

Village of New Maryland
Council
18 March 2020

Present: Mayor Judy Wilson-Shee Deputy Mayor Alex Scholten
 Councillor Paul LeBlanc Councillor Mike Pope
 Councillor Tim Scammell CAO/Clerk Cynthia Geldart

Attendance via Facetime: Councillor Gisèle McCaie-Burke

Absent: Assistant Clerk Karen Taylor



1. Call to Order

Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. and shared a reminder that the Council meeting is video-recorded for broadcasting.

2. Approval of the Agenda

MOVED BY Councillor Mike Pope and **seconded by** Councillor Tim Scammell that agenda item # 5 be removed and the revised agenda be approved. **MOTION CARRIED UNANIMOUSLY.**

Mayor Wilson-Shee explained that Councillor McCaie-Burke is joining the meeting via Facetime and welcomed her.

3. Approval of the Minutes

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten that the minutes of the 19 February 2020 regular session of Council be approved as circulated. **MOTION CARRIED UNANIMOUSLY.**

4. Disclosure of Interest

No *Disclosures of Interest* were declared.

5. Presentations:

There were no presentations.

6. Proclamations

Mayor Wilson-Shee read proclamations to recognize Nutrition Month and Purple Day for Epilepsy.

7. Correspondence

The following correspondence was read into the record by Cynthia Geldart, CAO/Clerk, as per the request of Mayor Wilson-Shee:

- notification from Minister Oliver that the Department of Transportation and Infrastructure is unable to commit funds to our municipality for this fiscal year regarding our submission for the next phase of the Highway 101 upgrades;
- cancellation announcements of various activities previously scheduled by the Chamber of Commerce; and
- an update from the Union of Municipalities of New Brunswick regarding their activities.

8. Meetings and/or Special Events Attended by Mayor Wilson-Shee

Mayor Wilson-Shee shared comments regarding the COVID-19 pandemic.

She remarked that Staff and Council are taking the pandemic very seriously and that the top priorities are the safety and well-being of staff, Council and our residents. Mayor Wilson-Shee explained that Deputy Mayor Scholten would be providing a detailed update that was prepared by the CAO under the Administration Report section of the agenda.

She continued on to state that New Maryland is a very caring community and as the Mayor, she asked for everyone's support and cooperation during the pandemic. Residents were encouraged to stay at home if they do not need to go out, reminded of the importance of social distancing and washing hands properly, advised to avoid public places, purchase only items that are needed, and to show community spirit by checking on neighbors.

Mayor Wilson-Shee also offered her assistance to anyone in need, in particular the seniors in our community. She offered to run errands and reported that she had no health issues, had not recently travelled, and will be conscientious of all safety precautions. She also provided her contact information and reminded residents that everyone must work together and stay focused during these challenging times.

Mayor Wilson-Shee concluded her comments regarding COVID-19 by showing a graph of the impact of protective measures and explained the importance of flattening the curve of the pandemic.

She also reported on good news that the Village has received regarding our Integrated Bilateral Agreement (IBA) funding application for the development of the Sunrise Wellfield. This project represents an entirely new water supply system for the Village. It involves the development of a new water supply field and the construction of wells, a water treatment facility, and water transmission mains. It is intended that this new infrastructure will replace the Village's existing well field and infrastructure as its primary water supply system. Mayor Wilson-Shee explained that Minister Carr had hoped to attend tonight's meeting but sent his regrets due to the pandemic. She thanked him for his continued support of our community.

9. Comments by Members of Council

Councillor Tim Scammell took the opportunity to thank Minister Carr for his support of the Sunrise Wellfield Development project's funding application. He explained that the project provides the Village with redundancy for our water capacity, which is crucial for our residents and for those living in the neighboring communities who receive fire service from our fire department. Councillor Scammell reported that the Village has been searching for a new wellfield for almost 15 years now and has spent in excess of \$1 million in support of those efforts. As a member of the former Water and Wastewater Committee for a number of

years, he attested to the hard work and dedication of our staff and engineers to find a viable water source. He concluded by noting that it was especially gratifying to be able to share good news during these troubled times.

Councillor Paul LeBlanc also expressed gratitude to Minister Carr for his continued support of Village projects and remarked that it was great news for the community for the Sunrise Wellfield Development project to be approved. He also reminded everyone of the importance of being honest and diligent about self-isolation due to the crucial aspect of this preventative measure.

Deputy Mayor Alex Scholten reported on a conference call that took place on March 16th, 2020 with the Executive Committee of the Union of Municipalities of New Brunswick (UMNB). He explained that Elections NB and the provincial government were looking for direction and feedback from associations that represent municipalities across the province on whether to hold the upcoming municipal elections on May 11 due to fears about the spread of the coronavirus. A meeting was held with these municipal associations on March 17 and on the basis of that meeting, legislation was introduced and passed in the legislature to delay the municipal election for up to one (1) year. It was recognized that the election could be called before that date if the current health concerns dissipate. In light of the health concerns we are presently experiencing, this has been strongly supported as a responsible decision. NB Chief Electoral Officer stated that: “With the large number of electors, polling stations and poll workers, there was no safe way to undertake the municipal election at this time. Elections are contact-heavy events and with the guidance of the Office of the Chief Medical Officer of Health’s directive on public gatherings and social distancing, it was felt to be the only option at this time.” Deputy Mayor Scholten further commented that Minister of Environment and Local Government Jeff Carr, our MLA, has asked for the assistance of all Mayors and Councillors who had decided not to run in the upcoming election to stay on. Their knowledge and experience will be very important during these difficult and uncertain times. He concluded his remarks by commending Minister Carr for his organized and strong approach in his presentation to the legislation and regarding this issue.

Councillor Gisèle McCaie-Burke explained that she was participating remotely tonight due to her concerns about the coronavirus as her husband falls into the high-risk category. She commented on the importance of staying home and social distancing to help flatten the curve of the pandemic.

10. Planning Advisory Committee (PAC)

Deputy Mayor Alex Scholten provided a summary of the topics addressed at the 09 March 2020 PAC meeting as prepared by our Development Officer, Rob Pero.

Requested Zoning By-law Amendment 04-01-2020 (400 New Maryland Hwy.): As an update on the Zoning By-law amendment application to permit a group home to be added to the list of permitted uses at 400 New Maryland Highway, staff advised the Committee that the motion to commence the necessary readings was defeated at the February Council meeting. Therefore, the rezoning request was denied. The applicants were notified of Council’s decision and that, as per the terms and conditions of the temporary use variance granted in December 2019 by PAC, operation of the group home at the property must cease on or before March 31st, 2020.

Request for Temporary Use Variance Amendment (400 New Maryland Hwy.): Subsequent to receiving notice that the rezoning request had been denied, the property owners of 400 New Maryland Highway filed a request to PAC for an amendment to the previously approved temporary use variance for the group home. The

applicant communicated their concerns with regard to abruptly relocating the children to another home by March 31st, 2020 and requested an extension to the temporary use approval until June 30th, 2020.

The Committee discussed several aspects of the matter including regard for the neighboring property owners, the wellbeing of the children, the duration of time the operator had known about the deadline, and previous comments from the operator that the March 31st deadline was reasonable. After much discussion and a vote on a motion to approve the extension, the motion was defeated. The applicants have since been notified that the terms of the original temporary use approval must stand.

Building Permit Report: At the March meeting, the Committee also reviewed and discussed the February 2020 Building Permit Report. Staff noted that although a number of permit applications were under review late in the month, no building permits had been issued in February.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of the Planning Advisory Committee report as presented. **MOTION CARRIED UNANIMOUSLY.**

11. Emergency Response Plan (ERP) Committee

Councillor Gisèle McCaie-Burke brought a motion forward on behalf of the ERP Committee.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Paul LeBlanc the following resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland appoint James McAnany to the role of *Emergency Operations Centre Director* for a period of two (2) years, effective immediately, as per the recommendation of the Emergency Response Plan Committee.

Discussion: Councillor McCaie-Burke shared background information regarding the motion and explained that James McAnany has been a member of the ERP Committee since February 2001 when he joined as a Public Relations Representative. Over the past 19 years, he has been instrumental in the establishment and ongoing maintenance of our *Emergency Response Plan*, the development of the Village's *Widespread Health Emergency Plan*, and the ongoing practice of the Committee's emergency readiness through the utilization of tabletop and field exercises. He has participated in many training opportunities with NB EMO and during his 35 years with the RCMP he served with J Division's Operational Readiness and Response Unit where he was responsible for emergency planning, development and management of their Division EOC Plan, and Pandemic Response Planning. Over the years, Jim has interacted with a number of outside agencies including NB EMO and many provincial and federal government departments such as Health, Transportation, Education, Natural Resources, Policing Services, Environment, Public Safety and others. He supervised projects relating to traffic planning for major disasters and evacuation planning. Jim has been a dedicated member of the Committee and the community and has been doing an excellent job as the Committee's EOC Director since 2015, and Council is pleased to be able to reappoint him for another two (2) years.

Members of Council expressed their appreciation for all the dedicated work and contributions that Jim has made to the ERP Committee and the Village in general. Comments were shared regarding Jim's expertise, phenomenal skill level and leadership, in particular relating to the Brunswick Bravo exercise preparations. **MOTION CARRIED UNANIMOUSLY.**

12. Project Reports / Updates

12(i) Recreation & Leisure Services Department Updates

Councillor Mike Pope provided a summary of the Recreation & Leisure Services Department activities based on a report provided by the Recreation Coordinator, Michelle Sawler.

He reported that the Glow Skate was held on February 21st from 6:00 pm – 9:00 pm and the weather was ideal for the event. Both rinks were freshly flooded that week and several mini hockey games were played throughout the evening, and the skating rink was also very busy. Estimates reveal that between 150 – 175 people attended this event and staff received many positive comments of appreciation throughout the evening. The numbers indicate this is definitely a worthwhile event to host when the weather cooperates.

Councillor Pope explained that due to the persistent mild weather, the outdoor rinks have officially closed for the season. The rinks were closed on March 3rd and have remained closed since that date.

Due to the two-week school closure, all after-school and weekend activities at the elementary school are currently cancelled (until March 29th). Updates will be provided as they become available from the Province. Things are moving quickly regarding the impacts of the coronavirus and we will see how the response unfolds.

The Parish of New Maryland (PNM) Zoomers activities are noted as follows:

- PNM Zoomers are offering scholarships to university and high school students enrolled in or enrolling in geriatric studies. Applications are available on the Village's web site VONM website under "50 plus".
- Please be advised that all regularly scheduled PNM Zoomers activities have been cancelled for the next two weeks as per the recommendations of the provincial government regarding the COVID-19 public safety protocols.
- For more information on PNM Zoomers activities, please contact them at pnmzoomers@gmail.com.

Councillor Pope further reported that applications for summer student positions will be accepted until Friday, March 20th at 4:30 pm and that applications should be emailed to recreation@vonm.ca or dropped off in the Village office drop box.

A public survey regarding the Fredericton Region Aquatics Facility is available on the Village's website and residents are encouraged to share their views regarding a proposed new facility for the region. The survey will be available until Monday, March 23rd.

The Stay Safe Course that was originally scheduled for April 03rd has been rescheduled to Monday, May 11th at the New Maryland Centre. Everyone who has registered for the course has been notified of the change. There is also the possibility that this course may be cancelled due to the pandemic, and those registered will be apprised of any additional changes or cancellations.

MOVED BY Councillor Mike Pope and **seconded by** Councillor Tim Scammell the adoption of this report.
MOTION CARRIED UNANIMOUSLY.

12(ii) Public Works Department Updates

Councillor Paul LeBlanc provided updates for the month of March from the Public Works Department as prepared by Rockland Miller, Public Works Supervisor.

He reported that the Village staff investigated two (2) Public Works Reports in February 2020. The reports were inquiries from residents relating to snow removal and dog waste. The reports were investigated to the satisfaction of residents and staff.

The overnight parking ban continues to the end of March.

Councillor LeBlanc shared that Village Council and staff want to thank residents who took the time to help keep hydrants cleared of snow during the winter months. This is truly appreciated and we thank everyone who helped.

With spring just around the corner, staff will be considering dates for the annual Spring Clean Up and the Tree Mulching Program. More information will be shared with the public once the dates are confirmed.

The Village tendered two capital projects in early March. One project consists of the upgrades to Alban Street from Daniel Drive to the Centennial Gardens subdivision. The upgrades will include replacing the sanitary sewer main line, installing a new water main, storm main, curb and gutter, sidewalks and new asphalt pavement. The second project is for sitework preparation for the new Public Works/Recreation Operations Building which will be constructed at 492 New Maryland Highway. This work will include clearing, grading the site, construction of a stormwater attenuation pond, installation of new water, sanitary and storm sewer lines, as well as asphalt paving.

Councillor LeBlanc concluded his report by explaining that the Village is working vigilantly to develop a new wellfield along its southern border. The wellfield will provide redundancy for the existing water distribution system and allow for continued future development. The project involves the development of a new wellfield water supply source, the construction of water supply wells, a water treatment facility, water supply and distribution mains, booster stations and pressure reducing valve stations. As noted earlier this evening, this project has received provincial funding through the IBA program.

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke the adoption of this report. **MOTION CARRIED UNANIMOUSLY.**

Councillor LeBlanc reported that he had a motion to bring forward and provided background information to introduce the motion. He explained that the Village averages construction of seven new homes each year. Each home being connected to the municipal water system requires the installation of a water meter and associated equipment. The Public Works Utility Department needs to replenish its inventory of water meters and equipment to cover the next two years of potential home construction. The cost to purchase 16 iPerl water meters and equipment is \$6,232.00 (*six thousand, two hundred and thirty-two dollars*) plus HST. The funds to purchase the water meters and equipment will come from the Utility Capital Fund.

MOVED BY Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, purchase 16 (sixteen) iPerl water meters and associated equipment from ScotiaTech for the amount of \$6,232.00 (*six thousand, two hundred and thirty-two dollars*) plus \$267.11 (*two hundred and sixty-seven dollars and eleven cents*) HST for a total purchase price of

\$6,499.11 (*six thousand, four hundred and ninety-nine dollars and eleven cents*), and that the funds in the Utility Capital Fund (Account # 0626 1020-867) are used to cover the cost of the purchase. **MOTION CARRIED UNANIMOUSLY.**

12(iii) Finance Department

Councillor Gisèle McCaie-Burke provided the following summary of the Finance Department activities as provided by the Treasurer:

- the Treasurer hosted a training event for Department Heads on the new Grant Software on January 28th;
- the application to the Municipal Capital Borrowing Board to borrow funds for the construction of the new Public Works/Recreation Garage was approved by the Minister of Environment and Local Government on February 10th;
- the T4's for all staff and Council members were issued and submitted to Revenue Canada in February;
- WorkSafe NB filings were completed and submitted for 2020;
- the water and sewer rates were updated in the system for 2020 which commence with the March 31st billing cycle;
- the year-end balancing of accounts, bank reconciliations, and preparation work for the Auditors has been completed;
- applications have been submitted to the Provincial Government under the SEED (Student Employment Experience Development) program for eight positions;
- applications have also been submitted to the Federal Government under the CSJ (Canada Summer Jobs) program for ten positions; and
- the Finance Department hosted its annual Chili Luncheon on February 13th for the Village staff as part of their way of bringing everyone together to help promote teamwork and cohesiveness among staff.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Mike Pope the adoption of the Finance Department report. **MOTION CARRIED UNANIMOUSLY.**

Councillor McCaie-Burke explained that she had a motion to bring forward and provided background information to introduce the motion. She explained that on November 20, 2019 Council passed a motion to transfer \$402,442.50 (*four hundred and two thousand, four hundred and forty-two dollars and fifty cents*) from the General Capital Reserve Fund (Acct # 0626 1015-021) to the General Capital Fund (Acct # 0626 1020-875) for the purpose of purchasing the completed heavy rescue unit from Maxi Metal Inc. Subsequently, an invoice for the purchase of the vehicle was paid on December 31, 2019 however, the amount was only for \$364,948.68 (*three hundred and sixty-four thousand, nine hundred and forty-eight dollars and sixty-eight cents*) net of HST. This left a residual amount of \$37,493.82 (*thirty-seven thousand, four hundred and ninety-three dollars and eighty-two cents*). In order to properly account for the funds placed in the reserve for the New Maryland Fire Department (NMFDF) vehicles, and in consideration for the Province's continued contributions towards this fund, it is the recommendation of the Treasurer that this residual amount be returned to the reserve fund from whence it came for use on future NMFDF vehicle purchases. As reviewed and approved by Council at the March 11th, 2020 Council-In-Committee meeting, this motion is being brought forward for formal adoption.

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Mike Pope the following resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland transfer from the

General Capital Fund (Acct # 0626 1020-875) to the General Capital Reserve Fund (Acct # 0626 1015-021) the amount of \$37,493.82 (*thirty-seven thousand, four hundred and ninety-three dollars and eighty-two cents*) being the residual amount from the funds transferred in November 2019 compared to the actual invoice net of HST in December 2019 paid to Maxi Metal Inc. for the heavy rescue unit. **MOTION CARRIED UNANIMOUSLY.**

Councillor McCaie-Burke introduced a second motion and provided background information to support the motion. She explained that at the March 11th, 2020 Council-In-Committee meeting, the Fire Chief presented a request to Council to transfer funds from the General Operating Reserve Fund to the General Operating Fund for replacement of pagers and purchase of new fire service dress uniforms. This General Operating Reserve Fund was created for the purpose of replacing equipment when required and for the purchase of new dress uniforms when needed. The pagers that are currently in use were purchased in 2010 and are no longer dependable for our firefighters to receive calls. The amount being transferred toward the purchase of new pagers is \$1,200.00 (*twelve hundred dollars*). The current dress uniforms were purchased in 2004 and over the years personnel have outgrown the uniforms and require new ones that fit properly. There is also the need to supply uniforms for new personnel. Dress uniforms are worn for events such as the Remembrance Day Service. The amount being transferred toward the purchase of new dress uniforms is \$5,247.00 (*five thousand, two hundred and forty-seven dollars*). Therefore, the total amount being transferred is \$6,447.00 (*six thousand, four hundred and forty-seven dollars*).

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the following resolution of Council: ***Be It Resolved That*** the Village of New Maryland transfer from the General Operating Reserve Fund (Acct # 0626 1015-013) to the General Operating Fund (Acct # 0626 1013-181) the amount of \$6,447.00 (*six thousand, four hundred and forty-seven dollars*) being the amount set aside for the purpose of purchasing fire equipment and dress uniforms.

Discussion: Council members expressed appreciation for the firefighters and commented that they were proud of our volunteers, and how professional they look when marching in uniform at the Remembrance Day services. **MOTION CARRIED UNANIMOUSLY.**

12(iv) Administration Department

Deputy Mayor Alex Scholten shared a report on behalf of the Administration Department as prepared by our CAO, Cynthia Geldart.

Deputy Mayor Scholten explained that on behalf of his colleagues on Council and our staff, he wanted to take this opportunity to ensure residents that we are monitoring the COVID-19 situation very closely and following the instructions provided by the Chief Medical Officer of Health for NB and the Public Health Agency of Canada.

Our top priorities continue to be the health and safety of our residents and staff, the continued operations of essential services, and the reduction of the spread of the virus, or the “flattening of the curve” that is often referred to in the media and Mayor Wilson-Shee mentioned earlier.

On Monday, March 16th we advised residents through our social media sites of the actions that we had taken to date as preventative measures. Those actions included closing our municipal facilities to the public, cancelling group meetings and training activities, implementing enhanced hygiene and sanitization practices to reduce the possibility of the spread of the virus and promoting the information shared by various

government agencies. In response to the News Release issued on March 17th and the increased urgency from the Chief Medical Officer, we have recently asked our non-critical services staff to work from home.

We have plans in place to ensure effective continuity of our essential municipal services, and our staff will continue to answer email and phone inquiries during regular office hours. Our senior staff will re-evaluate the situation on a regular basis and provide updates to our residents through our social media platforms.

We are also closely monitoring the situation through our participation on the *COVID-19 Regional Planning Advisory Group*. Our Emergency Operations Centre Director, James McAnany, CAO Cynthia Geldart, Fire Chief Harry Farrell and Assistant Clerk Karen Taylor are representing New Maryland with this group. The meetings are being held via conference calls on Friday afternoons at 3:00 pm during the coronavirus outbreak. The first meeting was held last week and the call was hosted by Dr. Lamptey, Regional Medical Officer of Health. Participants included the two lead agencies – Regional Medical Officer of Health and NB EMO's Regional Emergency Management Coordinators, as well as representatives from Regional Health Authorities, Municipal EOC's, Canadian Red Cross, Public Health Inspectors, WorkSafe NB, Service New Brunswick, Multicultural Association, Canada Border Services Agency, School Districts, NB Power, Port Authority and the provincial departments of Finance, Intergovernmental Affairs, Justice & Attorney General, Transportation & Infrastructure, Aboriginal Affairs, Environment and Local Government, Social Development, Natural Resources, Agriculture Aquaculture & Fisheries, and Post-Secondary Education Training & Labour. Dr. Lamptey provided an update on the current **regional** status and answered questions from participants. She reiterated the three (3) critical things for us to do as individuals: (1) stay home if you are feeling unwell, (2) washing hands properly and often is critical and although it sounds simple, it is extremely effective, and (3) plan ahead for what you'll do if you need to stay at home for a couple of weeks (e.g.: what you need for supplies to recover if you are ill, regular medication, activities for children at home, and so on). Dr. Lamptey also reminded participants that there are four (4) things we should be doing as organizations: (1) stay at home if not feeling well and support our staff who need to stay at home; put resources in place to allow people to work from home; (2) encourage and promote proper hand washing hygiene; (3) put a plan in place to determine how operations will continue if we have a significant reduction of available staff members; and (4) social distancing is extremely important and everyone needs to respect a distance of at least 2 metres. Due to the fluidity of the situation, information has changed on a daily and sometimes hourly basis since the conference call of March 13th and we will receive updated information from the group on March 20th.

Deputy Mayor Scholten concluded his report by encouraging everyone to follow the guidelines and requirements promoted by the NB Chief Medical Officer of Health and to get updates from the Provincial Government Coronavirus webpage at www.gnb.ca/coronavirus.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of this report.

Discussion: Gratitude was expressed to our CAO and essential staff who continue to work to ensure that municipal operations and essential services continue. Appreciation was also shared for medical staff whose responsibilities put them in harm's way and take them away from their families during these difficult times. It was also noted that our provincial leaders from all parties are working together in a non-partisan way for the benefit of the citizens of our province. **MOTION CARRIED UNANIMOUSLY.**

12(v) Seniors Advisory Committee (SAC):

Councillor Tim Scammell provided a summary of topics that were discussed at the February 24th SAC meeting, as prepared by Karen Taylor, Assistant Clerk.

Councillor Scammell reported that Mayor Wilson-Shee and Councillor McCaie-Burke gave the Committee an update on the meeting that was held in February with members of the business community to determine if there is interest in establishing a Business Committee. The consensus of those in attendance was that they would be in favor of forming a committee. The group plans to meet again at the end of March to further discuss plans for a committee.

The SAC discussed the idea of a holding an Age-Friendly Fair in late spring or early summer, and more information about the proposed fair will be made public as soon as the details are planned and dates confirmed. Councillor Scammell clarified that the schedule for the fair may be impacted by considerations of the COVID-19 response measures that are implemented.

The one-year term for the community representatives of the SAC expires on March 20th, and for several weeks staff has been promoting on social media that those who would like to serve as volunteers should complete an 'expression of interest' form and submit it by March 4th for Council's consideration. At the March 11th Council-in-Committee meeting, Council reviewed the forms that were submitted and tonight, following this report, a motion will be made to appoint the new SAC members for a period of one (1) year. Council would like to thank everyone who has submitted an application and expressed an interest in serving the seniors of our community.

Councillor Scammell reminded residents that the Seniors Advisory Committee's page on the Village website contains links to many sources of helpful information for seniors, including advice on health and wellness, housing and home renovations, senior discounts, legal advice, volunteering and community involvement to mention a few. We encourage seniors to regularly visit the other links on the SAC page on the Village website at www.vonm.ca.

The next SAC meeting is currently scheduled for March 30th, however that may change due to the implementations of future pandemic safety protocols.

MOVED BY Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten the adoption of this report.

Discussion: It was noted that the March 24th meeting of the Business Community has been postponed.

MOTION CARRIED UNANIMOUSLY.

Councillor Scammell introduced a motion and background information to explain the motion. He reported that over the past year, the community representatives of the SAC have provided input and recommendations to Council regarding how to best implement the recommendations in the *Community Action Plan* and make improvements to matters relating to seniors within the community. Some members of the Committee will be returning to serve another term and others have made the decision not to re-offer. Council appreciates the time and efforts of all who have served on the SAC and look forward to another successful year with the newly appointed members. Councillor Scammell further explained that section 17 (c) of the *Village of New Maryland Procedural By-law* requires that the Seniors Advisory Committee shall consist of a maximum of six (6) members of the community who are appointed annually by a resolution of Council. Therefore, after reviewing the *Expression of Interest to Volunteer for the Village of New Maryland Seniors Advisory*

Committee forms received from residents of New Maryland, Council has agreed to move forward with a motion to appoint the SAC members.

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke the following resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, pursuant to Procedural By-law No.50, Section 17(c), appoints Gary Campbell, Yvon LeBlanc, Art Standing, and Jeff Tapley to the Seniors Advisory Committee as community representatives for a period of one (1) year, effective immediately. **MOTION CARRIED UNANIMOUSLY.**

13. Approval of the Treasurer's Report

Deputy Mayor Scholten explained that the adoption of the Treasurer's Report fulfills a municipal requirement under provincial legislation and introduced a motion to adopt the report.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Mike Pope the adoption of the Treasurer's Report as follows: Payments made in the month of February 2020 from the General Operating account by cheques and direct payments \$607,550.49 (*six hundred and seven thousand, five hundred and fifty dollars and forty-nine cents*); from the Water & Sewer Operating account \$339,545.73 (*three hundred and thirty-nine thousand, five hundred and forty-five dollars and seventy-three cents*); from the General Capital account \$31,496.51 (*thirty-one thousand, four hundred and ninety-six dollars and fifty-one cents*); and from the Water & Sewer Capital account \$9,207.60 (*nine thousand, two hundred and seven dollars and sixty cents*). **MOTION CARRIED UNANIMOUSLY.**

14. Public Input / Inquires

There were no members of the public present.

15. New Business

No New Business items were brought forward.

16. Date, Time and Location of Next Meeting

Due to the uncertainty surrounding the pandemic outbreak, our next meeting will be scheduled as necessary.

17. Motion for Adjournment

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Mike Pope to adjourn the meeting. **MOTION CARRIED UNANIMOUSLY.**

The meeting adjourned at 8:16 pm.

Respectfully submitted,

Cynthia Geldart

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor