

Village of New Maryland



Annual Report 2020

Introduction

Section 105 of the *Local Governance Act*, S.N.B. 2017, c.18 requires that a local government prepares an annual report containing the information prescribed by New Brunswick Regulation 2018-54, under the *Local Governance Act*. It also requires that a local government posts its annual report on its website and makes it available for examination by the public in the office of the clerk during regular business hours.

Section 3 of New Brunswick Regulation 2018-54 states that on or before June 30 in each year, a local government shall prepare an annual report, referred to in section 105(1) of the *Local Governance Act*, for the preceding fiscal year.

The content required in the annual report is detailed in Section 4 of the New Brunswick Regulation 2018-54 and is also included on the Table of Contents page of this document.

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Audited Financial Statements

The Audited Financial Statements are attached to this document as Appendix “A”.

Grants for Social or Environmental Purposes (Made by the Village and totaling \$500 or more)

- \$500 to the New Maryland Lions Club.
- \$1,000 to the Canadian Red Cross for NB Annual Preparedness.

Economic Development Assistance or Grants (Made by the Village and totaling \$500 or more)

- In 2020, the Village of New Maryland did not have any Economic Development Assistance or Grants.

Activities and Programs related to Economic Development

In 2020, the Village of New Maryland did not have any activities or programs related to Economic Development.

Local Government Corporation

The Village of New Maryland does not have a corporation established by the local government.

Village Council

Members of Council include:

Mayor Judy Wilson-Shee: The Mayor is responsible to preside at all meetings of Council, provide leadership to Council, communicate information, and recommend actions to Council for the improvement of the local government's finances, administration, and government, speak on issues of concern to the local government on behalf of Council, and perform any other duties conferred on her by the *Local Governance Act of NB* or any other Act, or by Council. In 2020, Mayor Wilson-Shee was the Chair of the Seniors Advisory Committee, Chair of the RSC 11 Board, a member of the Community Policing Committee and a member of the New Maryland Community Support Group.

Deputy Mayor Alex Scholten: The Deputy Mayor is responsible to act in the place of the Mayor in the absence of the Mayor or the inability of the Mayor to act, or if the office of the Mayor is vacant. While acting in the place of the Mayor, the Deputy Mayor possesses the powers and shall perform the duties of the Mayor. In 2020, Deputy Mayor Scholten was Vice-Chair of the Seniors Advisory Committee, Member of the Planning Advisory Committee, President, Zone 5 representative and Board Member of the Union of Municipalities of New Brunswick.

Councillors are responsible to consider the welfare and interests of the entire local government when making decisions, bring to the attention of Council matters that may promote the welfare or interests of the local government, participate in developing and evaluating the policies and programs of the local government, participate in meetings of Council, Council committees and any other body to which they are appointed by Council, and perform any other duties conferred on them by the *Local Governance Act of NB*, or any other Act, or by Council.

Councillor Paul LeBlanc: In 2020, Councillor LeBlanc was a member of the Seniors Advisory Committee.

Councillor Gisèle McCaie-Burke: In 2020, Councillor McCaie-Burke was a member of the Seniors Advisory Committee.

Councillor Mike Pope: In 2020, Councillor Pope was a member of the Seniors Advisory Committee, Village representative to Ignite Fredericton and Knowledge Park Board of Directors and Village representative to the Regional Aquatic Facility Working Group.

Councillor Tim Scammell, PTech: In 2020, Councillor Scammell was a member of the Seniors Advisory Committee.

****Due to the coronavirus pandemic (COVID-19) meetings were restricted for the most part of 2020.****

Regular meetings of Council – Dates and Attendance

In 2020 a total of 12 regular meetings were held by Mayor and Council as noted below:

Date	Mayor Judy Wilson- Shee	Deputy Mayor Alex Scholten	Councillor Paul LeBlanc	Councillor Gisèle McCaie- Burke	Councillor Mike Pope	Councillor Tim Scammell
Jan. 15	✓	✓	✗	✓	✓	✓
Feb. 19	✓	✓	✓	✓	✓	✓
Mar. 18	✓	✓	✓	E	✓	✓
Apr. 15	Cancelled due to COVID-19					
May 20	✓	✓	✓	E	✓	✓
Jun. 17	✓	✓	✓	E	✓	✓
Jul. 15	✓	✓	✓	✓	E	✓
Aug. 19	✓	✓	✓	✓	✓	✓
Sept. 16	✓	✓	✓	✓	✓	✓
Oct. 21	✓	✓	✓	E	✓	✓
Nov. 18	✓	✓	✓	✓	✓	✓
Dec. 16	✓	✓	✓	E	✓	✓

Legend: Present ✓ Absent ✗ Participated via electronic means E

Special meetings of Council – Dates and Attendance

In 2020, a total of five special meetings of Council were held as noted below.

Date	Purpose of meeting	Mayor Judy Wilson- Shee	Deputy Mayor Alex Scholten	Councillor Paul LeBlanc	Councillor Gisèle McCaie- Burke	Councillor Mike Pope	Councillor Tim Scammell
May 13	Motion to award Contract for Public Works and Recreation Operations Building Roadway and Site Services and for Alban Street Water, Sewer and Roadway Upgrading Project	✓	✓	✓	✓	✓	✓
Sept. 9	Ratify Council Decision to sign IBA Contract	✓	✓	✓	E	✓	✓
Oct. 7	Motion to Award Contract for Sunrise Wellfield Development	✓	✓	✓	✓	✓	✓

Contract 1 – Temporary Access Road and Culvers and Motion to Adopt the Revised Audited Financial Statements							
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Legend: Present 

Absent 

Participated via electronic means 

Closed meetings of Council

In 2020, a total of 8 Closed meeting of Council were held as noted below:

Date	Type of meeting	Types of matters discussed (<i>as per section 68(1) of the Local Governance Act</i>)
Jan. 8	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
Mar. 11	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract and information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory.
May 6	Committee of Council	Information that could cause financial loss or gain to the person or the local government or could jeopardize negotiations leading to an agreement or contract.
May 13	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
Jul. 15	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract and the proposed or pending acquisition or disposition of land.
Aug. 19	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
Sept. 9	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
Sept. 23	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
Oct. 14	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
Dec. 9	Committee of Council	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Annual Salary and other Benefits of Council

In 2020, the Mayor was paid an annual salary of \$20,255 being payable in equal monthly installments.

The Deputy Mayor was paid an annual salary of \$12,192 being payable in equal monthly installments.

Each Councillor was paid an annual salary of \$10,370 being payable in equal monthly installments.

On the first day of January, the salaries for Council were adjusted by an annual amount equal to the average increase in the Consumer Price Index (CPI) for New Brunswick recorded for the immediately preceding calendar year.

With authorization from the CAO or Treasurer, the rate of \$0.47/km was paid to members of Council who used their personal automobile while engaged in Village business outside of the Fredericton area, provided that they give proof of a minimum of \$1 million liability insurance coverage. Upon presentation of receipts, members of Council are reimbursed for actual meal and accommodation expenses.

With prior approval of Council, members of Council may be reimbursed for time required from their regular employment to attend to business of the Village. Such request will be on a wage recovery basis to a maximum of \$300.00 per day.

Services

The Village of New Maryland is a diversified municipal unit that provides a wide range of services to its residents. Municipal services are provided by departments as follows:

General Government Services

Total expenditures: \$991,832

This department is responsible for the overall governance and financial administration of the Municipality. This includes council functions, general and financial management, legal matters, and compliance with legislation as well as civic relations.

Protective Services

Total expenditures: \$1,026,793

This department is responsible for the provision of policing services, fire protection, emergency measures, animal control and other protective measures.

Transportation Services

Total expenditures: \$1,399,257

This department is responsible for common services, roads and streets maintenance, street lighting, traffic services, parking, and other transportation related functions. Capital expenditures were for roads, streets, sidewalks, and culverts (\$956,422), land (\$61,254), buildings and structures (\$24,640), vehicles and equipment (\$528,557) and assets under construction (\$1,189,300).

Environmental Health Services

Total expenditures: \$276,407

This department is responsible for the provision of waste collection and disposal.

Environmental Development Services

Total expenditures: \$189,290

This department is responsible for planning and zoning, community development, tourism and other municipal development and promotion services.

Recreation and Cultural Services

Total expenditures: \$687,918

This department is responsible for the maintenance and operation of recreational facilities including rinks, parks and playgrounds, and other recreational and cultural facilities, recreation programming and special events.

Water and Sewer Services

Total expenditures: \$1,136,670

This department is responsible for the provision of water and sewer services including the maintenance and operation of the underground networks, treatment plants, reservoirs, and lagoons. Capital expenditures were buildings and structures (\$383,683) and water and sewer mains (\$673,899).

Fiscal Services

Total expenditures: \$609,000

This category includes principal and interest payments on debentures.

Public Health Services

The Village of New Maryland does not provide Public Health Services.

Appendix “A”
2020 Audited Financial Statements

The 2020 Audited Financial Statements can be found [here](#).