

2. APPROVAL OF THE AGENDA

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten to approve the agenda as distributed. **MOTION CARRIED UNANIMOUSLY.**

3. APPROVAL OF THE MINUTES

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Mike Pope to approve the minutes of the 15 January 2020 regular session of Council as circulated.

MOTION CARRIED UNANIMOUSLY.

MOVED BY Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten to approve the minutes of the 22 January 2020 Public Hearing as circulated.

MOTION CARRIED UNANIMOUSLY.

4. DISCLOSURE OF INTEREST

No disclosures of interest were declared.

5. PRESENTATIONS

No presentations were made.

6. PROCLAMATIONS

Mayor Wilson-Shee proclaimed February as Heart and Stroke Month.

7. CORRESPONDENCE

The following correspondence was read into the record by the CAO/Clerk, Cynthia Geldart, as per the request of Mayor Judy Wilson-Shee:

- a letter to Citizen and Immigration Canada confirming Council’s support of the Local Immigration Partnership of Fredericton and requesting that a more thorough review be undertaken in relation to possible funding cuts to the current funding allotment;
- a letter from Service New Brunswick regarding the new Atlantic Trade and Procurement Partnership Memorandum of Understanding which came into effect January 17, 2020;
- a bulletin from the Union of Municipalities of New Brunswick detailing current projects;
- notification from the RCMP Survey Centre advising of their Survey of Contract Partners 2019-2020;
- the ‘Chamber of Events’ newsletter; and
- notification of the New Brunswick Association for Community Living’s ‘Opportunity Hour’ being hosted by the Chamber of Commerce on February 26th at 8:30 am.

8. MAYOR’S COMMENTS

Mayor Judy Wilson-Shee provided an update on the meetings and social events that she attended since the last Council meeting:

- Jan. 16th – along with Councillor McCaie-Burke, provided a soup luncheon and dessert for staff which was also attended by Councillors Pope and Scammell;
- Jan. 16th – Chamber of Commerce Open House;
- January 21st – New Maryland Lions Club meeting;
- Jan. 23rd – New Maryland Heritage Association meeting, which was also attended by Councillor McCaie-Burke;
- Jan. 27th – Seniors Advisory Committee meeting, which was also attended by Deputy Mayor Scholten, Councillors McCaie-Burke and Scammell;
- Jan. 28th – meeting with RCMP “J” Division Commanding Officer, Assistant Commissioner Larry Tremblay, as RSC 11 Chair, to have an informal discussion about policing in RSC 11;
- Jan. 30th – State of the Province Address, which was also attended by Deputy Mayor Scholten and Councillor LeBlanc;
- Feb. 1st – re-opening of the Bill Thorpe walking bridge;
- Feb. 4th – RSC 11 Board meeting;
- Feb. 11th – PNM Zoomers soup luncheon along with Councillor McCaie-Burke, who is responsible for organizing these successful luncheons; Mayor Wilson-Shee noted that the soup luncheon sponsor was Justin Bowers who is building garden homes on Lynda Lane and he announced that some of the garden homes will be available to rent;
- Feb. 12th – welcomed Lieutenant Governor, the Honourable Brenda Murphy, to the Council-in-Committee meeting;
- Feb. 13th – focus group on rural residents hosted by Horizon Health Network, which discussed health and wellness issues experienced by rural area residents; and
- Feb. 18th – meeting with local business owners to determine if there is support to organize a New Maryland Business Committee, which was also attended by Councillor McCaie-Burke who helped facilitate the meeting.

9. COMMENTS BY MEMBERS OF COUNCIL

Members of Council presented updates for the meetings and social events they attended since the last Council meeting.

Deputy Mayor Alex Scholten

- Jan. 16th - meeting between the executive of the Union of Municipalities of New Brunswick and members of the Coalition of Concerned Citizens to discuss municipal reform issues for the province; Deputy Mayor Scholten stated that these groups would like to work together to promote joint recommendations for the provincial government to consider;
- Jan. 16th - a meeting of the executive of the Union of Municipalities of New Brunswick to discuss upcoming board meetings in February;
- Jan. 17th - meeting of the Immigration Committee for the Fredericton Chamber of Commerce to help identify recommendations to the province on ways to improve immigration attraction, settlement and retention efforts; Deputy Mayor Scholten noted that the Chamber of Commerce included some of these points in their pre-budget consultations with Finance Minister Steeves;
- Jan. 17th - meeting with the Union of Municipalities of New Brunswick's Executive Director Margot Cragg to discuss a potential new buying group contract for incorporated municipalities in New Brunswick;
- Jan. 28th - meeting of the Board of Directors of Ignite Fredericton and Knowledge Park;
- Jan. 30th - meeting with Mayor Cassidy and Councillor Jonah of the Hanwell Rural Community to discuss the potential benefits of supporting Ignite Fredericton and Knowledge Park;
- Jan. 30th - State of the Province address by Premier Higgs at the Fredericton Convention Centre, which was also attended by Mayor Wilson-Shee and Councillor LeBlanc;
- Feb. 3rd - meeting of the Multicultural Association of Fredericton networking committee; Deputy Mayor Scholten remarked that the committee met with two newcomers to Fredericton and will help them network with other members of the community to assist in finding employment;
- Feb. 3rd - New Maryland Planning Advisory Committee meeting;
- Feb. 4th - New Maryland Lions Club meeting;
- Feb. 11th - meeting of members of the Coalition of Concerned Citizens where Fredericton's Police Chief Roger Brown spoke about his challenges in running the Fredericton Police force and where more effective and efficient policing may be possible; Deputy Mayor Scholten added that Chief Brown also spoke about the incidences of post-traumatic stress disorder officers are experiencing and the efforts being undertaken to protect the force from the impacts of such issues;
- Feb. 13th - meeting of the Variety Show committee of the New Maryland Lions Club, who are intending to host a variety show in April; Deputy Mayor Scholten mentioned that the Club is looking for acts for the show, and proceeds from the show will go to the New Maryland Elementary School band;
- Feb. 16th and 17th – the provincial AAA Junior Varsity Boys Basketball Championships at Fredericton High School and Bliss Carmen Middle School;
- Feb. 18th - meeting of the New Maryland Lions Club, which was preceded by members of the Club participating in a new member orientation session; Deputy Mayor Scholten commented that new members are always welcome; and
- Feb. 19th - presentation on immigration attraction and retention at the University of New Brunswick.

10. PLANNING ADVISORY COMMITTEE

Deputy Mayor Alex Scholten provided an update from the Planning Advisory Committee.

- The Planning Advisory Committee met February 3, 2020 for the conduct of their regular meeting.
- Previously in January, the Committee granted a conditional use variance approval to permit the keeping of bees in a residential zone on Cortland Street. Among the terms and conditions for the approval was the requirement for protective fencing to be installed around the beehive location. At the February meeting, the Committee met with the applicant to review the proposal for an alternate configuration for the required protective fencing. After a detailed discussion, the Committee approved a motion to permit

an amendment to the original terms and conditions to allow a 4-foot high, non-climbable, solid wood fence with a lockable gate enclosing an area of approximately 6 feet by 6 feet around the hives.

- Staff reported that, in relation to the applicant's request for a zone amendment to permit a group home in a residential zone, a public hearing was hosted by Council on January 22nd. At the hearing, Council received written correspondence and verbal comments submitted by concerned residents, as well as the Planning Advisory Committee's recommendation on the zone amendment request. Staff advised the Committee that Council would be discussing the matter further at their February Council-in-Committee meeting, and that formal motions proposing commencement of the necessary readings of the by-law amendment would be submitted for Council's consideration at the February 19th formal Council meeting.
- At the February meeting, the Committee also reviewed and discussed the January 2020 Building Permit Report which noted two permits having been issued with \$48,000 in estimated value of construction and \$146 in permit fee revenue for the month.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Paul LeBlanc the adoption of this report. **MOTION CARRIED UNANIMOUSLY.**

► **MOVED BY** Deputy Mayor Alex Scholten and **seconded by** Councillor Mike Pope the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland commence the necessary readings to enact By-Law Amendment No. 04-01-2020, a By-Law to Amend the Zoning By-Law.

Discussion:

Deputy Mayor Scholten stated that in December 2019 Village Council received an application from the property owners of 400 New Maryland Highway requesting an amendment to the Village Zoning By-law to permit a Group Home as a permitted use at the Residential Zone Two (R2) property. The Village Zoning By-Law defines a "Group Home" as "*a residence that provides social, physical or mental care to four or less persons living on the premises full-time under the supervision of at least one staff person.*" Per the Municipal Plan, use of a residential zoned property for a group home can only be permitted subject to Village Council's review and approval of a zoning by-law amendment, which invokes a public consultation process. One of the main purposes of zoning provisions is to protect existing land uses from infringement by incompatible development. At the public hearing held on January 22nd, Council received the Planning Advisory Committee's recommendation on the requested zoning amendment, and written correspondence and verbal comments from residents expressing concern about the unsuitability and incompatibility of the group home use within the surrounding residential neighborhood. Council has given thorough consideration to all the information presented by the applicant and residents via the public consultation process. Procedurally, enactment of a by-law amendment first requires a majority vote of Council in the affirmative on a motion to commence the required three readings by Council. The motions relating to the commencement of the first and second readings have therefore been provided by staff for Council's consideration. Deputy Mayor Scholten reiterated that proceeding with the motions for first and second readings is predicated on this motion being passed by a majority vote of Council.

MOTION DEFEATED UNANIMOUSLY.

11. EMERGENCY RESPONSE PLAN COMMITTEE

Councillor Tim Scammell presented an update from the Emergency Response Plan Committee.

- The Village's Emergency Response Plan Committee met yesterday, February 18th for their regular meeting which was their first meeting of 2020.

- The committee received a presentation from Dr. Na-Koshi Lamptey, Regional Medical Officer of Health, regarding the role that her office plays in protecting the health of the community in the central region of New Brunswick. During her presentation Dr. Lamptey explained how the effects of climate change can impact the health of New Brunswickers, such as the increase in the number of heat alerts that have been issued in the past few years. She also provided statistics on occurrences of influenza, whooping cough, and other communicable diseases in the region and emphasized the importance of immunization.
- Following the presentation, the committee deliberated suggestions for this year's exercise that will test the Village's emergency preparedness abilities. Plans are underway to meet with the Regional Emergency Management Coordinator of the New Brunswick Emergency Measures Organization to discuss details of an exercise that the committee will plan for this fall. More details regarding the proposed exercise will be shared as they become available.
- The committee concluded the meeting by discussing some housekeeping items such as the need to appoint an Emergency Operations Centre Director and the timeframe for volunteers to renew their criminal and vulnerable sector record checks. The next committee meeting is scheduled for May 19, 2020 at 10:00 am at which a presentation will be made by the Canadian Red Cross.

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report.

Discussion:

Deputy Mayor Scholten commented that with the impacts of climate change, extended periods of heat are being experienced in the summer and he recommended that Council consider having cooling stations in the summer months in addition to warming stations in the winter. He added that this was mentioned at the Lions Club meeting by Bill O'Donnell, who is also a member of the Emergency Response Plan Committee.

MOTION CARRIED UNANIMOUSLY.

12. PROJECT REPORTS AND UPDATES

(i) Recreation Department:

Councillor Paul LeBlanc presented an update from the Recreation Department.

- The first outdoor rink in Athletic Park opened on January 20th and other than maintenance and some warmer weather days last week, the rink has remained open and has been very popular. The second rink opened on February 2nd, which provides the opportunity to offer hockey in the front rink and skating in the back. To date, the rinks have been open for a combined total of 34 days. Thanks goes to Recreation Foreman, Kirk Billings, who often works after hours and on weekends to flood and maintain the rinks. Councillor LeBlanc commented that anyone who has spent time building a rink knows that it takes a lot of time and effort to construct and maintain it, and he thanked Kirk for his work.
- Due to milder conditions over the past week, the Glow Skate has been re-scheduled to Friday, February 21st from 6:00 – 9:00 pm. Staff will be on hand with a variety of glow in the dark novelty items and hot chocolate to keep everyone warm. The New Maryland Guides & Pathfinders will build and monitor the on-site bonfire.
- Summer student jobs will be posted this week and applications will be accepted until Friday, March 20th. This year positions for seven day camp counsellors, four recreation maintenance labourers, and four transportation maintenance labourers are being advertised. Job descriptions and the application form will be posted to the Village web site. The information will be circulated to the University of New Brunswick and St. Thomas University for their student job boards, and

posted on the Village's Facebook and Twitter pages. Staff is very pleased to report that Sarah Johnstone (Neon) is returning for a second year as Day Camp Summer Supervisor and will commence employment on April 30th.

- This year, Day Camp will run from June 22nd to August 21st, with Weeks 1, 8 and 9 being held at the New Maryland Centre and Weeks 2 through 7 being held at the New Maryland Elementary School. Planning is currently underway and the intent is to have the weekly themes and day trips prepared by mid-March, which will then be sent to last year's parents. Registration is tentatively scheduled for May 4th for New Maryland residents, and May 5th for open registration.
- Activities for the PNM Zoomers are as follows:
 - The Zoomers meet the first Monday of the month at 10:00 am in the boardroom at the New Maryland Centre. The next meeting is scheduled for March 2nd.
 - Stretch and strengthening classes take place every Tuesday and Thursday morning from 10:00 to 11:00 am.
 - Book club meets the fourth Thursday of each month at 11:00 am in the boardroom. The next meeting is scheduled for February 27th and the new Mitch Albom book "Finding Chika" will be discussed.
 - Intermediate line dancing takes place every Monday at Victoria Hall at 10:30 am. The cost is \$5 per person per class, and you must be a member of the PNM Zoomers in order to participate.
 - Yoga classes are being offered every Wednesday and Friday at 10:00 am.
 - Craft group meets every other Wednesday from 9:00 am until noon. The next meeting will be held on February 26th.
 - Zoomers potlucks are held every other month on Wednesdays at 5:30 pm. The next scheduled potluck is on March 18th, with special guest speaker, Fire Chief Harry Farrell on "Home Safety". All are welcome to attend.
 - Memberships for 2020 are still available and the cost is \$25.
 - For more information on PNM Zoomers activities, please contact pnmzoomers@gmail.com.
- The next Stay Safe Course is being held on April 3rd at Victoria Hall, and there are currently seven spaces remaining. Registration is available daily at the Village office. The registration fee is \$45 and the course is for children ages 9 to 13.
- The New Maryland Elementary School will be closed February 29th to March 8th for March Break.
- Applications for summer student positions will be accepted until Friday, March 20th at 4:30 pm.
- Join neighbours and friends on Friday evening, February 21st at Athletic Park for the Glow Skate from 6:00 to 9:00 pm.

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report.

Discussion:

Mayor Wilson-Shee requested that the Clerk pass on Council's sincere appreciation to Recreation Foreman Kirk Billings for the outstanding job he does on the rinks. She added that he takes pride in his work and ensures that the rinks are very well done.

Mayor Wilson-Shee announced that 'Line Dancing for the Family' will be offered at Victoria Hall on March 2nd at 12 noon, and participants can learn three fun and simple dances. The cost is \$5 per person, or \$5 per family, which can be a parent or grandparent and child. For more information please contact the instructor at mablemalley@gmail.com.

MOTION CARRIED UNANIMOUSLY.

(ii) **Public Works Department:**

Councillor Gisèle McCaie-Burke presented an update from the Public Works Department.

- Village staff investigated five Public Works Reports in January 2020. The reports are inquiries from residents relating to snow removal, garbage collection, potholes and tree removal. The reports were investigated to the satisfaction of residents and staff.
- With the frequency of the snowstorms and the fluctuation in temperatures, motorists are reminded to allow extra time and greater stopping distances when slippery conditions may be present. Drivers are also asked to be mindful of pedestrians using crosswalks and walking along streets with no sidewalks.
- Residents are reminded that the ban on overnight parking on Village streets is now in effect. As per By-Law No. 63, vehicles are not permitted to park on Village streets between midnight and 7:00 am of any day, or leave any vehicle unattended during periods of snowfall, on any street or highway so as to interfere with snow removal operations.
- The sand filters at the wastewater treatment plant are the third stage in the process train for treating the Village's wastewater. Staff has observed a decrease in the performance of the sand filters and will need to perform maintenance to ensure the sand filters continue to operate at their optimal performance. The cost to conduct this maintenance is estimated to be \$300,000.00. The Village reserves money in the Utility Capital Reserve Fund to cover these expenses. A motion is required to transfer these funds from the Utility Capital Reserve Fund to the Utility Capital Fund.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell the adoption of this report.

Discussion:

Councillor LeBlanc questioned if the ban on overnight parking is being enforced. He stated that he has noticed that residents are parking their cars on the streets while they clean their driveways and make no effort to move their vehicles when the snowplow goes by. CAO/Clerk Cynthia Geldart confirmed that snowplow contractors have been provided with notices that they can leave on vehicles, and if they are not moved the operators have the option of having the vehicles towed. Councillor LeBlanc stated that it would be good to know how many notices have been left on vehicles. Mayor Wilson-Shee asked that Public Works staff provide an update at the next Council-in-Committee meeting regarding the number of notices that have been left on vehicles by the contractor.

Councillor McCaie-Burke commented that she has noticed drivers speeding during snowstorms and she hopes that they will slow down and take care to drive more cautiously.

Mayor Wilson-Shee thanked Public Works staff for removing access snow at the intersections and at the school. She added that the bus drivers and the crossing guard at the school are very appreciative of their efforts. **MOTION CARRIED UNANIMOUSLY.**

► **MOVED BY** Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, transfer \$300,000.00 (three hundred thousand dollars) from the Utility Capital Reserve Fund (Account #0626 1018-839) to the Utility Capital Fund (Account # 0626 1020-867) to cover expenses for the maintenance of the wastewater sand filter systems at the wastewater treatment plant.

Discussion:

Councillor LeBlanc commented that if the total amount is not required for maintenance expenses, the remainder will be transferred back to the Utility Capital Reserve Fund.

MOTION CARRIED UNANIMOUSLY.

(iii) Finance Department

No report was presented from the Finance Department.

► **MOVED BY** Councillor Mike Pope and **seconded by** Councillor Tim Scammell the following resolution of Council:

Be It Resolved That the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct #0626 1015-021) to the General Capital Fund (Acct # 0626 1020-875) \$22,077 (Twenty-Two Thousand and Seventy-Seven Dollars) being the amount in reserve set aside for the purpose of constructing a Public Works/Recreation Garage.

Discussion:

Councillor Pope explained that the purchase of the land for the Public Works/Recreation Garage was completed in July 2019. Through the 2020 approved Budget an application to the Municipal Capital Borrowing Board was made to cover construction costs of this facility. Land, legal, preparation and engineering fees have been covered by Village reserves established for stated purposes and transfers from that reserve have been ongoing. This transfer represents the balance of the established reserve to offset current capital expenditures. The next phase, pending approval of the Municipal Capital Borrowing Board, is to award land preparation and building construction tenders for the construction of this facility. As reviewed and approved by Council at the January 22, 2020 Council-In-Committee meeting this motion is being brought forward for formal adoption. All allocations to or from reserve funds require motions of Council as per the *Local Governance Act*.

MOTION CARRIED UNANIMOUSLY.

(iv) Administration Department:

No report was presented from the Administration Department.

(v) Seniors Advisory Committee:

Councillor Gisèle McCaie-Burke provided an update from the Seniors Advisory Committee.

- The Seniors Advisory Committee met on January 27th with 9 members in attendance.
- The committee reviewed and discussed the Harvey dial-a-ride program information that was presented at the last meeting in November. The committee has agreed to shelve the information for the time being. The results from the Transportation survey, which was performed earlier in 2019, indicate that there is not sufficient demand for public transportation as 96% of respondents reported that they use their own vehicle for travel. The committee will however be further investigating taxi services to New Maryland. Contact will be made with local taxi companies to determine services and discounts that they offer to seniors. The committee will be discussing the findings at the next meeting.
- The status updates for the New Maryland Age-Friendly Community Action Plan were reviewed. The committee has been working to ensure that the recommended actions in the Community Action Plan are being implemented and are on track for completion. To date, 96% of the recommended actions in the Plan are completed and/or ongoing - meaning actions are underway and work will be continuing. Some of these actions include:

- the development of the new Orchard's Edge subdivision which incorporates accessible/universal design elements and is supporting the goal of having a range of suitable and affordable housing options for seniors;
 - providing a listing of links to programs and services on the Village website which gives seniors access to supports to help them maintain their homes and age in place;
 - investigating accessible and affordable public transportation options for seniors through the completion of a Transportation survey;
 - adding solar light posts and benches along the New Maryland Highway sidewalk to encourage safe mobility and movement for seniors in outdoor public spaces;
 - promoting the 'Zoomers on the Go' and other seniors programs which encourage older adults to be physically and socially active; and
 - facilitating an Age-Friendly Fair that creates volunteer, training and employment opportunities for seniors.
- More information about the New Maryland Age-Friendly Community Action Plan can be found on the Seniors Advisory Committee page on the Village website at www.vonm.ca and search the words "Seniors Advisory Committee".
 - Community representatives serving on the committee were reminded that their one-year term on the committee will be expiring in March. Any Village residents who would like to volunteer to serve on the Seniors Advisory Committee are encouraged to complete an 'expression of interest' form, which has been posted on the Village's Facebook and Twitter pages and on the Village website. There are six seats available on the committee for residents who are interested in volunteering. The deadline to submit application forms is March 4th. Once Council has had the opportunity to review all of the forms received, a decision will be made and the successful applicants will be contacted. The appointment of committee members will be made at a future Council meeting.
 - The next scheduled meeting will be held February 24, 2020 at 7:00 pm.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Paul LeBlanc the adoption of this report. **MOTION CARRIED UNANIMOUSLY.**

13. APPROVAL OF THE TREASURER'S REPORT

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Mike Pope to following resolution of Council:

Be It Resolved That the Treasurer's Report be adopted as follows:

Payments made in the month of January 2020:

- from the General Operating account by cheques and direct payments \$215,791.23 (two hundred and fifteen thousand, seven hundred and ninety-one dollars and twenty-three cents);
- from the Water & Sewer Operating account \$80,444.34 (eighty thousand, four hundred and forty-four dollars and thirty-four cents);
- from the General Capital account \$414,779.08 (four hundred and fourteen thousand, seven hundred and seventy-nine dollars and eight cents); *and*
- from the Water & Sewer Capital account \$33,686.42 (thirty-three thousand, six hundred and eighty-six dollars and forty-two cents).

MOTION CARRIED UNANIMOUSLY.

14. PUBLIC INPUT / INQUIRIES

There were no members of the public in attendance to provide input or make inquiries.

15. NEW BUSINESS

(i) First and Second Readings of By-law Amendment No. 04-01-2020

The Planning Advisory Committee motion to commence readings to enact the by-law amendment was defeated, therefore the first and second readings of the by-law amendment did not proceed.

16. DATE, TIME AND LOCATION OF NEXT MEETING

The next regular session of Council is scheduled for Wednesday, 18 March 2020 at 7:30 pm in Council Chamber.

17. MOTION FOR ADJOURNMENT

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke to adjourn the meeting. **MOTION CARRIED UNANIMOUSLY.**

The meeting adjourned at 8:10 pm.

Respectfully submitted,

Karen Taylor
Assistant Clerk

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor