

Village of New Maryland Council

20 September 2023

Present: Mayor Judy Wilson-Shee Deputy Mayor Tim Scammell
 Councillor Laurie Pearson Councillor Mike Pope
 Councillor Alex Scholten Councillor Mariet van Groenewoud
 Cynthia Geldart, CAO/Clerk Shawna Cyr-Basque, Assistant Clerk

1. Call to Order

Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. with the acknowledgement that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people and that we should live and work on this land in relationships of peace, friendship and mutual respect. She explained that the meeting was being recorded for broadcast.

2. Approval of the Agenda

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud that the agenda be approved as distributed. **MOTION CARRIED.**

3. Approval of the Minutes

MOVED BY Councillor Mike Pope and **seconded by** Councillor Alex Scholten that the minutes of the regular session of Council on 16 August 2023 be approved as circulated. **MOTION CARRIED.**

MOVED BY Councillor Mike Pope and **seconded by** Councillor Alex Scholten that the minutes of the special session of Council on 13 September 2023 be approved as circulated. **MOTION CARRIED.**

4. Disclosure of Interest

No *Disclosures of Interest* were declared.

5. Presentations

There were no presentations.

6. Proclamations

There were no proclamations.

7. Correspondence

There was no correspondence to read into the record.

8. Mayor's Comments

Mayor Wilson-Shee provided an update of the meetings and events that she attended since the last Council meeting:

- August 17: Dunn Learning Academy; spoke to the children with the theme focused on Community Week; she commented that the children were excellent listeners and asked very thoughtful questions;
- August 17: virtual meeting to discuss Voyent Alert (CAO Cynthia Geldart, Assistant Clerk Shawna Cyr-Basque, Fire Chief Harry Farrell, Treasurer Scott Sparks and Emergency Response Plan Committee members Audrey Harper and Cory Allen also attended);
- August 17: New Maryland Heritage Association meeting;
- August 22: virtual Public Safety Canada meeting;
- August 23: met with Caleb and Justin Bowers to discuss the next phases of development for the Forbes property (CAO Cynthia Geldart, Building Inspector/Development Officer Rob Pero and Assistant Building Inspector/Development Officer Kyle Arseneault attended as well);

- August 24, 28 & 31: visited residents who qualified for the “Miracle Gro Best Garden” contest (*Recreation Coordinator Michelle Sawler attended as well*);
- August 28: Parish of New Maryland Zoomers monthly meeting;
- September 04: volunteered with the Fredericton Lions Club and sold dippy dogs at the exhibition;
- September 05: met with the Capital Region Service Commission (CRSC) CEO John Smith and Chief Operating Officer Don Fitzgerald;
- September 05: met with the Department of Public Safety Minister Kris Austin to discuss regional policing held at the Delta (*CAO Cynthia Geldart and Deputy Mayor Tim Scammell also attended*);
- September 07: CRSC Board meeting;
- September 08: met with a member of the RCMP to discuss a Neighbourhood Watch Program;
- September 10: “Walk A Mile In Her Shoes” event; Mayor Wilson-Shee noted that she was honoured to have brought greetings on behalf of the Village (*Councillor Alex Scholten, Treasurer Scott Sparks and Lion Bill O’ Donnell participated in the walk*). She also noted that the participants did a great job on the walk;
- September 11: Planning Advisory Committee (PAC) meeting;
- September 14: virtual meeting to discuss Hurricane Lee;
- September 14: New Maryland Heritage Association (NMHA) meeting;
- September 15: Media Training session held at the Fredericton Convention Centre;
- September 18: Seniors Advisory Committee (SAC) meeting with Constable Ménard to discuss a Neighbourhood Watch program (*Deputy Mayor Tim Scammell and Councillor Mariet van Groenewoud attended as well*); and
- September 19: Lions Club meeting and a Candle Induction Ceremony for 4 (four) new members. Special guests were Past Council Chair Susan Sangster and Past District Governor Boyd Sangster. She also commented the membership list had grown and further noted that there is always space for new members.

Mayor Wilson-Shee also mentioned 2 (two) upcoming events she planned to attend; the Fall Frolic scheduled for Friday, 13 October 2023 hosted by the New Maryland Elementary Home and School Association; and the Lions Club Community Breakfast scheduled for Saturday, 14 October 2023 held at the New Maryland Centre from 8:00 a.m. to 11:00 a.m. Members of Kat’s Kitchen and volunteers from the Fire Department will be assisting as well. The proceeds will support breakfast programs at Kat’s Kitchen, Bliss Carmen Middle School and New Maryland Middle School.

9. Comments by Members of Council

Councillor Alex Scholten provided an update of the meetings and events that he attended:

- August 21: Union of the Municipalities of New Brunswick (UMNB) Executive meeting to discuss the fiscal summit hosted by the Department of Environment and Local Government and Local Governance Reform scheduled for Thursday, 21 September 2023. He explained the summit had been in planning stages for the past 9 (nine) months. The purpose was to address the needs for municipal fiscal reform which were an integral part of the overall municipal reform initially introduced by the province in 2022 and 2023. The fiscal reform is not scheduled to be implemented until late 2025, which created concern among municipalities in the province. He further explained the summit was cancelled unexpectedly and noted the Department explained they did not have adequate understanding of the municipal association’s expectations of the summit;
- August 22: UMNB Conference Committee to discuss the AGM presentations, invited speakers and agenda;

- August 23: UMN B Municipal Reform Committee to discuss issues and concerns members had regarding municipal reform. Topics of discussion included the fiscal summit, the recently enacted Municipal Commission and the qualifications of its members;
- August 25-26: UMN B Board and Executive meetings held in Quispamsis. The newly appointed Minister responsible for Local Government and Local Government Reform Glen Savoie was a guest speaker and municipal members had an opportunity to share their concerns;
- September 04: UMN B Executive meeting to discuss the fiscal summit and their submission regarding potential fiscal reform options for the Department of Environment and Local Government and Local Governance Reform to consider;
- September 05: Coalition of Creative Citizens meeting to discuss the status of municipal reform in the province. The Coalition is comprised of experienced business, government, health and education professionals, who collaborate and suggest solutions and recommendations to the government on issues that impact the province. Councillor Scholten noted they meet regularly with the Premier, which provided opportunities to advise the Premier on the status and challenges of municipal reform; and
- September 20: UMN B Municipal Reform Committee to discuss issues and concerns municipalities have regarding municipal reform. Topics of discussion included the cancellation of the fiscal summit and the budgets released by the Regional Service Commissions (RSCs) in the province.

10. Planning Advisory Committee (PAC)

Deputy Mayor Tim Scammell provided a summary of the Planning Advisory Committee (PAC) meeting of Monday, 11 September 2023.

- The August 2023 summary report included 11 (eleven) building permits issued for residential renovation projects. The monthly totals amounted to \$126,174.25 (*one hundred twenty-six thousand, one hundred seventy-four dollars and twenty-five cents*) in estimated value of construction and \$1,151.00 (*one thousand, one hundred fifty-one dollars*) in permit fee revenue.
- Deputy Mayor Scammell explained a variance application had been received to permit a side (flankage) yard variance for a proposed single-family dwelling on Boxwood Lane. The Committee approved a 0.42 (zero point forty-two) metre variance to the standard 7.5 (seven point five) metre setback from an adjacent street.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Alex Scholten the adoption of the Planning Advisory Committee report as presented. **MOTION CARRIED.**

Deputy Mayor Scammell explained he had 2 (two) motions to appoint the PAC Chair and Vice-Chair:

- in accordance with the *New Brunswick Community Planning Act*, a PAC shall elect a Chair and Vice-Chair from its membership and Council shall appoint by resolution the elected members to their respective positions for a 1 (one)-year term; and
- in accordance with the Committee's nomination and election procedure, Julie Clarke was re-elected as Chair and Sam McEwan was re-elected as Vice-Chair at the Monday, 04 July 2023 Committee meeting.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mariet van Groenewoud the following Resolution of Council: ***Be It Resolved That*** per Section 6(2) of the *New Brunswick Community Planning Act*, the Council for the Village of New Maryland hereby appoints Julie Clarke as Chair of the Planning Advisory Committee with such term to expire on Wednesday, 17 July 2024. **MOTION CARRIED.**

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** per Section 6(2) of the *New Brunswick Community Planning Act*, the Council

for the Village of New Maryland hereby appoints Sam McEwan as Vice-Chair of the Planning Advisory Committee with such term to expire on Wednesday, 17 July 2024. **MOTION CARRIED.**

11. Emergency Response Plan (ERP) Committee

There was no report.

12. Project Reports / Updates

12.(i) Recreation & Leisure Services Department Updates

Councillor Mike Pope provided an update of the Recreation & Leisure Services Department activities.

- The “Fall 2023/Winter 2024 Newsletter” was mailed to residents and copies are available at the Village Office. There are several happenings and lots to do over the next few months leading up to Christmas. Councillor Pope encouraged residents to check out the newsletter for planned activities and events in the Village, as well as important departmental projects and updates.
- Staff have received 2 (two) orders for the “Honour Our Veterans” banner program. The banner proofs were sent to production and will be installed, along with the other Remembrance Day banners in mid-October.
- The “Annual Pumpkin Carving” event is scheduled for Saturday, 21 October 2023 and will be held at the New Maryland Centre. The available time slots are 10:00 a.m., 11:15 a.m. and 12:30 p.m. and registration is required. There will be 15 (fifteen) tables per section and further details will be shared on the Village website and social media.
- The “Stay Safe” course will be held on Friday, 24 November 2023, which is also a Professional Development Day for teachers. Registrations are high and there are 10 (ten) spaces available. The cost is *(fifty-five dollars)* and a fillable registration form, along with general course information, is available on the Village website and social media. Councillor Pope further commented that 1 (one) of his daughters completed the course and shared that it was educational. He also noted that the course was an introduction to the babysitting course.
- Councillor Pope reminded residents that activities at the New Maryland Elementary School (NMES) have commenced. Co-ed volleyball started on Sunday, 10 September 2023 and open gym began on Friday, 22 September 2023. The cost for drop-in programs is \$4.00 *(four dollars)* per person / per visit or a season pass can be purchased for \$50.00 *(fifty dollars)*.
- A monthly newsletter regarding the PNM Zoomers activities is emailed to members and copies are available at the Village Office.

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Tim Scammell the adoption of the Recreation & Leisure Services Department report as presented. **MOTION CARRIED.**

Mayor Wilson-Shee commented that her grandson had also taken the “Stay Safe” course and noted that it was well done. She also shared that the PNM Zoomers will host a “Potluck Social” scheduled for Saturday, 21 September 2023 to be held at the New Maryland Centre at 6:00 p.m. There will also be a guest speaker from Scott’s Nursery to discuss fall planting and fall bulbs.

12. (ii) Public Works Department Updates

Councillor Mariet van Groenewoud provided an update of the activities of the Public Works Department.

- Staff investigated 4 (four) Public Works reports during the month of August 2023. The reports were inquiries from residents regarding culvert repair, manhole repair and tree trimming. The reports were investigated and will be completed to the satisfaction of residents and staff.
- Staff monitored the speed radars and identified that most motorists are being respectful of the posted 40 (forty) kilometers per hour speed limit; Councillor van Groenewoud reminded residents that the

school year had commenced and noted the importance of respecting the 30 (thirty) kilometers per hour speed limits in school zones and to be mindful of pedestrians.

- Public Works staff continued with a variety of maintenance activities which included maintenance of green space; painting of traffic lane markings which included sidewalk markings, stop lines, centre lines and shoulder lines to assist with traffic calming; painting lines to stormwater catch basins; monitoring the stormwater systems; repair and maintenance on equipment; and system checks and testing on the water and wastewater systems.
- Councillor van Groenewoud thanked the Public Works summer staff, Cameron Gilliam, Ryan Montague, Colby Woodworth and Micale Whyte, for their hard work in assisting the team with maintenance in the Village throughout the summer.
- Charters Construction Ltd. continued work on Contract 6, Water Distribution Main, for the Sunrise Wellfield Development project. Approximately 1600 (sixteen hundred) meters of water main had been installed along the west side of the New Maryland Highway, from south of the New Maryland Pharmacy to civic number 328 (three hundred and twenty-eight). The final topcoat of asphalt had been laid from the Irving Gas Station to the beginning of the construction work. Motorists will appreciate a smoother driving surface in that area. Traffic was reduced to 1 (one) lane through the construction zone. Councillor van Groenewoud encouraged residents to take caution when driving through the construction zone and shared that the project is expected to be completed by the end of October, however, work on the Highway is expected to be completed by the end of September.
- Philson Ltd. continued work on Contract 5, Water Supply System, for the Sunrise Wellfield Development project. The 2 (two) well houses have been erected and continued with the installation of roof trusses and exterior cladding. She commented that the project is expected to be completed by the end of October and thanked everyone for their continued cooperation and patience during the construction projects.
- Councillor van Groenewoud concluded her report by explaining that a new 150 (one hundred and fifty) kilowatt backup generator was installed for Pumping Station #1. Pumping Station #1 is the Village's largest pumping station. It collects raw sewage from 4 (four) other pumping stations, screens out the inorganic material and pumps sewage into the Wastewater Treatment Plant for further treatment. The generator will supply emergency power to the station to allow it to continuously operate during power interruptions. The generator was an approved 2022 Capital Utility project; however, it took 17 (seventeen) months for the generator to arrive.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Councillor Alex Scholten the adoption of the Public Works Department report as presented. **MOTION CARRIED.**

13. Approval of the Treasurer's Report

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: payments made in the month of August 2023 from the General Operating account by cheques and direct payments **\$1,143,216.07** (*one million, one hundred and forty-three thousand, two hundred and sixteen dollars and seven cents*); from the Water & Sewer Operating account **\$859,904.65** (*eight hundred and fifty-nine thousand, nine hundred and four dollars and sixty-five cents*); from the General Capital account **\$5,667.73** (*five thousand, six hundred and sixty-seven dollars and seventy-three cents*); and from the Water & Sewer Capital account **\$862,469.94** (*eight hundred and sixty-two thousand, four hundred and sixty-nine dollars and ninety-four cents*). **MOTION CARRIED.**

14. Public Input / Inquires

No input and/or inquiries were brought forward.

15. New Business

There was no new business.

16. Date, Time and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday, 18 October 2023 at 7:30 p.m. in Council Chamber.

17. Motion for Adjournment


MOVED BY Councillor Mike Pope and **seconded by** Councillor Alex Scholten to adjourn the meeting.
MOTION CARRIED.

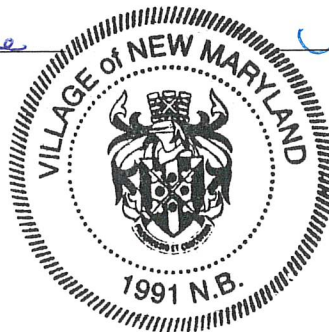
The meeting adjourned at 7:49 p.m.

Respectfully submitted,

Shawna Cyr-Basque

Shawna Cyr-Basque
Assistant Clerk


Judy Wilson-Shee
Mayor




Cynthia Geldart
CAO/Clerk