

Village of New Maryland

Council

20 April 2022

Present: Mayor Judy Wilson-Shee
Councillor Laurie Pearson
Councillor Mariet van Groenewoud
Assistant Clerk Tammy Bell

Deputy Mayor Tim Scammell
Councillor Alex Scholten
CAO/Clerk Cynthia Geldart

Absent: Councillor Mike Pope



1. Call to Order

Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. with the acknowledgement that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people and that we should live and work on this land in relationships of peace, friendship, and mutual respect. She also explained that the meeting was being recorded for broadcast.

2. Approval of the Agenda

MOVED BY Councillor Alex Scholten and **seconded by** Deputy Mayor Tim Scammell that the agenda be approved with the amendment to include the Recreation & Leisure Services Department Motion for the Summer Day Camp Program Fees Policy revision and the Motion to issue the Request for Proposals for the Athletic Park Redevelopment Study. **MOTION CARRIED.**

3. Approval of the Minutes

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Councillor Alex Scholten that the Minutes of the regular session of Council of 16th March 2022 be approved as circulated. **MOTION CARRIED.**

4. Disclosure of Interest

No *Disclosures of Interest* were declared.

5. Presentations

There were no presentations.

6. Proclamations

(i) Mayor Judy Wilson-Shee proclaimed May 14, 2022, to be Apraxia Awareness Day.

(ii) Mayor Judy Wilson-Shee proclaimed the week of April 24, 2022 to April 30, 2022, to be National Organ and Tissue Donation Awareness Week.

7. Correspondence

The following correspondence was read into the record by Cynthia Geldart, CAO/Clerk, as per the request of Mayor Wilson-Shee:

- notification from Transportation and Infrastructure Minister Jill Green that DTI has recently published their Road Ahead Plan which outlines how the department plans to build, repair and maintain provincial highways and bridges over the next 3 (three) years, with clarification that they have not committed any funds to the New Maryland Highway during this 3 (three) year period; and
- information from the Chamber of Commerce regarding their Student Scholarship Program.

8. Mayor's Comments

Mayor Wilson-Shee provided an update of the meetings and events that she attended since the last Council meeting:

- March 18, 2022 - virtual announcement by Honorable Ginette Petipas Taylor, Federal Minister responsible for the Atlantic Canada Opportunities Agency regarding a major initiative to rediscover Atlantic Canada's main streets, downtowns, and neighbourhoods;
- March 18, 2022 - luncheon for Village staff held at the office;
- March 22, 2022 - kick off campaign for the Urban Rural Rides, a volunteered powered transportation registered charity organization held at Hanwell Municipal Office. Councillor Mariet van Groenewoud also attended and reported that she will be taking the lead for this project and will provide an update under New Business;
- March 21, 2022 - Community Policing Committee meeting held via Teams;
- March 28, 2022 - RSC 11 Audit meeting held via Zoom;
- March 28, 2022 - Senior's Advisory Committee meeting (*Councillor Mariet van Groenewoud also attended*);
- March 29, 2022 - met with Kyle Arsenault, Assistant Building Inspector/Development Officer and a resident;
- March 30, 2022 - raising of the Ukraine Flag at Victoria Park;
- March 31, 2022 - State of the Province Address (*Councillors Laurie Pearson and Mariet van Groenewoud also attended*). Councillor Alex Scholten attended as Union of Municipalities of New Brunswick's (UMNB) guest;
- April 3, 2022 - photo option with the Easter Bunny held at Victoria Hall, hosted by the New Maryland Lions Club;
- April 5 – RSC 11 Board meeting plus their Annual General Meeting (AGM) held via Zoom. Mayor Wilson-Shee advised that Fredericton Junction Mayor, John Bigger will remain as the Chair and Mike Chamberlain, LSD representative, will remain as Vice Chair;
- April 5, 2022 - Lions Club meeting;
- April 11, 2022 - PNM Zoomers monthly meeting held via Zoom;
- April 13, 2022 - Open House held at the New Maryland Centre (NMC). It was an information session regarding best practices and tips for dealing with wildlife in our community. Guest speakers were John Kennedy, Regional Resource Manager and Kevin Craig, Wildlife Biologist, both with the Department of Natural Resources and Energy Development (DNR). Deputy Mayor Tim Scammell, Councillor Alex Scholten, Councillor Mariet van Groenewoud and members of senior staff also attended; and
- April 19, 2022 - Business Group meeting led by Andrew Lockhart, Ignite Fredericton (Councillor van Groenewoud attended as a business owner).

Mayor Wilson-Shee announced that a drive thru chili supper, hosted by the New Maryland Lions Club & Kat's Kitchen, will be held on Saturday, April 23, 2022 at the NMC from 3:00 p.m. to 6:00 p.m. The menu will include beef chili, vegetarian chili, cornbread and cookies. The cost is by donation. All proceeds will go towards the School Breakfast Programs at New Maryland Elementary School (NMES), Bliss Carmen Middle School and the Fredericton High School (FHS).

9. Comments by Members of Council

Councillor Alex Scholten provided an update of the meetings and events that he attended since the last Council meeting:

- March 29, 2022 - Fredericton Local Immigration Partnership webinar on the importance of employing newcomers and how they can help your business grow and to discuss the advantages of partnerships between newcomer entrepreneurs and local entrepreneurs;
- March 30, 2022 - chaired a UMNB conference planning committee meeting to discuss seminar topics for this year's Annual General Meeting/conference to be held in person at the Delta Hotel in Fredericton on October 7th and 8th, 2022;
- March 31, 2022 - Knowledge Park Board meeting to discuss progress made in renting out space in the new cybersecurity building;
- April 5, 2022 - meetings with the Provincial Municipal Council (PMC) at the Crowne Plaza in Fredericton to discuss:
 - ❖ Provincial Policing Services updates with Public Safety and RCMP Representatives;
 - ❖ Update on Integrated Bilateral Agreement (IBA) with representatives from the Regional Development Corporation;
 - ❖ Update on federal and provincial Affordable Housing initiatives with representatives from the Department of Social Development (SD);
 - ❖ Update on initiatives to assist Ukraine Refugees with representatives of Opportunities New Brunswick (ONB); and
 - ❖ Update on Local Governance Reform with Minister Allain and Ministry staff. This represented a resumption of the PMC after a two (2) year hiatus and a welcomed opportunity to discuss matters impacting municipalities with Ministers in various departments and all organizations representing municipalities in the province including UMNB, the Cities Association and the Association of Francophone Municipalities of New Brunswick.
- April 6, 2022 - chaired a meeting of UMNB's Municipal Reform Committee to discuss issues and concerns around the implementation of municipal governance reforms;
- April 6, 2022 - meeting of the UMNB executive is meeting to discuss the upcoming 5 (five) year strategic plan development;
- April 8, 2022 - Zoom call with Presidents and Executive Directors of each of the 4 (four) associations representing municipalities in New Brunswick to discuss the PMC meetings and concerns around municipal governance reform;
- April 11, 2022 - UMNB Protective Services Committee Zoom call to discuss developments in provincial policing services; and
- April 19, 2022 - chaired a UMNB conference planning committee meeting.

10. Planning Advisory Committee (PAC)

Councillor Mariet van Groenewoud provided an update on the Planning Advisory Committee report.

- She reported that a meeting scheduled for April 4th, 2022, was cancelled due to no new business for the meeting agenda. The Committee is scheduled to meet next on the evening of Monday, May 2, 2022, for the conduct of their regular meeting.
- The PAC reviewed and discussed the March 2022 Building Permit Summary Report. The report notes 6 (six) permits having been issued for various residential and commercial renovation projects and for the construction of a new single-family dwelling on Boxwood Lane in the Centennial Gardens Subdivision. The monthly totals amounted to \$472,950.00 (*four hundred seventy-two thousand, nine hundred fifty dollars*) in estimated value of construction, and \$3,556.50 (*three thousand, five hundred fifty-six dollars and fifty cents*) in permit fee revenue for the month.
- Although construction activity in 2022 started slowly, the current year-to-date totals are ahead of the results for the same period in 2021. The 2022 year-to-date totals are 13 (thirteen) permits, \$632,950.00 (*six hundred thirty-two thousand, nine hundred fifty dollars*) in construction value and \$4,869.50 (*four*

thousand, eight hundred sixty-nine dollars and fifty cents) in permit fees, an approximate 35% (thirty-five percent) increase in permit fee revenues compared to the first quarter of 2021.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Alex Scholten the adoption of the Planning Advisory Committee report as presented. **MOTION CARRIED**

11. Emergency Response Plan (ERP) Committee

The ERP Committee has not met since the last Council meeting.

12. Project Reports / Updates

12. (i) Recreation & Leisure Services Department Updates

Deputy Mayor Tim Scammell provided an update of the Recreation & Leisure Services Department activities.

- The staff of the Recreation & Public Works departments are currently interviewing for summer student maintenance position and interviews for the Day Camp counsellor positions will be conducted over the next week.
- Staff were advised that we have received SEED (Student Employment Experience Development) funding for 3 (three) of our student positions this year, 1 (one) Public Works Maintenance, 1 (one) for Recreation Maintenance, and 1(one) Day Camp Counsellor position.
- The Community Garden in Sunrise Estates is at capacity for the 2022 season, with all 28 (twenty-eight) plots reserved, there are 7 (seven) new gardeners this season and 16 (sixteen) returning. There is currently 1 (one) resident on a wait list. Once the students arrive in May, the garden will be prepared for the season, with an anticipated opening of early June.
- The New Maryland Lions Club, in partnership with Kat's Kitchen (FHS), is offering a Chili Drive-Thru supper on April 23, 2022 from 3:00 p.m. to 6:00 p.m. at the NMC. Beef and vegetarian chili will be available along with cornbread and cookies. Donations will be accepted on behalf of the Healthy Breakfast programs at FHS, Bliss Carman Middle School and New Maryland Elementary School (NMES).
- A babysitter course is being offered on Monday, May 16, 2022 at Victoria Hall from 9:00 a.m. to 4:00 p.m. The cost is \$60.00 (*sixty dollars*) per participant, ages 11 (eleven) and up. The registration form is available online and new this year we are offering e-transfer payments. Registration is limited to 20 (twenty) participants and masks are recommended.
- Staff in the Recreation & Leisure Services Department have prepared a Request for Proposals (RFP) document for the Athletic Park Redevelopment Study for Council's review. With Council's approval we will be advertising the RFP later this month. An important component of the Athletic Park redevelopment study will be public and stakeholder feedback as we plan for future infrastructure to meet a variety of ages and abilities.
- Staff were pleased to receive notification last week that the ParticipACTION grant for the Community Better Challenge was successful and the Village will receive \$500.00 (*five hundred dollars*) towards the programming for that event. This year NMES will be a participating partner in the Community Better Challenge, which will be held throughout the month of June. Further program details will be announced in May. Additional information will be shared when available.
- The Federal Commemoration Grant submitted for the Wetmore Street duel and trial presentation planned for later this year was not successful and we are now applying for a Provincial Commemoration Grant and the Village will be a contributing partner. Additional details will be provided as soon as the plans are finalized.
- This year it is our intent to offer 3 (three) evening socials with concerts on Tuesday evenings, which will be held outside at the NMC gardens. New events this year, include two (2) Mayor's Teas which

will be held at Victoria Hall Park on Thursday afternoons (1 (one) in July and 1 (one) in August) with light refreshments served and musicians will be performing. The details are as follows:

- Strawberry Social & Concert – Tuesday, July 5, 2022 starting at 6:30 p.m. (NMC) with Crosscut performing at 7:00 p.m.;
 - Mayor’s Tea – Thursday, July 14, 2022, 2:00 p.m. to 4:00 p.m. (Victoria Hall Park) with the Bearded Bards (Dan and Pat Steeves) performing;
 - Ice Cream Social – Tuesday, July 19, 2022, starting at 6:30 p.m. (NMC) with Frantically Atlantic performing at 7:00 p.m.;
 - Blueberry Social – Tuesday, August 16, 2022 starting at 6:30 p.m. (NMC) with the Cathy Hutch Trio performing at 7:00 p.m.; and
 - Mayor’s Tea – Thursday, August 25, 2022, 2:00 p.m. to 4:00 p.m. (Victoria Hall Park) with Katherine Moller and Tom Richards performing.
- The PNM Zoomers activities take place at the NMC. The events are as follows:
- monthly meetings are held the first Monday of the month at 1:00 p.m. The next meeting is scheduled for May 2, 2022;
 - stretch and strengthening classes are held Tuesdays and Thursdays from 10:00 a.m. to 11:00 a.m. in the Seniors Centre;
 - craft group meets every other Wednesday from 9:00 a.m. until 12:00 p.m. (noon) in the Seniors Centre. The next meeting is scheduled for April 20, 2022;
 - book club meets every fourth Thursday at 11:00 a.m. in the boardroom;
 - memberships for 2022 are now available and run from January to December. The cost is \$20.00 (*twenty dollars*) for the year and membership forms can be found on the Village web site;
 - a monthly newsletter detailing PNM Zoomer activities is sent out via e-mail and copies are also available at the Seniors Centre and the Village Office; and
 - To subscribe to their e-mail list, or for any other inquiries, please contact pnmzoomers@gmail.com.
- Staff have finalized the Day Camp weeks. With the elimination of the Provincial mandatory order, the Recreation & Leisure Services Department is planning for a ‘normal’ Day Camp program in 2022 which would include full capacity camps, a return to the NMES, and weekly day trips.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mariet van Groenewoud the adoption of the Recreation and Leisure Services Department report as presented. **MOTION CARRIED.**

Deputy Mayor Tim Scammell introduced a motion to adopt the revised Recreation Policy RD-4, Summer Day Camp Program Fees and provided background information. These changes/updates are included in the Recreation policy RD-4-2021 and Summer Day Camp Program Fees. The changes that are reflected in the revised policy are as follows:

- the maximum registration per week will be 36 (thirty-six) children (this is the ‘normal’ full capacity);
- the proposed weekly fee for 2022 is \$150.00 (*one hundred and fifty dollars*) for 5 (five) day camps and \$120.00 (*one hundred and twenty dollars*) for 4 (four) day camps. These rates reflect a \$35.00 (*thirty-five dollars*)/week increase from 2021 and a \$20.00 (*twenty dollar*) increase from the 2019 rates (the last time full camps were running);
- with the reintroduction of day trips, an extra special trip to St. Andrews will be offered for Week 9 (nine). Given the anticipated transportation costs, the fees for the week 9 (nine) registration have been increased by \$10.00 (*ten dollars*);

- reintroduction of the Older Kids camp ages 10 (ten) to 13 (thirteen) on the 4 (four) day week in August;
- registration for New Maryland residents will be held on May 16, 2022, and open registration from May 17, 2022 forward until camps reach capacity;
- there will be no registration limit to the number of camps this year (pre-COVID most parents registered for 3 (three) to 4 (four) weeks on average);
- preferred registration will be via e-mail with the Day Camp Supervisor (8:30 a.m. to 4:00 p.m. daily) and contactless e-transfer payments will be accepted as well as cheque, debit and cash at the Village Office; and
- the contactless registration process was introduced in 2020 and has been extremely well-received by parents. The Day Camp Supervisor and the Recreation Coordinator are both in the office and available to answer any parental questions or concerns that arise via e-mail, phone or drop-in.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Alex Scholten the adoption of the Recreation policy RD-4-2021, Summer Day Camp Program Fees as presented. **MOTION CARRIED.**

Deputy Mayor Tim Scammell introduced a motion to approve the Request for Proposal (RFP) for the Athletic Park Redevelopment Study as presented and advised that Council, subject to any further revisions that may be required, approves the RFP document for the Athletic Park Redevelopment to be issued. Council will authorize staff to distribute the RFP via the Village website, our social media, and advertise on the New Brunswick Opportunities Network (NBON). Further updates and recommendations will be provided to Council after the RFP closes and submissions reviewed by senior staff.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mariet van Groenewoud the approval of the Recreation and Leisure Services Department Request for Proposal for the Athletic Park Re-Development as presented. **MOTION CARRIED.**

12. (ii) Public Works Department Updates

Councillor Alex Scholten provided an update of the Public Works Department activities.

- The Public Works staff investigated 8 (eight) reports during the month of March. The reports involved issues with snow removal, localized flooding, and culvert replacement. Staff investigated the reports to the satisfaction of the residents and staff.
- Public Works staff have been busy this spring with the following activities:
 - monitoring and cleaning storm sewer systems during the heavy rain events;
 - sweeping sand to the side of streets in preparation for the contractor to collect the sand; and
 - prepping winter maintenance equipment for summer storage and performing equipment maintenance on the water and sewer systems.
- Public Works will be hiring 4 (four) students to assist staff in the Transportation and Water & Sewer Departments this summer.
- Council and staff remind residents the posted speed limit throughout the Village is 40 km/hr and in the vicinity of the elementary school it is 30 km/hr. Staff will be erecting the speed radars to monitor vehicle speeds. If anyone observes individuals driving at high rates of speed they are to contact the RCMP so they can investigate. The Village office also has “Keep It To 40” signs available free of charge if residents would like to install the signs on their property to encourage motorists to follow the speed limit.
- The staff shared the following announcements and reminders:
 - street sweeping started April 19, 2022 and is expected to take approximately 3 (three) weeks to complete. Please refrain from parking on municipal streets during this time;

- tree mulching is scheduled to begin May 16, 2022 and will continue until all areas of the Village have been covered. Residents were reminded to comply with the size restrictions for piles of brush, which is 8 (eight) feet x 4 (four) feet x 4 (four) feet, and that only one pile of brush per property is permitted; and
- spring leaf collection is scheduled for Wednesday, May 25, 2022 on the east side of the highway and Thursday, May 26, 2022 on the west side of the highway.

MOVED BY Councillor Alex Scholten and **seconded by** Deputy Mayor Tim Scammell the adoption of the Public Works Department report as presented. **MOTION CARRIED.**

12. (iii) Seniors Advisory Committee

Councillor Laurie Pearson reported on the Seniors Advisory Committee (SAC) meeting that was held on March 28, 2022 with four (4) members in attendance.

- The agenda and the session notes from the February 28, 2022 were approved by the Committee.
- The following action items were reviewed by the Committee:
 - Councillor Mariet van Groenewoud reported on the Regional Transportation Plan that a launch for the Urban Rural Rides Project was held at Hanwell Place on March 22, 2022. The Village is now promoting the project within the community and looking for volunteer drivers. A sign has been installed in the Community Bulletin Board and the information has been shared on the Village's social media sites. The information will also be shared in the Zoomer's Newsletter and by sharing pamphlets and flyers throughout the Village;
 - Mayor Wilson-Shee attended an on-line workshop on a 'Healthy Seniors Pilot Project' as part of the Small-Town Senior Age Friendly Environment (S.A.F.E.). Participants explained individual projects that have been introduced in their communities. One community has developed a criteria for local businesses to follow in order to be designated a 'healthy seniors' establishment and if the criteria is met, they are provided with a sticker for their business front door stating their designation. Another community took advantage of the fact that school busses sit idle after their school runs and they formed an agreement to use some of the busses and bus drivers twice per week to transport seniors to appointments;
 - Changes to the Age Friendly Community Action (AFC) proposed Action Plan are being edited and will be reviewed by the Committee upon completion, prior to bringing forward to Council;
 - Mayor Wilson-Shee advised that information from the N.B. Dementia Friendly Initiative surveys will be available in the form of generalized data as those who participated were ensured that their information is confidential;
 - Committee members were asked to bring any comments or concerns regarding the Strategic Plan Input to Council to be brought forward at the meeting;
 - Representatives for NB 211 have asked Mayor Wilson-Shee to help promote the website. The Village will highlight several key points and post on our social media;
 - The Committee agreed to wait to see if any other communities in the area are holding a Seniors' Fair prior to deciding to move forward; and
 - Councillor Mariet van Groenewoud was able to contact Prime Time Magazine, a senior's publication out of Moncton. She will determine if access to the magazine is available on-line.
- Councillor Pearson concluded her report by noting the date and time of the next meeting is April 25, 2022 at 7:00 p.m. in Council's Chamber.

MOVED BY Councillor Laurie Pearson and **seconded by** Mariet van Groenewoud the adoption of the Seniors Advisory Committee report as presented. **MOTION CARRIED.**

12. (iv) New Maryland Fire Department (NMFD) Quarterly Report:

Fire Chief Farrell presented his quarterly report for January, February, and March 2022. There was a total of 14 (fourteen) calls compared to 24 (twenty-four) last quarter; 9 (nine) of those calls were within the Village, 4 (four) in the Local Service District (LSD) areas and 1 (one) was Mutual Aid call. Chief Farrell concluded the report by noting that the total man hours for this quarter was 143 (one hundred and forty-three) with 64 (sixty-four) being within the Village, 65 (sixty-five) in the LSD areas and 14 (fourteen) were for Mutual Aid. **MOVED BY** Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud the adoption of the New Maryland Fire Department Quarterly Report as presented by Chief Farrell. **MOTION CARRIED.**

13. Approval of the Treasurer's Report

Deputy Mayor Tim Scammell explained that the adoption of the Treasurer's Report fulfills a municipal requirement under provincial legislation and introduced a motion to adopt the report.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Alex Scholten the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: payments made in the month of March of 2022 from: the General Operating account by cheques and direct payments **\$1,101,924.12** (*one million, one hundred and one thousand, nine hundred and twenty-four dollars and twelve cents*); the Water & Sewer Operating account **\$579,277.18** (*five hundred seventy-nine thousand, two hundred seventy-seven dollars and eighteen cents*); and from the Water & Sewer Capital account **\$79,401.56** (*seventy-nine thousand, four hundred and one dollars and fifty-six cents*).

MOTION CARRIED.

14. Public Input / Inquires

No comments or inquiries were brought forward.

15. New Business

(i) Urban Rural Rides Update: *Councillor Mariet van Groenewoud*

Councillor Mariet van Groenewoud provided an update on the Urban Rural Rides.

- She thanked Michelle Sawler, Lisa Steeves, and Audrey Harper for their work to promote the safe, reliable, and affordable transportation service for seniors and low-income families known as Urban Rural Rides. The sign at the Village entrance was easy to read and the information on our website and social media is very helpful in getting the word out.
- The service itself has been operating for over 8 (eight) years in Westmorland and Albert Counties and just recently announced plans to expand to the greater Fredericton area.
- The communities of Cambridge-Narrows, Hanwell/Kingsclear, Oromocto and New Maryland have signed on and are actively recruiting volunteer drivers. Drivers need to be at least 21 (twenty-one) years old, hold a valid Class 4 (four) license, complete an RCMP Criminal Record check and a Vulnerable Person Check. They will need supplemental liability insurance, the cost of which is reimbursed.
- Clients register for free for the service and are asked to call 48 (forty-eight) hours in advance of needing a drive to allow the area Ride Coordinator to match them with a driver. The driver offers door to door service. The client is picked up from their home, taken to where they need to be (for example a medical appointment or to get groceries) and the driver will wait and then take them back home. Covid protocols are in place and masks must be worn and passengers sit in the back seat to maximize distancing. The vehicles are thoroughly sanitized between rides.

- This project is about transportation to run essential errands as well as an opportunity to contribute to the community.
- She advised that there are several testimonials on Urban Rural Rides Facebook page that state this project created support for seniors aging in place and reduced feelings of being isolated.
- She encouraged anyone who would like to know more to please contact the greater Fredericton area Ride Coordinator, Emely Lemair. She can be reached at 506-999-2102 or by email at gfaurbanruralrides@gmail.com.
- As the member of Council promoting this service, Councillor van Groenewoud stated she would also be more than happy to explain the service to anyone who might be interested. They should call the Village office at 451-8508 or email her through the village website. She will be contacting the local Lions Club as well as churches and the local seniors group PNM Zoomers. Word of mouth is the best way to spread the word.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Deputy Mayor Tim Scammell the adoption of the Urban Rural Rides update as presented. **MOTION CARRIED.**

16. Date, Time, and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday, 18 May 2022 at 7:30 p.m. in Council Chamber.

17. Motion for Adjournment

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud to adjourn the meeting. **MOTION CARRIED**

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

Tammy Bell
Assistant Clerk

Judy Wilson-Shee
Mayor

Cynthia Geldart
CAO/Clerk