

*Village of New Maryland  
Special Session of Council*

**13 May 2020**

**Present Via Zoom Meeting:**

Mayor Judy Wilson-Shee  
Councillor Paul LeBlanc  
Councillor Mike Pope  
Cynthia Geldart, CAO/Clerk

Deputy Mayor Alex Scholten  
Councillor Gisèle McCaie-Burke  
Councillor Tim Scammell

Kilby McFarlane, Finance Clerk

Michelle Sawler, Recreation Coordinator



**1. CALL TO ORDER**

Mayor Judy Wilson-Shee called the meeting to order at 6:00 p.m.

**2. APPROVAL OF THE AGENDA**

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Deputy Mayor Alex Scholten that the agenda be approved as circulated. **MOTION CARRIED.**

**3. DISCLOSURES OF INTEREST**

No Conflicts of Interest were declared.

**4. MOTIONS OF COUNCIL**

**(a) Motion to Award Contract for Public Works and Recreation Operations Building Roadway and Site Services (2020)**

Councillor Paul LeBlanc explained that the Village of New Maryland received ten (10) bids for the Public Works and Recreation Operations Building Roadway and Site Services 2020 project. The lowest bid was from Charters Construction Ltd. with a total bid of \$692,673.75 including HST. The Engineer's estimate was \$813,000.00 including HST. The Village budgeted \$782,000.00 including engineering costs and HST. The proposed work involves site development including construction of an access road, site excavation, attenuation pond and supply and installation of approximately 160 meters of sanitary sewer, storm sewer and water main, installation of roadway and site granulars and asphalt paving.

Councillor LeBlanc further reported that Council reviewed the submitted tenders at the Council-In-Committee meeting of 06 May 2020 and agreed with the recommendation from the Village Engineer to award the tender to the low bidder.

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Village Engineer, accept the tendered bid as submitted by Charters Construction Ltd. on March 31, 2020 in the amount of \$602,325.00 (*six hundred and two thousand, three hundred and twenty-five dollars and zero cents*) plus \$90,348.75 (*ninety thousand, three hundred and forty-eight dollars and seventy-five cents*) HST for a total tendered bid of \$692,673.75 (*six hundred and ninety-two thousand, six hundred and seventy-three dollars and seventy-five cents*) for the Public Works and Recreation Operations Building Roadway and Site Services 2020 Project; and that the Mayor and Clerk are authorized to execute said contract.

**MOTION CARRIED.**

**(b) Motion to Award Contract for Alban Street Water, Sewer and Roadway Upgrading Project (2020)**

Councillor Mike Pope reported that the Village of New Maryland received eleven (11) bids for the Alban Street Water, Sewer, and Roadway Upgrading (2020) project. The lowest bid was from Philson Ltd. with a total bid of \$626,978.28 including HST. The Engineer's estimate is \$746,000.00 including HST. The Village budgeted \$798,100.00 including engineering and HST.

Councillor Pope further explained that Council reviewed the submitted tenders at the Council-In-Committee meeting of 06 May 2020 and agreed with the recommendation from the Village Engineer to award the tender to the low bidder.

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Gisèle McCaie-Burke the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Village Engineer, accept the tendered bid as submitted by Philson Ltd. on April 7, 2020 in the amount of \$545,198.51 (*five hundred and forty-five thousand, one hundred and ninety-eight dollars and fifty-one cents*) plus \$81,779.77 (*eighty-one thousand, seven hundred and seventy-nine dollars and seventy-seven cents*) HST for a total tendered bid of \$626,978.28 (*six hundred and twenty-six thousand, nine hundred and seventy-eight dollars and twenty-eight cents*) for the Alban Street Water, Sewer and Roadway Upgrading (2020) Project; and that the Mayor and Clerk are authorized to execute said contract.

**MOTION CARRIED.**

**5. COMMUNITY GARDEN INITIATIVES**

Mayor Wilson-Shee explained that everyone had received a copy of the report (*attached*) prepared by Michelle Sawler, Recreation Coordinator regarding Community Garden(s).

Council discussed the report and various initiatives to promote the establishment of home gardens by New Maryland residents. Due to the current situation in the province regarding COVID-19 there is an increased awareness of buying local, growing food, etc.

The New Maryland Elementary School has also received \$10,000 in funding through the Environmental Trust Fund for a raised bed garden and outdoor learning centre. Once the school moves

forward with that project there may be a need for Village staff to help with the watering of the gardens during the summer months.

Mayor Wilson-Shee commented that she has been in contact with a colleague who would like to make a presentation to Council on sustainable models for gardening. She will advise the Clerk regarding the scheduling of that presentation.

Michelle Sawler, Recreation Coordinator, explained the system that is in place at the Sunrise Estates Community Garden for watering the garden plots and discussed the number of plots available, current level of interest, various options for establishing a second community garden in the future, including the Forbes property and Orchard Park, and confirmed that all gardeners have been Village residents. She will move forward, as per her recommendation, to offer online gardening resources via the Village's social media sites.

**6. ADJOURNMENT**

**MOVED BY** Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke that the meeting be adjourned. **MOTION CARRIED.**

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor