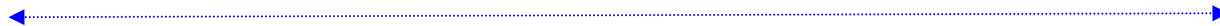


Village of New Maryland
Council
21 April 2021

Present: Mayor Judy Wilson-Shee Deputy Mayor Alex Scholten
 Councillor Paul LeBlanc Councillor Mike Pope
 Councillor Tim Scammell Cynthia Geldart, CAO/Clerk

 Diane Henderson, Assistant Clerk Harry Farrell, Fire Chief

Guests: Mariet van Groenewoud
 Laurie Pearson



1. Call to Order

Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. and shared a reminder that the Council meeting is video-recorded for broadcasting. Mayor Wilson-Shee also shared a special welcome to the attending guests.

2. Moment of Silence

A moment of silence was observed in memory of His Royal Highness, Prince Phillip, Duke of Edinburgh.

3. Approval of the Agenda

MOVED BY Councillor Mike Pope and seconded by Councillor Tim Scammell that the agenda be approved as circulated. **MOTION CARRIED.**

4. Approval of the Minutes

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Mike Pope that the minutes of the March 17, 2021, regular session of Council be approved as circulated. **MOTION CARRIED.**

5. Disclosure of Interest

No Disclosures of Interest were declared.

6. Presentations:

No Presentations were made.

7. Proclamations:

Mayor Judy Wilson-Shee proclaimed the week of April 18 to April 24, 2021, to be National Organ and Tissue Donation Awareness Week for the Village of New Maryland.

8. Correspondence

The following correspondence was read into the record by Cynthia Geldart, CAO/Clerk, as per the request of Mayor Wilson-Shee:

- information from Natural Resources and Energy Development Minister Mike Holland regarding New Brunswick's Nature Legacy Initiative;
- a summary of New Brunswick's 2021-2022 budget from our accounting firm, Grant Thornton;
- a thank you from the Board of Directors of Junior Achievement NB for our support;

- confirmation from the Honourable Mary Wilson, Minister for Service New Brunswick, of authorization to join the buying group of the Rural Municipalities of Alberta and Sourcewell cooperative procurement, for a period of two years; and
- an update from the Chamber of Commerce on their programs and events.

9. Meetings and/or Special Events Attended by Mayor Wilson-Shee

Mayor Wilson-Shee provided an update of the meetings and events that she attended since the last Council meeting:

- March 18 – virtual session hosted by the Chamber of Commerce and Jenica Atwin, MP was the guest speaker; Age-Friendly Community Pilot Project regarding the topic of creating an Inclusive Community for people living with dementia (*Councillor Pope, Councillor Scammell and Mr. Campbell also participated*);
- March 22 - follow-up conference call for the Age-Friendly Community Pilot Project; members of the Seniors Advisory Committee participated; Mayor Judy Wilson-Shee commented that a lot of information regarding this project has been received and Council will discuss this topic at the next Council-in-Committee (CIC) meeting;
- March 23 – Mayor Wilson-Shee was asked to complete an on-line survey pertaining to the Age-Friendly Community;
- March 25 – met with a resident on Berkley Ave. regarding concerns about speeding; Mayor Wilson-Shee commented that she referred the resident to staff and they have been working together to solve this issue;
- March 28 - met with two schoolteachers from Dieppe, named Lucette and Caroline who call themselves Les TRIPeuses Trotteuses; the ladies are travelling around the province connecting with communities and recording a video while walking at least 3 kms at each location; Mayor Wilson-Shee showed them many wonderful features in our community as they walked approximately five (5) kms;
- April 6 – RSC 11 Annual General Meeting (AGM) Board meeting; the financial statements were adopted and the election of officer has been postponed;
- April 7 – RSC 11 Special Directors meeting; Mayor Judy Wilson-Shee commented that representatives from the Department of Justice and Public Safety participated in a group discussion regarding concerns within communities;
- April 10 – Chili Drive-thru Dinner (*Deputy Mayor Alex Scholten and Councillor Tim Scammell also attended*); the event was a huge success and was sold out by 5:45 p.m.; volunteers included students from Cat’s Kitchen, students and teachers from Fredericton High School (FHS) and many Lions Club members; Mayor Wilson-Shee thanked all the sponsors and everyone who volunteered;
- April 12 – Parish of New Maryland Zoomer’s meeting;
- April 19 – clean up along Highway 101 within the Village limits; there were approximately 60 volunteers including the Girl Guides, Pathfinders, Scouts and Rangers; Mayor Wilson-Shee thanked Pastor Matthews of Faith Baptist Church for organizing this event and to all the volunteers for their efforts in keeping our community clean;
- April 20 – Mayor Judy Wilson-Shee received an acrylic painting of Victoria Hall painted by Norma McFarlane; Betty Nicholson, who is Norma’s instructor, delivered the painting; Mayor Wilson-Shee shared a quote from Norma that was written on the back of the painting, “This painting has been donated to the Village of New Maryland and is to always remain in one of the Village’s offices or buildings.”; Mayor Wilson-Shee thanked Norma and assured her that the painting will be hung in a special place;
- April 20 – Lions Club meeting; Mayor Wilson-Shee commented that the Chili Drive-thru Dinner raised \$3,214.00 (*three thousand, two hundred and fourteen dollars*) through donations; the Lions Club

donated \$786.00 (*seven hundred and eighty-six dollars*) to bring the total to \$4,000.00 (*four thousand dollars*); FHS, Bliss Carmen Middle School (BCMS) and New Maryland Elementary School (MNES) will benefit from these funds which will be used towards a breakfast program; and

- April 21 – visited the New Maryland Pharmacy to congratulate Joseph Valentino, pharmacist/owner, in person and congratulated Cheryl Jones, the patient who nominated Mr. Valentino for the excellent care he provides; both won an Ipad Air, courtesy of the New Brunswick Pharmacists' Association (NBPA) as part of Pharmacy Appreciation Month.

10. Comments by Members of Council

No comments were made by Members of Council.

11. Planning Advisory Committee (PAC)

Councillor Mike Pope provided an update from the Planning Advisory Committee (PAC). The PAC met last on the evening of Monday, April 12, 2021, for the conduct of their regular meeting.

The PAC reviewed and discussed the March 2021 Building Permit Summary Report. The report noted ten (10) permits having been issued for home renovation projects with approximately \$111,000.00 (*one hundred and eleven thousand dollars*) in estimated value of construction and a little over \$1,000.00 (*one thousand dollars*) in permit fee revenue for the month.

Staff discussed with the committee the amendment to the by-law relating to the PAC Policy on Procedure and Protocol and the recommendation that a formal review of the document occur at least once every four (4) years. The committee was advised that motions to conduct the third and final readings to enact the by-law would be submitted for consideration at this evening's meeting.

Staff advised the committee that the review of possible amendments to the Zoning By-law on the matters of rooming and boarding houses is progressing. Staff have been consulting with planning staff from other municipalities in the Atlantic Provinces. The committee discussed factors such as inspections, enforcement of code violations, parking issues, and complaints from neighbours. Recommendations for various additional regulatory options will be provided by staff for further review at the May PAC meeting.

Councillor Pope provided information regarding the Route 101 Urban Design Standards and Public Realm Guidelines project. He explained that the PAC was advised that the project consultant, Upland Planning and Design, have consulted with Council, various key stakeholders and have conducted interviews with senior staff. Messaging has also been distributed via the Village website and social media accounts to introduce the project to the public and to encourage them to stay tuned for further announcements. Over the course of the weeks ahead, the consultant will be continuing their review of Village by-laws and planning documents, drafting initial recommendations for further discussion and will be preparing for the public consultation phase of the project.

An application requesting a front setback variance at 133 Phillips Drive was reviewed by the committee in relation to the homeowner's proposed construction of a covered front porch. The current setback for the existing building and stair projection into the front yard were both legally non-conforming due to the original construction dating back to 1973. Considering the similar legal non-conforming setbacks and stair projections into the front yards at the adjacent properties, the lack of objection from residents in the immediate area, and that the proposed porch and stair would project into the front yard to a lesser extent than the existing stair, the

committee considered approval of the variance request as being reasonable.

Councillor Pope continued to explain that staff advised that the terms of office for Committee member Sébastien Roy is scheduled to expire in June 2021. It was noted that, in accordance with Village policy, notification would be posted via the Daily Gleaner and the Village social media accounts advertising that residents, including present Committee members, may submit their expressions of interest in being considered for membership on the Committee.

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Alex Scholten the adoption of the April 2021 Planning Advisory Committee report.

Discussion: Deputy Mayor Scholten commented that Sébastien Roy is a very important and hardworking member of the PAC and would like to thank him for his efforts on the Committee. **MOTION CARRIED.**

12. Emergency Response Plan (ERP) Committee

The ERP Committee has not met since the last Council meeting.

13. Project Reports / Updates

13(i) Recreation & Leisure Services Department Updates

Deputy Mayor Alex Scholten provided a summary of the Recreation & Leisure Services Department activities as prepared by Michelle Sawler, Recreation Coordinator.

It has been a very busy couple of weeks with summer student interviews and the hiring process. Our hiring for Recreation Maintenance staff has concluded. This year we are pleased to welcome returning staff Nick Blom and Josh Hanson. They will be joined by new employees Brooke Stafford in May and Christopher Mersereau in late June.

Our Day Camp Counsellor interviews concluded this past Thursday and staff are finalizing the hiring this week. The provincial guidelines for childcare facilities (which applies to day camp) have been released, with similar COVID-19 requirements as last year. Therefore, we will be hiring two (2) new staff along with two (2) returning camp counsellors.

Staff were pleased to learn that we have received Student Employment Experience Development (SEED) funding for three (3) of our student positions this year: one (1) Public Works Maintenance; one (1) for Recreation Maintenance and one (1) Day Camp Counsellor position. We are still waiting to hear from Canada Summer Jobs (Federal government funding) but we have submitted several positions for funding.

The Community Garden in Sunrise Estates is at capacity for the 2021 season. All twenty-eight (28) plots have been reserved. We have twenty-two (22) returning gardeners and six (6) new gardeners. Once our students arrive in May, the garden will be prepared for the season, with an anticipated opening of early June. It is wonderful to see the continued interest in our community garden.

Deputy Mayor Scholten reported that the Village of New Maryland has been selected to participate in the 2021 “Miracle-Gro Best Garden Selection” program from Scotts Canada. Staff applied for the program sponsored by Communities in Bloom this past February and received confirmation of our selection earlier this month. As a participating community we will receive Best Garden Signs, Miracle-Gro gift products and

congratulatory letters from Scotts Canada and Communities in Bloom. This summer we will ask our residents to nominate themselves or a neighbour for the “best garden in New Maryland”. Winners will be announced in August, will receive a prize package and we will feature the winning gardens on our social media and web site.

On June 1, 2021, the Village celebrates its 30th year of incorporation. We have recently purchased six (6) new banners for the highway that will be installed on May 31, 2021, for the summer months. These banners coordinate with summer banners staff ordered in 2019. In addition to the banners, our flower circle at the Village entrance will have the number “30” in flowers. The Village will also participate in the ParticipACTION “Community Better Challenge” throughout the month of June. We will challenge our residents to celebrate our 30th Anniversary by logging 30 minutes of activity for each of the 30 days of June. Not only will we challenge each other but will also be in “competition” with communities all over Canada, with a chance to win some great prizes from ParticipACTION. Full details will be announced in May but this promises to be a fun, family-friendly, and COVID safe community program for all ages and abilities. Stay tuned for more details.

With the return to the “Yellow” alert level provincially, the Parish of New Maryland (PNM) Zoomers have resumed some of their activities at the New Maryland Centre (NMC). The following is an update from their members:

- PNM Zoomers meet the first Monday of the month at 10:00 a.m. in the boardroom at the NMC. The next meeting is scheduled for May 3, 2021.
- Stretch and strengthening classes take place every Tuesday and Thursday from 10:00 a.m. – 11:00 a.m.
- The PNM Zoomers are offering a scholarship for university and high school students enrolling in or enrolled in geriatric or related fields. Application forms are available on the Village website under “50 plus” and applications are due by June 1, 2021.
- Annual memberships are now due for 2021. The cost for membership this year is \$20.00 (*twenty dollars*) and a reminder that membership forms can be found on the Village website under “50 plus”.
- The PNM Zoomers publish a monthly newsletter which is available via e-mail. To subscribe to their e-mail list, please contact them at pnmzoomers@gmail.com.

Deputy Mayor Scholten concluded his report by explaining that staff have finalized the Day Camp weeks with several new themes and activities this year as well as returning camper favourites. Staff are getting regular inquiries from parents regarding Day Camp registration details. With the proposed updates to the Day Camp Policy RD-4, we will be able to finalize our Day Camp programming.

MOVED BY Deputy Mayor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of the Recreation and Leisure Services Department Report as presented.

Discussion: Mayor Wilson-Shee clarified that the PNM Zoomers meet monthly by way of Zoom meetings.
MOTION CARRIED.

Deputy Mayor Alex Scholten introduced a motion to adopt the revised Recreation Policy RD-4, Summer Day Camp Program Fees and provided background information. He explained that due to the ongoing pandemic, the Village’s Day Camp Program has been modified to reflect the Provincial Government COVID-19 Guidance for Early Learning and Childcare Facilities. These changes/updates are included in the Recreation policy RD-4-2021, Summer Day Camp Program Fees.

The changes that are reflected in the revised policy are as follows:

- all Day Camps will be held at the New Maryland Centre (NMC);
- nine (9) weeks of Day Camp will be offered with a start date of Monday, June 28 to Friday, August 27, 2021;
- the maximum registration per week will be limited to fifteen (15) children;
- the weekly fee for 2021 will be \$115 (*one hundred and fifteen dollars*) for 5-day camps and \$95 (*ninety-five dollars*) for 4-day camps. These rates reflect a \$5 (*five dollars*)/week increase but is \$15 (*fifteen dollars*) lower than our 2019 rates, due to the cancellation of Thursday's weekly day trips;
- all camps will be for ages 6-12; we will not be offering an Older Kids camp again this year;
- registration for New Maryland residents will be held on May 17, 2021, and open registration on May 18, 2021, forward until camps reach capacity;
- a maximum three (3) weeks of camp per child will be applied during the first week of registration (May 17, 2021);
- starting on Tuesday, May 25, 2021, parents may register for an additional two (2) weeks of camp (if spaces are available);
- we are encouraging people to register by e-mail with the Day Camp Supervisor (8:30 a.m. – 4:00 p.m. daily) and contactless e-transfer payments will be accepted as well as cheque, debit and cash at the Village Office; and
- the Little Fingers Program will not be offered this summer.

MOVED BY Deputy Mayor Alex Scholten **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, adopt the amended Recreation Policy RD-4-2021, Summer Day Camp Program Fees, as attached hereto. **MOTION CARRIED.**

13(ii) Public Works Department Updates

Councillor Tim Scammell provided updates for the month of April from the Public Works Department as prepared by the Public Works Supervisor.

Village staff investigated four (4) Public Works Reports during the month of March 2021. The reports were inquiries from residents regarding water on Route 101 during a major rain event, NB Power tree trimming operations, a request to turn water off to a home and a request for a culvert inspection. The reports were investigated to the satisfaction of residents and staff.

BGC Engineering has finalized the Hydrogeological Report for the Sunrise Wellfield and submitted it to the Department of Environment for their review. The Village looks forward to the completion of the review so we can continue moving forward with the project.

The speed radars have been reinstalled and are located throughout the Village to collect data regarding the speeds and volume of traffic. Staff evaluate the data to identify trends and times of day when motorists may be travelling above the posted speed limit. In addition, 3D silhouette child signs are now being utilized to remind motorists of their speed and to slow down. The posted speed limit on Village streets is 40 km/hr, and in the vicinity of the school it is 30 km/hr. Councillor Scammell requested that residents please respect the speed limit and be watchful for pedestrians and students walking to school.

Public Works staff have been busy this spring monitoring and cleaning storm sewer systems during the heavy rain events, sweeping sand to the side of streets in preparation for the contractor to collect the sand, prepping winter maintenance equipment for summer storage, and performing equipment maintenance on the water and

sewer systems. In addition, Public Works will be hiring four (4) summer students to assist staff in the Transportation and Water & Sewer Departments.

The Village's municipal water system is checked daily and sampled weekly. Village Council and staff would like to remind residents on private well water to have their water tested regularly for coliform and e-coli bacteria. Sample bottles and collection procedures can be picked up at the Village office between the hours of 8:30 a.m. and 4:30 p.m., Monday to Friday, with the exception of holidays.

Street sweeping started April 19, 2021 and is expected to take approximately three (3) weeks to complete. Councillor Scammell reminded residents to please refrain from parking on municipal streets during this time. Tree mulching is scheduled to begin May 17, 2021 and will continue until all areas of the Village have been covered. Residents are reminded to comply with the size restrictions for piles of brush, which is 8 feet x 4 feet x 4 feet, and that only one pile of brush per property is permitted. Spring leaf collection is scheduled for Wednesday, May 26, 2021, on the east side of the highway and Thursday, May 27, 2021, on the west side of the highway. Please see the Village's website for more details.

MOVED BY Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten the adoption of the Public Works Department Report as presented. **MOTION CARRIED.**

13(iii) Finance Department Update

Councillor Paul LeBlanc provided updates from the Finance Department as prepared by the Treasurer.

The following activities since January 2021 in the Finance Department include:

- the Village received \$226,589.56 (*two hundred and twenty-six thousand, five hundred and eighty-nine dollars and fifty-six cents*) as the municipality's share of the COVID Safe Re-Start Program. The amounts were distributed throughout the province on a per capita basis;
- the Village received \$528.50 (*five hundred and twenty-eight dollars and fifty cents*) as the municipality's share of the proceeds of the sale of the Fire Chief's GMC Envoy which was sold at auction;
- the Village received \$14,567.00 (*fourteen thousand, five hundred and sixty-seven dollars*) as the municipality's share of the proceeds of the sale of the Kioti tractor which was sold at auction;
- the Treasurer has been investigating additional cyber security measures and related costs for the organization;
- the Treasurer has also been working on joining a national buying group, Rural Municipalities of Alberta and Sourcewell Cooperative Procurement (RMA), coordinated by the Union of Municipalities of New Brunswick (UMNB) to provide better purchasing power;
- the Treasurer has been investigating competitive benefits programs for the Village; and
- the Finance Team has been working alongside the auditors in assisting with the 2020 Year End Financial Statements which should be available soon.

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Tim Scammell the adoption of the Finance Department Report as presented.

Discussion: Deputy Mayor Alex Scholten commented that the RMA buying group program offers some significant cost savings. He also commented that seeing other communities that have joined and have shown

significant savings on the purchases of equipment provides hope that it will result in savings for us as well.
MOTION CARRIED.

13(iv) New Maryland Fire Department

Chief Farrell presented his quarterly report for January, February and March 2021. He reported that there was a total of eleven (11) calls compared to twenty-three (23) last quarter; five (5) of those calls were within the Village, four (4) in the Local Service District (LSD) areas and two (2) were Mutual Aid calls. Chief Farrell concluded his report by noting that the total man hours for this quarter were one hundred and twenty-five (125) hours with thirty-two (32) being within the Village, fifty-three (53) in the LSD areas and forty (40) calls were for Mutual Aid.

MOVED BY Councillor Mike Pope and **seconded by** Councillor Paul LeBlanc the adoption of the New Maryland Fire Department Quarterly Report as submitted by Chief Farrell. **MOTION CARRIED.**

13(v) Administration (CAO/Clerk's Office)

Councillor Tim Scammell explained that he had three motions from the Administration Department and provided background information that was prepared by the Clerk's Office.

The first motion is regarding the 2021 Census of Population. Council received a request from the Director General of the Census Management Office of Statistics Canada requesting our assistance in an awareness campaign and support of the 2021 Census. The census will take place in May 2021 and it is important that residents are aware of, and complete, the census.

For over a century Canadians have relied on census data for information on how our country is changing. The compiled census data includes key socioeconomic trends and the data analysis is used to make important decisions that have a direct impact on our families, neighbourhoods and businesses.

In response to the COVID-19 pandemic, Statistics Canada has adapted to ensure that the 2021 census is conducted throughout the country in the best way possible using a secure and safe approach; they will be hiring thirty-two thousand (32,000) people across Canada to assist with the census collection.

Staff encourage residents to complete the census as it has a direct impact on gathering the data needed to plan, develop and evaluate services such as schools, daycares, family services, housing, emergency services, roads, public transportation and skills training for employment.

MOVED BY Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland supports the 2021 Census and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data supports programs and services that benefit our community. **MOTION CARRIED.**

Councillor Scammell provided background information for a second motion, regarding a National 9-8-8 crisis hotline.

He explained that on December 11, 2020, the House of Commons unanimously passed a motion to bring a national three-digit suicide prevention hotline to Canada. That motion stated: “That, given that the alarming rate of suicide in Canada constitutes a national health crisis, the House calls on the government to take immediate action, in collaboration with our provinces, to establish a national suicide prevention hotline that consolidates all suicide crisis numbers into one easy to remember three-digit (9-8-8) hotline that is accessible to all Canadians”.

All municipalities across Canada are being asked to pass a similar motion. In order to make the 9-8-8 hotline a reality, elected officials from all levels of government must continue to put pressure on the government of Canada and the Canadian Radio-Television and Telecommunications Commission (CRTC).

Council recognize that this past year has been a challenging one for many Canadians, including our own residents. Lives and livelihoods have been lost, and we have begun to see the devastating impacts that the COVID-19 pandemic has had, through isolation, on the mental health of Canadians. The rates of suicide continue to rise. As elected officials and as leaders, we are working hard to make a difference, especially during this period of difficulty.

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Mike Pope following Resolution of Council: **Whereas** the Federal government has passed a motion to adopt 9-8-8, a national three-digit suicide and crisis hotline; **And Whereas** the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 percent; **And Whereas** existing suicide prevention hotlines require the user to remember a ten-digit number and go through directories or be placed on hold; **And Whereas** in 2022 the United States will have in place a national 9-8-8 crisis hotline; **And Whereas** the Village of New Maryland recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help; **Now Therefore Be It Resolved That** the Village of New Maryland endorses this 9-8-8 crisis line initiative; **And that** Staff be directed to send a letter indicating such support to our local Member of Parliament, Member of the Legislative Assembly, Federal Minister of Health, and the CRTC to indicate our support. **MOTION CARRIED.**

Councillor Scammell reported on a third motion regarding adoption of a revised Procedural By-law. He noted that Council has reviewed various revisions to the Procedural By-law at numerous meetings beginning in the fall of 2019 and after the final review on April 14, 2021, Council agreed to move forward with the adoption of the Procedural By-law No. 50-2021.

The amendments to the by-law began as a result of the change from the *Municipalities Act* to the *Local Governance Act*. Throughout the updating process, the following major amendments were identified:

- (a) a standalone by-law was required for the remuneration of Council (this section was removed from the Procedural By-law and a new Remuneration of Council By-law was enacted);
- (b) a new Code of Conduct for Elected Officials was required and has since been enacted;
- (c) a new section was required to address Electronic Meeting participation;
- (d) a Procedure for Public Hearings was drafted and included as an appendix to this by-law;
- (e) the Purchasing section was updated to reflect new legislation and is now included as an appendix to the by-law; and
- (f) general housekeeping updates/revisions were also made.

MOVED BY Councillor Tim Scammell and **seconded by** Deputy Mayor Alex Scholten the following Resolution of Council: **Be It Resolved That** pursuant to the authority vested in the *Local Governance Act*,

S.N.B. 2017, Chapter 18 and amendments thereto, the Council for the Village of New Maryland commence the necessary readings to enact Procedural By-law No. 50-2021. **MOTION CARRIED.**

14. Approval of the Treasurer's Report

Councillor Paul LeBlanc explained that the adoption of the Treasurer's Report fulfills a municipal requirement under provincial legislation and introduced a motion to adopt the report.

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: Payments made in the month of March 2021: from the General Operating account by cheques and direct payments \$419,320.50 (*four hundred and nineteen thousand, three hundred and twenty dollars and fifty cents*); from the Water & Sewer Operating account \$30,818.65 (*thirty thousand, eight hundred and eighteen dollars and sixty-five cents*); from the General Capital account \$218,624.16 (*two hundred and eighteen thousand, six hundred and twenty-four dollars and sixteen cents*); and from the Water & Sewer Capital account \$241,976.48 (*two hundred and forty-one thousand, nine hundred and seventy-six dollars and forty-eight cents*). **MOTION CARRIED.**

15. Public Input / Inquires

There were no comments made by members of the public.

16. New Business

16(i) Third and Final Readings of Planning Advisory Committee By-law No. 01-2021

Councillor Mike Pope provided background information for the third and final readings of By-law No. 01-2021. He explained that staff have prepared amendments to By-law No. 01, a by-law of the Village of New Maryland to establish a Planning Advisory Committee (PAC), which are proposed to be enacted via the repeal and replacement of the original by-law first adopted in 1991 and amended in 2016. At the March 17, 2021, Council meeting the first and second readings of the by-law were conducted. The following motions to conduct third and final readings, and enact By-law 01-2021, are therefore presented for Council's consideration.

MOVED BY Councillor Mike Pope **seconded by** Councillor Paul LeBlanc to read By-law No. 01-2021, Village of New Maryland Planning Advisory Committee By-law, for the third time, this reading in its entirety. **MOTION CARRIED.**

Councillor Pope read By-law No. 01-2021, Village of New Maryland Planning Advisory Committee By-law in its entirety.

MOVED BY Councillor Mike Pope **seconded by** Councillor Paul LeBlanc to read By-law No. 01-2021, Village of New Maryland Planning Advisory Committee By-law, for the final time, this reading by title only, thereby enacting the by-law. **MOTION CARRIED.**

Councillor Mike Pope read By-law No. 01-2021, Village of New Maryland Planning Advisory Committee By-law for the final time, by title only thereby enacting the by-law.

16(ii) First and Second Readings of Procedural By-law No. 50-2021

Deputy Mayor Alex Scholten explained that he was presenting the motion for By-law No. 50-2021 and the

information to support the first and second readings of Procedural By-law No. 50-2021 was shared by Councillor Scammell earlier in this meeting under the Administration Report.

MOVED BY Deputy Mayor Alex Scholten **seconded by** Councillor Tim Scammell to read By-law No. 50-2021, a By-law Respecting the Proceedings of Council and Administration, for the first time, this reading by title only. **MOTION CARRIED.**

Deputy Mayor Scholten read By-law No. 50-2021, a By-law Respecting the Proceedings of Council and Administration for the first time, by title only.

MOVED BY Deputy Mayor Alex Scholten **seconded by** Councillor Mike Pope to read By-law No. 50-2021, a By-law Respecting the Proceedings of Council and Administration, for the second time, this reading by title only. **MOTION CARRIED.**

Deputy Mayor Scholten read By-law No. 50-2021, a By-law Respecting the Proceedings of Council and Administration for the second time, by title only.

17. Date, Time and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday, May 19, 2021, at 7:30 p.m. with the location to be determined.

18. Motion for Adjournment

MOVED BY Councillor Paul LeBlanc and **seconded by** Councillor Tim Scammell to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Diane Henderson
Assistant Clerk

Judy Wilson-Shee
Mayor

Cynthia Geldart
CAO/Clerk