

*Village of New Maryland*  
*Council & Swearing-In*  
**16 June 2021**

**Present:**

Mayor-elect Judy Wilson-Shee

Councillors-elect Laurie Pearson, Mike Pope, Tim Scammell, Alex Scholten and Mariet van Groenewoud  
CAO/Clerk Cynthia Geldart

**Special Guests:**

MLA Jeff Carr, former Councillor Paul LeBlanc, former Mayor David Wiezel

Senior Staff Members: Fire Chief Harry Farrell, PW Supervisor Rockland Miller, PW Utilities Supervisor Chris Nash, Building Inspector/Development Officer Rob Pero, Recreation Coordinator Michelle Sawler, Facilities Manager Nancy St. Croix, and Treasurer Scott Sparks  
Family and Friends of Members of Council

**1. Welcome**

CAO/Clerk Cynthia Geldart brought the meeting to order and welcomed all those in attendance. She began the meeting by acknowledging that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people, and with the recognition that we should live and work on this land in relationships of peace, friendship, and mutual respect. She also shared the reminder that the meeting was video recorded for broadcast.

**2. Oaths of Office**

CAO/Clerk Cynthia Geldart officiated the Oaths of Office with Mayor-elect Judy Wilson-Shee and Councillors-elect Laurie Pearson, Mike Pope, Tim Scammell, and Alex Scholten, as well as the Affirmation of Office with Councillor-elect Mariet van Groenewoud. Mayor Wilson-Shee was also presented with the Chain of Office.

**3. Announcement of Appointments**

Mayor Wilson-Shee announced her selection for the following appointments:

- the role and responsibilities for the position of Deputy Mayor will be held by Councillor Tim Scammell for a two (2)-year term, followed by Councillor Mike Pope for a two (2)-year term; and
- Councillor Mariet van Groenewoud was selected as the Council representative on the Planning Advisory Committee for a period of one (1) year, to be followed by Councillors Scholten, Scammell and Pearson.

**4. Comments by Newly-Elected Members of Council**

Each member of Council brought forward greetings and shared commitments to working together as a team for the best interests of the community.

**5. Official Handing Over of the Meeting**

CAO/Clerk Cynthia Geldart officially handed over the meeting to Mayor Wilson-Shee.

## **6. Motion to Dispense with the Regular Order of Business of Council:**

**MOVED BY** Councillor Alex Scholten and **seconded by** Councillor Mike Pope that Council dispense with the Regular Order of Business of Council, remove item # 8(iv) from the agenda, and proceed with the remainder of the amended agenda. **MOTION CARRIED.**

## **7. Approval of Minutes**

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Mariet van Groenewoud that the minutes of the 19 May 2021 regular session of Council be approved as circulated. **MOTION CARRIED.**

## **8. Motions**

### **8(i) Appointment of Deputy Mayor**

Councillor Mike Pope explained that Mayor Wilson-Shee has selected Councillor Tim Scammell to take on the role and responsibilities of Deputy Mayor for a two (2)-year term. He further commented that the appointment of the Deputy Mayor is regulated in both provincial and municipal legislation. The *Local Governance Act* states that: “The council of a local government shall elect a deputy mayor in accordance with a procedural by-law made under paragraph 10(2)(a).” Further to that provincial requirement, the Village’s Procedural By-law No. 50 states: “The Councillor receiving the greatest number of votes during the quadrennial municipal election will be appointed to the position of Deputy Mayor. Should that individual decline or be unable to complete the term, then the Councillor with the next largest number of votes shall be appointed. In the event of a tie, or an acclamation of Council, the Mayor will appoint the Deputy Mayor and length of term of office.”

All five (5) Councillors were elected by acclamation and the Mayor has made the decision to appoint Councillor Tim Scammell as Deputy Mayor, which requires an official Resolution of Council.

**MOVED BY** Councillor Mike Pope and **seconded by** Councillor Alex Scholten the following Resolution of Council: ***Be It Resolved That***, pursuant to the *Local Governance Act S.N.B., Chapter 18* and the *Village of New Maryland Procedural By-law No. 50*, Councillor Tim Scammell be officially appointed as Deputy Mayor for a period of two (2) years, with such term to expire on June 15<sup>th</sup>, 2023. **MOTION CARRIED.**

### **8(ii) Appointment of Planning Advisory Committee Member**

Deputy Mayor Tim Scammell reported that Councillor Mike Pope’s current term of office as member of the Planning Advisory Committee (PAC) is due to expire effective June 16<sup>th</sup>, 2021. As per the provisions of the *New Brunswick Community Planning Act* and Village by-laws, it is necessary that a member of Council be appointed to the Committee. The appointment of Council member(s) to the PAC may be for up to a three (3)-year term. To afford an opportunity for as many Councillors as possible to participate in the PAC mandate, the appointment of Council members has traditionally been for a one (1)-year term, with the possibility of extension. Mayor Wilson-Shee has requested that Councillor Mariet van Groenewoud be appointed to the PAC for a period of one (1) year.

Deputy Mayor Scammell further noted that staff and the PAC members would like to acknowledge and extend their appreciation to Councillor Mike Pope for his contributions to the PAC during his term of office.

**MOVED BY** Deputy Mayor Tim Scammell and **seconded by** Councillor Alex Scholten the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland hereby appoints Councillor Mariet van Groenewoud as a member of the Planning Advisory Committee for a period of one (1) year, as per Section 5 of the *New Brunswick Community Planning Act*, with such term to expire on June 15<sup>th</sup>, 2022. **MOTION CARRIED.**

### **8(iii) Finance Motions**

Councillor Alex Scholten reported that he had two motions to bring forward regarding transfers to reserve funds.

He explained that on May 27, 2021, two debentures came up for renewal. The first was for a debenture from 2011 for subdivision paving under the General Operating Fund. This renewal was for \$773,000 (*seven hundred and seventy-three thousand dollars*) for five (5) years. The second debenture was also from 2011 and was for the Water Tower under the Water & Sewer Operating Fund. This renewal was for \$577,000 (*five hundred and seventy-seven thousand dollars*) for ten (10) years.

These funds came out of the respective operating accounts on May 27, 2021, however the replacement debentures were not going to be issued by the province until sometime thereafter. During the interim, the funds required to cover the cheques payable to the province needed to be covered by temporary transfers from reserves. Once the debentures are in place and the funds are received from the province then follow-up motions were to be made to move the borrowed funds back to their respective reserve accounts.

On May 19, 2021, Council approved the two required motions to transfer the necessary funds. Since then, the province has provided a letter stating that the new debentures will be in place on June 17, 2021, and the funds will be deposited into a single account. With that Council needs to make a motion to move the temporarily borrowed funds back into their respective accounts and the Treasurer will reallocate the appropriate funds from the single deposit.

**MOVED BY** Councillor Alex Scholten and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Operating Fund (Account # 0626 1013-181) to the General Capital Reserve Fund (Account # 0626 1015-021) the amount of \$773,000 (*seven hundred and seventy-three thousand dollars*).  
**MOTION CARRIED.**

**MOVED BY** Councillor Alex Scholten and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, transfer from the Water & Sewer Operating Fund (Account# 0626 1014-176) to the Water & Sewer Capital Reserve Fund (Account # 0626 1018-839) the amount of \$577,000 (*five hundred and seventy-seven thousand dollars*).  
**MOTION CARRIED.**

### **9. Approval of the Treasurer's Report**

Deputy Mayor Tim Scammell explained that the approval of the *Treasurer's Report* fulfills a municipal requirement under provincial legislation.

**MOVED BY** Deputy Mayor Tim Scammell and **seconded by** Councillor Alex Scholten the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: payments made in the month of May 2021:

- from the General Operating account by cheques and direct payments **\$1,791,278.86** (*one million, seven hundred and ninety-one thousand, two hundred and seventy-eight dollars and eighty-six cents*);
- from the Water & Sewer Operating account **\$21,745.24** (*twenty-one thousand, seven hundred and forty-five dollars and twenty-four cents*); and
- from the Water & Sewer Capital account **\$53,542.29** (*fifty-three thousand, five hundred and forty-two dollars and twenty-nine cents*). **MOTION CARRIED.**

#### **10. Public Input / Inquiries**

No comments were brought forward.

#### **11. Date, Time and Location of Next Meeting**

The next formal Council meeting will be held on Wednesday, 21 July 2021 at 7:30 pm with the location to be determined.

#### **12. Motion for Adjournment**

**MOVED BY** Deputy Mayor Tim Scammell and **seconded by** Councillor Laurie Pearson to adjourn the meeting. **MOTION CARRIED**

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Cynthia Geldart  
CAO/Clerk

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Judy Wilson-Shee  
Mayor

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Cynthia Geldart  
CAO/Clerk