

Village of New Maryland



Annual Report 2019

Introduction

Section 105 of the *Local Governance Act*, S.N.B. 2017, c.18 requires that a local government prepares an annual report containing the information prescribed by New Brunswick Regulation 2018-54, under the *Local Governance Act*. It also requires that a local government posts its annual report on its website and makes it available for examination by the public in the office of the clerk during regular business hours.

Section 3 of New Brunswick Regulation 2018-54 states that on or before June 30 in each year, a local government shall prepare an annual report, referred to in section 105(1) of the *Local Governance Act*, for the preceding fiscal year.

The content required in the annual report is detailed in Section 4 of the New Brunswick Regulation 2018-54, and is also included on the Table of Contents page of this document.

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Audited Financial Statements

The Audited Financial Statements are attached to this document as Appendix “A”.

Grants for Social or Environmental Purposes (Made by the Village and totaling \$500 or more)

- \$500 to Savannah Billings for Class trip to London.
- \$1,000 to the Centre Communautaire Sainte-Anne.
- \$1,750 to the Regional Service Commission 11 for the new indoor pool study.
- \$1,000 to the Canadian Red Cross for NB Annual Preparedness.

Economic Development Assistance or Grants (Made by the Village and totaling \$500 or more)

- \$137,870 to Tandex for the development of Senior Friendly Garden Homes on the Forbes property.
- Accessible Housing Grant: \$1,000 grant per dwelling unit for Orchard’s Edge Subdivision – Phase 1 development as a promotion of the Village’s housing diversity, social development and sustainability objectives, subject to compliance with accessible housing design specifications and other terms and conditions outlined in a development agreement.

The *New Brunswick Local Governance Act* authorizes that Councils may provide a grant of money if the grant will benefit its residents and assist in the social or environmental development of the municipality.

The Village issued a Request for Expressions of Interest to developers in March 2018 offering the opportunity to purchase, at fair market value, and to develop a portion of Village owned lands at 210 New Maryland Highway, commonly referred to as the former “Forbes Property”. The opportunity was conditional on development being conducted in the general image of the Forbes Land Use Study Master Plan, and in alignment with other strategic objectives of Council.

In 2019, Village Council reviewed and approved the re-zoning and sale of 5.8-acre portion of the property to a local developer, Tandax Inc., in support of the “Orchard’s Edge Subdivision”, a residential development consisting of one-story semi-detached dwellings and/or row dwellings.

Village Council’s vision is to ensure that the development outcomes: 1) align with the Village’s social development, sustainability and strategic housing objectives identified in the Municipal Plan, Strategic Plan and the New Maryland Age-Friendly Community Action Plan; and 2) demonstrate Council’s commitment to the promotion of housing diversity in the Village by encouraging the development of accessible, life-span oriented housing that fosters a greater opportunity for residents to age-in-place in the community.

To promote the above objectives, residential dwelling units constructed in the new Orchard’s Edge Subdivision development will be eligible for a conditional “Accessible Housing Grant”. The grant will be cost neutral to the Village and are only applicable upon a final inspection of the dwelling units confirming compliance with accessible housing design specifications and other terms and conditions.

Activities and Programs related to Economic Development

In 2019, the Village of New Maryland did not have any activities or programs related to Economic Development.

Local Government Corporation

The Village of New Maryland does not have a corporation established by the local government.

Village Council

Members of Council include:

Mayor Judy Wilson-Shee: The Mayor is responsible to preside at all meetings of Council, provide leadership to Council, communicate information and recommend actions to Council for the improvement of the local government's finances, administration and government, speak on issues of concern to the local government on behalf of Council, and perform any other duties conferred on her by the *Local Governance Act of NB* or any other Act, or by Council. In 2019, Mayor Wilson-Shee was the Chair of the Seniors Advisory Committee, Chair of RSC 11 Board, member of the Community Policing Committee, and New Maryland Community Support Group member.

Deputy Mayor Alex Scholten: The Deputy Mayor is responsible to act in the place of the Mayor in the absence of the Mayor or the inability of the Mayor to act, or if the office of the Mayor is vacant. While acting in the place of the Mayor, the Deputy Mayor possesses the powers and shall perform the duties of the Mayor. In 2019, Deputy Mayor Scholten was Vice-Chair of the Seniors Advisory Committee, Vice-Chair of the Planning Advisory Committee and UMNZ Zone 5 1st Vice President and Board member.

Councillors are responsible to consider the welfare and interests of the entire local government when making decisions, bring to the attention of Council matters that may promote the welfare or interests of the local government, participate in developing and evaluating the policies and programs of the local government, participate in meetings of Council, Council committees and any other body to which they are appointed by Council, and perform any other duties conferred on them by the *Local Governance Act of NB*, or any other Act, or by Council.

Councillor Paul LeBlanc: In 2019, Councillor LeBlanc was a member of the Seniors Advisory Committee.

Councillor Gisèle McCaie-Burke: In 2019, Councillor McCaie-Burke was a member of the Seniors Advisory Committee.

Councillor Mike Pope: In 2019, Councillor Pope was a member of the Seniors Advisory Committee, Village representative to Ignite Fredericton and Knowledge Park Board of Directors, and appointed to the Regional Aquatic Facility Working Group.

Councillor Tim Scammell: In 2019, Councillor Scammell was Vice-Chair of the Planning Advisory Committee, a member of the Seniors Advisory Committee, a member of the Community Policing Committee, and a member of the New Maryland Community Support Group.

Regular meetings of Council – Dates and Attendance

In 2019 a total of 12 regular meetings were held by Mayor and Council as noted below:

Date	Mayor Judy Wilson-Shee	Deputy Mayor Alex Scholten	Councillor Paul LeBlanc	Councillor Gisèle McCaie-Burke	Councillor Mike Pope	Councillor Tim Scammell
January 16	✓	✓	✓	✓	✓	✓
February 20	✓	✓	✓	✓	✓	✓
March 20	✓	✓	✓	✓	✓	✓
April 17	✓	✓	✓	✓	✓	✓
May 15	✓	E	✓	✓	✓	✓
June 19	✓	✓	✓	✓	✓	✓
July 17	✓	✓	✓	✓	✓	✓
August 21	✓	✓	✓	✓	✓	✗
September 18	✓	✓	✓	✓	✓	✓
October 16	✓	✓	✗	✓	✓	✓
November 20	✓	✓	✓	✓	✓	✓
December 18	✓	✓	✓	✓	✓	✓

Legend: Present ✓ Absent ✗ Participated via electronic means E

Special meetings of Council – Dates and Attendance

In 2019, a total of five special meetings of Council were held as noted below.

Date	Purpose of meeting	Mayor Judy Wilson-Shee	Deputy Mayor Alex Scholten	Councillor Paul LeBlanc	Councillor Gisèle McCaie-Burke	Councillor Mike Pope	Councillor Tim Scammell
June 12	Award Tender re: Adoption of 5-year Capital Investment Plan for GTF Administrative Agreement; Approval of Integrated Bilateral Agreement Applications	✓	✓	✗	✓	✓	✓
June 26	Award Tender for Highway 101 Upgrade Project	✓	✓	✓	✓	✓	✓
July 24	Resolution of Council to Authorize Contribution of Funds to Regional	✓	✓	✓	✓	✓	✓

	Pool Grant Application						
Aug. 28	Reschedule Public Hearing for Rezoning at 492 NM Highway	✓	✓	✓	✓	✓	✓
Sept. 25	First and Second Readings of By-law Amendments 03-02-2019 and 04-02-2019	✓	✓	✓	✓	✓	✓

Legend: Present ✓ Absent ✗ Participated via electronic means E

Closed meetings of Council

In 2019, a total of 16 Closed meeting of Council were held as noted below:

Date	Type of meeting	Types of matters discussed (as per section 68(1) of the Local Governance Act)
Jan. 9	Committee of Council	Information gathered by the police, including the RCMP in the course of investigating any illegal or suspected illegal activity or the source of that information; and information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
Jan. 23	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract; and the proposed or pending acquisition or disposition of land.
Feb. 27	Committee of Council	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory; information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract; and the proposed or pending acquisition or disposition of land.
March 13	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
March 20	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract; and labour and employment matters.
March 27	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract; the proposed or pending acquisition or disposition of land; and information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business.
April 3	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
April 10	Committee of Council	Information gathered by the police, including the RCMP in the course of investigating any illegal or suspected illegal activity or the source of that information; the proposed or pending acquisition or disposition of land; and information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an

		agreement or contract.
April 24	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract; the proposed or pending acquisition or disposition of land; and information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business.
May 22	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract; and the proposed or pending acquisition or disposition of land.
June 12	Committee of Council	Information gathered by the police, including the RCMP in the course of investigating any illegal or suspected illegal activity or the source of that information; information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business; litigation or potential litigation affecting the local government or any corporation referred to in subsection 8; the local government's agencies, boards or commissions including a matter before an administrative tribunal; the proposed or pending acquisition or disposition of land; and information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
June 26	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
July 24	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
Aug. 28	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract; information gathered by the police, including the RCMP in the course of investigating any illegal or suspected illegal activity or the source of that information; and labour and employment matters.
Sept. 25	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
Dec. 18	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Annual Salary and other Benefits of Council

In 2019, the Mayor was paid annual salary of \$17,957 being payable in equal monthly installments.

The Deputy Mayor was paid an annual salary of \$10,810 being payable in equal monthly installments.

Each Councillor was paid an annual salary of \$9,025 being payable in equal monthly installments.

On the first day of January, the salaries for Council were adjusted by an annual amount equal to the average increase in the Consumer Price Index (CPI) for New Brunswick recorded for the immediately preceding calendar year.

With authorization from the CAO or Treasurer, the rate of \$0.47/km was paid to members of Council who used their personal automobile while engaged in Village business outside of the Fredericton area, provided that they give proof of a minimum of \$1 million liability insurance coverage. Upon presentation of receipts, members of Council are reimbursed for actual meal and accommodation expenses.

With prior approval of Council, members of Council may be reimbursed for time required from their regular employment to attend to business of the Village. Such request will be on a wage recovery basis to a maximum of \$300.00 per day.

Services

The Village of New Maryland is a diversified municipal unit that provides a wide range of services to its residents. Municipal services are provided by departments as follows:

General Government Services

Total expenditures: \$1,122,115

This department is responsible for the overall governance and financial administration of the Municipality. This includes council functions, general and financial management, legal matters and compliance with legislation as well as civic relations.

Protective Services

Total expenditures: \$985,530

This department is responsible for the provision of policing services, fire protection, emergency measures, animal control and other protective measures.

Transportation Services

Total expenditures: \$1,355,335

This department is responsible for common services, roads and streets maintenance, street lighting, traffic services, parking and other transportation related functions. Capital expenditures were for roads, streets, sidewalks, and culverts (\$667,312), land (\$245,475), vehicles and equipment (\$7,675) and assets under construction (\$6,298).

Environmental Health Services

Total expenditures: \$237,365

This department is responsible for the provision of waste collection and disposal.

Environmental Development Services

Total expenditures: \$228,444

This department is responsible for planning and zoning, community development, tourism and other municipal development and promotion services.

Recreation and Cultural Services

Total expenditures: \$756,492

This department is responsible for the maintenance and operation of recreational facilities including rinks, parks and playgrounds, and other recreational and cultural facilities, recreation programming and special events. Capital expenditures were for parks and playgrounds (\$48,644).

Water and Sewer Services

Total expenditures: \$1,137,450

This department is responsible for the provision of water and sewer services including the maintenance and operation of the underground networks, treatment plants, reservoirs and lagoons. Capital expenditures were for land (\$103,500), buildings and structures (\$156,762) and water and sewer mains (\$882,802).

Fiscal Services

Total expenditures: \$878,582

This category includes principal and interest payments on debentures.

Public Health Services

The Village of New Maryland does not provide Public Health Services.

Appendix "A"
2019 Audited Financial Statements

The 2019 Audited Financial Statements can be found [here](#).