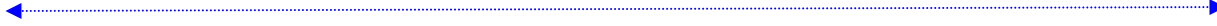


Village of New Maryland
Council

20 October 2021

Present:	Mayor Judy Wilson-Shee	Deputy Mayor Tim Scammell
	Councillor Laurie Pearson	Councillor Mike Pope
	Councillor Alex Scholten	Councillor Mariet van Groenewoud
	CAO/Clerk Cynthia Geldart	



1. Call to Order

Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. with the acknowledgement that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people and that we should live and work on this land in relationships of peace, friendship, and mutual respect. She also explained that the meeting is recorded for broadcast.

2. Approval of the Agenda

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud that the agenda be approved as circulated. **MOTION CARRIED.**

3. Approval of the Minutes

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Tim Scammell that the minutes of the regular session of Council of 15 September 2021 be approved as circulated. **MOTION CARRIED.**

MOVED BY Councillor Mike Pope and **seconded by** Councillor Alex Scholten that the minutes of the Special Session of Council of 29 September 2021 be approved as circulated. **MOTION CARRIED.**

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mariet van Groenewoud that the minutes of the Special Session of Council of 06 October 2021 be approved as circulated.
MOTION CARRIED.

4. Disclosure of Interest

No *Disclosures of Interest* were declared.

5. Presentations

There were no presentations.

6. Proclamations

There were no proclamations.

7. Correspondence:

There was no official correspondence to be read into the record.

8. Mayor's Comments

Mayor Wilson-Shee provided an update of the meetings and events that she attended since the last Council meeting:

- September 16: Growing Communities session hosted by the Union of Municipalities of NB (UMNB);
- September 21: Lions Club meeting;
- September 23: 28th annual Muriel McQueen Ferguson Foundation award ceremony; Mayor Wilson-Shee expressed congratulations to Dr. Linda Neilson who was presented with the 2021 Muriel McQueen Foundation Award;
- September 27: Senior Advisory Committee (SAC) meeting (*Deputy Mayor Scammell and Councillor van Groenewoud also attended*);
- September 29: flag raising ceremony at Victoria Hall Park of the “Every Child Matters” flag; the event was held to bring awareness to the National Day for Truth and Reconciliation (*all members of Council and senior staff also attended*);
- October 03: UMNB Annual General Meeting (AGM) held via Zoom;
- October 04: Parish of New Maryland (PNM) Zoomers monthly meeting;
- October 05: Public Safety Presentation hosted by Regional Service Commission (RSC) 11 in continuation of the municipal orientation sessions (*Councillor van Groenewoud and CAO Cynthia Geldart also attended*);
- October 06: official cancellation of the Frank Dunn Annual New Maryland Open Golf Tournament; the event was cancelled due to the COVID-19 protocols and will be rescheduled next spring; Mayor Wilson-Shee took the opportunity to thank everyone involved for their understanding of the situation;
- October 12: conversation with Cst. Lucie Menard concerning a proposed Neighborhood Watch Program; Cst. Menard will be the contact person for the program;
- October 13: meeting with Councillor van Groenewoud regarding the New Maryland Age-Friendly Community Action Plan;
- October 13: meeting with MP Jenica Atwin;
- October 18: RSC11 Community Policing Orientation via Microsoft Teams;
- October 18: RSC11 Audit Committee Orientation via Microsoft Teams; and
- October 19: Lions Club meeting.

Mayor Wilson-Shee also explained that Decoding Dyslexia New Brunswick has an awareness campaign during the month of October and this year's theme aims to inspire young people across Canada to be proud that they are #PoweredByDyslexia as well as to provide a platform for young voices to be heard. Helping to empower these voices will allow those with dyslexia to learn how to self-advocate for their educational needs. For many children struggling with dyslexia, the teacher's red pen is a constant reminder of the lack of awareness and support needed for them to learn to read, write and spell with their peers and be successful in school and in life. In recognition of International Dyslexia Awareness month, Dyslexia Canada is asking communities across Canada to light up their municipal buildings in red during their second annual campaign “Mark it Red for Dyslexia. The Village is proud to support this campaign by lighting up the municipal office in red. She further reported that she received a comment from a resident who shared appreciation for Council's support of the Decoding Dyslexia campaign and noted that at least six children in their immediate neighborhood are dyslexic.

9. Comments by Members of Council

Deputy Mayor Tim Scammell reported that he had been invited to act in the ceremonial role of “dropping the puck” at the hockey game between the Fredericton Red Wings and the South Shore Lumber Jacks.

Councillor Alex Scholten reported that he had participated in the following meetings and events since the last Council meeting:

- September 22: chaired the UMN B AGM committee meeting in preparation for the AGM;
- September 27: chaired the UMN B Executive committee meeting;
- September 28: represented UMN B at a meeting with the Green Party caucus to discuss municipal reform and share the issues of concern and interest expressed by UMN B members;
- October 02: chaired the UMN B Board meeting;
- October 03: chaired the UMN B AGM, an important meeting where Board members are elected and the Executive is appointed; Councillor Scholten explained that one important aspect of the AGM is the passing of member resolutions that form the focus for UMN B activities as they work to represent all member municipalities with the provincial and federal counterparts; Local Government and Local Governance Reform Minister Daniel Allain was a guest speaker at the AGM and spoke about the municipal reform process and next steps;
- October 08: represented UMN B at a meeting with the Liberal caucus to discuss municipal reform;
- October 13: Newcomer Partnership Council meeting held at Kingswood; the Council is comprised of representatives from Fredericton, adjacent municipalities and nearby communities, including business, education, public safety and health advocates; their goal is to support immigration efforts in the greater Fredericton area;
- October 15: Immigration Advocacy Committee of the Fredericton Chamber of Commerce; the committee works on immigration advocacy efforts in conjunction with the Newcomer Partnership Council; and
- October 20: chaired a meeting of UMN B’s municipal reform committee to discuss updates on the provincial efforts to reform municipal governance.

10. Planning Advisory Committee (PAC)

Councillor Mariet van Groenewoud explained that the PAC meeting scheduled for the evening of Monday, October 04th, 2021 was cancelled due to a lack of new business items on the agenda, however she had information to share from the Building Permit Report.

The Building Permit Report summary for September consisted of 10 (ten) permits issued for home renovation projects and the construction of a two-storey and a one-storey single family dwellings with \$864,485.00 (*eight hundred sixty-four thousand, four hundred eighty-five dollars*) in estimated value of construction and \$6,478.50 (*six thousand, four hundred seventy-eight dollars and fifty cents*) in permit fee revenue for the month.

The year-to-date totals amount to 119 (one hundred nineteen) permits, approximately \$5,400,000 (*five million, four hundred thousand dollars*) in construction value and just over \$41,000 (*forty-one thousand dollars*) in building permit fee revenue, which are slightly ahead of the year-to-date totals for the previous year.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Councillor Alex Scholten the adoption of the Planning Advisory Committee report as presented. **MOTION CARRIED**

11. Emergency Response Plan (ERP) Committee

The ERP Committee has not met since the last Council meeting.

12. Project Reports / Updates

12. (i) Recreation & Leisure Services Department Updates

Councillor Alex Scholten provided an update of the Recreation & Leisure Services Department activities as detailed in the summary prepared by Michelle Sawler, Recreation Coordinator.

- With the high number of COVID-19 cases, the Pumpkin Carving event was rebranded as the “Pumpkin Pick-Up”. Recreation staff will be on site on Saturday, 13 October 2021 at the New Maryland Elementary School (NMES) parking lot starting at 10:00 a.m. Families are welcome to drop by to pick up a pumpkin (one per family), carve it at home, and send a picture of the carved pumpkin to the Recreation Coordinator – michelle.sawler@vonm.ca. Staff will post the photos on our website and social media sites. Our gym supervisors will also be on hand to assist and hand out treat bags.
- In the interest of public safety and caution, the Village is planning for an indoor Remembrance Day Service at the New Maryland Centre (NMC). The service will be live-streamed on our Facebook page and we will have limited seating for the service. Unfortunately, due to the pandemic protocols, we are unable to hold a reception following the event. If you would like to have a wreath laid at the cenotaph during the service, please contact our Recreation Coordinator. Further details will be shared next week on our social media sites.
- The Community Garden users have been notified that the garden will be closed for the season as of the week of 25 October 2021. This was the best year to date for the garden, with several new participants and all 28 (twenty-eight) plots were reserved.
- The flowerpots along the New Maryland Highway were recently replaced with fall mums and all of the flower beds have been cleaned up and the hanging baskets removed. Unfortunately, two of the mums were stolen over the Thanksgiving weekend, however they have since been replaced by the Village’s beautification contractor.
- Our fall banners were installed along the highway just in time for the Thanksgiving weekend and the Remembrance Day banners will be installed on 01 November 2021.
- Following are this month’s updates of the PNM Zoomers activities taking place at the NMC:
 - ❖ monthly meetings are held the first Monday of the month at 10:00 a.m. in the boardroom, with the next meeting scheduled for 01 November 2021;
 - ❖ stretch and strengthening classes are held every Tuesday and Thursday at 10:00 a.m. in the Senior’s Centre;
 - ❖ the craft group meets every other Wednesday from 9:00 a.m. until noon in the Senior’s Centre, and they hosted a meeting this morning;
 - ❖ the book club meets the third Thursday of the month at 11:00 a.m. in the Senior’s Centre and their next meeting is scheduled for tomorrow, 21 October 2021 with discussions focused on the Kristen Hannah novel “The Four Winds”;
 - ❖ membership runs from January to December at a cost of \$20 (*twenty dollars*) and forms are available on the Village’s website; and
 - ❖ a monthly newsletter is shared with the PNM Zoomers each month and subscriptions are available by contacting pnmzoomers@gmail.com.
- The Fall Frolic at NMES will consist of a drive-in fireworks display in Athletic Park on Friday evening, 29 October 2021, beginning at 7:00 p.m. Attendees are encouraged to remain in their vehicles to enjoy the fireworks, and to ensure physical distancing if they do exit their vehicle.

- The New Maryland Lions Club is now accepting applications for the 2021 Scholarship Program. For additional information or application forms, please contact the Village Office or Lion Bill O'Donnell. Applications are due on 28 October 2021 at 4:00 p.m.
- Councillor Scholten concluded his report by reminding residents to be extra cautious this Halloween and to follow the provincial government guidelines concerning the pandemic. He urged residents to be cognizant of safety practices whether trick-or-treating or handing out treats, and wished residents a happy and safe Halloween.

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud the adoption of the Recreation and Leisure Services Department report as presented. **MOTION CARRIED.**

Councillor Scholten explained that he was bringing forward a motion to move funds from the General Capital Reserve Fund to the General Capital Fund to cover the costs associated with the site improvements to the Centennial Gardens Walking Trail. As per the *Developer's Agreement* for the Centennial Gardens Subdivision, the Village reserved capital funds for further improvements to the trail constructed by the Developer. During the development of Phase 3, the Developer constructed a trail along the north boundary of the subdivision between Kimberely Street and Athletic Park. In an effort to improve the drainage from existing properties in the area, the Village elected to install a PVC pipe and a catch basin. The cost to the Village for this work \$9,000.00 (*nine thousand dollars*) plus HST.

MOVED BY Councillor Alex Scholten and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct #0626 1015-021) to the General Capital Fund (Acct # 0626 1020-875) \$9,386.00 (*nine thousand, three hundred eighty-six dollars*) for the installation of a catch basin and related piping in the area of the walking trail between Kimberely Street and Athletic Park. **MOTION CARRIED.**

12. (ii) Public Works Department Updates

Deputy Mayor Tim Scammell provided an update of the Public Works Department activities as detailed in the summary prepared by Rockland Miller, Public Works Supervisor.

- The posted speed limit on Village streets is 40 km/hr and in the vicinity of NMES is 30 km/hr. There are a number of speed radars located throughout the Village to monitor vehicle speeds on municipal streets. A few residents have expressed concerns over individuals driving at high rates of speed and if residents observe this type of activity, it is important to contact the RCMP immediately so they can investigate. There are also "Keep It To 40" signs available at the Village Office that are free of charge and available to residents who would like to install the signs on their property to encourage motorists to follow the speed limit.
- The early fall leaf drop-off is scheduled for Saturday, 23 October 2021. A large bin will be located at the Village Office for residents wishing to drop off leaves in compostable bags. The leaves from the bin will be used at NMES to create a food forest to enhance student learning at the school. The NMES Home & School gardening committee is planning a garden for next spring.
- Collection dates for the annual Fall Leaf Pick-up have been scheduled for Wednesday, November 03rd and Thursday, November 04th. This event provides an opportunity for residents to clean up the leaves in their yard. Deputy Mayor Scammell shared a reminder that the bags should contain only leaves and no other yard debris, and that only leaves that are in compostable bags will be picked up during this collection.
- The Village has established No Parking Zones on MacIntosh Drive to improve safety for motorists when navigating that street. Staff are also investigating other areas in the Village that may require designated No Parking zones.

- Philson Ltd. has completed approximately half of the scope of work for Contract # 2 of the Sunrise Wellfield Development project. The scope of work includes the water supply line from the production wells to the proposed water treatment plant location. They have also completed the installation of the water distribution line to the intersection of Kingston Avenue and Weston Street, with the installation of a fire hydrant.
- Council awarded Contract # 3 of the Sunrise Wellfield development project to Charmac Construction Ltd. on 29 September 2021. Contract # 3 is for the Water Distribution Main and the scope of work involves the installation of the water main from the water treatment plant site to the New Maryland Highway, through the Village's easement located south of the Sunrise Estates subdivision.
- Council also awarded the Water Treatment and Controls contract to Magnor on 06 October 2021. The supplier will be conducting the pilot plant test in mid-November to ensure their proposed treatment system will meet the requirements of the Village.
- Public Works staff have started their fall maintenance activities which include the following: monitoring stormwater systems and open ditches prior to and during heavy rainfall events, removing leaves and other debris from catch basins and inlets, continuing to mow green spaces throughout the Village, inspecting culverts, inspecting and repairing sidewalks, crack-sealing asphalt, maintaining water and wastewater equipment, and preparing snow removal equipment for winter activities.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mike Pope the adoption of the Public Works Department report as presented. **MOTION CARRIED.**

12. (iii) New Maryland Fire Department (NMFD)

NMFD Chief Harry Farrell presented his quarterly report for July, August and September 2021. He reported a total of 15 (fifteen) calls during this quarter, compared to 13 (thirteen) calls for the same time last year. The total number of firefighting hours is 150 (one hundred and fifty). The 15 (fifteen) calls included 7 (seven) within the Village limits, 7 (seven) in the Local Service Districts (LSDs) and 1 (one) mutual aid call. The types of calls included fire alarms, vehicle accidents, structure fires, etc.

MOVED BY Councillor Mike Pope and **seconded by** Councillor Mariet van Groenewoud the adoption of the New Maryland Fire Department Quarterly Report as submitted by Chief Farrell. **MOTION CARRIED.**

Councillor Pope reported that he had a motion to bring forward regarding the signing of the Fire Protection Services Agreement. He explained that since incorporation of the NMFD in 2001, we have entered into an agreement with the provincial government on an annual basis to provide Fire Protection Services to the neighboring LSDs. The Agreement details the terms and conditions of the services provided by our fire department and identifies a provincial contribution rate of 37.48%, which is equal to \$156,901 (*one hundred fifty-six thousand, nine hundred and one dollars*). The formula is based on the 2021 assessment of the LSDs and our annual budget for the fire department. The province contributes to all of the department expenses, including reserve funds.

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland authorizes the Mayor and Clerk to sign the Fire Protection Services Agreement as attached.

Discussion: It was noted that we track the hours accumulated for servicing the LSDs compared to the hours spent within the municipal boundaries and that it may be necessary to use that data to lobby the provincial government for an increase in their contribution rate. Chief Farrell explained that the contribution rate is

based on assessment values, not man hours. It was also noted that we have 18 (eighteen) volunteers and 11 (eleven) of those are from the LDS areas. **MOTION CARRIED.**

12. (iv) Seniors Advisory Committee (SAC)

Councillor Mariet van Groenewoud provided an update on the activities of the SAC, as detailed in the summary report prepared by our Administrative Clerk.

- The SAC met in Council Chambers on 27 September 2021 with 8 (eight) members in attendance.
- The Village's status as an Age-Friendly Community must be maintained by demonstrating an ongoing commitment to age-friendly initiatives and the action plan on a three-year review basis. Members of the SAC will meet to discuss ways to move the action plan forward.
- The New Brunswick Dementia Friendly Initiative is a pilot project funded under the Government of Canada's Dementia Community Investment (DCI) program and is administered by the Public Health Agency of Canada. The intention of the program is to help educate communities about the resources and support available and how to access those resources. A meeting will be scheduled with representatives from the program early in the new year at which time the committee will determine whether to move forward with the initiative.
- Aimée Foreman from Silvermark is scheduled to attend the October SAC meeting regarding the Transportation Pilot Project.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Councillor Alex Scholten the adoption of the Seniors Advisory Committee report. **MOTION CARRIED.**

13. Approval of the Treasurer's Report

MOVED BY Councillor Laurie Pearson and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: payments made in the month of September 2021 from: the General Operating account by cheques and direct payments **\$341,939.68** (*three hundred forty-one thousand, nine hundred thirty-nine dollars and sixty-eight cents*); the Water & Sewer Operating account **\$ 53,210.74** (*fifty-three thousand, two hundred ten dollars and seventy-four cents*); and the Water & Sewer Capital account **\$ 114,973.37** (*one hundred fourteen thousand, nine hundred seventy-three dollars and thirty-seven cents*). **MOTION CARRIED.**

14. Public Input / Inquires

No comments or inquiries were brought forward.

15. New Business

No New Business items were brought forward.

16. Date, Time and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday, 17 November 2021 at 7:30 p.m. in Council Chamber.

17. Motion for Adjournment

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mike Pope to adjourn the meeting.
MOTION CARRIED

The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Cynthia Geldart

Cynthia Geldart
CAO/Clerk

Signed

Signed

Judy Wilson-Shee
Mayor

Cynthia Geldart
CAO/Clerk