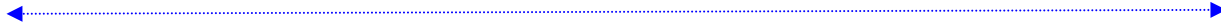


Village of New Maryland
Council
16 March 2022

Present: Mayor Judy Wilson-Shee
Councillor Alex Scholten
Councillor Laurie Pearson

Deputy Mayor Tim Scammell
Councillor Mariet van Groenewoud
CAO/Clerk Cynthia Geldart

Absent: Councillor Mike Pope



1. Call to Order

Mayor Judy Wilson-Shee called the meeting to order with the acknowledgement that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people and that we should live and work on this land in relationships of peace, friendship, and mutual respect. She also explained that the meeting was being recorded for broadcast.

2. Moment of Silence

A moment of silence was held in honor of and solidarity with the people of the Ukraine.

3. Approval of the Agenda

MOVED BY Councillor Alex Scholten and **seconded by** Deputy Mayor Tim Scammell that the agenda be approved as circulated. **MOTION CARRIED.**

4. Approval of the Minutes

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mariet van Groenewoud that the minutes of the regular session of Council of 16 February 2022 be approved as circulated.
MOTION CARRIED.

5. Disclosure of Interest

No *Disclosures of Interest* were declared.

6. Presentations

There were no presentations.

7. Proclamations

There were no proclamations.

8. Correspondence:

The following correspondence was read into the record by CAO/Clerk Cynthia Geldart as per the request of Mayor Wilson-Shee:

- an announcement from the Fredericton International Airport Authority regarding the new terminal, new airline and new routes;
- a news release from the Federal Electoral Boundaries Commission regarding their review of the province's federal electoral districts; and
- the Minister of Justice and Public Safety responded to a request for clarification of how the RCMP policing services costs are calculated by confirming that a presentation would be made to Regional Service Commission (RSC) 11.

9. Mayor's Comments

Mayor Wilson-Shee provided an update of the meetings and events that she attended since the last Council meeting:

- February 18: Microsoft Teams meeting with Larry Shaw, CEO, Ignite;
- February 22: RSC11 Advisory Committee meeting regarding local governance reform, hosted via Zoom;
- February 23: workshop regarding Gentle Persuasive Approaches (GPA) in dementia care, hosted via Zoom;
- February 26: Red Wings hockey game in recognition of First Responders (*Chief Farrell also attended*);
- March 01: RSC11 Board meeting hosted via Zoom;
- March 07: PNM Zoomers monthly meeting hosted via Zoom;
- March 10: Healthy Seniors Project hosted via Zoom;
- March 15: met with local businesses and guest speakers representing Ignite, Larry Shaw, CEO, Andrew Lockhart, Economic Development Specialist and Sarah Corey Hollohan, Director (*Councillor van Groenewoud also attended*); and
- March 15: attended a portion of the New Maryland Lions Club meeting.

Mayor Wilson-Shee also expressed her gratitude to Hon. Brenda Murphy, Lieutenant Governor, who dropped off cookies at the Village Office during Kindness Week and offered congratulations to the Fredericton High School Black Kats Varsity Girls Basketball team for winning the AAA Championship, with specific recognition that 5 (five) of the girls on the team are from New Maryland.

10. Comments by Members of Council

Councillor Alex Scholten reported that he had participated in the following meetings and/or events since the last Council meeting:

- February 18: Zoom call with the Department of Environment and Local Government (ELG) Acting Deputy Minister Ryan Donaghy, Union of Municipalities of NB (UMNB) Executive Director (ED) Dan Murphy and executive directors from the Association of Francophone Municipalities of NB (AFMNB) and the Cities Association to discuss issues and concerns raised by municipalities regarding the implementation of the province's municipal reform legislation;
- February 22: Zoom call with representatives of the Federation of Canadian Municipalities (FCM) Atlantic Region Caucus to discuss issues impacting municipalities in Atlantic Canada such as immigration, housing, community policing and infrastructure;
- February 23: Zoom call with representatives of FCM's Municipal Finance – Intergovernmental Arrangements working group to discuss initiatives between the federal, provincial and municipal governments across Canada such as infrastructure spending, policing costs and gas tax funding;
- February 23: Zoom call with UMNB's Municipal Reform Committee to discuss issues related to the implementation of the province's municipal reform legislation such as boundaries, mapping, Council representation and the naming of new municipalities;
- February 23: Zoom call with representatives of the FCM Environmental Issues and Sustainable Development working group, consisting of presentations from municipal representatives from across Canada on how climate change has impacted them in many regards, from the devastating fires in Alberta to flooding in Quebec;
- February 24: Zoom call with representatives of the FCM from across Canada, Prime Minister Trudeau and Minister Ahmed Hussen, Federal Minister of Housing, Diversity and Inclusion to

discuss the new federal initiatives to support national housing supply, specifically low income housing;

- February 25: Zoom call with representatives of the FCM Rural Forum and Minister Gudie Hutchings, Minister of Rural Economic Development to discuss issues impacting rural municipalities in Canada and specifically what may be preventing their economic development;
- February 25: Zoom call with representatives of the FCM Municipal Infrastructure and Transportation working group to discuss issues impacting transportation and infrastructure challenges across all parts of Canada including inter-provincial public transit;
- February 26: chaired a meeting via Zoom with the Board of Directors of UMNB to discuss various issues including the challenges municipalities are facing with the implementation of municipal reform and the upcoming 2022 Annual General Meeting (AGM) and Conference scheduled to take place in Fredericton from October 07 through October 09, 2022;
- February 28: Zoom call with representatives of the FCM Provincial and Territorial Presidents and Executive Directors to discuss issues impacting municipalities in various regions of the provinces and to review FCM's upcoming lobby days to take place in Ottawa in May, including lobbying efforts for the Gas Tax Funds to be doubled again in 2022 and for the federal government to cover the costs of retroactive pay regarding the new RCMP contract;
- March 02: Zoom call with representatives of the FCM Committee of the Whole to discuss administrative matters pertaining to the federation;
- March 09: Zoom call with UMNB's Municipal Reform Committee to discuss issues related to the implementation of municipal reform legislation; and
- March 16: UMNB Conference Planning Committee meeting to discuss UMNB's Annual Conference and AGM.

11. Planning Advisory Committee (PAC)

Councillor Mariet van Groenewoud reported on the business conducted at the PAC meeting of Monday, March 07th, 2022.

- The committee reviewed and discussed the Building Permit Report for February 2022. The report noted 3 (three) permits having been issued for home renovation projects with \$83,000.00 (*eighty-three thousand dollars*) in estimated value of construction and \$661.75 (*six hundred sixty-one dollars and seventy-five cents*) in permit fee revenue for the month.
- The *Policy on Procedure and Protocol for the Village of New Maryland Planning Advisory Committee* was reviewed with various administrative edits explained by staff. The committee made suggestions for further minor edits and the final version of the policy will be presented at the PAC meeting in April 2022.
- Proposed amendments to Building By-law No. 06-2022 were also reviewed. Although it is not a legislative requirement for the PAC to review proposed amendments to the by-law, staff requested input from the committee. The main reason for the proposed amendments is to achieve alignment with the new *Building Code Administration Act (BCAA)* and staff have proposed several additional administrative updates, such as a new requirement for development permits (i.e., for developments that require approval and inspections per zoning and land use standards as opposed to *National Building Code* requirements) and clarifications relating to building permit application requirements.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Councillor Alex Scholten the adoption of the Planning Advisory Committee report as presented. **MOTION CARRIED**

12. Emergency Response Plan (ERP) Committee

The ERP Committee has not met since the last Council meeting.

13. Project Reports / Updates

13. (i) Recreation & Leisure Services Department Updates

Councillor Alex Scholten provided an update of the Recreation & Leisure Services Department activities as shared by Michelle Sawler, Recreation Coordinator.

- The Snow Much Fun weekly prize draws concluded on March 11th, 2022. Staff have been inspired by the variety of submissions received over the past six weeks. Close to 40 (forty) entries have been received to date with 6 (six) weekly prizes awarded and it will be a challenge to select the “Top 6” submissions for the finale. Staff will select their “favourites” from all of the submissions received and the finalists will be posted on the Village’s Facebook page. Facebook users will have the ultimate say, with voting open for a two-week period. The entry with the most “likes” will receive a family prize package (to be announced next week).
- The outdoor rink in Athletic Park is winding down for the season. The rink was only open for a few days over March Break due to the warmer temperatures. As of the writing of the Recreation & Leisure Services Department report, the rink has been open for a total of 40 (forty) days. In addition to lots of hockey and ice skating, several classes from the New Maryland Elementary School (NMES) were also regular users of the rink over the past two months.
- Staff of the Recreation Department and members of the public participated in a guided nature tour on the New Maryland Centre nature trails on March 07th, 2022. Winter signage was installed by Nature NB in January throughout the trail system, which provides interesting facts about the winter habits of animals and also identifies unique features of the flora and fauna found on the nature trails. Residents are encouraged to visit the trails and enjoy a peaceful walk in the woods while learning some fun and interesting facts. Nature NB has advised that they will be updating the signage again in the spring.
- A successful one-day March Break Day Camp was held on Tuesday, March 08th, 2022 at the New Maryland Centre. Nineteen campers and 3 (three) Day Camp counsellors enjoyed outdoor play, activities on the nature trails, and indoor games and crafts. Campers and staff went home tired but happy.
- Staff have submitted a 2022 grant application for the ParticipACTION Community Better Challenge. If successful, the intent is to plan coordinated activities with NMES, as well as some outdoor “try-it events” in June. The NMES administration has expressed support for getting the school involved in the Community Better Challenge this year. Regardless of the success of the grant application, the Village will still compete in the month-long challenge with other Canadian communities and strive to be the most active community. As a first-time initiative last year, New Maryland tracked over 700,000 (seven hundred thousand) minutes of physical activity with over 100 (one hundred) people participating and one organization (the Village) tracking activity minutes on behalf of local sports groups (soccer and baseball). New Maryland ranked 8th (eighth) in NB out of 172 (one hundred seventy-two) competing communities and 116th (one hundred sixteenth) out of over 2300 (twenty-three hundred) in Canada. The goal for 2022 is to improve on our community’s already impressive results. Additional details will be provided later this spring.
- Staff received confirmation this week that the application to participate in the 2022 Communities in Bloom Best Gardens Contest was successful. The contest will be offered in the summer months and prizes will be awarded, including signage and Scott’s gardening products to a maximum of 6 (six) featured gardens. Residents can nominate themselves or a garden that they admire on behalf of the property owner. Details regarding the Best Gardens Contest will be shared later in the spring.
- Our Recreation Coordinator has been working with Michelle Daigle and Don Rigley to prepare a

proposal for a Commemoration Grant, which is a Federal Grant program, to present the Wetmore Street duel and trial as a theatrical presentation this fall at the New Maryland Centre. Costumed actors will portray the duelists, Street and Wetmore, and their “seconds”, Mr. Davis and Mr. Winslow, while a narrator describes the action and relates the circumstances leading up the feud. Printed material will be provided to attendees and the event will be promoted on the Village’s website and social media. Potential partners and possible venues (in addition to the New Maryland Centre) have been identified which include the Fredericton Region Museum and local historical societies, Fredericton Tourism, Downtown Fredericton, local high schools, and the New Brunswick Provincial Archives. Staff are excited to see this project move forward and we will keep Council informed regarding the status of the Commemoration Grant process and review.

- The Parish of New Maryland (PNM) Zoomers update for this month included the following information:
 - ❖ monthly meetings are held the 1st (first) Monday of the month at 10:00 a.m. via Zoom, with the next meeting scheduled for April 04th, 2022; all members are welcome to attend;
 - ❖ stretch and strengthening classes are held on Tuesdays and Thursdays from 10:00 a.m. until 11:00 a.m. in the Seniors Centre;
 - ❖ the craft group meets every other Wednesday from 9:00 a.m. until noon in the Seniors Centre and their next meeting is scheduled for March 23rd, 2022;
 - ❖ the book club meets on the 4th (fourth) Thursday of the month at 11:00 a.m. in the boardroom; their next meeting is scheduled for March 24th, 2022 when they will be featuring the book “Confessions of a Bookseller” by Shaun Bythe;
 - ❖ memberships for 2022 are now available and run from January to December at a cost of \$20 (*twenty dollars*) for the year and forms can be found on the Village’s website;
 - ❖ a monthly newsletter detailing the PNM Zoomers activities is sent out via email and copies are also available at the Seniors Centre and Village Office; and
 - ❖ for more information regarding the PNM Zoomers activities please contact pnmzoomers@gmail.com.
- Councillor Scholten concluded his report by explaining that details on New Maryland’s summer student jobs are posted on the website and social media, as well as on the Community Bulletin Board at the Village entrance. The Village will be hiring 14 (fourteen) students for the summer, including Day Camp Counsellors and maintenance positions in both our Recreation & Leisure Services Department and our Public Works Department. The application form and job descriptions are available on the website and applications will be accepted until Friday, March 25th, 2022 at 4:30 p.m. For more information, please contact Michelle Sawler, Recreation Coordinator, at the Village Office.

MOVED BY Councillor Alex Scholten and **seconded by** Deputy Mayor Tim Scammell the adoption of the Recreation and Leisure Services Department report as presented. **MOTION CARRIED.**

13. (ii) Public Works Department Updates

Councillor Laurie Pearson provided an update of the Public Works Department activities as prepared by Rockland Miller, Public Works Supervisor.

- Public Works staff investigated 10 (ten) reports during the month of February. The reports involved issues with snow removal and localized flooding during the heavy rain and snow melt events. Staff worked diligently to clear snow from several ditches to improve water flow and decrease the chance of flooding during those times.

- Winter has provided challenges with the snow and rain events as well as the extreme fluctuation in temperatures. This has caused icy conditions on several occasions which has resulted in an increase of salt and sand used.
- Public Works staff also continue to be busy with a number of regular activities, including monitoring stormwater systems and opening ditches during the rainfall events, cleaning up garbage throughout the community, repairing equipment, maintaining water and wastewater equipment, and participating in safety training courses as well as studying for certification for the water and sewer systems.
- Several residents have participated in the Adopt-a-Hydrant program by helping to clear fire hydrants of snow. Council and staff appreciate their efforts especially with the number of snow fall events during the past few weeks. We encourage more residents to participate in the adopt-a-hydrant program as any assistance helps clear the hydrants faster and is greatly appreciated.
- Councillor Pearson concluded her report by reminding residents there is ban on overnight parking on Village Streets. As per By-Law No. 63, vehicles are not permitted to park on Village streets between midnight and 7:00 a.m. of any day, or leave any vehicle unattended during periods of snowfall, on any street or highway so as to interfere with snow removal operations.

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Mariet van Groenewoud the adoption of the Public Works Department report as presented. **MOTION CARRIED.**

Councillor Pearson introduced a motion regarding the purchase of a parcel of land to be used as a location for a proposed water pressure control building as part of our municipal water system expansion project. She explained that the subject parcel of land has been chosen by our Village Engineer and Public Works Supervisor as the most efficient location for the control building, which will be constructed as part of the future municipal water system expansion project. Village staff have successfully negotiated with the property owners for the purchase of the parcel of land.

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Mariet van Groenewoud the following resolution of Council: ***Be it Resolved that*** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, approve the purchase of the property identified as proposed Lot 22-01, being a portion of PID 75230331, from David Provost & Stephanie Barrette in the amount of \$13,043.47 (*thirteen thousand forty-three dollars and forty-seven cents*) and \$1,956.53 (*one thousand nine hundred fifty-six dollars and fifty-three cents*) HST for a total purchase price of \$15,000 (*fifteen thousand dollars*) to facilitate the future construction of a municipal water pressure control building; that the funds for the purchase be sourced from the Village Utility Capital Fund; and that the Mayor and Clerk are hereby authorized to execute the associated agreement of purchase and sale. **MOTION CARRIED.**

13. (iii) Development Services Department

Deputy Mayor Tim Scammell reported that he had a motion to bring forward regarding the commencement of readings for proposed Building By-law No. 06-2022. He explained that amendments to the Village's building by-law are necessary to ensure conformance with the *New Brunswick Building Code Administration Act* ("BCAA") and its related regulations. NB General Regulation 2021-2 outlines minimum building permit and inspection requirements for local governments and regional service commissions, and the Barrier-Free Design Building Code Regulation 2021-3 codifies barrier-free accessibility requirements for residential and public buildings.

The new enabling legislation was enacted in 2021 to modernize the administration and application of the *National Building Code* (NBC) throughout the province. Building by-laws, and building permits and

inspection procedures, formerly authorized via Section 62 of the *Community Planning Act* are now governed under the new legislation. Via the BCAA, the province has also adopted the 2015 edition of the *National Building Code of Canada* (NBC) and the 2011 edition of the *National Energy Code of Canada for Buildings* (NEC).

Staff have proposed amendments to the building by-law to specifically reference the new enabling provincial legislation, clarify that a building permit is required for a change to the occupancy classifications of a building, introduce requirements relating to development permits, and update document organization, definitions, phrasing and clarify administrative and enforcement provisions accordingly.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Alex Scholten the following resolution of Council: ***Be It Resolved That*** pursuant to the authority vested in the *Local Governance Act*, S.N.B. 2017, Chapter 18, and the *Building Code Administration Act*, S.N.B. 2020, Chapter 8, and respective amendments thereto, the Council for the Village of New Maryland commence the necessary readings to enact *By-law No. 06-2022 – The Village of New Maryland Building By-law*. **MOTION CARRIED**

13. (iv) Administration (CAO/Clerk's Office)

Councillor Alex Scholten explained that the Chief Administrative Officer has hired a new Assistant Clerk as of February 23rd, 2022 and that Council and staff are pleased to welcome Tammy Bell to our Village team.

The position of Assistant Clerk is legislated in the *Local Governance Act* and requires a Resolution of Council for appointment. With all new positions in the Village, one condition of employment is successful completion of a 6 (six)-month probationary period. The probation period is intended to ensure that the new employee is a benefit to us and good fit for our team, and also provides an opportunity for the incumbent to ascertain if the position meets their expectations.

Although the probation period is not yet completed, we are moving forward with the official appointment of Tammy Bell as the Assistant Clerk via a Resolution of Council this evening. Our Chief Administrative Officer/Clerk is going to be absent from the office for a 3 (three)-week period and it is necessary to ensure that an Assistant Clerk is appointed to implement any duties that are required by Council and legislated by the Act.

MOVED BY Councillor Alex Scholten and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Chief Administrative Officer, appoint Tammy Bell as the Assistant Clerk for the Village of New Maryland, as per sections 71(1), 73, 74(1) and 74(2) of the *Local Governance Act*; ***and Be It Further Resolved that*** the Council hereby directs that Tammy Bell, as Assistant Clerk, be appointed to enforce the by-laws of the Village of New Maryland and amendments thereto, and be authorized to make application or commence proceedings on behalf of the Village of New Maryland to Courts of competent jurisdiction in relation to matters arising under the *Community Planning Act*, *Local Governance Act* and Village of New Maryland by-laws enacted pursuant to those statutes. **MOTION CARRIED.**

13. (v) Seniors Advisory Committee (SAC)

Councillor Mariet van Groenewoud reported on the February 28th, 2022 Seniors Advisory Committee (SAC) meeting.

- Councillor van Groenewoud commented that she presented more detailed information to the committee for their consideration regarding the Urban/Rural Rides Transportation Program. She has

gathered more information and attended several meetings in order to develop a better understanding of the project and what it entails. After some discussion the committee agreed to recommend to Council to move forward with the Village's participation with the Urban/Rural Rides program.

- Mayor Wilson-Shee had provided an update to the SAC regarding her conversation with Larry Shaw, CEO, Ignite, and he has agreed to meet with the representatives from the Village's business community and several of his colleagues will help establish the New Maryland Business Association. The meeting took place last night with 9 (nine) member of the business community in attendance and plans are underway to move forward.
- Proposed changes to the Age-Friendly Community Action Plan are being edited and will be reviewed by the committee upon completion, prior to submission to Council for approval.
- Mayor Wilson-Shee shared with the committee that she spoke with Samantha Hachey, the Project Lead for the Dementia Friendly Initiative. The organization would like the Village to help them distribute information to residents regarding the Initiative and would be willing to cover any costs associated with a mail-out. The SAC agreed to the project and the 2 (two)-page mail out of over 1,600 (sixteen hundred) flyers was delivered to Canada Post for delivery on March 08th, 2022.
- The committee questioned their role in contributing to the Village's Strategic Plan process. Mayor Wilson-Shee suggested that the committee should be included and she will review the current plan to determine where the committee's contribution would be appropriate.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Councillor Alex Scholten the adoption of the Seniors Advisory Committee report as presented.

Discussion: Mayor Wilson-Shee thanked the staff members who helped print and fold the flyer for distribution. **MOTION CARRIED.**

Councillor van Groenewoud stated that further to her report, she had a motion to bring forward regarding participation in the pilot project with Urban/Rural Rides for affordable transportation services. She clarified that a presentation was made to the SAC by the Chief Executive Officer of Silvermark promoting the transportation services offered by Urban/Rural Rides. The project would require the Village to appoint a liaison or lead and Councillor van Groenewoud has offered to continue to serve in that role. There is also a requirement to recruit 8 (eight) volunteer drivers from within the community and that should not pose any challenges as a previous survey initiated by the Age-Friendly Community Ad hoc Committee in 2018 indicated that we have an abundance of volunteers. The Economic and Social Inclusion Corporation (ESIC) provides initial funding and resources, including a coordinator who has already been hired to schedule the drivers. Council previously agreed in principle to move forward with participation in the pilot project in order to determine the need of our residents for the program and to ascertain if future costs may be prohibitive. The following motion of Council will authorize participation in the pilot project.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Councillor Laurie Pearson the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland authorizes participation in a pilot project with Urban/Rural Rides for affordable transportation services to determine the level of need by our residents for this type of program. **MOTION CARRIED.**

14. Approval of the Treasurer's Report

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Mariet van Groenewoud the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: payments made in the month of February 2022 from: the General Operating account by cheques and direct payments

\$201,409.98 (two hundred one thousand, four hundred nine dollars and ninety-eight cents); the Water & Sewer Operating account **\$14,786.66** (fourteen thousand, seven hundred eighty-six dollars and sixty-six cents); and from the Water & Sewer Capital account **\$38,470.17** (thirty-eight thousand, four hundred seventy dollars and seventeen cents). **MOTION CARRIED.**

15. Public Input / Inquires

No comments or inquiries were brought forward.

16. New Business

(i) First & Second Readings of By-Law No. 06-2022

Deputy Mayor Tim Scammell brought forward the following motions regarding first and second readings for By-law 06-2022.

MOVED BY Deputy Mayor Tim Scammell **and seconded by** Councillor Mariet van Groenewoud to read the *Village of New Maryland Building By-law No. 06-2022*, for the first time, this reading by title only. **MOTION CARRIED.**

Deputy Mayor Scammell read the title *Building By-law 06-2022*.

MOVED BY Deputy Mayor Tim Scammell **and seconded by** Councillor Alex Scholten to read *the Village of New Maryland Building By-law No. 06-2022*, for the second time, this reading by title only. **MOTION CARRIED**

Deputy Mayor Scammell read the title *Building By-law 06-2022*.

17. Date, Time and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday, 20 April 2022 at 7:30 p.m. in Council Chamber.

18. Motion for Adjournment

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud to adjourn the meeting. **MOTION CARRIED**

The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee
Mayor

Cynthia Geldart
CAO/Clerk