

Village of New Maryland
Council
16 September 2020

Present:	Mayor Judy Wilson-Shee	Deputy Mayor Alex Scholten
	Councillor Paul LeBlanc	Councillor Gisèle McCaie-Burke
	Councillor Mike Pope	Councillor Tim Scammell
	CAO/Clerk Cynthia Geldart	

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1. Call to Order

Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. and shared a reminder that the Council meeting is video-recorded for broadcasting.

2. Moment of Silence

Mayor Wilson-Shee began the meeting with a Moment of Silence in recognition of the tragic accident that claimed the lives of three teenagers in a car crash early Sunday morning in Blackville, NB. She offered heartfelt condolences to the families and friends of the three teens and our support to the community as they mourn their loss.

3. Approval of the Agenda

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Mike Pope that the agenda be approved as circulated. **MOTION CARRIED.**

4. Approval of the Minutes

MOVED BY Councillor Gisèle McCaie-Burke and **seconded by** Councillor Tim Scammell that the minutes of the 19 August 2020 regular session of Council be approved as circulated. **MOTION CARRIED.**

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Mike Pope that the minutes of the 09 September 2020 Special Session of Council be approved as circulated. **MOTION CARRIED.**

5. Disclosure of Interest

No *Disclosures of Interest* were declared.

6. Presentations: Simon Duvall, Simon's Kitchen and Bakery

Mr. Duvall attended the meeting to advise Council that he has opened Simon's Kitchen and Bakery at 429 New Maryland Highway. Hours of operation will be 6:00 a.m. until 6:00 pm through the week and 7:00 a.m. until 4:00 p.m. on the weekends. He introduced two of his management team, Jess and Meaghan. Mr. Duval reported that he is a licensed Pastry Chef. The business will be offering breads, pastries, cookies, etc. as well as an all-day breakfast and "grab & go" meals. They are offering take-out only at this time and hope to have a dining area open once they can accommodate the COVID-19 protocols. Mr. Duvall explained that he hoped to provide a coffee-shop type of setting where patrons feel welcome to gather and socialize. Council

members congratulated Mr. Duvall on the opening of his business and the Mayor advised Mr. Duval that we would be placing a “welcome to the community” sign in the Community Bulletin Board.

7. Proclamations

No proclamations were brought forward.

8. Correspondence

No correspondence was read.

9. Meetings and/or Special Events Attended by Mayor Wilson-Shee

Mayor Wilson-Shee provided an update of the meetings and events that she attended since the last Council meeting:

- August 20: received a phone call from Minister Jeff Carr, who thanked Council for inviting him to the Council meeting the previous evening;
- August 26: conference call with Colonel Dwayne Parsons, 5th Canadian Division Support Group Commander;
- September 01: RSC 11 Board meeting;
- September 03: UMNZB Zone 5 meeting; Deputy Mayor Scholten and Fredericton Councillor Eric Megarity co-chaired the meeting; Councillor McCaie-Burke also attended and UMNZB ED Margot Cragg led the discussions; UMNZB’s 2020 Annual General Meeting will be held via Zoom on October 04th, 2020 at 9:00 a.m.;
- September 08 – 14: participated in the Village’s annual Team Up to Slow Down campaign; the event takes place during the start of the school year to remind motorists to be respectful of the speed limit on Village streets; members of Council, Fire Chief Farrell and the RCMP participated as their schedules permitted;
- September 08: Lions Club meeting held at the NM Centre; Deputy Mayor Scholten also attended;
- September 09: tour of Simon’s Kitchen & Bakery located at 429 New Maryland Highway; Mayor Wilson-Shee used the opportunity to offer Simon and his staff best wishes on their opening; and
- September 12: final NB Trails meeting held at the Fredericton Inn; a board meeting was held followed by a Special Meeting; the purpose of the meeting was to allocate the funds of the company and to review By-law # 3.

10. Comments by Members of Council

Councillor Mike Pope reported that he participated in a virtual event last night hosted by the Atlantic Business Magazine. The top 50 CEOs in Atlantic Canada were recognized, with a few being located in the Fredericton area, including Larry Shaw of Ignite Fredericton and Krista Ross of the Chamber of Commerce.

11. Planning Advisory Committee (PAC)

The PAC met on Monday, 14 September 2020 however the minutes were not ready for tonight’s meeting.

12. Emergency Response Plan (ERP) Committee

The ERP Committee has not met since the last Council meeting.

13. Project Reports / Updates

13(i) Recreation & Leisure Services Department Updates

Councillor Tim Scammell provided a summary of the Recreation & Leisure Services Department activities as prepared by the Recreation Coordinator.

Our recreation maintenance summer students have all concluded their employment as of last week. Many thanks to Josh and Nic for all their hard work this summer and we wish them the best of luck with their studies this fall.

At Council's directive, the Village Park/Playground was recently decommissioned. As the oldest playground in the Village, the equipment was in poor shape. This past week the equipment was removed, the pea gravel replaced with topsoil, and the area has been seeded. The swings that were replaced earlier in the summer have been retained and will be used at a future park location as needed.

The original bridge in Cameron's Loop on the New Maryland Trail system was successfully rebuilt by the recreation crew just in time for the long weekend and before the students completed their summer work term. Ongoing trail repairs and maintenance will be a focus this fall now that the busy summer season has concluded.

The Village was recently contacted by Nature NB with an interesting proposal to feature the New Maryland Centre trails as part of Nature NB's [Science Literacy Week](#), which runs from September 21st – 27th. This year's theme is "Biodiversity". Instead of running in-person nature interpretation events, they will be installing temporary educational signage for trail users to enjoy self-guided nature walks in various locations. One of the locations to be highlighted and promoted is the New Maryland Centre trails, featuring Fletcher's Walk, Charter's Way and Cameron's Loop. Between 10 - 15 bilingual, laminated signs will be installed by Nature NB that will highlight a species or natural feature that can be seen from the trail. This event will also be promoted on social media and in the schools. This is a great opportunity to highlight these popular nature trails to our residents and visitors.

The District has advised staff that the Reciprocal Agreements for Community Use of the elementary school will not be reviewed until at least mid-October. All user groups and gym supervisors have been notified, and unfortunately this means the Village is unable to offer our Open Gym and Adult Volleyball programs for the time being. Staff will update Council as more information becomes available.

The PNM Zoomers recently submitted their COVID-19 Operating Plan to staff, with activities resuming at the New Maryland Centre this week. Exercise class will be held upstairs on Tuesdays and Thursdays from 10:00 – 11:00 a.m., yoga will be held on Wednesdays and Fridays in the Seniors Centre from 10:00 a.m. – 11:00 a.m., and the Craft Club and Book Club plan to resume meetings in September as well. For now, the monthly potlucks and soup luncheons are on hold. For more information on fall programming please contact the PNM Zoomers via e-mail at pnmzoomers@gmail.com.

Councillor Scammell continued his report by offering congratulations to the New Maryland Minor Baseball Mosquito "Red Sox" who won the season championship on August 28th, 2020. Coach Ross Campbell, who is also a member of the baseball executive, has expressed their sincere appreciation on behalf of all teams to

our recreation maintenance crew for their hard work maintaining the fields all season, including the new baseball field at Shaw Park.

The Southside Football League concluded their summer season last week with a final game in the Athletic Park field. It was great to have the opportunity to repurpose the soccer field during the summer season.

The Village's annual Pumpkin Carving Event will look a bit different this year, but a date has been set and plans are underway to offer this popular family event at the New Maryland Centre on Saturday, October 24th, 2020. We will offer several sessions and pre-registration is required, with full safety protocols in place. Complete details will be provided on our social media and website later this month.

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Gisèle McCaie-Burke the adoption of the Recreation and Leisure Services Department report. **MOTION CARRIED**

13(ii) Public Works Department Updates

Deputy Mayor Alex Scholten provided updates for the month of August from the Public Works Department as prepared by the Public Works Supervisor.

Public Works Reports: Village staff investigated nine Public Works Reports for the month of August. The reports were inquiries for culvert repair or replacement and tree trimming.

Capital Projects: The foundation work has been completed for the new Public Works/Recreation Operations Building. Steel erection will start in the next week and the completion of the building is expected by mid-November. The building will house the equipment of the Public Works and Recreations Departments and allow staff to perform maintenance on the equipment inside the facility.

Public Works Maintenance: Ditching throughout the Village is nearing completion. Several concrete panels for the sidewalks have been scheduled for repair in September. Public Works staff have been busy conducting maintenance for culverts, pothole repairs, tree trimming and municipal property maintenance.

Speed Monitoring: There are several speed radars located throughout the Village to collect data regarding the speeds of motorists. Staff evaluate the data to identify trends and times of day when motorists are travelling above the speed limit. This information is shared with the RCMP. Over the summer months, staff have noticed a trend of motorists travelling above the posted speed limit. Deputy Mayor Scholten reminded residents that the posted speed limit on Village streets is 40 km/hr. Please respect the speed limit and be watchful for pedestrians and students returning to school.

Team Up to Slow Down Campaign: Members of Village Council and Fire Chief Farrell participated in the Team Up to Slow Down Campaign which took place September 8th through 14th, 2020. The campaign reminds motorists to be respectful of the speed limit on Village streets.

Fall Leaf Collection: Dates for the Fall Leaf Pick-Up have been set for Wednesday, November 4th and Thursday, November 5th. As a reminder, only leaves in compostable bags will be collected.

MOVED BY Deputy Mayor Scholten and **seconded by** Councillor Tim Scammell the adoption of the Public Works Department report. **MOTION CARRIED**

Deputy Mayor Scholten introduced motions to award the Snow and Ice Control Contracts 2020-2023. He explained that the tender for the Snow and Ice Control Contracts for municipal streets and parking lots closed on August 13, 2020. The Village received two tenders for the three-year term with an option to extend the contracts for an additional two years. Charters Construction Ltd. provided a bid of \$396,410.75 including HST for Appendix B of the tender. M.W. Price and Sons Ltd. provided a bid of \$417,132.92 for Appendix A and a bid of \$73,372.50 for Appendix C of the tender. The increase for the services for the first year is approximately 13% with a 2% increase each following year.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Gisèle McCaie-Burke the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, accept the tendered bid as submitted by M.W. Price & Sons Ltd. on August 13, 2020 in the amount of \$362,724.28 (*three hundred and sixty-two thousand, seven hundred and twenty-four dollars and twenty-eight cents*) plus \$54,408.64 (*fifty-four thousand, four hundred and eight dollars and sixty-four cents*) HST for a total tendered bid of \$417,132.92 (*four hundred and seventeen thousand, one hundred and thirty-two dollars and ninety-two cents*) for the Snow and Ice Control 2020-2023 Appendix A; and that the Mayor and Clerk are authorized to execute said contract.

MOTION CARRIED.

MOVED BY Deputy Mayor Scholten and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, accept the tendered bid as submitted by Charters Construction Ltd. on August 13, 2020 in the amount of \$344,705.00 (*three hundred and forty-four thousand, seven hundred and five dollars*) plus \$51,705.75 (*fifty-one thousand, seven hundred and five dollars and seventy-five cents*) HST for a total tendered bid of \$396,410.75 (*three hundred and ninety-six thousand, four hundred and ten dollars and seventy-five cents*) for the Snow and Ice Control 2020-2023 Appendix B; and that the Mayor and Clerk are authorized to execute said contract. **MOTION CARRIED.**

MOVED BY Deputy Mayor Scholten and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, accept the tendered bid as submitted by M.W. Price & Sons Ltd. on August 13, 2020 in the amount of \$63,802.17 (*sixty-three thousand, eight hundred and two dollars and seventeen cents*) plus \$9,570.33 (*nine thousand, five hundred and seventy dollars and thirty-three cents*) HST for a total tendered bid of \$73,372.50 (*seventy-three thousand, three hundred and seventy-two dollars and fifty cents*) for the Snow and Ice Control 2020-2023 Appendix C; and that the Mayor and Clerk are authorized to execute said contract. **MOTION CARRIED.**

13(iii) New Maryland Fire Department

Councillor Gisèle McCaie-Burke introduced a motion for the purchase of emergency equipment for the Fire Chief's new vehicle. She explained that at the September 9, 2020 Council-In-Committee meeting, Chief Farrell sought approval from Council for a motion to be brought forward at the September 16, 2020 Council meeting for the purchase and installation of emergency equipment in the Chief's new vehicle.

She clarified that Chief Farrell sent an invitation to three companies on August 06th, 2020 for quotes for the supply and installation of emergency equipment for the Chief's vehicle. The companies that submitted quotes and the amounts are as follows:

- (1) **ESM Lighting Services Ltd. - \$19,948.88** (*nineteen thousand, nine hundred and forty-eight dollars and eighty-eight cents*), including HST and freight;
- (2) **Fire Training Associates Ltd. - \$26,076.25** (*twenty-six thousand, seventy-six dollars and twenty-five cents*), including HST and freight; and
- (3) **Model Town Auto Services Ltd. - \$29,529.17** (*twenty-nine thousand, five hundred and twenty-nine dollars and seventeen cents*), including HST and freight.

Councillor McCaie-Burke further reported that Council passed a motion on January 15, 2020 to purchase the new vehicle for the Fire Chief. Council was advised at that time that the installation of emergency equipment (lights, siren, console equipment, etc.) would be purchased in a separate package. Council agreed with Chief Farrell's recommendation to accept the submitted quote from ESM Lighting Services Ltd.

MOVED BY Councillor McCaie-Burke and **seconded by** Deputy Mayor Alex Scholten the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Fire Chief, accept the quote submitted by ESM Lighting Services Ltd. on August 7, 2020 for the installation and supply of emergency equipment for the Chief's vehicle in amount of \$17,346.85 (*seventeen thousand, three hundred and forty-six dollars and eighty-five cents*) plus \$2,602.03 (*two thousand, six hundred and two dollars and three cents*) HST, for a total amount of \$19,948.88 (*nineteen thousand, nine hundred and forty-eight dollars and eighty-eight cents*) and that the funds be sourced from the Capital Reserve Fund established for this purpose. **MOTION CARRIED.**

Councillor McCaie-Burke introduced a second motion for the transfer of funds for the purchase of equipment. She reported that at the August 19, 2020 Council meeting, Council passed two motions to award tenders. The first motion was to Micmac Fire & Safety Source Ltd. for bunker gear and helmets in the amount of \$21,155.40 (*twenty-one thousand, one hundred and fifty-five dollars and forty cents*) including HST. The second motion was to Cumings Fire and Safety Equipment Ltd. for breathing apparatus in the amount of \$69,615.25 (*sixty-nine thousand, six hundred and fifteen dollars and twenty-five cents*) including HST. These funds are sourced from the Capital Reserve Fund established for this purpose.

At the September 9th Council-In-Committee meeting, Chief Farrell made a recommendation to Council to have the funds transferred at the September Council meeting so that the funds will be available to pay for the equipment when it arrives at the end of September or mid October. Council agreed with this recommendation.

MOVED BY Councillor McCaie-Burke and **seconded by** Councillor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (*Acct #0626 1015-021*) to the General Capital Fund (*Acct #0626 1020-875*) \$82,314.00 (*eighty-two thousand, three hundred and fourteen dollars*). **MOTION CARRIED.**

14. Approval of the Treasurer's Report

Councillor Paul LeBlanc explained that the adoption of the Treasurer's Report fulfills a municipal requirement under provincial legislation and introduced a motion to adopt the report.

MOVED BY Councillor LeBlanc and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved*** That the Treasurer's Report be adopted as follows: payments made in the month of August 2020 from the General Operating account by cheques and direct payments **\$282,490.01** (*Two*

Hundred and Eighty-Two Thousand, Four Hundred and Ninety Dollars and One Cent); from the Water & Sewer Operating account **\$9,990.05** (Nine Thousand, Nine Hundred and Ninety Dollars and Five Cents); from the General Capital account **\$117,467.12** (One Hundred and Seventeen Thousand, Four Hundred and Sixty-Seven Dollars and Twelve Cents); and from the Water & Sewer Capital account **\$92.80** (Ninety-Two Dollars and Eighty Cents). **MOTION CARRIED.**

15. Public Input / Inquires

There were no members of the public present.

16. New Business

(i) Third and Final Readings of By-law No. 42-2020

Councillor Mike Pope introduced third and final readings of By-law No. 42-2020. He reported that senior staff have prepared the amendments to By-Law No. 42 to more clearly define the Village Engineer's and Public Works Supervisor's role(s) in determining the necessity of backwater valve installations for new building constructions in instances where they are not otherwise required via the *National Plumbing Code*. Senior staff have also seized the opportunity to incorporate additional minor revisions to promote clarity and improve formatting. In keeping with the *Local Governance Act 2017* (the 'Act'), it is proposed that Council repeal and replace existing by-law No. 42 in its entirety to incorporate the referenced revisions and to achieve harmony with transitional provisions legislated in the Act.

MOVED BY Councillor Pope and **seconded by** Deputy Mayor Alex Scholten to read By-Law No. 42-2020, a By-law Relating to the Water and Sewer Systems, for the third time, this reading by summary, pursuant to Section 15 (3) of the *Local Governance Act*.

MOTION CARRIED, with Councillor LeBlanc voting against the motion.

Councillor Pope read the following summary: *By-Law No. 42-2020 includes amendments to more clearly define the Village Engineer's and Public Works Supervisor's role(s) in determining the necessity of backwater valve installations for new building constructions in instances where they are not otherwise required via the National Plumbing Code. Amendments have also been incorporated to address minor revisions, promote clarity and improve formatting.*

MOVED BY Councillor Pope and **seconded by** Councillor Tim Scammell to read By-Law No. 42-2020, a By-law Relating to the Water and Sewer Systems, for the final time, this reading by title only, thereby enacting the by-law.

Discussion: Councillor LeBlanc explained that he disagreed with changing the by-law to allow discretion on the requirement for backwater valves. He noted that many insurance companies ask new homeowners if a backwater valve is installed and that we should continue with that requirement in all situations. He noted that backups had occurred due to flushing of the water mains and that we should not take any chances on this happening. Deputy Mayor Scholten remarked that the discretionary authority provided the opportunity for situations to be reviewed and site-specific decisions. There is always the option of requiring the backwater valves be installed. **MOTION CARRIED**, with Councillor LeBlanc voting against the motion.

Councillor Pope read By-law No. 42-2020, A By-Law Relating to the Water and Sewer Systems, for the final time, by title only.

17. Date, Time and Location of Next Meeting

The next formal Council meeting will be held on Wednesday, October 21st, 2020 at 7:30 pm with the location to be determined.

18. Motion for Adjournment

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Gisèle McCaie-Burke to adjourn the meeting. **MOTION CARRIED**

The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Cynthia Geldart

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor